

VILLAGE OF THIENSVILLE  
COMMITTEE OF THE WHOLE  
AGENDA

DATE: Monday, April 7, 2014

LOCATION: 250 Elm Street  
Thiensville, WI

Tme: 6:00 PM

I. CALL TO ORDER

II. ROLL CALL

|                |                                                               |                   |
|----------------|---------------------------------------------------------------|-------------------|
| President:     | Van Mobley                                                    |                   |
| Trustees:      | Kim Beck                                                      | Kenneth Kucharski |
|                | Ronald Heinritz                                               | David Lange       |
|                | Rob Holyoke                                                   | John Treffert     |
| Administrator: | Dianne Robertson                                              |                   |
| Staff:         | Director of Public Works Andy LaFond, Fire Chief Brian Reiels |                   |
|                | Police Chief Scott Nicholson,                                 |                   |

III. BUSINESS

A. Review Capital Expenditures List

Documents: [CAPITAL EXPENDITURES 4-7-2014.PDF](#)

B. Review And Recommendation Regarding Study Of Village Park Use And Parking Study

Documents: [PARK USE REVIEW.PDF](#), [THIENSVILLE PARK AVAILABLE PARKING SPACES.PDF](#), [WEST LOT PARKING.PDF](#)

C. Review And Recommendation Regarding Design Proposal For Village Park Restrooms

Documents: [VILLAGE OF THIENSVILLE - RESTROOM CONCEPT STUDY - DESIGN AGREEMENT 14\\_0401.PDF](#), [PORT WASHINGTON COMFORT STATIONS FS.PDF](#)

D. Review And Recommendation Regarding Design Proposal For Use Study Of The Old Village Hall/Fire Station

Documents: [VILLAGE OF THIENSVILLE - FIRE STATION USE STUDY - DESIGN AGREEMENT 14\\_0403.PDF](#)

E. Review And Recommendation To Reconsider The Social Host Ordinance Approved On March 27, 2014

Documents: [SOCIAL HOST ORDINANCE.PDF](#)

F. Review And Recommendation Regarding License Approvals:

1. Class A Beer and Class A Liquor
2. Class A Liquor
3. Class B Beer and C Wine
4. Beverage Operators
5. Amusement Devices
6. Cigarette Licenses

Documents: [LIQUOR LICENSES AND OTHER LICENSING.PDF](#), [LIQUOR LICENSE RECOMMENDATION BY POLICE CHIEF.PDF](#)

G. Review And Recommendation Regarding Ordinance No. 2014-03 Adopting The Letter Of Map Revision (LOMR) Case #14-05-2223X Effective Date June 26, 2014 (Correcting Changes On The Datum Maps For Pigeon Creek)

Documents: [ORDINANCE NO. 2014-03 LETTER OF MAP REVISION.PDF](#)

H. CITIZEN APPOINTMENTS:

|                 |                                                                                                                                                     |
|-----------------|-----------------------------------------------------------------------------------------------------------------------------------------------------|
| Board of Review | Edwin Ogden, 300 Crescent Lane, One-Year Term<br>Michael Dyer, 600 Bel Aire Drive, One-Year Term<br>Donald A. Molyneux, 326 Grand Avenue, Alternate |
| Plan Commission | John Cabaniss, 503 Riverview Drive, Three-Year Term<br>Daniel Luedtke, 306 Heidel Road, Three-Year Term                                             |

BOARD APPOINTMENTS:

|                                   |                                                               |
|-----------------------------------|---------------------------------------------------------------|
| Historic Preservation Commission: | Ronald Heinritz, One-Year Term                                |
| Plan Commission:                  | Kenneth C. Kucharski, One-Year Term                           |
| Weyenberg Library:                | Rob Holyoke, One-Year Term                                    |
| Board of Review:                  | Van A. Mobley, One-Year Term<br>David A. Lange, One-Year Term |
| Mid-Moraine:                      | John R. Treffert, One-Year Term                               |
| Bike Trails Committee:            | Ronald G. Heinritz, One-Year Term                             |
| M/T Bikeway Committee:            | John R. Treffert, One-Year Term                               |
| Farmland Preservation Committee:  | Ronald G. Heinritz, One-Year Term                             |
| Telecommunication & IT Oversight: | Rob Holyoke, One-Year Term                                    |
| Business Renaissance Committee:   | Kim Beck, One-Year Term<br>David Lange, One-Year Term         |

STAFF APPOINTMENTS:

|                  |                                              |
|------------------|----------------------------------------------|
| Board of Review: | Dianne S. Robertson, Administrator, Annually |
|------------------|----------------------------------------------|

- I. Review And Recommendation Regarding Naming Of Park North Of The Old Village Hall/Fire Station And Date For Dedication
- J. Review And Recommendation Regarding Proclamation For Assistant Fire Chief Judy LaFond In Honor Of Her Years Of Service

Documents: [JUDY LAFOND PROCLAMATION.PDF](#)

- K. Review And Recommendation Regarding Proclamation For Public Works Laborer And Assistant Fire Chief Ervin Helms

Documents: [ERVIN HELMS PROCLAMATION.PDF](#)

- L. Review And Recommendation Regarding Advertising For The Position Of Laborer In The Public Works Department
- M. Review And Recommendation To Apply To The Main Street "Connect Communities" Program

Documents: [CONNECT COMMUNITIES.PDF](#)

- N. Review And Recommendation Regarding The Memorial Day Parade On May 26, 2014 From 9AM To Noon

Documents: [MEMORIAL DAY PARADE.PDF](#)

- O. Review And Recommendation Regarding Comparison Of Available Sewer Capacity Vs. MMSD Sewer Flow Allocation

Documents: [SEWER CAPACITY.PDF](#)

IV. ADJOURNMENT

V. BUSINESS FROM THE FLOOR

A. Citizens to be Heard

Open to any citizen who wishes to speak on items not on the agenda. Please step to the podium and give your name and address for the record.

VI. MISCELLANEOUS BUSINESS BY TRUSTEES AS MAY PROPERLY BE BROUGHT BEFORE THE BOARD.

1. Inter-Governmental Committee with Mequon
2. Use of 101 Green Bay Road, Old Village Hall & Fire Station
3. Acceptance/Report of Gifts Received
4. Dialog with Mequon regarding water utility service
5. Review next month's meeting date schedule

VII. MOTION TO ADJOURN TO CLOSED SESSION

Pursuant to Chapter 19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility regarding police personnel and pursuant to Chapter 19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session regarding negotiations.

1. Roll Call Vote

**MOTION TO RECONVENE IN OPEN SESSION**

1. **Vote of Board to reconvene.**

Dianne S. Robertson, Village Clerk  
April 3, 2014

Please advise the Thiensville Municipal Hall, 250 Elm Street (242-3720) at least 24 hours prior to the start of this meeting if you have disabilities and desire special accommodations.

Notice is hereby given that a quorum of the Village Board and/or Village Committees may be in attendance at this meeting to present, discuss and/or gather information about a subject over which they have decision-making responsibility, although they will not take any formal action thereto at this meeting.

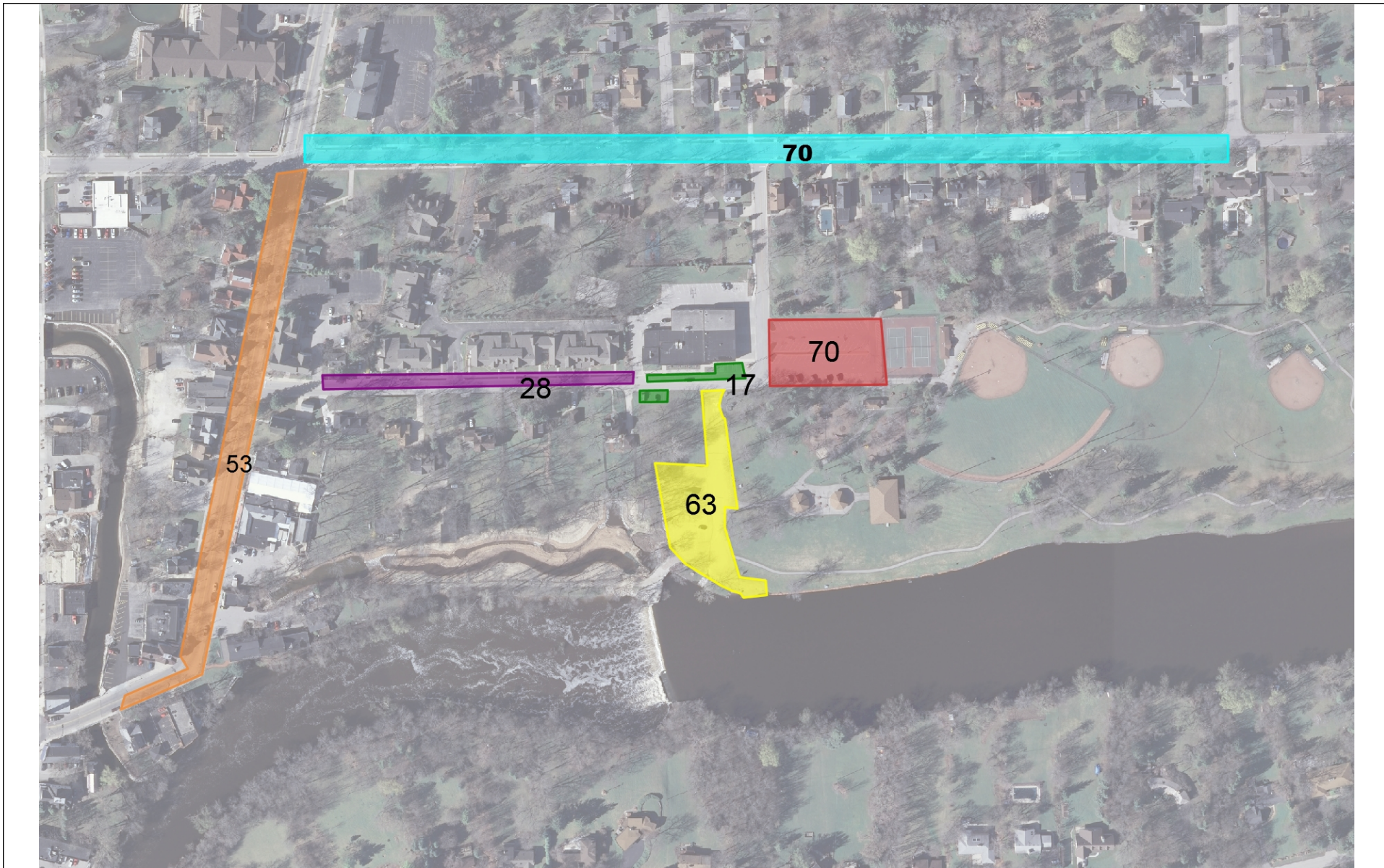
VILLAGE OF THIENSVILLE  
2014 CAPITAL PROJECT EXPENDITURE REPORT  
APRIL 7, 2014

| <u>ITEM BUDGETED</u>                            | <u>AMOUNT<br/>BUDGETED</u> | <u>AMOUNT IN<br/>RESERVES</u> | <u>TOTAL AMOUNT<br/>AVAILABLE</u> | <u>ACTUAL<br/>EXPENSE</u> | <u>DIFFERENCE</u> |
|-------------------------------------------------|----------------------------|-------------------------------|-----------------------------------|---------------------------|-------------------|
| <u>ADMINISTRATION</u>                           |                            |                               |                                   |                           |                   |
|                                                 | \$ -                       | \$ -                          | \$ -                              | \$ -                      | \$ -              |
| Riverview Drive Bike Route Signs                | \$ -                       | \$ 2,100.00                   | \$ 2,100.00                       | \$ -                      | \$ 2,100.00       |
| New Voting Machine                              | \$ -                       | \$ 7,502.12                   | \$ 7,502.12                       | \$ -                      | \$ 7,502.12       |
|                                                 | \$ -                       | \$ 9,602.12                   | \$ 9,602.12                       | \$ -                      | \$ 9,602.12       |
| <u>POLICE DEPARTMENT</u>                        |                            |                               |                                   |                           |                   |
|                                                 | \$ -                       | \$ -                          | \$ -                              | \$ -                      | \$ -              |
| 2 Squad Car Laptops                             | \$ -                       | \$ -                          | \$ -                              | \$ 409.90                 | \$ (409.90)       |
| 2 Radar Custom Signal                           | \$ -                       | \$ 3,500.00                   | \$ 3,500.00                       | \$ 2,948.00               | \$ 552.00         |
| 2 Squad Replacement (Year 3 of 4)               | \$ 20,000.00               | \$ 40,000.00                  | \$ 60,000.00                      | \$ -                      | \$ 60,000.00      |
| Gun/Rifle Locker                                | \$ 5,000.00                | \$ -                          | \$ 5,000.00                       | \$ 5,000.00               | \$ -              |
| Squad Lap Top Replacements/Computers            | \$ -                       | \$ -                          | \$ -                              | \$ 1,031.41               | \$ (1,031.41)     |
| Livescan System W/Printer                       | \$ -                       | \$ 25,000.00                  | \$ 25,000.00                      | \$ -                      | \$ 25,000.00      |
| Portable Radio                                  | \$ -                       | \$ 1,609.53                   | \$ 1,609.53                       | \$ -                      | \$ 1,609.53       |
|                                                 | \$ 25,000.00               | \$ 70,109.53                  | \$ 95,109.53                      | \$ 9,389.31               | \$ 85,720.22      |
| <u>FIRE DEPARTMENT</u>                          |                            |                               |                                   |                           |                   |
|                                                 | \$ -                       | \$ -                          | \$ -                              | \$ -                      | \$ -              |
| Front Tires for 562                             | \$ 2,500.00                | \$ -                          | \$ 2,500.00                       | \$ 1,500.00               | \$ 1,000.00       |
| Rear Dump Replacement for 562                   | \$ 7,300.00                | \$ -                          | \$ 7,300.00                       | \$ 7,237.00               | \$ 63.00          |
| Replace Exterior Door Code Locks                | \$ 3,000.00                | \$ -                          | \$ 3,000.00                       | \$ 2,800.00               | \$ 200.00         |
| Hose Replacement Program                        | \$ 3,000.00                | \$ 6,952.41                   | \$ 9,952.41                       | \$ -                      | \$ 9,952.41       |
| 2 Stainless Steel Pump Cans                     | \$ -                       | \$ 360.89                     | \$ 360.89                         | \$ 574.76                 | \$ (213.87)       |
| Repair Corrosion on Apparatus Equipment         | \$ -                       | \$ 5,054.78                   | \$ 5,054.78                       | \$ -                      | \$ 5,054.78       |
| Replace Extrication Air Bags                    | \$ -                       | \$ 8,500.00                   | \$ 8,500.00                       | \$ 5,904.50               | \$ 2,595.50       |
| 4 Sets of Turnout Gear                          | \$ -                       | \$ 8,000.00                   | \$ 8,000.00                       | \$ -                      | \$ 8,000.00       |
| Equipment Replacement Fund                      | \$ -                       | \$ 102,305.85                 | \$ 102,305.85                     | \$ -                      | \$ 102,305.85     |
| Radio Replacement                               | \$ -                       | \$ 2,755.57                   | \$ 2,755.57                       | \$ -                      | \$ 2,755.57       |
| Paging System                                   | \$ -                       | \$ 6,453.00                   | \$ 6,453.00                       | \$ -                      | \$ 6,453.00       |
| 10 Minitor V Pagers W/Warranty                  | \$ -                       | \$ 4,500.00                   | \$ 4,500.00                       | \$ 4,375.00               | \$ 125.00         |
|                                                 | \$ 15,800.00               | \$ 144,882.50                 | \$ 160,682.50                     | \$ 22,391.26              | \$ 138,291.24     |
| <u>PUBLIC WORKS DEPARTMENT</u>                  |                            |                               |                                   |                           |                   |
|                                                 | \$ -                       | \$ -                          | \$ -                              | \$ -                      | \$ -              |
| Vehicle Replacement Fund                        | \$ 20,000.00               | \$ 66,128.54                  | \$ 86,128.54                      | \$ -                      | \$ 86,128.54      |
| DPW Office Remodel                              | \$ -                       | \$ 20,700.00                  | \$ 20,700.00                      | \$ -                      | \$ 20,700.00      |
| Office Furniture & Files                        | \$ -                       | \$ 4,250.00                   | \$ 4,250.00                       | \$ 299.99                 | \$ 3,950.01       |
| Street Light Pole Replacements                  | \$ 6,500.00                | \$ 8,696.91                   | \$ 15,196.91                      | \$ -                      | \$ 15,196.91      |
| Emerald Ash Borer Program                       | \$ 9,500.00                | \$ 13,845.00                  | \$ 23,345.00                      | \$ 7,200.00               | \$ 16,145.00      |
| Add Geomelt Salt System to Truck #1             | \$ -                       | \$ 1,985.00                   | \$ 1,985.00                       | \$ -                      | \$ 1,985.00       |
| Geomelt Storage Tank                            | \$ -                       | \$ 2,500.00                   | \$ 2,500.00                       | \$ -                      | \$ 2,500.00       |
| Downtown Wayfinding Signs                       | \$ -                       | \$ 5,000.00                   | \$ 5,000.00                       | \$ -                      | \$ 5,000.00       |
| E. Freistadt Road Entrance Sign                 | \$ -                       | \$ 1,350.00                   | \$ 1,350.00                       | \$ -                      | \$ 1,350.00       |
| Replace Street Light Glass Fixtures             | \$ 36,000.00               | \$ 51,587.34                  | \$ 87,587.34                      | \$ -                      | \$ 87,587.34      |
| Public Works Employee Uniforms                  | \$ 2,000.00                | \$ -                          | \$ 2,000.00                       | \$ -                      | \$ 2,000.00       |
|                                                 | \$ 74,000.00               | \$ 176,042.79                 | \$ 250,042.79                     | \$ 7,499.99               | \$ 242,542.80     |
| <u>DPW PARK DEPARTMENT</u>                      |                            |                               |                                   |                           |                   |
|                                                 | \$ -                       | \$ 22,000.00                  | \$ 22,000.00                      | \$ -                      | \$ 22,000.00      |
| Diamond Groomer                                 | \$ -                       | \$ -                          | \$ 2,000.00                       | \$ -                      | \$ 2,000.00       |
| Farmer's Market                                 | \$ 2,000.00                | \$ -                          | \$ 2,000.00                       | \$ -                      | \$ 2,000.00       |
| 2 Chain Saws                                    | \$ -                       | \$ 400.00                     | \$ 400.00                         | \$ 615.00                 | \$ (215.00)       |
| Tennis Ct. Practice Wall/Pickle Ball/Fence Rep. | \$ -                       | \$ 10,000.00                  | \$ 10,000.00                      | \$ -                      | \$ 10,000.00      |
| Annual Pigeon Creek Maintenance                 | \$ 10,000.00               | \$ -                          | \$ 10,000.00                      | \$ -                      | \$ 10,000.00      |
| Annual Fishladder Maintenance                   | \$ 5,000.00                | \$ 575.26                     | \$ 5,575.26                       | \$ -                      | \$ 5,575.26       |
| Geese Control                                   | \$ -                       | \$ 1,600.00                   | \$ 1,600.00                       | \$ -                      | \$ 1,600.00       |
|                                                 | \$ 17,000.00               | \$ 34,575.26                  | \$ 51,575.26                      | \$ 615.00                 | \$ 50,960.26      |

VILLAGE OF THIENSVILLE  
2014 CAPITAL PROJECT EXPENDITURE REPORT  
APRIL 7, 2014

| <u>ITEM BUDGETED</u>                      | <u>AMOUNT<br/>BUDGETED</u> | <u>AMOUNT IN<br/>RESERVES</u> | <u>TOTAL AMOUNT<br/>AVAILABLE</u> | <u>ACTUAL<br/>EXPENSE</u> | <u>DIFFERENCE</u>      |
|-------------------------------------------|----------------------------|-------------------------------|-----------------------------------|---------------------------|------------------------|
| <u>UNCLASSIFIED IMPROVEMENT FUND</u>      |                            |                               |                                   |                           |                        |
| Water Main on Main Street                 | \$ -                       | \$ 455,589.00                 | \$ 455,589.00                     | \$ -                      | \$ 455,589.00          |
| Assessment Revaluation                    | \$ -                       | \$ 4,000.00                   | \$ 4,000.00                       | \$ -                      | \$ 4,000.00            |
| Road Repairs/Alta Loma/Madero/Bel Aire    | \$ -                       | \$ 428,441.23                 | \$ 428,441.23                     | \$ 12,174.70              | \$ 416,266.53          |
| "Creekside" Retainage                     | \$ -                       | \$ 19,781.00                  | \$ 19,781.00                      | \$ 13,341.28              | \$ 6,439.72            |
| Pigeon Creek Wall Repair/Lewis            | \$ -                       | \$ 50,000.00                  | \$ 50,000.00                      | \$ 2,644.42               | \$ 47,355.58           |
| Profile & Concrete Replace. Main Street   | \$ -                       | \$ 248,494.11                 | \$ 248,494.11                     | \$ 4,156.75               | \$ 244,337.36          |
| Replace Park Restrooms                    | \$ 205,600.00              | \$ -                          | \$ 205,600.00                     | \$ -                      | \$ 205,600.00          |
| Remediation DPW Yard                      | \$ 10,000.00               | \$ -                          | \$ 10,000.00                      | \$ 6,481.25               | \$ 3,518.75            |
| Replenish Bury Utilities & Creekside Park | \$ 218,872.00              | \$ -                          | \$ 218,872.00                     | \$ -                      | \$ 218,872.00          |
| Bridge Over Pigeon Creek Glaze to Lewis   | \$ 75,000.00               | \$ -                          | \$ 75,000.00                      | \$ -                      | \$ 75,000.00           |
| CONTINGENCY                               | \$ 30,000.00               | \$ -                          | \$ 30,000.00                      | \$ -                      | \$ 30,000.00           |
|                                           | <u>\$ 539,472.00</u>       | <u>\$ 1,206,305.34</u>        | <u>\$ 1,745,777.34</u>            | <u>\$ 38,798.40</u>       | <u>\$ 1,706,978.94</u> |
| <br>TOTALS                                | <br>\$ 671,272.00          | <br>\$ 1,641,517.54           | <br>\$ 2,312,789.54               | <br>\$ 78,693.96          | <br>\$ 2,234,095.58    |

[illegible]



## Available Parking Spaces

DISCLAIMER: Ozaukee County does not guarantee the accuracy of the material contained here in and is not responsible for any misuse or misrepresentation of this information or its derivatives.



SCALE: 1" = 275'



**Ozaukee County**  
 121 W Main St P.O. Box 994  
 Port Washington WI 53074  
 262-284-9411

Print Date: 4/4/2014



Ozaukee County GIS



SCALE: 1" = 48'



DISCLAIMER: Ozaukee County does not guarantee the accuracy of the material contained here in and is not responsible for any misuse or misrepresentation of this information or its derivatives.

Ozaukee County  
121 W Main St P.O. Box 994  
Port Washington WI 53074  
262-284-9411

Print Date: 3/12/2014



April 1, 2014

Village of Thiensville  
Mr. Andy LaFond  
250 Elm Street  
Thiensville, WI 53092

Re: Design Proposal – Concept Study for Thiensville Village Park Restrooms

Dear Andy,

Groth Design Group Inc. is pleased to submit to the Village of Thiensville, this letter proposal for conceptual design services. This proposal has been prepared based on our meeting with you on March 12<sup>th</sup>, 2014.

#### Project Understanding

We understand the project to be a concept study to replace the existing Restrooms that are located in the Village Park on Elm Street in Thiensville, Wisconsin.

#### Scope of Services

Groth Design Group will provide schematic architectural services to complete the concept study.

##### Schematic Design

GDG will prepare Schematic Design Documents which shall consist of drawings including a floor plan, elevations, suggested building materials, two (2) perspectives, and conceptual budget pricing.

Attend two (2) meetings with the village

#### Supplemental Services if required

Revisions to completed conceptual drawings after schematic work has been completed.  
Any Wisconsin D.N.R. fees.

#### Compensation

Compensation for the services outlined herein shall be based on a lump-sum fee of \$4,000.

#### Reimbursable Expenses

Not included in the compensation is the cost of reimbursable expenses.

Document reproduction and color printing

PAUL BARRIBEAU

JOE CLARKE

PETER DAMSGAARD

MIKA FRANK

CINDY GALL

MIKE GROTH

SUE HAUSCHEL

JIM HINZE

STEVE JENSEN

DAN KONCZAL

VINCE LABARBERA

KRISTIN MCGRAW

GAIL MACEJKOVIC

MARK McCLINTOCK

MIKE MCGRAW

RICH PIPEK

JIM SUTTON

Groth Design Group, Inc.

N58 W6181 Columbia Rd. PO Box 332 Cedarburg, Wisconsin 53012

P 262-377-8001 F 262-377-8003

[www.gdg-architects.com](http://www.gdg-architects.com)

**Invoicing**

Invoices will be issued monthly for the services performed and are due and payable upon receipt. Any amount unpaid 30 days from the date of the invoice shall be increased at the rate of one percent per month for each month or part of the month the amount remains unpaid.

We appreciate this opportunity to provide you with our services and we look forward to working with you. If additional information or clarification is needed, please do not hesitate to contact us. If you are in agreement with the services described above and wish for us to proceed with this assignment, please sign below and return one signed copy of the agreement for our files.

Sincerely,



Mike Groth, AIA  
**GROTH DESIGN GROUP**



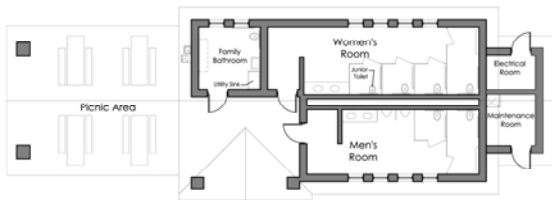
Mark McClintock, AIA  
**GROTH DESIGN GROUP**

**ACCEPTED:**  
**Village of Thiensville**

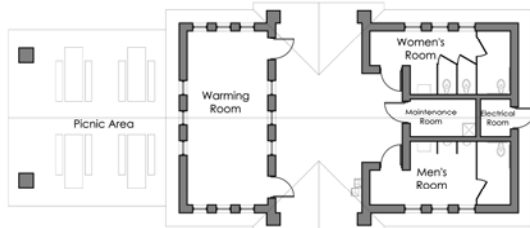
By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_



Upper Lake Park Pavilion - Floor Plan



Veteran's Park Pavilion - Floor Plan



## Project Description

Port Washington's Veterans Park and Upper Lake Park are both perched along the edge of Lake Michigan just North of downtown Port Washington.

Veteran's Park is currently the site for the city's band shell and Yacht Club. The new Pavilion will include a warming room (used in the winter months when the park is flooded for ice skating) and a Men's and Women's restroom.

The city recently completed construction of a brand new handicap accessible playground in Upper Lake Park. With the completion of this project the city realized a need to provide a restroom facility for the playground that would also be fully accessible and provide amenities to those with special needs.

Both projects are designed to complement the architecture of the current band shell and Yacht Club in Veteran's Park.

## Project Facts

New Construction

Veteran's Park Pavilion: 1,000 sq. ft.

Upper Lake Park Pavilion: 1,170 sq. ft.

Completion: 2010

## Services provided

Full Architectural  
Construction Administration



April 1, 2014

Village of Thiensville  
Mr. Andy LaFond  
250 Elm Street  
Thiensville, WI 53092

Re: Design Proposal – Use Study for Thiensville Fire Station

Dear Andy,

Groth Design Group Inc. is pleased to submit to the Village of Thiensville, this letter proposal for conceptual design services. This proposal has been prepared based on our meeting with you on March 12<sup>th</sup>, 2014.

### Project Understanding

We understand the project to be a “Use” Study to determine possible uses for the upper level of the Thiensville Fire Station located on the northeast corner of Main Street and Green Bay Road in Thiensville, Wisconsin.

### Scope of Services

Groth Design Group will provide conceptual architectural services to complete the Use study.

#### Use Study

GDG and its consultants will evaluate the existing Fire Station and determine the extent of renovation needed to bring the existing structure up to State and Local building codes, A.D.A. requirements and provide cost evaluation.

Attend two (2) meetings with the village.

### Supplemental Services if required

Revisions to Use Study after work has been completed.

We do not anticipate any exterior renovation to be involved. If during our investigation, we determine modifications to the existing Fire Station’s exterior are needed, involvement with historical authorities will need to be undertaken.

### Compensation

Compensation for the services outlined herein shall be based on a lump-sum fee of \$6,800.

### Reimbursable Expenses

Not included in the compensation is the cost of reimbursable expenses.

Document reproduction and color printing.

State & Local review and permit fees.

### Invoicing

Invoices will be issued monthly for the services performed and are due and payable upon receipt. Any amount unpaid 30 days from the date of the invoice shall be increased at the rate of one percent per month for each month or part of the month the amount remains unpaid.

PAUL BARRIBEAU

JOE CLARKE

PETER DAMSGAARD

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[www.gdg-architects.com](http://www.gdg-architects.com)

We appreciate this opportunity to provide you with our services and we look forward to working with you. If additional information or clarification is needed, please do not hesitate to contact us. If you are in agreement with the services described above and wish for us to proceed with this assignment, please sign below and return one signed copy of the agreement for our files.

Sincerely,



Mike Groth, AIA  
GROTH DESIGN GROUP



Mark McClintock, AIA  
GROTH DESIGN GROUP

ACCEPTED:  
Village of Thiensville

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**ORDINANCE NO. 2014-01**

**VILLAGE OF THIENSVILLE, OZAUKEE COUNTY, WI  
AN ORDINANCE AMENDING SECTION 46-15 OF THE MUNICIPAL CODE  
RELATING TO "SOCIAL HOST"**

The Village Board of the Village of Thiensville, Ozaukee County, Wisconsin, do ordain as follows:

**SECTION 1:** Section 46-15 of the Municipal Code of Ordinances of the Village of Thiensville entitled *Reserved* is hereby amended to provide as follows:

**Sec. 46-15. Social host.**

(a) *Purpose and Findings.* The Village Board intends to discourage underage possession and consumption of alcohol, even if done within the confines of a private residence, and intends to hold persons civilly responsible who host events or gatherings where persons under 21 years of age possess or consume alcohol regardless of whether the person hosting the event or gathering supplied the alcohol. The Village Board finds:

(1) Events and gatherings held on private or public property where alcohol is possessed or consumed by persons under the age of twenty-one are harmful to those persons and constitute a potential threat to public health requiring prevention or abatement.

(2) Prohibiting underage consumption acts to protect underage persons, as well as the general public, from injuries related to alcohol consumption, such as alcohol overdose or alcohol related traffic collisions.

(3) Alcohol can be addictive which, if used irresponsibly, could have drastic effects on those who use it as well as those who are affected by the actions of an irresponsible user.

(4) Often, events or gatherings involving underage possession and consumption occur outside the presence of parents. However, there are times when the parent(s) is/are present and condone the activity, and in some circumstances, provide the alcohol.

(5) A deterrent effect will be created by holding a person responsible for hosting an event or gathering where underage possession or consumption occurs.

(b) *Definitions.* For purposes of this ordinance, the following terms have the following meanings:

(1) Alcohol. "Alcohol" means ethyl alcohol, hydrated oxide of ethyl, or spirits of wine, whiskey, rum, brandy, gin or any other distilled spirits including dilutions and mixtures thereof from whatever source or by whatever process produced.

(2) Alcoholic Beverage. "Alcoholic Beverage" means alcohol, spirits, liquor, wine, beer and every liquid or solid containing alcohol, spirits, wine or beer, and which contains one-half of one percent or more of alcohol by volume and which is fit for beverage

(3) "Control" means the power to direct, manage, oversee, supervise, organize, conduct, and shall also mean, hosting, allowing or permitting or sponsoring. A person need not be present on the premises to be in control.

(4) "Event or gathering" means any group of three or more persons who have assembled or gathered together for a social occasion or other activity.

(5) "Host" or "allow" means to aid, conduct, entertain, organize, supervise, control or permit a gathering or event.

(6) "Residence", "Premises", or "Public or Private Property" means any home, yard, farm, field, land, apartment, condominium, hotel or motel room or other dwelling unit, or a hall or meeting room, park or any other place of assembly, whether occupied on a temporary or permanent basis, whether occupied as a dwelling or specifically for a party or other social function, and whether owned, leased, rented or used with or without permission or compensation. property, regardless of whether said property is described in a license or permit.

(7) Parent. "Parent" means any person having legal custody of a juvenile: (i) As natural, adoptive parent or step-parent; (ii) as a legal guardian; or (iii) as a person to whom legal custody has been given by order of the Court.

(8) Present. Being at hand or in attendance.

(9) "Underage person" is any individual under twenty-one (21) years of age.

(c) *Prohibited Acts.* It is unlawful for any person(s) to: host or allow an event or gathering at any residence, premises or on any other private or public property where alcohol or alcoholic beverages are present when the person knows that an underage person will or does (i) consume any alcohol or alcoholic beverage; or (ii) possess any alcohol or alcoholic beverage with the intent to consume it; and the person fails to take reasonable steps to prevent possession or consumption by the underage person(s).

(1) A person is responsible for violating this ordinance if the person intentionally aids, advises, hires, counsels or conspires with or otherwise procures another to commit the prohibited act.

(2) A person who hosts an event or gathering does not have to be present at the event or gathering to be responsible.

(d) *Exceptions.*

(1) This ordinance does not apply to conduct solely between an underage person and his or her parents while the parent is present and in control of the underage person.

(2) This ordinance does not apply to situations where underage persons are lawfully in possession of alcohol or alcoholic beverages during the course and scope of employment.

(3) This ordinance does not apply to situations where underage persons are lawfully in possession of alcohol or alcoholic beverages during the course and scope of employment.

(e) *Penalties.* A person who violates any provision of this ordinance is subject to a forfeiture of not less than \$1,000 nor more than \$5,000 plus the costs of prosecution.

**SECTION 2:** If any provision of this Ordinance is invalid or unconstitutional, or if the application of this Ordinance to any person or circumstance is found invalid or unconstitutional by a Court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the provisions or application of this Ordinance which can be given effect without the invalid or unconstitutional provision or application.

**SECTION 3:** All Ordinances and parts of Ordinances in conflict herewith are hereby repealed.

**SECTION 4:** This Ordinance shall be in full force and effect from and after its date of passage and publication.

VILLAGE OF THIENSVILLE BOARD

By: \_\_\_\_\_  
Van Mobley, its President

Attest:

\_\_\_\_\_  
Dianne Robertson, its Administrator/Clerk

**ADOPTED: March 17, 2014**

**APPROVED: March 17, 2014**

**PUBLISHED: March 25, 2014**

## **LIST OF LIQUOR LICENSES AND OPERATOR'S LICENSES FOR 2014-2015**

### **COW AGENDA 4-7-2014 AND BOARD AGENDA 4-21-2014**

#### **RENEWALS – LIQUOR LICENSES**

2MGA – Class B Beer and B Liquor, Agent - Anna Bakalinsky, B-1 Burger, 105 W. Freistadt  
CHUCK' PLACE – Class B Beer and B Liquor, Agent – Theodore Hagen, 408 N. Main Street  
EAST SUN CHINESE RESTAURANT – Class B Beer and C Wine, Agent - Chang Chun Siu, 305 N. Main Street  
FANTASY FLOWERS – Class A Liquor, Agent - Nancy Witte-Dycus, 106 E. Freistadt Road  
GLAZE – Class B Beer and C Wine, Agent – Kristina Eckert, 149 Green Bay Road  
GRACE LUTHERAN CHURCH – Class B Beer and C Wine, Agent – Richard Koch, 303 Green Bay Road  
PIGEON CREEK WINE & LIQUOR – Class A Beer and A Liquor, Agent – Scott Shully, 144 Green Bay Road  
PRIME MINISTER RESTAURANT – Class B Beer and B Liquor, Agent – Efthimios Triantafillou, 517 N. Main Street  
REMINGTON'S RIVER INN – Class B Beer and B Liquor, Agent – Robert Ollman, 130 S. Main Street  
SHULLY CATERING – Class B Beer and B Liquor, Agent – Scott Shully, 146 Green Bay Road  
SKIPPY'S SPORT PUB AND GRUB – Class B Beer and B Liquor, Agent – Kenneth Kucharski, 113 Green Bay Road  
WALGREENS – Class A Beer and A Liquor, Agent – Kelly Fechter, 278 N. Main Street  
THIENSVILLE FIRE DEPARTMENT – Class B Beer and C Wine, Agent – Terence Gengler, 250 Elm Street

#### **NEW – LIQUOR LICENSES**

CHEEL, LLC – Class B Beer and B Liquor, Agent – Matthew Buerosse, 105 S. Main Street

#### **OPERATORS**

##### **B-1 Burger – New**

Sara J. Sibley

##### **Renewals**

Patricia A. Bolling and Ashley M. Meistad

##### **Glaze – New**

Skye F. Marach

##### **Renewals**

Heather A. Albrecht, Philip G. Eckert, Nancy E. Grittner, and Wendy A. Kickbush

##### **Grace Lutheran Church – Renewal**

Richard M. Koch

##### **Remington's – Renewals**

Charise E. Albers, Bruce F. Anderson, Cynthia C. Check, Sarah V. Endlich, Jordan J. Lee, Amy M. Ollman, Sandra L. Pintor, Lindsay M. Rischmann, and Kristina L. Specht

**Shully's – New**

Kathleen M. Arn, Beth M. Berdes, Max A. Dodge, Julie M. Grau, Meghan K. Joyce, Julie A. Koskinen, Cheryl A. Rice and Patricia L. Sommerfeldt

**Renewals**

Sandra D. Fedele-Jacoby, Stephanie L. Frost, Doug M. Hogan, John J. Janz, Scott S. Jones, Mark D. Lavine, Christopher D. Marks, Edwina Silverstein, Steven R. Thuilliez and Kim I. White

**Skippy's – Renewals**

Cassie M. Haugen, Bret T. Kucharski, and Cindy J. Shaurette

**Walgreen's – Renewals**

Aaron C. Baker, Kristin L. Freimuth, Joanne F. Hilgendorf, Susan J. Richards, Shirley C. Rodriguez, Dena L. Schwochert, Steven A. Slutzky, Todd R. Tischer and Pauline M. Ziegler

**COIN MACHINES**

Remington's – 5 Machines

Skippy's – 3 Machines

**POOL TABLE**

Skippy's – 1 Pool Table

**CIGARETTE LICENSES**

Skippy's

Walgreens

BP and Mobile have not sent in their cigarette license applications yet



*Chief Scott Nicholson*

# VILLAGE OF THIENSVILLE POLICE DEPARTMENT

250 Elm Street  
THIENSVILLE, WISCONSIN  
PHONE 262.242.2100  
FAX 262.238.4442



March 28, 2014

Board of Trustees  
Village of Thiensville  
250 Elm Street  
Thiensville, WI 53092

Gentlemen:

I will approve John J Janz for a renewal of a Part B Bartender License, but will monitor his driving record for 1 year from the renewal date for any other alcohol related offenses.

If any other alcohol offenses occur within the year, I will re-visit his license approval.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Scott Nicholson".

Scott H. Nicholson,  
Chief of Police



Chief Scott Nicholson

# VILLAGE OF THIENSVILLE POLICE DEPARTMENT

250 Elm Street  
THIENSVILLE, WISCONSIN  
PHONE 262.242.2100  
FAX 262.238.4442



April 4, 2014

The Honorable Village Board  
Village of Thiensville  
250 Elm Street  
Thiensville, WI 53092

Ladies and Gentlemen:

I have reviewed contacts during the past twelve months for establishments in the Village that hold various classes of liquor/beer licenses. Following a review of these contacts, I find nothing that would adversely affect renewal of the licenses for the period of July 1, 2014 – June 30, 2015.

The applications and type reviewed were:

|                                                                       |
|-----------------------------------------------------------------------|
| <b>Class A Liquor</b>                                                 |
| Fantasy Flowers, 106 E Freistadt Road - Nancy Witte-Dycus             |
| <b>Class A Beer/Class A Liquor</b>                                    |
| Pigeon Creek Wine & Liquor, 144 Green Bay Road - Scott T Shully       |
| Walgreen's, 278 N Main Street - Kelly B Fechter                       |
| <b>Class B Beer/Class B Liquor</b>                                    |
| B-1 Burger, 105 W Freistadt Road – Anna M Bakalinsky                  |
| Cheel, LLC, 105 S Main Street – Matthew V Burosse                     |
| Chucks Place, 406 N Main Street – Theodore J Hagen                    |
| Prime Minister, 517 N Main Street – Efthimios S Triantafillou         |
| Remington's River Inn, 130 S Main Street - Amy M Ollman               |
| Shully Catering Inc, 146 Green Bay Road – Scott T Shully              |
| Skippy's Sports Pub & Grill, 113 Green Bay Road – Kenneth C Kucharski |
| <b>Class B Beer/Class C Wine</b>                                      |
| East Sun Chinese Restaurant, 308 N Main Street – Chun S Chang         |
| Grace Lutheran Church, 303 N Green Bay Road – Paul H Gieschen         |
| Thiensville Fire Department, 250 Elm Street – Terence E Gengler       |

Should you have any questions, please feel free to contact me.

Respectfully Submitted,

Scott H. Nicholson,  
Chief of Police



Chief Scott Nicholson

# VILLAGE OF THIENSVILLE POLICE DEPARTMENT

250 Elm Street  
THIENSVILLE, WISCONSIN  
PHONE 262.242.2100  
FAX 262.238.4442



April 4, 2014

The Honorable Village Board  
Village of Thiensville  
250 Elm Street  
Thiensville, WI 53092

Ladies and Gentlemen:

The following individual applied for a new alcohol beverage retail license application.

|                                           |
|-------------------------------------------|
| <b><u>Class B Beer/Class B Liquor</u></b> |
| Cheel - Matthew V Burosse                 |
|                                           |

A record check was conducted on the following individual and he was found to be in order.

Sincerely,

A handwritten signature in black ink, reading "Scott H. Nicholson".

Scott H. Nicholson,  
Chief of Police



Chief Scott Nicholson

## VILLAGE OF THIENSVILLE POLICE DEPARTMENT

250 Elm Street  
THIENSVILLE, WISCONSIN  
PHONE 262.242.2100  
FAX 262.238.4442



April 4, 2014

The Honorable Village Board  
Village of Thiensville  
250 Elm Street  
Thiensville, WI 53092

Ladies and Gentlemen:

The following list of individuals applied for a new bartender's license.

|                   |  |
|-------------------|--|
| <b>B-1 Burger</b> |  |
| Sara J Sibley     |  |
|                   |  |
| <b>Glaze</b>      |  |
| Skye F Marach     |  |
|                   |  |
| <b>Remingtons</b> |  |
| Jordan J Lee      |  |
|                   |  |
| <b>Shully's</b>   |  |
| Doug M Hogan      |  |
| Beth M Berdes     |  |
| Kathleen M Arn    |  |
| Max A Dodge       |  |
| Julie M Grau      |  |
| Cheryl A Rice     |  |
| Julie A Koskinen  |  |
| Meghan K Joyce    |  |

Record checks were conducted on these individual's and all were found in order.

Sincerely,

Scott H. Nicholson,  
Chief of Police



Chief Scott Nicholson

# VILLAGE OF THIENSVILLE POLICE DEPARTMENT

250 Elm Street  
THIENSVILLE, WISCONSIN  
PHONE 262.242.2100  
FAX 262.238.4442



April 4, 2014

The Honorable Village Board  
Village of Thiensville  
250 Elm Street  
Thiensville, WI 53092

Ladies and Gentlemen:

The following list of individuals applied for a renewal of their bartender's license.

|                          |                              |
|--------------------------|------------------------------|
| <b><u>B-1 Burger</u></b> | <b><u>Grace Lutheran</u></b> |
| Patricia A Bolling       | Richard M Koch               |
|                          |                              |
| <b><u>Glaze</u></b>      | <b><u>Remingtons</u></b>     |
| Philip G Eckert          | Lindsay M Rischmann          |
| Nancy E Grittner         | Sarah V Endlich              |
| Heather A Albrecht       | Charise E Albers             |
| Wendy A Kickbush         | Sandra L Pintor              |
|                          | Bruce F Anderson             |
| <b><u>Shully's</u></b>   | Cynthia C Check              |
| Scott S Jones            | Kristina L Specht            |
| Edwina Silverstein       | Amy M Ollman                 |
| Stephanie L Frost        |                              |
| Steven R Thulliez        | <b><u>Skippy's</u></b>       |
| Kim I White              | Brett T Kucharski            |
| Christopher D Marks      | Cassie M Haugen              |
| Patricia Sommerfeldt     | Cindy J Shaurette            |
| Mark D Lavine            |                              |
| Sandra D Fedeale-Jacoby  | <b><u>Walgreens</u></b>      |
|                          | Todd R Tischer               |
|                          | Dena L Schwochert            |
|                          | Steven A Slutzky             |
|                          | Aaron C Baker                |
|                          | Susan J Richards             |
|                          | Shirley C Rodriguez          |
|                          | Kristin L Friemuth           |
|                          | Pauline M Ziegler            |
|                          | JoAnne F Hilgendorf          |

Record checks were conducted on these individual's and all were found in order.

Sincerely,



Scott H. Nicholson,  
Chief of Police

VILLAGE OF THIENSVILLE

ORDINANCE NO. 2014-03

AN ORDINANCE ADOPTING THE LETTER OF MAP REVISION (LOMR)  
CASE #14-05-2223X EFFECTIVE DATE JUNE 26, 2014

The Village Board of the Village of Thiensville do ordain as follows:

This is an ordinance to amend that certain ordinance entitled Village of Thiensville Floodplain Zoning Ordinance adopted on November 12, 2007.

Create Section 17.0415(b)(3), Official Maps Based on Other Studies, to read as follows:

Letter of Map Revision (LOMR) for the Village of Thiensville, Case #14-05-2223X, dated June 26, 2014 and approved by the Wisconsin Department of Natural Resources January 28, 2013.

The Village Clerk is directed to transmit duplicate copies of this ordinance by registered mail to Gary Heinrichs, Wisconsin Department of Natural Resources, 2300 N. Dr. Martin Luther King, Jr. Drive, Milwaukee, WI 53212 within seven (7) days after this ordinance is adopted.

Recommended by the Village of Thiensville Plan Commission on April 8, 2014.

Village of Thiensville Plan Commission

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Van A. Mobley, Chairman

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Dianne S. Robertson, Village Clerk

Passed and adopted by the Village Board of the Village of Thiensville this 21<sup>st</sup> day of April, 2014

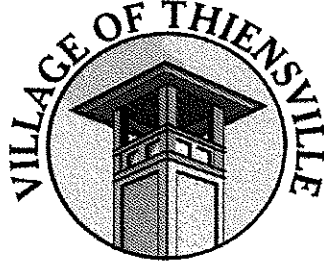
Village of Thiensville Village Board

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Van A. Mobley, President

---

Dianne S. Robertson, Village Clerk



## PROCLAMATION

### IN HONOR OF THE SERVICE OF ASSISTANT FIRE CHIEF JUDITH LAFOND

- WHEREAS,** *Judy LaFond began her career with the Thiensville Fire Department on January 15, 1996, promoted to Rescue Captain on June 11, 1998 and Assistant Fire Chief on October 18, 2010; and*
- WHEREAS,** *Judy LaFond was active in providing EMS service to Thiensville residents and was instrumental in implementing the paramedic program that served not only Thiensville residents but all of Ozaukee County and parts of Sheboygan County; and*
- WHEREAS,** *Judy LaFond is the first female assistant chief to serve the Thiensville community and Ozaukee County; and*
- WHEREAS,** *Judy LaFond was instrumental in implementing the paramedic program that served not only Thiensville residents but all of Ozaukee County and parts of Sheboygan County; and*
- WHEREAS,** *Judy LaFond has carried on John Henry Thien's tradition of community service and demonstrated the epitome of public service by always having the best interests of the Fire Department and the Village of Thiensville in mind; and*
- WHEREAS,** *A personal employment advancement in her career has led Judy to resign from the Thiensville Fire Department, the Thiensville Village Board of Trustees, Administrator, and Fire Chief would welcome her back with open arms should she find the time to serve the Fire Department in the future.*
- WHEREAS,** *The Thiensville Village Board of Trustees, Administrator, Fire Chief, Staff, Residents and Business owners wish Judy LaFond best wishes in her future endeavors.*

**NOW, THEREFORE BE IT PROCLAIMED** *that the Thiensville Village Board, all members of the community, volunteers and staff do commend Assistant Fire Chief Judy LaFond for her 18 years of service to the Thiensville Fire Department.*

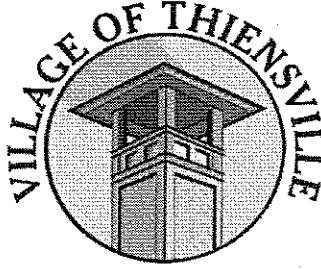
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Van A. Mobley, President

---

Dianne S. Robertson

04/21/2014  
Date



**PROCLAMATION**

**IN HONOR OF THE RETIREMENT OF THE PUBLIC WORKS LABORER AND  
ASSISTANT FIRE CHIEF ERVIN HELMS**

**WHEREAS,** *Ervin Helms began his career with the Thiensville Public Works Department on April 24, 1972; and*

**WHEREAS,** *Ervin Helms served the Thiensville Fire Department since March 1, 1970; became Chief Fire Engineer on January 5, 1980; Deputy Fire Chief on January 16, 1992 and Assistant Fire Chief on January 12, 1999; and*

**WHEREAS,** *Ervin Helms would always readily serve during snow and flooding emergencies, and;*

**WHEREAS,** *Ervin Helms has carried on John Henry Thien's tradition of community service; and*

**WHEREAS,** *Ervin Helms demonstrated the epitome of public service by always having the best interests of the Village of Thiensville and Fire Department in mind; and*

**WHEREAS,** *The Thiensville Village Board of Trustees, Administrator, Staff, Fire Chief and Residents and Business owners wish Ervin and his wife Patty a healthy and happy retirement.*

**NOW, THEREFORE BE IT PROCLAIMED** *that the Thiensville Village Board, all members of the community, volunteers and staff do commend Ervin Helms for his 44 years of service to the Thiensville Public Works and Fire Department.*

\_\_\_\_\_  
Van A. Mobley, President

\_\_\_\_\_  
Dianne S. Robertson

04/17/2014  
Date

## Additional Connect Communities Program Resources

- [Connect Communities Brochure](#)
- [Frequently Asked Questions](#)
- [Detailed Information about Communities](#)
- [Application](#)
- [Printable version of this page's information](#)

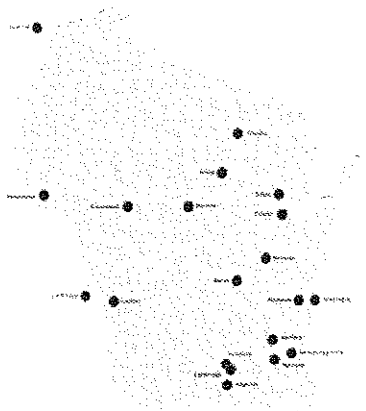
## Where the Path to Revitalization Begins

Downtowns and urban commercial districts play an important role in their communities and in Wisconsin's overall economy, functioning not only as prominent employment and business centers, but oftentimes as the historic foundation of the municipalities they serve. Successful commercial districts don't just happen. They need to be planned and nurtured. Their prosperity requires interest and action from many stakeholders who share a vision for the community.

Connect Communities helps local planners leverage the unique assets of their downtowns and urban districts, providing technical assistance and networking opportunities to local leaders interested in starting a downtown revitalization effort. It also provides access to additional financial and technical assistance programs. In fact, successful Connect Communities may choose to apply for Wisconsin Main Street status, which provides more intense, hands-on assistance to put a revitalization strategy into action.

## How It Works

Connect Communities program participants will have immediate access to experienced staff within the Wisconsin Economic Development Corporation (WEDC) and to the leaders within the Connect Communities Network. Program services include:



Click map to enlarge.

- A ListServ/network group to get new ideas from staff and other participating Connect Communities
- Participation in one Main Street Executive Director Workshop each year with a focus on a downtown revitalization topic

- An on-site visit from one of WEDC's community development staff to assist in identifying needs and offering assistance
- An online open house to get your questions answered by experts
- Training for your downtown director or board president
- Roundtable discussion groups on pertinent topics held once every year
- Possible opportunities to link college/university student projects to your downtown/urban commercial district needs
- Roundtable discussion groups on pertinent topics held once every year
- Access to WEDC's downtown development library
- Access to resources and training materials that have been developed for Wisconsin Main Street communities
- Invitation to the annual Main Street Awards Program, plus eligibility to nominate a project for a Connect Communities award
- Webinars/regional training

## **Program Requirements**

A participating community must have an organization that focuses on downtown/urban commercial district issues, have access to a computer with required software, can commit to a majority of training opportunities, and fulfill bi-annual reporting requirements. Communities will be required to sign a participation agreement with WEDC and pay an annual fee of \$200.

## **Application and Selection Process**

Up to 20 communities are selected to participate in the Connect Communities program each year, with a renewal application every two years. Applicants are scored based on the following criteria: strength of committee/organization, need for assistance, clearly defined downtown/urban commercial district, local resources available and potential.

**[Click here](#) to download the Connect Communities application.**

**For more information about the Connect Communities program, contact a WEDC Community Account Manager.**

- [Home](#)
- [Newsroom](#)
- [Available Sites](#)
- [InSource Newsletter](#)
- [Subscribe](#)
- [You're Welcome](#)
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-

**VILLAGE OF THIENSVILLE**  
**APPLICATION FOR PARADE PERMIT OR STREET CLOSING**  
(No Candy or Candy Throwing – Effective August 2008)

Date: 3-21-14 \$25.00 permit fee receipt # 53675

The undersigned requests the use of the streets and highways of the Village of Thiensville.  
**NO PERMANENT MARKINGS ON ANY VILLAGE STREETS OR PROPERTY!** (Applicant may be subject to fines).

PURPOSE OF PARADE OR STREET CLOSING: LEGION MEMORIAL DAY PARADE

DATE OF USE: 5-26-14

HOURS OF USE FROM: ~~10:00~~ 9:00am TO: 12:00 am

ROUTE OF PARADE OR STREET TO BE CLOSED: \_\_\_\_\_

GRACE CHURCH - OLD GREEN MEADOW RD SO - TO MEADOW CITY HALL

The undersigned agrees to be personally liable to the Village of Thiensville and to indemnify the Village of Thiensville for property damage and for any expense incurred by, at, or in consequence of, such use of the Village streets and highways.

The undersigned further agrees to hold the Village of Thiensville, its servants, agents and employees, harmless from any and all causes of action, claims or damages arising out of the use of the streets and highways by the undersigned and any and all persons permitted upon those street and highways by the undersigned.

The Village of Thiensville reserves the right to require property damage and public liability insurance in an amount sufficient to protect the Village of Thiensville.

The undersigned further agrees to abide by regulations of the Village of Thiensville.

The person and/or entity seeking to close a Village street for the purpose of a party, parade or similar activity shall, not less than 30 days prior to the scheduled event, apply for a permit from the Village Clerk.

AMERICAN LEGION POST 457

Organization

DAVID ROSEL ADJUTANT

Name of Applicant

David Rosel

Signature of Applicant

1935 RIVERVIEW TRAIL FREDONIA, WI  
53021

Address

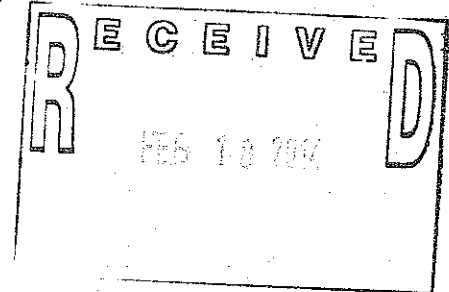
Approval – Village Administrator

262 391 6567

Phone Number

Date

February 18, 2014



Ms. Dianne S. Robertson  
Clerk/Treasurer/Administrator  
Village of Thiensville  
250 Elm Street  
Thiensville, WI 53092

RE: Comparison of Available Village Sewer Capacity  
vs. MMSD Sewer Flow Allocation

Dear Ms. Robertson:

As requested, we have completed a hydraulic comparison of your major trunk sewer system capacity to the MMSD Sewer Flow Allocations developed in the 2020 Master Facility Plan. Our finding is that the under most scenarios there is adequate available sewer capacity in your sewer system to handle the flow allocated by the MSMD to the Village for future growth. There is also enough peak hour remaining flow allocation available from the MMSD to develop potential properties provided that the development density is a reasonable mixture of multi-family and commercial development.

To determine available sewer capacity in the system, previous reports were used namely:

- 09/09/02 Letter report "Thiensville Sewer Capacity Analysis for Potential Mequon Connections"
- 01/06/03 Letter report "Trunk Sewer Capacity Analysis for Future Development" with revision of 03/19/07
- 01/25/12 Letter report "Lake Carmelua Apartments – Sileno Property"
- 08/30/13 Letter report "Jenning's property redevelopment – Fiduciary Real Estate"
- 10/15/13 Letter report "Proposed Luxury Apartment Project, Former M&I Bank Site 200 Green Bay Road"

The flows developed in those previous reports were based on a combination of theoretical "desk top" projections measured against actual flows that have been monitored in the system.

Those flows were compared to the sewer capacity in the various trunk sewer legs in your system and found to fit for the most part. The exceptions would be in the Freistadt Road sewer west of Main Street and a section of the Main Street sewer at Heidel Road. There were

Ms. Dianne S. Robertson  
Village of Thiensville  
February 18, 2013  
Page 2

also some recommendations to provide temporary storage tanks for the M&I site and Sileno property.

There was another section of restrictive sewer in Main Street south of Freistadt Road. However, that section has since been augmented by constructing a parallel sewer.

The question then becomes "Are there enough flows allocated by the MMSD to allow for the future development of properties in the Village?" Per the MMSD, there is 190,000 gallons per day of additional peak hour flow remaining in the allotment to the Village in the 2020 Master Facility Plan.

In the previous letter reports there is an expressed need for about 500 units of a mixture of one or two bedroom multi-family development or equivalent commercial development. Per the MMSD design standards, the 190,000 gpd of flow available is equivalent to 347, two bedroom multi-family units or 579, one bedroom multi-family units or 463, 1 1/2 bedroom multi-family units.

Therefore, depending upon the density allowed, the 500 unit need might or might not be met. For example, if all planned future development were to be two bedroom, then the MMSD allocation would be about 150 units short. Likewise, if all future development were to be one bedroom, then there would be more than enough allocation (+79 units excess).

In conclusion, although it appears that there is enough sewer capacity and MSMD flow allocation to provide for Village development, the sewer system does have a few sewer restrictions and the development density and mixture of one and two bedroom multi-family units must be controlled to avoid exceeding the MMSD peak hour flow allocation.

Please contact our office with any questions regarding this matter.

Very truly yours,

RUEKERT & MIELKE, INC.



Michael F. Campbell, P.E. (WI)  
Senior Vice President/Principal  
[mcampbell@ruekert-mielke.com](mailto:mcampbell@ruekert-mielke.com)

MFC:sjs  
cc: File