

VILLAGE OF THIENSVILLE
COMMITTEE OF THE WHOLE
AGENDA

DATE: Monday, March 3, 2014

LOCATION: 250 Elm Street
Thiensville, WI

Tme: 6:00 PM

I. CALL TO ORDER

II. ROLL CALL

President:	Van Mobley	
Trustees:	Kim Beck	Kenneth Kucharski
	Ronald Heinritz	David Lange
	Rob Holyoke	John Treffert
Administrator:	Dianne Robertson	
Staff:	Director of Public Works Andy LaFond, Fire Chief Brian Reiels	
	Police Chief Scott Nicholson,	

III. BUSINESS

A. Review Capital Expenditures List

Documents: [CAPITAL EXPENDITURES 3-3-2014.PDF](#)

B. Review And Recommendation Regarding The 2014 Sanitary Sewer Budget

Documents: [SEWER BUDGET 2014.PDF](#)

C. Review And Recommendation To Provide \$1,200 To The Thiensville Business Association For The Village Market With Expenses To Be Approved By The Administrator And Director Of Public Works (Trustee Treffert)

D. Discussion On Withdrawal Of Beer Garden Proposal

E. Review And Recommendation Regarding An Agreement For Legal Services With Houseman & Feind LLP

Documents: [HOUSEMAN AND FEIND 2014 LEGAL SERVICES.PDF](#)

F. Review And Recommendation On Committee Structure And Appointments

IV. BUSINESS FROM THE FLOOR

A. Citizens to be Heard

Open to any citizen who wishes to speak on items not on the agenda. Please step to the podium and give your name and address for the record.

V. MISCELLANEOUS BUSINESS BY TRUSTEES AS MAY PROPERLY BE BROUGHT BEFORE THE BOARD.

1. Inter-Governmental Committee with Mequon
2. Use of 101 Green Bay Road, Old Village Hall & Fire Station
3. Acceptance/Report of Gifts Received
4. Dialog with Mequon regarding water utility service
5. Review next month's meeting date schedule

VI. ADJOURNMENT

Dianne S. Robertson, Village Clerk
February 28, 2014

Please advise the Thiensville Municipal Hall, 250 Elm Street (242-3720) at least 24 hours prior to the start of this meeting if you have disabilities and desire special accommodations.

Notice is hereby given that a quorum of the Village Board and/or Village Committees may be in attendance at this meeting to present, discuss and/or gather information about a subject over which they have decision-making responsibility, although they will not take any formal action thereto at this meeting.

VILLAGE OF THIENSVILLE
2014 CAPITAL EXPENDITURE REQUESTS
MARCH 3, 2014

<u>DEPARTMENT</u>	<u>AMOUNT BUDGETED</u>	<u>AMOUNT REQUESTED</u>	<u>ITEM DESCRIPTION</u>
Fire	\$ 2,500.00	\$ 1,500.00	Front Tires for 562
Fire, DPW & Lift Station	\$ 3,000.00	\$ 2,800.00	Replace Exterior Door Code Locks
DPW	\$ 23,345.00	\$ 7,200.00	Emerald Ash Borer
Park	\$ 400.00	\$ 615.00	2 Chain Saws

VILLAGE OF THIENSVILLE
2014 CAPITAL PROJECT EXPENDITURE REPORT
MARCH 3, 2014

ITEM BUDGETED	AMOUNT BUDGETED	AMOUNT IN RESERVES	TOTAL AMOUNT AVAILABLE	ACTUAL EXPENSE	DIFFERENCE
ADMINISTRATION					
Riverview Drive Bike Route Signs	\$ -	\$ -	\$ -	\$ -	\$ -
New Voting Machine	\$ -	\$ 2,100.00	\$ 2,100.00	\$ -	\$ 2,100.00
	\$ -	\$ 7,502.12	\$ 7,502.12	\$ -	\$ 7,502.12
	\$ -	\$ 9,602.12	\$ 9,602.12	\$ -	\$ 9,602.12

POLICE DEPARTMENT					
	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -	\$ -
2 Radar Custom Signal	\$ -	\$ 3,500.00	\$ 3,500.00	\$ 2,948.00	\$ 552.00
2 Squad Replacement (Year 3 of 4)	\$ 20,000.00	\$ 40,000.00	\$ 60,000.00	\$ -	\$ 60,000.00
Gun/Rifle Locker	\$ 5,000.00	\$ -	\$ 5,000.00	\$ 5,000.00	\$ -
Squad Lap-Top Replacements	\$ -	\$ -	\$ -	\$ -	\$ -
Livescan Sysem W/Printer	\$ -	\$ 25,000.00	\$ 25,000.00	\$ -	\$ 25,000.00
Portable Radio	\$ -	\$ 1,609.53	\$ 1,609.53	\$ -	\$ 1,609.53
	\$ 25,000.00	\$ 70,109.53	\$ 95,109.53	\$ 7,948.00	\$ 87,161.53

FIRE DEPARTMENT					
	\$ -	\$ -	\$ -	\$ -	\$ -
Front Tires for 562	\$ 2,500.00	\$ -	\$ 2,500.00	\$ 1,500.00	\$ 1,000.00
Rear Dump Replacement for 562	\$ 7,300.00	\$ -	\$ 7,300.00	\$ 7,237.00	\$ 63.00
Replace Exterior Door Code Locks	\$ 3,000.00	\$ -	\$ 3,000.00	\$ 2,800.00	\$ 200.00
Hose Replacement Program	\$ 3,000.00	\$ 6,952.41	\$ 9,952.41	\$ -	\$ 9,952.41
2 Stainless Steel Pump Cans	\$ -	\$ 360.89	\$ 360.89	\$ 574.76	\$ (213.87)
Repair Corrosion on Apparatus Equipment	\$ -	\$ 5,054.78	\$ 5,054.78	\$ -	\$ 5,054.78
Replace Extrication Air Bags	\$ -	\$ 8,500.00	\$ 8,500.00	\$ 5,904.50	\$ 2,595.50
4 Sets of Turnout Gear	\$ -	\$ 8,000.00	\$ 8,000.00	\$ -	\$ 8,000.00
Equipment Replacement Fund	\$ -	\$ 102,305.85	\$ 102,305.85	\$ -	\$ 102,305.85
Radio Replacement	\$ -	\$ 2,755.57	\$ 2,755.57	\$ -	\$ 2,755.57
Paging System	\$ -	\$ 6,453.00	\$ 6,453.00	\$ -	\$ 6,453.00
10 Minitor V Pagers W/Warranty	\$ -	\$ 4,500.00	\$ 4,500.00	\$ -	\$ 4,500.00
	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ 15,800.00	\$ 144,882.50	\$ 160,682.50	\$ 18,016.26	\$ 142,666.24

PUBLIC WORKS DEPARTMENT					
	\$ -	\$ -	\$ -	\$ -	\$ -
Vehicle Replacement Fund	\$ 20,000.00	\$ 66,128.54	\$ 86,128.54	\$ -	\$ 86,128.54
DPW Office Remodel	\$ -	\$ 20,700.00	\$ 20,700.00	\$ -	\$ 20,700.00
Office Furniture & Files	\$ -	\$ 4,250.00	\$ 4,250.00	\$ -	\$ 4,250.00
Street Light Pole Replacements	\$ 6,500.00	\$ 8,696.91	\$ 15,196.91	\$ -	\$ 15,196.91
Emerald Ash Borer Program	\$ 9,500.00	\$ 13,845.00	\$ 23,345.00	\$ 7,200.00	\$ 16,145.00
Add Geomelt Salt System to Truck #1	\$ -	\$ 1,985.00	\$ 1,985.00	\$ -	\$ 1,985.00
Geomelt Storage Tank	\$ -	\$ 2,500.00	\$ 2,500.00	\$ -	\$ 2,500.00
Downtown Wayfinding Signs	\$ -	\$ 5,000.00	\$ 5,000.00	\$ -	\$ 5,000.00
E. Freistadt Road Entrance Sign	\$ -	\$ 1,350.00	\$ 1,350.00	\$ -	\$ 1,350.00
Replace Street Light Glass Fixtures	\$ 36,000.00	\$ 51,587.34	\$ 87,587.34	\$ -	\$ 87,587.34
Public Works Employee Uniforms	\$ 2,000.00	\$ -	\$ 2,000.00	\$ -	\$ 2,000.00
	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ 74,000.00	\$ 176,042.79	\$ 250,042.79	\$ 7,200.00	\$ 242,842.79

DPW PARK DEPARTMENT					
	\$ -	\$ 22,000.00	\$ 22,000.00	\$ -	\$ 22,000.00
Diamond Groomer	\$ 2,000.00	\$ -	\$ 2,000.00	\$ -	\$ 2,000.00
Farmer's Market	\$ -	\$ 400.00	\$ 400.00	\$ 615.00	\$ (215.00)
2 Chain Saws	\$ -	\$ 10,000.00	\$ 10,000.00	\$ -	\$ 10,000.00
Tennis Ct. Practice Wall/Pickle Ball/Fence Rep.	\$ -	\$ -	\$ 10,000.00	\$ -	\$ 10,000.00
Annual Pigeon Creek Maintenance	\$ 10,000.00	\$ -	\$ 10,000.00	\$ -	\$ 10,000.00
Annual Fishladder Maintenance	\$ 5,000.00	\$ 575.26	\$ 5,575.26	\$ -	\$ 5,575.26
Geese Control	\$ -	\$ 1,600.00	\$ 1,600.00	\$ -	\$ 1,600.00
	\$ 17,000.00	\$ 34,575.26	\$ 51,575.26	\$ 615.00	\$ 50,960.26

VILLAGE OF THIENSVILLE
2014 CAPITAL PROJECT EXPENDITURE REPORT
MARCH 3, 2014

<u>ITEM BUDGETED</u>	<u>AMOUNT BUDGETED</u>	<u>AMOUNT IN RESERVES</u>	<u>TOTAL AMOUNT AVAILABLE</u>	<u>ACTUAL EXPENSE</u>	<u>DIFFERENCE</u>
<u>UNCLASSIFIED IMPROVEMENT FUND</u>					
Water Main on Main Street	\$ -	\$ 455,589.00	\$ 455,589.00	\$ -	\$ 455,589.00
Assessment Revaluation	\$ -	\$ 4,000.00	\$ 4,000.00	\$ -	\$ 4,000.00
Road Repairs/Alta Loma/Madero/Bel Aire	\$ -	\$ 428,441.23	\$ 428,441.23	\$ -	\$ 428,441.23
"Creekside" Retainage	\$ -	\$ 19,781.00	\$ 19,781.00	\$ -	\$ 19,781.00
Pigeon Creek Wall Repair/Lewis	\$ -	\$ 50,000.00	\$ 50,000.00	\$ -	\$ 50,000.00
Profile & Concrete Replace. Main Street	\$ -	\$ 248,494.11	\$ 248,494.11	\$ -	\$ 248,494.11
Replace Park Restrooms	\$ 205,600.00	\$ -	\$ 205,600.00	\$ -	\$ 205,600.00
Remediation DPW Yard	\$ 10,000.00	\$ -	\$ 10,000.00	\$ -	\$ 10,000.00
Replenish Bury Utilities & Creekside Park	\$ 218,872.00	\$ -	\$ 218,872.00	\$ -	\$ 218,872.00
Bridge Over Pigeon Creek Glaze to Lewis	\$ 75,000.00	\$ -	\$ 75,000.00	\$ -	\$ 75,000.00
CONTINGENCY	\$ 30,000.00	\$ -	\$ 30,000.00	\$ -	\$ 30,000.00
	\$ 539,472.00	\$ 1,206,305.34	\$ 1,745,777.34	\$ -	\$ 1,745,777.34
 TOTALS	 \$ 671,272.00	 \$ 1,641,517.54	 \$ 2,312,789.54	 \$ 33,779.26	 \$ 2,279,010.28

VILLAGE OF THIENSVILLE

2014 Sewer Utility Rate Summary

	<u>2013</u>	<u>Proposed 2014</u>	<u>Change</u>	<u>%</u>
Thiensville				
Charge / Conn	\$312.00	\$324.00	\$12.00	3.8%
Charge / REC	\$244.00	\$248.00	\$4.00	1.6%
Total Residential	\$556.00	\$572.00	\$16.00	2.9%
Mequon				
Charge / Conn	\$328.00	\$336.00	\$8.00	2.4%
Charge / REC	\$388.00	\$392.00	\$4.00	1.0%
Total Residential	\$716.00	\$728.00	\$12.00	1.7%
Mequon (alternative)				
Charge / Conn	\$196.00	\$204.00	\$8.00	4.1%
Charge / REC	\$188.00	\$192.00	\$4.00	2.1%
Subtotal Residential	\$384.00	\$396.00	\$12.00	3.1%
Plus MMSD Capital	varies	varies		
Seminary				
Charge / Conn	\$352.00	\$364.00	\$12.00	3.4%
Charge / REC	\$280.00	\$284.00	\$4.00	1.4%
MATC				
Connection Charge	1.00 \$156.00	\$164.00	\$8.00	5.1%
REC Charge	37.00 \$3,256.00	\$3,256.00	\$0.00	0.0%
Total	\$3,412.00	\$3,420.00		

**Village of Thiensville
2014 Sewer Utility Budget**

Description	2014 Budget	2014 Budget for Rates	2013 Budget	
EXPENSES				
ACTIVITY 1 - PERSONNEL SERVICES				
100 Salaries & Wages	\$32,512	\$32,512	\$31,117	104.5%
101 Overtime	\$1,115	\$1,115	\$1,115	100.0%
102 Part-Time	\$0	\$0	\$0	
111 Weekend Pay	\$0	\$0	\$0	
199 Fringe Benefits	\$20,448	\$20,448	\$18,903	108.2%
Other				
Total	\$54,075	\$54,075	\$51,135	105.7%
ACTIVITY 2 - CONTRACTUAL SERVICES				
200 Printing & Publishing	\$500	\$500	\$950	52.6%
201 Postage	\$1,600	\$1,600	\$1,300	123.1%
202 FLOW	\$500	\$500	\$700	71.4%
203 Training & Meetings	\$200	\$200	\$200	100.0%
204 Transportation	\$200	\$200	\$200	100.0%
207 Legal Counsel	\$1,000	\$1,000	\$1,000	100.0%
209 Engineering Services	\$30,000	\$30,000	\$15,000	200.0%
223 Radio Maintenance	\$500	\$500	\$500	100.0%
226 Equipment Rental	\$0	\$0	\$0	
248 Sewer Repair/Maintenance	\$65,000	\$65,000	\$65,000	100.0%
249 Sewer Charge - General	\$60,000	\$60,000	\$50,000	120.0%
250 Sewer Cleaning	\$10,000	\$10,000	\$10,000	100.0%
251 Lift Station Repairs	\$5,500	\$5,500	\$5,500	100.0%
252 Sludge Hauling	\$0	\$0	\$0	
253 Audit	\$3,000	\$3,000	\$3,000	100.0%
254 Debt Payment	\$0	\$0	\$0	
264 Interest Expense	\$0	\$0	\$0	
278 Financial Consultant-Dease Bonds	\$0	\$0	\$0	
399 Sump Pump Inspections	\$0	\$0	\$0	
Total	\$178,000	\$178,000	\$153,350	116.1%
ACTIVITY 3 - COMMODITIES				
300 Office Supplies	\$100	\$100	\$100	100.0%
301 Reference Material	\$0	\$0	\$0	
303 Telephone	\$1,000	\$1,000	\$500	200.0%
304 Electricity	\$16,000	\$16,000	\$16,000	100.0%
305 Heat	\$600	\$600	\$600	100.0%
308 Building Supplies	\$1,000	\$1,000	\$1,200	83.3%
310 Fuel	\$0	\$0	\$0	
329 Clothing	\$375	\$375	\$375	100.0%
330 Vehicle Maintenance	\$1,500	\$1,500	\$1,500	100.0%
342 Polymers	\$0	\$0	\$0	
343 Alum	\$0	\$0	\$0	
344 Lab Equipment	\$0	\$0	\$0	
345 Chemicals	\$2,000	\$2,000	\$2,000	100.0%
346 Chlorine	\$0	\$0	\$0	
399 Miscellaneous	\$300	\$300	\$300	100.0%
Total	\$22,875	\$22,875	\$22,575	101.3%

Description	2014 Budget	2014 Budget for Rates	2013 Budget	
ACTIVITY 4 - CAPITAL OUTLAY				
400 Office Equipment	\$0	\$0	\$2,500	0.0%
401 Vehicles	\$0	\$0	\$0	0.0%
402 Transducer -Wet well level	\$0	\$0	\$6,000	0.0%
403 Radios	\$0	\$0	\$0	0.0%
499 Antenna for Internet Access/Computer	\$3,000	\$3,000	\$0	100.0%
499 Computer for Lift Station	\$12,000	\$12,000	\$0	100.0%
499 Luisita/Riverview Project	\$5,000	\$5,000	\$0	100.0%
499 Repairs to Interceptor shared with Mequon	\$25,000	\$25,000	\$0	100.0%
499 Other GIS	\$0	\$0	\$15,000	0.0%
Total	\$45,000	\$45,000	\$23,500	191.5%
TOTAL OPERATING BUDGET	\$299,950	\$299,950	\$250,560	119.7%
ACTIVITY 8 - DEPRECIATION				
500 Depreciation	\$72,500	\$72,500	\$62,000	116.9%
510 Replacement Fund	\$10,210	\$10,210	\$10,210	100.0%
Other	\$0	\$0	\$0	
Total	\$82,710	\$82,710	\$72,210	114.5%
ACTIVITY 9 - DEBT SERVICE				
601 Interest on Mortgage Rev.	\$0	\$0	\$0	
605 Principle on Mortgage Rev.	\$0	\$0	\$0	
602 Mortgage Revenue Covenant	\$0	\$0	\$0	
603 Sewer Revenue Bond Fees	\$0	\$0	\$0	
630 Amort. of Debt Discount	\$0	\$0	\$0	
Other	\$0	\$0	\$0	
Total	\$0	\$0	\$0	
SUBTOTAL LOCAL BUDGET	\$382,660	\$382,660	\$322,770	118.6%
640 MMSD Capital Chg.	\$368,695	\$368,695	\$364,969	101.0%
MMSD Capital Mequon	\$3,343	\$3,343	\$3,313	100.9%
Other				
Net MMSD Capital	\$372,038	\$372,038	\$368,282	101.0%
650 MMSD O&M Chg.	Conn \$36,392	\$36,392	\$35,471	102.6%
MMSD O&M Chg.	Flow \$158,863	\$158,863	\$155,533	102.1%
Other				
Total	\$195,255	\$195,255	\$191,004	102.2%
699 Other - Reserve Funds				
TOTAL EXPENSES	\$949,953	\$949,953	\$882,056	107.7%
OTHER REVENUES				
Sewer Service Penalty	\$7,000	\$7,000	\$6,000	116.7%
Interest Income	\$15,000	\$15,000	\$15,000	100.0%
Transfer from Undesignated Surplus	\$66,000	\$66,000	\$15,000	440.0%
Transfer from Settlement Proceeds	\$0	\$0	\$0	
Total	\$88,000	\$88,000	\$36,000	244.4%
TOTAL NET REVENUE REQUIRED FROM RATES	\$861,953	\$861,953	\$846,056	101.9%

VILLAGE OF THIENSVILLE
2014 Sewer Utility Rate Review
Sewer Customer Information

	Adjusted Connections	Adjusted REC's
Residential	845.0	845.0
Duplex	32.0	53.0
Mequon Residences	10.0	10.0
Seminary	24.0	53.0
Commercial / Mixed Use	93.69	265.75
Churches	3.0	3.5
Church Residences	5.0	5.0
Church Schools	2.0	15.0
Condo		
Apartments and Condos (4 units & above)	171.50	674.50
Total Thiensville	1,152.19	1,861.75
Seminary	24.00	53.00
Mequon Residences	10.00	10.00
Total	1,186.19	1,924.75
MATC - Mequon	1.00	37.00

VILLAGE OF THIENSVILLE
2014 Sewer Utility Rate Calculation

	Total Budget	Billing Allocation	
		Connection	Flow
REVENUE SOURCES			
Sewer User Revenues	\$861,953	\$381,928	\$480,025
Other Revenues	\$88,000	\$38,992	\$49,008
Total Revenue	\$949,953	\$420,920	\$529,033
EXPENDITURES			
Village O&M	\$299,950	\$152,975	\$146,975
Depreciation	\$82,710	\$42,182	\$40,528
Other Reserve Funds	\$0	\$0	\$0
Debt Service	\$0	\$0	\$0
Total Local Costs	\$382,660	\$195,157	\$187,503
MMSD O&M	\$195,255	\$36,392	\$158,863
MMSD Capital Charge	\$368,695	\$188,034	\$180,661
MMSD Capital Charge (Mequon)	\$3,343	\$1,337	\$2,006
Total Expenditures	\$949,953	\$420,920	\$529,033
Net	\$0	\$0	\$0
RATE CALCULATION			
Local Costs (net of Other Revenues)	\$294,660	\$156,165	\$138,495
MMSD O&M	\$195,255	\$36,392	\$158,863
Thiensville/Seminary MMSD Capital	\$368,695	\$188,034	\$180,661
Mequon Residences MMSD Capital	\$3,343	\$1,337	\$2,006
Total	\$861,953	\$381,928	\$480,025
Step 1 Local Costs (All Customers)			
Connection Charge	1,195.94	\$130.58	
REC Charge	1,986.75		\$69.71
Step 2 Local Costs Surcharge (Mequon, MATC, Seminary)			
Connection Charge		\$32.64	
REC Charge			\$17.43
Step 3 MMSD O&M (All Customers Excl. MATC)			
Connection Charge	1,194.69	\$30.46	
REC Charge	1,940.50		\$81.87
Step 4 MMSD O&M Surcharge (Mequon, Seminary)			
Connection Charge		\$7.62	
REC Charge			\$20.47
Step 5 Thiensville/Seminary MMSD Capital			
Connection Charge	1,176.19	\$159.87	
REC Charge	1,914.75		\$94.35
Step 6 Mequon Residences MMSD Capital			
Connection Charge	10.00	\$133.70	
REC Charge	10.00		\$200.60
Step 7 Thiensville Rates			
Thiensville Rate/Connection	\$324.00		
Thiensville Rate/REC	\$248.00		
Total Annual Residential Sewer Bill	\$572.00		
Step 8 Mequon Residential Rates			
Mequon Rate/Connection	\$336.00		
Mequon Rate/REC	\$392.00		
Total Annual Residential Sewer Bill	\$728.00		
Step 8a Mequon Residential Rates (alternative)			
Mequon Rate/Connection	\$204.00		
Mequon Rate/REC	\$192.00		
Subtotal Annual Residential Sewer Bill	\$396.00		
Plus MMSD Capital (direct pass through)	varies		
Step 9 Seminary Rates			
Seminary Rate/Connection	\$364.00		
Seminary Rate/REC	\$284.00		
Step 10 MATC Annual Charge			
Annual Connection Charge	\$164.00		
Annual Volume Charge	\$88.00		

VILLAGE OF THIENSVILLE

2014 Sewer Utility Rates Revenue Check

	<u>Units</u>	<u>Rate</u>	<u>Revenues</u>
Thiensville			
Connections	1,152.19	\$324.00	\$373,310
RECs	1,861.75	\$248.00	\$461,714
Mequon (MMSD)			
Connections	10.00	\$336.00	\$3,360
RECs	10.00	\$392.00	\$3,920
Seminary			
Connections	24.00	\$364.00	\$8,736
RECs	53.00	\$284.00	\$15,052
MATC			
Connections	1.00	\$164.00	\$164
RECs	37.00	\$88.00	\$3,256
Total Revenue from Rates			\$869,512
Total Revenue Requirements			\$861,953
Difference*			\$7,558

* Does not net to \$0 due to rounding rates up to nearest \$4.00.

AGREEMENT

THIS AGREEMENT, dated this _____ day of _____, 2014, by and between the Village of Thiensville (the "Village"), and Houseman & Feind, LLP (the "Village Attorneys");

In consideration of the mutual covenants contained herein and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:

DUTIES

The Village Attorneys shall perform the duties and shall have the powers and authorities as set forth in Wis. Stats. Section 62.09(12)(a) through (f).

TERM

The term of this contract is for two (2) year commencing upon the date of appointment of the Village Attorneys and ending on the two (2) year anniversary thereof.

GENERAL SERVICES

The Village Attorneys shall, in the ordinary course of the performance of their duties, provide to the Village the services hereinafter described:

1. Preparation for and attendance at all regularly scheduled meetings of the Village Board, if attendance is requested;
2. Review of ordinary documents, resolutions and ordinances;
3. Availability for consultation at reasonable times and upon reasonable notice with the Village President, members of the Village Board, Village Clerk, Village Zoning Administrator, the Chief of Police and the Village Clerk;
4. Rendering of legal opinions for the Village President and members of the Village Board;
5. Rendering of legal opinion when requested by the Village officers;
6. Instruction/Seminars in Open Meetings, Ethics, other educational presentations;
7. Collections;

8. Annexations;
9. Condemnations;
10. Prosecution of routine ordinance violations;
11. Review of contracts;
12. Board of Appeals, when requested;
13. Litigation;
14. Employee disciplinary hearings;
15. Non-routine opinions;
16. Bond issues;
17. Environmental;
18. Development Agreements;
19. Sales and purchases of Village property;
20. Development of Contracts;
21. Codification.

and such other services as the Village President, Village Board, or Village Clerk request and to which the Village Attorney agrees.

EXPENSES

Expenses for all services will be at reasonable rates, on a direct reimbursement basis. This includes costs charged to the firm by Courts and regular copying, mailing and fax costs.

COMPENSATION

Compensation shall be as follows:

2014:

Village Board Meeting:	\$310.00 per meeting or hourly rate, whichever is lower
Special Meetings and all other meetings	\$310.00 per meeting or hourly rate, whichever is lower
Other services:	\$150.00 for associate and traffic prosecution hourly rates. \$180.00 for partner hourly rates (Attorney Robert Feind and Tim Schoonenberg). \$180.00 for Developer hourly rates \$110.00 paralegal hourly rate.

2015:

Village Board Meeting:	\$310.00 per meeting or hourly rate, whichever is lower
Special Meetings and all other meetings	\$310.00 per meeting or hourly rate, whichever is lower
Other services:	\$150.00 for associate and traffic prosecution hourly rates. \$180.00 for partner hourly rates (Attorney Robert Feind and Tim Schoonenberg). \$180.00 for Developer hourly rates \$110.00 paralegal hourly rate.

* All time shall be billed to the Village at the hourly rates indicated above in increments of 1/10th of one hour.

PAYMENT

The Village shall be billed on a monthly basis and payment shall be made within thirty (30) days of receipt of the itemized bill.

CONFLICTS OF INTEREST

The Village Attorney shall comply with the provisions of the Rules of Professional Conduct and Trenton Code of Ordinances, as may be amended from time to time. If a conflict exists between the Supreme Court Rules and the Grafton Code, Supreme Court Rules shall prevail.

SPECIAL COUNSEL

The Village Attorney shall coordinate services with such special counsel as the Village Board may appoint from time to time pursuant to Wis. Stats. Section 62.09(12)(g). Should additional counsel be required due to any conflict of interest or other reason, the Village Attorney shall recommend an attorney to be approved by the Village Clerk.

INSURANCE

The Village Attorney shall maintain professional liability insurance in the amount of two million (\$2,000,000.00) dollars with respect to services rendered pursuant to this Agreement. Such coverage may, but shall not be required to include, insurance against other than negligent acts, errors or omissions in the rendering of, or failure to render, services in the capacity as a lawyer or notary public, or, while rendering professional services, the commission of: false arrest, detention or imprisonment; wrongful entry or eviction, or other invasion of rights of private occupancy; libel, slander or other disparaging material; or any writing or saying in violation of an individual's right of privacy.

The coverage maintained by the Village Attorneys shall be primary; provided, however, that the coverage maintained by the Village shall be primary as to any claim that is not covered by the insurance maintained by the Village Attorney or for which such carrier refuses or reserves its rights against a demand for tender of defense or payment of claim.

MISCELLANEOUS

This Agreement, and the interests hereunder shall not be assigned without the written consent of the other party.

This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective successors and permitted assigns.

This Agreement shall be governed by, and construed under the laws of the State of Wisconsin.

Any provision of this Agreement which is prohibited or unenforceable in any jurisdiction shall, as to such jurisdiction, be ineffective to the extent of such prohibition or unenforceability

without invalidating the remaining provisions of this Agreement or affecting the validity or enforceability of such provision in any other jurisdiction.

Headings in this Agreement are included for the convenience of reference and may not be varied, modified or amended as to any term or condition expressed herein except in a writing duly signed on behalf of both parties.

IN WITNESS WHEREOF, the parties have executed this Agreement, or caused this Agreement to be executed by their respective officers on the date first above written.

ATTESTED TO:

Village of Thiensville

Dianne Robertson
Village Administrator/Clerk

Van Mobley, Village President

HOUSEMAN & FEIND, LLP
Village Attorney

Robert L. Feind, Jr.

2013 Village of Thiensville rates

Board Meeting:	\$275.00
Traffic/Associates	\$150.00/hour
Partner Hourly Rate:	\$180.00/hour
Paralegal Hourly Rate:	\$110.00/hour
Developer's	\$180.00/hour