

VILLAGE OF THIENSVILLE  
COMMITTEE OF THE WHOLE  
AGENDA

DATE: Monday, November 4, 2013

LOCATION: 250 Elm Street  
Thiensville, WI

Time: Immediately following the 2014 Budget Public Hearing Scheduled at 5:00PM

I. CALL TO ORDER

II. ROLL CALL

|                |                                                               |                       |
|----------------|---------------------------------------------------------------|-----------------------|
| President:     | Van Mobley                                                    |                       |
| Trustees:      | Kim Beck                                                      | Kenneth Kucharski     |
|                | Ronald Heinritz                                               | David Lange (excused) |
|                | Rob Holyoke                                                   | John Treffert         |
| Administrator: | Dianne Robertson                                              |                       |
| Staff:         | Director of Public Works Andy LaFond, Fire Chief Brian Reiels |                       |
|                | Police Chief Scott Nicholson,                                 |                       |

III. BUSINESS

A. Review Capital Expenditures List

Documents: [CAPITAL EXPENDITURES 11-4-2013.PDF](#)

B. Review And Recommendation Regarding Resolution No. 2013-17 Adopting The 2014 Budget And Establishing The 2013 Tax Levy And Rate

Documents: [RESOLUTION 2013-17.PDF](#)

C. Review And Recommendation Regarding A Request From Cardinal Investments To Reduce Speed On Linden Lane And Additional Parking

Documents: [CARDINAL INVESTMENTS REQUEST.PDF](#)

D. Review And Recommendation Regarding Fire Department Member Benjamin J. McClellan

E. Review And Recommendation Regarding New Beverage Operator's Licenses

Shully's: Phillip D. Stockton

Walreens: Pauline M. Ziegler

F. Schedule Village Board Meeting Date For November

IV. BUSINESS FROM THE FLOOR

A. Citizens to be Heard

Open to any citizen who wishes to speak on items not on the agenda. Please step to the podium and give your name and address for the record.

V. MISCELLANEOUS BUSINESS BY TRUSTEES AS MAY PROPERLY BE BROUGHT BEFORE THE BOARD.

1. Inter-Governmental Committee with Mequon
2. Use of 101 Green Bay Road, Old Village Hall & Fire Station
3. Acceptance/Report of Gifts Received
  - a. \$2,000 Thomas Mohr & Sally Mohr Lunde to purchase Fire Department Equipment in honor of Thomas & Gretchen Mohr
  - b. \$2,000 Thomas Mohr & Sally Mohr Lunde to purchase Special Police Equipment in honor of Thomas & Gretchen Mohr
4. Dialog with Mequon regarding water utility service

5. Review next month's meeting date schedule

#### VI. MOTION TO ADJOURN TO CLOSED SESSION

Pursuant to Chapter 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session regarding property purchase.

1. Roll Call Vote

#### **MOTION TO RECONVENE IN OPEN SESSION**

- 1. Vote of Board to reconvene.**
- 2. Review and action on closed session matters.**

#### VII. ADJOURNMENT

Dianne S. Robertson, Village Clerk

November 1, 2013

Please advise the Thiensville Municipal Hall, 250 Elm Street (242-3720) at least 24 hours prior to the start of this meeting if you have disabilities and desire special accommodations.

Notice is hereby given that a quorum of the Village Board and/or Village Committees may be in attendance at this meeting to present, discuss and/or gather information about a subject over which they have decision-making responsibility, although they will not take any formal action thereto at this meeting.

VILLAGE OF THIENSVILLE  
2013 CAPITAL PROJECT EXPENDITURE REPORT  
NOVEMBER 4, 2013

| ITEM BUDGETED                                | AMOUNT<br>BUDGETED | AMOUNT IN<br>RESERVES | TOTAL AMOUNT<br>AVAILABLE | ACTUAL<br>EXPENSE | DIFFERENCE    |
|----------------------------------------------|--------------------|-----------------------|---------------------------|-------------------|---------------|
| <b>ADMINISTRATION</b>                        |                    |                       |                           |                   |               |
| Main Street Park Sign & Fax Machine          | \$ -               | \$ -                  | \$ -                      | \$ 2,666.00       | \$ (2,666.00) |
| Riverview Drive Bike Route Signs             | \$ -               | \$ 2,100.00           | \$ 2,100.00               | \$ -              | \$ 2,100.00   |
| Technology Upgrades (Website & Cable Access) | \$ 10,000.00       | \$ -                  | \$ 10,000.00              | \$ 2,995.00       | \$ 7,005.00   |
| New Voting Machine                           | \$ -               | \$ 7,502.12           | \$ 7,502.12               | \$ -              | \$ 7,502.12   |
|                                              | \$ 10,000.00       | \$ 9,602.12           | \$ 19,602.12              | \$ 5,661.00       | \$ 13,941.12  |

**POLICE DEPARTMENT**

|                                               |              |              |              |              |               |
|-----------------------------------------------|--------------|--------------|--------------|--------------|---------------|
| Office Furniture                              | \$ 6,000.00  | \$ -         | \$ 6,000.00  | \$ 9,402.94  | \$ (3,402.94) |
| Police Bicycle                                | \$ 2,000.00  | \$ -         | \$ 2,000.00  | \$ 1,259.99  | \$ 740.01     |
| 3 Viewu Wearable Video Cameras                | \$ 4,500.00  | \$ -         | \$ 4,500.00  | \$ 4,500.00  | \$ -          |
| 2 Squad Replacement (Year 1 of 3)             | \$ 20,000.00 | \$ 20,000.00 | \$ 40,000.00 | \$ -         | \$ 40,000.00  |
| 2 Ballistic Shields & Helmets                 | \$ 4,200.00  | \$ -         | \$ 4,200.00  | \$ 4,200.00  | \$ -          |
| Squad Lap Top Replacements                    | \$ -         | \$ -         | \$ -         | \$ 3,485.98  | \$ (3,485.98) |
| Livescan System W/10 Print Capture Printer    | \$ 25,000.00 | \$ -         | \$ 25,000.00 | \$ -         | \$ 25,000.00  |
| Badger Trac Citation & Accident Report System | \$ -         | \$ 2,460.05  | \$ 2,460.05  | \$ -         | \$ 2,460.05   |
| Surveillance Cameras-Parking Lot & Phones     | \$ -         | \$ -         | \$ -         | \$ 1,807.59  | \$ (1,807.59) |
| Intoximeters                                  | \$ -         | \$ -         | \$ -         | \$ 485.00    | \$ (485.00)   |
| TIPPS Photo Imaging                           | \$ -         | \$ 1,800.00  | \$ 1,800.00  | \$ -         | \$ 1,800.00   |
| Radar Unit                                    | \$ -         | \$ 3,500.00  | \$ 3,500.00  | \$ -         | \$ 3,500.00   |
| Portable Radio                                | \$ -         | \$ 2,805.00  | \$ 2,805.00  | \$ -         | \$ 2,805.00   |
|                                               | \$ 61,700.00 | \$ 30,565.05 | \$ 92,265.05 | \$ 25,141.50 | \$ 67,123.55  |

**FIRE DEPARTMENT**

|                                         |              |               |               |              |               |
|-----------------------------------------|--------------|---------------|---------------|--------------|---------------|
| Replace Extrication Air Bags            | \$ 8,500.00  | \$ -          | \$ 8,500.00   | \$ -         | \$ 8,500.00   |
| 2 Stainless Steel Pump Cans             | \$ 900.00    | \$ -          | \$ 900.00     | \$ 539.11    | \$ 360.89     |
| 6-6' Boston Hooks                       | \$ 1,020.00  | \$ -          | \$ 1,020.00   | \$ 221.90    | \$ 798.10     |
| Cut Off Saw                             | \$ 1,200.00  | \$ -          | \$ 1,200.00   | \$ 1,199.96  | \$ 0.04       |
| Hose Replacement Program                | \$ 3,000.00  | \$ 3,952.41   | \$ 6,952.41   | \$ -         | \$ 6,952.41   |
| 10-Minitor V Pagers W/Warranty          | \$ 4,500.00  | \$ -          | \$ 4,500.00   | \$ -         | \$ 4,500.00   |
| Repair Corrosion on Apparatus Equipment | \$ 10,000.00 | \$ -          | \$ 10,000.00  | \$ 4,945.22  | \$ 5,054.78   |
| 4 Masks W/Team Talk                     | \$ 3,200.00  | \$ -          | \$ 3,200.00   | \$ 2,861.12  | \$ 338.88     |
| 4 Sets of Turnout Gear                  | \$ 8,000.00  | \$ -          | \$ 8,000.00   | \$ -         | \$ 8,000.00   |
| Equipment Replacement Fund              | \$ -         | \$ 102,040.90 | \$ 102,040.90 | \$ -         | \$ 102,040.90 |
| Radio Replacement                       | \$ -         | \$ 2,755.57   | \$ 2,755.57   | \$ -         | \$ 2,755.57   |
| Paging System                           | \$ -         | \$ 6,453.00   | \$ 6,453.00   | \$ -         | \$ 6,453.00   |
| Computer Software Replacement           | \$ -         | \$ 2,114.46   | \$ 2,114.46   | \$ -         | \$ 2,114.46   |
| Repair Training Room Roof               | \$ -         | \$ -          | \$ -          | \$ 4,500.00  | \$ (4,500.00) |
|                                         | \$ 40,320.00 | \$ 117,316.34 | \$ 157,636.34 | \$ 14,267.31 | \$ 143,369.03 |

**PUBLIC WORKS DEPARTMENT**

|                                     |              |               |               |              |               |
|-------------------------------------|--------------|---------------|---------------|--------------|---------------|
| Vehicle Replacement Fund            | \$ 20,000.00 | \$ 46,026.99  | \$ 66,026.99  | \$ -         | \$ 66,026.99  |
| DPW Office Remodel                  | \$ 22,500.00 | \$ -          | \$ 22,500.00  | \$ 1,800.00  | \$ 20,700.00  |
| Office Furniture & Files            | \$ -         | \$ 5,000.00   | \$ 5,000.00   | \$ -         | \$ 5,000.00   |
| Street Light Pole Replacements      | \$ 6,500.00  | \$ 3,400.00   | \$ 9,900.00   | \$ 1,203.09  | \$ 8,696.91   |
| Emerald Ash Borer Program           | \$ 9,000.00  | \$ -          | \$ 9,000.00   | \$ -         | \$ 9,000.00   |
| Add Geomelt Salt System to Truck #1 | \$ -         | \$ 4,000.00   | \$ 4,000.00   | \$ 2,015.00  | \$ 1,985.00   |
| Geomelt Storage Tank                | \$ -         | \$ 2,500.00   | \$ 2,500.00   | \$ -         | \$ 2,500.00   |
| Downtown Wayfinding Signs           | \$ -         | \$ 5,000.00   | \$ 5,000.00   | \$ -         | \$ 5,000.00   |
| E. Freistadt Road Entrance Sign     | \$ -         | \$ 1,350.00   | \$ 1,350.00   | \$ -         | \$ 1,350.00   |
| Replace Street Light Glass Fixtures | \$ -         | \$ 59,694.11  | \$ 59,694.11  | \$ 3,840.00  | \$ 55,854.11  |
| Gas Reader Replacement              | \$ -         | \$ -          | \$ -          | \$ 7,560.00  | \$ (7,560.00) |
| Emerald Ash Borer Program           | \$ -         | \$ 4,845.00   | \$ 4,845.00   | \$ -         | \$ 4,845.00   |
|                                     | \$ 58,000.00 | \$ 131,816.10 | \$ 189,816.10 | \$ 16,418.09 | \$ 173,398.01 |

**DPW PARK DEPARTMENT**

|                                                 |              |              |              |              |              |
|-------------------------------------------------|--------------|--------------|--------------|--------------|--------------|
| Diamond Groomer                                 | \$ -         | \$ 22,000.00 | \$ 22,000.00 | \$ -         | \$ 22,000.00 |
| Streetscape Trees-Main Street                   | \$ -         | \$ -         | \$ -         | \$ -         | \$ -         |
| 2 Chain Saws                                    | \$ 400.00    | \$ -         | \$ 400.00    | \$ -         | \$ 400.00    |
| Tennis Ct. Practice Wall/Pickle Ball/Fence Rep. | \$ 10,000.00 | \$ -         | \$ 10,000.00 | \$ 6,400.00  | \$ 3,600.00  |
| Annual Fishladder Maintenance                   | \$ 5,000.00  | \$ -         | \$ 5,000.00  | \$ 4,424.74  | \$ 575.26    |
| Geese Control                                   | \$ -         | \$ 1,600.00  | \$ 1,600.00  | \$ -         | \$ 1,600.00  |
|                                                 | \$ 15,400.00 | \$ 23,600.00 | \$ 39,000.00 | \$ 10,824.74 | \$ 28,175.26 |

VILLAGE OF THIENSVILLE  
2013 CAPITAL PROJECT EXPENDITURE REPORT  
NOVEMBER 4, 2013

| ITEM BUDGETED                                  | AMOUNT<br>BUDGETED   | AMOUNT IN<br>RESERVES  | TOTAL AMOUNT<br>AVAILABLE | ACTUAL<br>EXPENSE    | DIFFERENCE             |
|------------------------------------------------|----------------------|------------------------|---------------------------|----------------------|------------------------|
| <u>UNCLASSIFIED IMPROVEMENT FUND</u>           |                      |                        |                           |                      |                        |
| Water Main on Main Street                      | \$ -                 | \$ 455,589.38          | \$ 455,589.38             | \$ -                 | \$ 455,589.38          |
| Green Bay Road-Heidel to North Limits          | \$ -                 | \$ 437,572.29          | \$ 437,572.29             | \$ 315,704.11        | \$ 121,868.18          |
| Assessment Revaluation                         | \$ -                 | \$ 4,000.00            | \$ 4,000.00               | \$ -                 | \$ 4,000.00            |
| Old Village Hall Improvements                  | \$ -                 | \$ 24,086.18           | \$ 24,086.18              | \$ 21,029.00         | \$ 3,057.18            |
| Road Repairs/Alta Loma/Madero/Bel Aire         | \$ 478,000.00        | \$ -                   | \$ 478,000.00             | \$ 23,549.64         | \$ 454,450.36          |
| Green Bay Road Bridge Enhancement              | \$ 75,000.00         | \$ -                   | \$ 75,000.00              | \$ 4,716.05          | \$ 70,283.95           |
| Profile & Concrete Replace. Main Street        | \$ -                 | \$ 282,068.31          | \$ 282,068.31             | \$ 13,749.66         | \$ 268,318.65          |
| Redevelop & Main Parking Lot                   | \$ 117,571.00        | \$ -                   | \$ 117,571.00             | \$ 204,173.21        | \$ (86,602.21)         |
| Remediation DPW Yard                           | \$ -                 | \$ -                   | \$ -                      | \$ 5,676.53          | \$ (5,676.53)          |
| Village Hall Furnace/Remodel                   | \$ -                 | \$ -                   | \$ -                      | \$ 15,467.04         | \$ (15,467.04)         |
| "Creekside Park" & Parking Lot                 | \$ -                 | \$ -                   | \$ -                      | \$ 276,058.50        | \$ (276,058.50)        |
| CONTINGENCY                                    | \$ 89,872.00         | \$ -                   | \$ 89,872.00              | \$ 41,947.02         | \$ 47,924.98           |
|                                                | <u>\$ 760,443.00</u> | <u>\$ 1,203,316.16</u> | <u>\$ 1,963,759.16</u>    | <u>\$ 922,070.76</u> | <u>\$ 1,041,688.40</u> |
| TOTALS                                         | \$ 945,863.00        | \$ 1,516,215.77        | \$ 2,462,078.77           | \$ 994,383.40        | \$ 1,467,695.37        |
| Less Total CIP Fund Balance                    |                      | \$ (982,430.37)        |                           |                      |                        |
| Balance due negative unrestricted Fund Balance |                      | <u>\$ 1,479,648.40</u> |                           |                      |                        |
| See Note Below                                 |                      |                        |                           |                      |                        |
| 12/31/12 Fund Balance                          |                      | \$ 982,430.37          |                           |                      |                        |
| 2013 Purchase - 108 N. Main Street             |                      | \$ 117,571.00          |                           |                      |                        |
| Remodel VH Due from Sewer                      |                      | \$ 142,501.74          |                           |                      |                        |
| DPW Equipment Pool Investment Account          |                      | \$ 46,026.99           |                           |                      |                        |
| Fire Equipment Pool Investment Account         |                      | <u>\$ 102,040.90</u>   |                           |                      |                        |
|                                                |                      | <u>\$ 1,390,571.00</u> |                           |                      |                        |
| Paper Deficit in Capital Projects Fund         |                      | \$ (125,644.77)        |                           |                      |                        |

VILLAGE OF THIENSVILLE

RESOLUTION NO. 2013-17

A RESOLUTION ADOPTING THE 2014 BUDGET AND  
ESTABLISHING THE 2013 TAX LEVY AND RATE

WHEREAS, Chapter 70 of the Municipal Code of the Village of Thiensville requires an annual budget appropriating monies to finance activities of the Village for the ensuing fiscal year; and

WHEREAS, the Village Board of Trustees have duly considered and discussed a budget for 2014 as requested by the Thiensville/Mequon Joint Library, the Village Departments and as proposed by the Administrator; and

WHEREAS, the Village Board of Trustees held a public hearing November 4, 2013 on the 2014 proposed budget as required; and

WHEREAS, the 2014 budget requires a tax levy to partially finance the appropriations.

NOW, THEREFORE BE IT RESOLVED by the Village Board of the Village of Thiensville, Wisconsin that:

Budgeted revenue estimates and expenditure appropriations for the year 2014 for the Village's General Fund; Fire Equipment Replacement Fund; Tax Increment Financing (TIF) District; CE#3 Special Assessment Fund; LAWDS Special Assessment Fund; Old Village Hall Fund; Detention Pond & Madero Drainage Fund; Pigeon Creek Stormwater Fund; Stormwater Management Fund; Capital Equipment and Improvement Fund; and special Assessment Collection Fund be and hereby is adopted as set forth in the attachment and established in detail in the budget document.

BE IT RESOLVED, that the property tax levy (TID included) in the amount of \$2,410,697.36 as required to finance the 2014 Budget is authorized by the Village Board to be spread upon all taxable property in the Village of Thiensville by applying a tax rate of \$7.419127 per thousand of assessed value. The results of the 2013 are as follows:

|        |                                |
|--------|--------------------------------|
| -.248% | Decrease in Levy               |
| -.112% | Decrease in Assessed Tax Rate  |
| +.696% | Increase in Equalized Tax Rate |

PASSED AND ADOPTED by the Village Board of the Village of Thiensville, County of Ozaukee, State of Wisconsin on this 11<sup>th</sup> day of November, 2013.

---

Van A. Mobley, Village President

---

Dianne S. Robertson, Village Clerk



**Cardinal Investments**

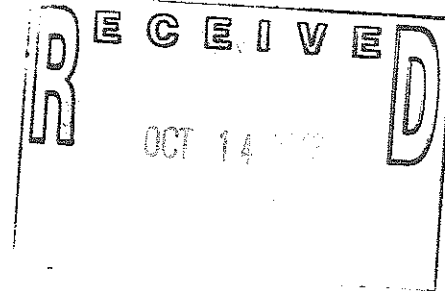
**P. O. Box 765  
Cedarburg, WI 53012**

**Management: 262.375.3840**

**Bookkeeping: ~~414.881.1994~~  
262-375-2500**

October 13, 2013

Diane Robertson, Village Administrator  
Thiensville Village Hall  
250 Elm Street  
Thiensville, WI 53092



Hello Ms. Robertson,

Over the last 12 months Cardinal Investments has purchased six (6) apartment buildings on Linden Lane in Thiensville. We have been extensively renovating these properties and want to continue to improve this rental community for the benefit of our tenants, as well as neighboring properties. We would like to bring before the board the following requests:

**We respectfully request that the Village Board:**

- 1. Post a reduced speed limit on Linden Lane of 15mph; and**
- 2. Allow us to put in small parking areas (2-3 cars) in the green space in front of some or all of our buildings along Linden Lane. These spaces would be parallel to the buildings so that cars would not back out into the roadway.**

**1. SPEED LIMIT**

Many of our tenants have young children and we estimate that at this time we have approximately 22 children living in our apartment buildings on Linden Lane. I have been advised that the speed limit, which is not posted, is 25mph. We have concerns about how fast the traffic moves along Linden Lane. We feel this is a dangerous situation, particularly in view of the curvature and narrowness of the road.

**2. ADDITIONAL PARKING**

We are requesting these additional parking areas to adequately accommodate existing and new tenants and feel that this would greatly aid in the flow of traffic and would also assist in resolving the impeding of traffic by cars parked along this narrow/curved roadway.

We plan to attend the November 4, 2013 Board meeting. If these items cannot be included in the November 4<sup>th</sup> agenda, please let me know.

Thank you for your attention to this matter and please feel free to contact me at the number below if you have any questions.

Sincerely,  
CARDINAL INVESTMENTS

Patrick Kennedy, Owner by Elaine C Carlson, Bookkeeper/Agent  
262-375-2500

Copy: Chief Scott Nicholson



## VILLAGE OF THIENSVILLE POLICE DEPARTMENT

250 Elm Street  
THIENSVILLE, WISCONSIN  
PHONE 262.242.2100  
FAX 262.238.4442



*Chief Scott Nicholson*

DATE: October 15, 2013

TO: Dianne Robertson, Village Administrator

FROM: Chief Scott Nicholson *SV*

RE: Cardinal Investment Requests

I've reviewed the request sent to your office regarding speed limit change and off street parking.

I would recommend the following:

**A. Speed Limit Change.** I reviewed the department files regarding any incidents where pedestrians may have been struck, or crashes due to excessive speed. Only one incident that a pedestrian was struck in the past 10 years, and that was an intentional incident. No charges were noted in the area highlighted by Cardinal Investments.

I would recommend posting signs on either end of Linden Lane, "Slow Children Playing," plus our department will increase enforcement.

**B. Additional parking lot.** Their request is not clear on which buildings would be involved, nor is there a diagram provided showing the location of these parking lots. Currently parking spaces are available next to the buildings and in the underground parking lots. I see no need for additional parking.



*Chief Scott Nicholson*

# VILLAGE OF THIENSVILLE POLICE DEPARTMENT

250 Elm Street  
THIENSVILLE, WISCONSIN  
PHONE 262.242.2100  
FAX 262.238.4442



Date: October 30, 2013

To: Dianne Robertson, Village Administrator

From: Chief Scott Nicholson

RE: Cardinal Investments Requests

I directed my officers to monitor and track the speeds of the vehicles using the 100 block of Linden Lane. The study started on 10-21-13 and completed on 10-28-13. Each officer was assigned to track speeds and monitor vehicles one hour per shift during peak traffic periods. The following were the results from the study:

**TOTAL VEHICLES: 174**

**AVERAGE SPEED: 15.1 MPH**

**FASTEST: 25MPH**

**SLOWEST: 9MPH**

The study confirms that the speed limit should not be changed, no hazards noted during the dates of the study.

Respectfully submitted,

A handwritten signature in black ink that reads "Scott Nicholson".

Scott Nicholson  
Chief of Police