

**VILLAGE OF THIENSVILLE
BOARD OF TRUSTEES
MINUTES**

DATE: Monday, November 17, 2014

**LOCATION: 250 Elm Street
Thiensville, WI**

TIME: 6:00PM

I. CALL TO ORDER

President Mobley called the meeting to order at 6:00 PM.

II. ROLL CALL

President:	Van Mobley	
Trustees:	Kim Beck	Kenneth Kucharski
	Ronald Heinritz	David Lange
	Rob Holyoke	John Treffert
Administrator:	Dianne Robertson	
Attorney:	Robert Feind	
Staff:	Director of Public Works Andy LaFond,	Fire Chief Brian Reiels
	Police Chief Scott Nicholson	

III. PLEDGE OF ALLEGIANCE

Trustee Lange led the recitation of the Pledge of Allegiance.

CONSENT AGENDA

Upon request of any Trustee, any item may be removed from the Consent Agenda for special consideration.

IV. APPROVAL OF MINUTES

A. Board of Trustees

1. October 20, 2014

V. DEPARTMENT REPORTS (Receipt)

A. Department Reports (Receipt)

1. Fire Department
 - a. October, 2014
2. Police Department
 - a. October, 2014
3. Public Works Department
 - a. October, 2014

VI. COMMITTEE REPORTS

A. Committee of the Whole

1. October 6, 2014
2. October 8, 2014 Budget Workshop
3. November 10, 2014 (not complete)

VII. REPORTS AND COMMUNICATIONS

- A. Historic Preservation Commission**
 - 1. October 8, 2014
 - 2. October 14, 2014
 - 3. November 11, 2014 (not complete)
- B. Plan Commission**
 - 1. November 11, 2014 (not held)
- C. Business Renaissance Committee**
 - 1. October 27, 2014
- D. Capital Expenditures**

MOTION by Trustee Holyoke, **SECONDED** by Trustee Beck to approve the consent agenda. **MOTION CARRIED UNANIMOUSLY.**

BUSINESS AGENDA

VIII. FINANCIAL REPORTS AND ACCOUNTS PAYABLE

- A. Accounts Payable For All Funds**
 - 1. Accounts Payable**
 - a.** October 18, 2014 through November 14, 2014

MOTION by Trustee Heinritz, **SECONDED** by Trustee Lange to approve the accounts payable from October 18, 2014 through November 14, 2014 in the amount of \$335,384.53. **MOTION CARRIED UNANIMOUSLY.**

- 2. Financial Report (Receipt)**
 - a.** October, 2014

Financial report was received.

IX. PRESIDENT'S REPORT

- A. Appointments**
 - 1. Class B Liquor & B Beer:** Walgreens Agent Change: Shoua Janasiak

MOTION by Trustee Holyoke, **SECONDED** by Trustee Lange to approve the new agent appointment to Shoua Janasiak, Walgreens. **MOTION CARRIED UNANIMOUSLY.**

- 2. Operators Licenses-New:** Remington's: Jaimie B. Lee
Cheel: Melanie R. Beining

MOTION by Trustee Lange, **SECONDED** by Trustee Kucharski to approve a new operator's license to Jaimie B. Lee and Melanie R. Beining. **MOTION CARRIED UNANIMOUSLY.**

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3. **Operators License Renewal:**
4. **Miscellaneous:**
 - a) **Parade/Street Closing Permit:** TBA Festival, August 15, 2015 or September 12, 2015

The Board had a question as to where the street closing would be. Mr. Mrugala was present and stated that the event will either be the 3rd Saturday in August or the 2nd Saturday in September. The 2nd Saturday in September is also the “Taste of Mequon” so there may be a joint festival. Mr. Mrugala wants to have the festival on Green Bay Road and will have the date locked down by the end of this year. There will possibly be a trolley to have people go back and forth from Main Street to Green Bay Road if the event is combined with the “Taste of Mequon”. Scott Shully has no problem with these dates but the Board would like him to sign off on a document that he is on board with the festival and the date of the festival.

X. ADMINISTRATOR’S REPORT

A. Department Reports

1. Administrator’s Report

Main Street Project

There is nothing new to report this month. The Village engineer continues to work on design.

SEWRPC Report

The 2013 Southeastern Wisconsin Regional Planning commission report is available in the Administrator’s office if you wish to review it.

DNR Approval/North Main Street Sewer

There is a section of sanitary sewer on N. Main Street near the hardware store that needs to be made larger. The Village engineer has been working on a bidding document to fix this prior to the Main Street Reconstruction Project. The Wisconsin Department of Natural Resources and MMSD have approved the plans.

Election Ballot Results

The election results for the Village of Thiensville were a 76.02% turnout, higher than most municipalities.

Incoming Revenue

\$	4,544.87	3 rd Quarter 2014 Time Warner Cable Franchise Fee
	2,862.57	3 rd Quarter 2014 AT&T Franchise Fee

2. Building Inspection Department (Receipt)

a. October, 2014 Report

Inspection report was received.

XI. ATTORNEY’S REPORT

XII. COMMITTEE REPORTS

- A.** Review and approval of Certificate of Recognition for attaining the rank of Eagle Scout, John Edward Knapp and Matthew James Knapp, Boy Scout Troop #852

MOTION by Trustee Beck, **SECONDED** by Trustee Heinritz to approve a Certificate of Recognition for John Edward Knapp and Matthew James Knapp, Boy Scout Troop #852. **MOTION CARRIED UNANIMOUSLY.**

- B.** Review and approval of Resolution No. 2014-11 Adopting the 2015 Budget and Establishing the 2014 Tax Levy and Rate

Administrator Robertson shared the levies from the different taxing authorities with the Board. The State Legislature passed a bill just recently that rather than impose levy limits on vocational tech schools they gave vocational tech schools money to offset their levy. The TIF increment is based on an actual levy so by doing this the Village will receive \$33,000 less in TIF increment than if the transaction had not occurred. Administrator Robertson amended the budget to show \$33,000 less in TIF increment, \$33,000 less transferred to the capital projects fund and reduced the fire equipment reserve by the \$33,000 to match the income and expenses that the Village has within these funds. Overall, this will reduce the tax rate on a \$241,000 home by \$200 a year. Any municipality with a TIF District will be impacted. Trustee Holyoke feels that the resolution should be approved to adopt the current 2015 Budget since the increase is less than 1%. Trustee Beck feels that he became a Trustee to help with development and to lower taxes per request by several residents so he is against increasing the tax rate. President Mobley commented that when the TIF expires taxes will decline, which works both ways; taxes go down and services go down. Thiensville cannot create another TIF District until the previous one expires.

Trustee Heinritz feels the same way as Trustee Holyoke in keeping the current budget if the Village wants to keep the services and deal with future expenditures.

MOTION by Trustee Holyoke, **SECONDED** by Trustee Lange to approve Resolution No. 2014-11 Adopting the 2015 Budget and Establishing the 2014 Tax Levy and Rate.

Ayes: Trustees Heinritz, Holyoke, Lange and Treffert.

Naes: Trustees Beck, Kucharski, and President Mobley.

MOTION CARRIED.

- C.** Review and approval of a Parking Lot Lease Agreement extension from 9/20/2015 to 9/20/2020 for Greg Mueller Upholstery

Andy LaFond, Director of Public Works presented a power point presentation which showed the property lines of the Mueller parking that is leased from the Village, the municipal parking lot and the easement from We Energies. The area that the Village owns is unbuildable due to the utility lines and underground utilities. Wayne Houpt from Suburban Harley owns 1.5 acres of the surrounding land and the Village owns .33 acres. Traffic is expected to double by 2035 on Main Street. The idea is to have this current space fully utilized and there is a parking problem in this whole general area. Trustee Beck is proposing that we give Mr. Mueller an eight year lease. The lease amount that Mr. Mueller is paying now to the Village is significantly lower than what he was once paying to We Energies before the Village purchased the property from We Energies. On Mr. Mueller's behalf, Trustee Holyoke stated that if there were a whole different Board of Trustees in three years they may not care whether a lease is renewed or not. President Mobley does not want to do an extended lease because he does not want to restrain redevelopment in this area. President Mobley does want to work with Mr. Mueller due to his longevity with the Village and the nice upkeep of his building and business.

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Trustee Lange agrees with President Mobley. The lease amount has already been reduced by a significant amount. There is time for the Board to make a decision since the lease is not up until September 2015.

- D.** Review and approval of Resolution No. 2014-12 Design Services with Groth Design Group for the Village Park Restrooms in the amount of \$28,860

MOTION by Trustee Treffert, **SECONDED** by Trustee Lange to approve Resolution No. 2014-12 Design Services with Groth Design Group for the Village Park restrooms in the amount of \$28,860. **MOTION CARRIED UNANIMOUSLY.**

- E.** Review and update on Mequon/Thiensville Sewer Interceptor Project

The planning is ongoing and Andy LaFond, Director of Public Works will be meeting with the contractor.

NEXT RESOLUTION NUMBER:	2014-13
NEXT ORDINANCE NUMBER:	2014-04

XIII. BUSINESS FROM THE FLOOR

- A.** Citizens to be Heard

Open to any citizen who wishes to speak on items not on the agenda. Please step to the podium and give your name and address for the record.

XIV. REPORTS AND COMMUNICATIONS

- A.** Plan Commission
- B.** Frank L. Weyenberg Library
- C.** Mid-Moraine Legislative Committee
- D.** Historic Preservation Commission
- E.** Telecommunication & IT Oversight Committee
- F.** C.D.A.
- G.** Bike Trail Committee
- H.** Farmland Preservation Committee
- I.** Thiensville Business Association/Renaissance Committee

XV. UNFINISHED BUSINESS

XVI. ANY OTHER MISCELLANEOUS BUSINESS BY THE TRUSTEES AS MAY BE BROUGHT BEFORE THE BOARD, OR CARRIED OVER FROM THE OCTOBER 20, 2014 VILLAGE BOARD MEETING.

- A. Inter-Governmental Committee with Mequon
- B. Use of 101 Green Bay Road, Old Village Hall & Fire Station
- C. Acceptance/Report of Gifts Received
- D. Dialog with Mequon regarding water utility service
- E. Review next month's meeting date schedule

XVII. MOTION TO ADJOURN TO CLOSED SESSION

MOTION by Trustee Treffert, **SECONDED** by Trustee Holyoke to adjourn to closed session at 7:08PM pursuant to Chapter 19.85(1)(g) Conferring with legal counsel for the governing body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.

- 1. Roll Call Vote

Ayes: Trustees Beck, Heinritz, Holyoke, Kucharski, Lange, Treffert and President Mobley.

Naes: None

MOTION CARRIED.

MOTION TO RECONVENE IN OPEN SESSION

- 1. Vote of Board to reconvene.

MOTION by Trustee Kucharski, **SECONDED** by Trustee Lange to reconvene the meeting in open session at 7:33PM. **MOTION CARRIED UNANIMOUSLY.**

XVIII. ADJOURNMENT

MOTION by Trustee Beck, **SECONDED** by Trustee Lange to adjourn the meeting at 7:34PM. **MOTION CARRIED UNANIMOUSLY.**

Submitted by,

Approved by,

Susan R. Conway
Administrative Assistant

Dianne S. Robertson
Village Clerk