

VILLAGE OF THIENSVILLE
BOARD OF TRUSTEES
AGENDA

DATE: Monday, October 16, 2017

LOCATION: 250 Elm Street
Thiensville, WI

Time: 6:00 PM

I. CALL TO ORDER

II. ROLL CALL

President:	Van Mobley
Trustees:	Kim Beck
	Ronald Heinritz
	Rob Holyoke
	Kenneth Kucharski
	David Lange
	Elmer Prenzlowl
Administrator:	Dianne Robertson
Attorney:	Tim Schoonenberg
Staff:	Fire Chief Brian Reiels
	Police Chief Scott Nicholson (excused)
	Director of Public Works Andy LaFond
	Assistant Administrator Colleen Landisch-Hansen
	Clerk/Administrative Assistant Amy Langlois

III. PLEDGE OF ALLEGIANCE

Trustee Holyoke to lead the recitation of the Pledge of Allegiance.

IV. APPROVAL OF MINUTES

A. Board Of Trustees

1. September 11, 2017

Documents:

[9-11-2017 COW AND BOARD MINUTES.PDF](#)

V. DEPARTMENT REPORTS

A. Department Reports

1. Fire Department

a. N/A

2. Police Department

a. September Police, 2017

Documents:

[SEPTEMBER POLICE, 2017.PDF](#)

3. Public Works Department

a. September DPW, 2017 (Available Monday)

VI. COMMITTEE REPORTS

A. 2018 Budget Work Session

1. October 2, 2017

Documents:

[10-2-2017 2018 BUDGET WORK SESSION MINUTES.PDF](#)

B. Committee Of The Whole

1. October 2, 2017

Documents:

[10-2-2017 COW MINUTES.PDF](#)

VII. REPORTS AND COMMUNICATIONS (Consent Agenda)

A. Historic Preservation Commission

1. August 9, 2017

Documents:

[8-9-2017 HPC MINUTES.PDF](#)

2. September 13, 2017

Documents:

[9-13-2017 HPC MINUTES.PDF](#)

B. Mequon Thiensville Bike Pedestrian Commission

1. September 1, 2017 (Not Available)

C. Plan Commission

1. August 8, 2017

Documents:

[8-8-2017 PLAN COMMISSION MINUTES.PDF](#)

D. River Advisory Committee

1. May 18, 2017 (Not Available)

2. June 15, 2017 (Not Available)

E. Capital Expenditures

Documents:

[CAPITAL EXPENDITURES.PDF](#)

VIII. FINANCIAL REPORTS AND ACCOUNTS PAYABLE

A. Accounts Payable For All Funds

1. Accounts Payable

a. September 11, 2017 Through October 13, 2017 (Available Monday)

2. Financial Report (Receipt)

a. September, 2017 (Available Monday)

IX. PRESIDENTS REPORT

A. Appointments

1. Fire Department Member

Kayla K. Mirsberger

2. Operator's Licenses - New

a. Grace Lutheran Church

William Carl Beyer

b. Remington's River Inn

Conor Boyd Fisk

Robert Joseph Webb

c. Skippy's Pub & Grub

Alexander John Tarantino

3. Operator's License - Renew

a. Remington's River Inn

Charise Elaine Albers

X. ADMINISTRATOR'S REPORT

A. Department Reports

1. Administrator's Report

2. Building Inspection Department (Receipt)

a. September, 2017 Report

Documents:

[SAFEBUILT INVOICE.PDF](#)

XI. ATTORNEY'S REPORT

XII. COMMITTEE REPORTS

A. County Update From Supervisor Karl Hertz

- B. Review And Approve Or Deny The Appeal From Michael Koepke Of The Decision Of The Historic Preservation Commission On May 23, 2017 To Deny Rescission Of His Property At 127 South Main Street From The Thiensville Historic Preservation District

Documents:

[6-12-2017 BOARD MINUTES.PDF](#)
[5-23-2017 SPECIAL HPC MINUTES.PDF](#)
[5-23-2017 PUBLIC HEARING MINUTES.PDF](#)

- C. Review And Approval Of Resolution No. 2017-10 To Opt Out Of MMSD Green Infrastructure Program
- D. Review And Approval Of Resolution No. 2017-11 Writing Off Delinquent Personal Property Taxes

Documents:

[RESOLUTION 2017-11.PDF](#)

- E. Review And Approval Of Certificate Of Recognition For Attaining Rank Of Eagle Scout, Nicholas La Croix, Boy Scout Troop #852

Documents:

[EAGLE SCOUT.PDF](#)

XIII. REPORTS AND COMMUNICATIONS

XIV. UNFINISHED BUSINESS

- XV. ANY OTHER MISCELLANEOUS BUSINESS BY THE TRUSTEES AS MAY BE BROUGHT BEFORE THE BOARD, OR CARRIED OVER FROM THE PREVIOUS VILLAGE BOARD MEETING.

- A. Inter-Governmental Committee With Mequon
- B. Use Of 101 Green Bay Road, Old Village Hall & Fire Station
- C. Acceptance/Report Of Gifts Received
1. \$2,500 From Butch And Susan Rickun, Homestead Realty, Inc., For Village Park Re-Imagined
 2. \$800 From Cedarburg Fire Department, Inc. To Thiensville Fire Department
- D. Dialog With Mequon Regarding Water Utility Service
- E. Review Next Month's Meeting Date Schedule

XVI. ADJOURNMENT

Amy L. Langlois, Village Clerk
October 13, 2017

Please advise the Thiensville Municipal Hall, 250 Elm Street (242-3720) at least 24 hours prior to the start of this meeting if you have disabilities and desire special accommodations.

**VILLAGE OF THIENSVILLE
COMMITTEE OF THE WHOLE AND BOARD OF TRUSTEES
MINUTES**

DATE: **Monday, September 11, 2017**

LOCATION: **250 Elm Street
Thiensville, WI**

TIME: **6:00 PM**

I. CALL TO ORDER

President Mobley called the meeting to order at 6:00 PM.

II. ROLL CALL

President:	Van Mobley	
Trustees:	Kim Beck	Kenneth Kucharski
	Ronald Heinritz	David Lange
	Rob Holyoke	Elmer Prenzlow
Administrator:	Dianne Robertson	
Attorney:	Robert Feind	
Staff:	Police Chief Scott Nicholson	
	Director of Public Works Andy LaFond	
	Assistant Fire Chief Michael Barrett	
	Assistant Administrator Colleen Landisch-Hansen	
	Clerk Amy Langlois	

III. PLEDGE OF ALLEGIANCE

President Mobley led the recitation of the Pledge of Allegiance.

CONSENT AGENDA

Upon request of any Trustee, any item may be removed from the Consent Agenda for special consideration.

IV. APPROVAL OF MINUTES

- A. Board of Trustees**
1. August 21, 2017

V. DEPARTMENT REPORTS (Receipt)

- A. Department Reports (Receipt)**
1. Fire Department
 a. August Fire, 2017
2. Police Department
 a. August Police, 2017
3. Public Works Department
 a. August DPW, 2017

VI. COMMITTEE REPORTS

VII. REPORTS AND COMMUNICATIONS

- A. River Advisory Committee
 - 1. May 18, 2017 (not available)
 - 2. June 15, 2017 (not available)
- B. Capital Expenditures

MOTION by Trustee Beck, **SECONDED** by Trustee Lange to approve the Consent Agenda. **MOTION CARRIED UNANIMOUSLY.**

BUSINESS AGENDA

VIII. FINANCIAL REPORTS AND ACCOUNTS PAYABLE

- A. Accounts Payable for All Funds
 - 1. Accounts Payable
 - a. August 21, 2017 through September 8, 2017
Authorization for the Village Administrator to release usual and customary bills

MOTION by Trustee Prenzlowl, **SECONDED** by Trustee Beck to Approve Authorization for the Village Administrator to Release Usual and Customary Bills from August 21, 2017 through September 8, 2017. **MOTION CARRIED UNANIMOUSLY.**

- 2. Financial Report (Receipt)
 - a. August, 2017

The Financial Report was received.

IX. PRESIDENT'S REPORT

- A. Appointments
 - 1. Operator's License – New
 - a. Remington's River Inn
Emily A. Matejov
 - b. Thiensville Business Association
Robert John Kos

MOTION by Trustee Lange, **SECONDED** by Trustee Beck to approve the Operator's Licenses – New for Remington's River Inn: Emily A. Matejov and Thiensville Business Association: Robert John Kos. **MOTION CARRIED UNANIMOUSLY.**

- B. Parade/Street Closing Permit
Junior Woman's Club of Mequon-Thiensville, Turkey Trot, November 23, 2017

MOTION by Trustee Holyoke, **SECONDED** by Trustee Lange to approve the Parade/Street Closing Permit for the Junior Woman's Club of Mequon-Thiensville, Turkey Trot, November 23, 2017. **MOTION CARRIED UNANIMOUSLY.**

X. ADMINISTRATOR'S REPORT

A. Department Reports

1. Administrator's Report

Administrator Robertson shared that the Employee Recognition Dinner will be held on Thursday, October 26, 2017 at Shully's. There will be a ribbon cutting at 4:00 PM to recognize the Molyneux Park obelisk as well as the Spring Street cut through for the bike path. The dinner will start at 5:30 PM. Plans are to meet at Molyneux Park at 4:00 PM, walk to the bike path and then meet at Shully's.

The Ozaukee Economic Development is honoring Fiddleheads as the Small Business of the Year on Tuesday, September 26th at 7:30 AM at Ozaukee County Fairgrounds.

The Village's equalized value increased by 4.5% this year. This is the last year of the TID. The estimated equalized value ratio is 95.62%.

Applefest will be held on Sunday, October 1st in Village Park from 11:00 AM to 6:00 PM.

Net new construction is +.33% compared to .64% last year.

The 2018 Recycling Grant has been submitted.

The Thiensville Fire Department Pancake Breakfast is scheduled for Sunday, September 17th.

2. Building Inspection Department (Receipt)

a. August, 2017 Report

The Building Inspection Department report was received.

XI. ATTORNEY'S REPORT

No Attorney's report.

XII. COMMITTEE REPORTS

A. Update from Thiensville Business Association Executive Director Rob Kos

Thiensville Business Association (TBA) Executive Director Rob Kos presented to the Board an update.

The Farmer's Market is going well.

Membership notices have been sent to Thiensville businesses. Of the 140 notices sent, there have been about 30 responses to date. Mr. Kos hopes to develop a contact list of all the businesses and will share this list with the Board when it is complete.

Mr. Kos just recently had a meeting with Vanessa Nerbun, Chair of the Mequon Festivals to begin a dialog regarding what are some of the things that Mequon and Thiensville can do together. This was a very positive meeting. Mequon would like to be involved with the Farmer's Market. Discussion was held in regards to Thiensville becoming more involved with the Taste of Mequon and the possibility of moving it to another location. Plans are to meet again next week.

Thursday of this week will be the third and last Music in the Park. Attendance at the first event was about 40. Last week was slightly smaller due to the weather with about 30 attending. Mr. Kos is thinking about changing the end time of 9:00 PM to 8:00 PM. Next year Mr. Kos is hoping to get a sponsor and is contemplating meeting on Tuesdays instead of Thursdays.

President Mobley suggested advertising in the Mequon Thiensville Today magazine.

Mr. Kos and Trustee Lange are working with Concordia University Marketing students. Lange Medical and cheel conducted a 20 minute presentation laying out their business and future goals. The students are assigned to a business for the semester to address those goals. Hopes are that this will be of great value to the TBA and Concordia University students and that next year more businesses would want to take part.

All is well now, and the emphasis is to put more value into what is currently done as well as to give businesses an incentive to become a member of the TBA.

The last Farmer's Market will be on Tuesday, October 24th. Mr. Kos will be looking into the schedule for next year to determine if the current start and end date should remain or change slightly. Starting in June is early for produce but there are vendors that do not sell produce.

TBA meetings are held on the third Monday of the month.

The Board thanked Mr. Kos for the update and Mr. Kos thanked the Board for their support.

B. Community Gateway Update

Connie Pukaite and Kim Tollefson from the City of Mequon, as well as Director of Public Works Andy LaFond were in attendance to update the Board regarding the Mequon Thiensville Town Center Gateway Committee progress.

Ms. Pukaite's wishes are that this feature will be a gateway to the Mequon Thiensville community. There is some confusion as to what the Town Center is and is often referred to as the corner development on Mequon Road and Cedarburg Road. The Town Center is much more than that. Hopes are for the Gateway to represent the arrival in this neighborhood where people can live, work, play and recognize that they are somewhere special.

Ms. Pukaite asked for the Board to include in the 2018 budget a commitment to support the design process. An RFP will soon be sent for design. Ms. Pukaite believes that it should not be solely on the backs of volunteer organizations to raise the funds as this is an enhancement of the two communities.

Kim Tollefson, Director of Development for the City of Mequon, shared that the Committee started meeting in August and has met every two weeks to keep this project moving along. The goal would be to finish construction by late July, early August 2018 with a ribbon cutting to follow.

The Committee wants to emphasize through the Gateway feature the arrival of a particular neighborhood and draw people in to visit. Signage is very important as to what the neighborhood has to offer. Ms. Tollefson is happy to work with the Village.

Director of Public Works LaFond shared that the Committee would like to send out the RFP after the budgets have been set. No actual number will be known until the RFP's have been submitted and the designer's estimate has been submitted.

Director LaFond shared some bullet points that will be shared with the architect:

- Placemaking – to serve as arrival marker to the Mequon Thiensville Town Center and Village of Thiensville Historic Main Street as a place of interest in a distinct neighborhood
- Acknowledge a distinct neighborhood and unique sense of place while creating consistency between the two communities
- Create a sense of anticipation and arrival for visitors

Policy objectives include:

- Connect and foster pedestrian activity
- Further implement Town Center goals
- Attract future business owners

Design objectives include:

- Beautify the intersection and enhance the entry point into the Town Center and Historic Main Street
- Create a sense of welcoming and long-term value for the residents, businesses and visitors
- Establish and foster the architectural tone of the area
- Create pedestrian access and interest to all surrounding areas
- Incorporate the existing community events sign

Trustee Beck questioned the project amount of \$500,000 that had been discussed in the past and inquired if this amount was still accurate. Director LaFond confirmed that this is the number the Committee is working with, and this may be high. There are some features in that estimate that include a completion of the corner but Thiensville may not have to contribute to that.

Ms. Pukaite stressed that the focus of this project is on the corner drawing people in for an attractive arrival place.

Trustee Holyoke inquired as to how the cost will be divided between the City of Mequon and the Village of Thiensville. This is still being discussed.

Trustee Lange stated that a presentation will be shared with the Mequon City Counsel tomorrow evening. The meeting starts at 7:30 PM. A very brief presentation will be made due to a very long Agenda. The Mayor is aware of the Gateway Committee.

Trustee Beck shared his appreciation in working with the City of Mequon.

Ms. Pukaite stressed that the two communities are neighbors and working together is economical sound for both communities.

President Mobley echoed these comments and commented that the Board has budgeted funds in the past. President Mobley also stated that whenever possible the Village prefers to see monies spent on building things instead of consulting and planning.

C. Discussion regarding Fire Department Report Frequency and Budgeted Fire Department Exhaust System

Michael Barrett, Assistant Fire Chief addressed the Board and recommended reporting to the Board on a quarterly basis instead of monthly as these numbers do not change that much unless there is a significant call. The Department did have a significant call recently. Assistant Chief Barrett suggested reporting on these types of calls when they occur.

Trustee Lange supports the idea of a quarterly report. Assistant Fire Chief Barrett suggested implementing this for the next two quarters to see how it goes. Administrator Robertson agreed. Trustee Prenzlou would like the Department to report to the Board a detailed report on what resources were used, what expense was incurred, what was done correctly and what changes will be implemented next time on significant calls for major events.

President Mobley supports reporting quarterly as well and also stress that a Fire Department representative is requested to attend the Board meetings. Assistant Chief Barrett will schedule to attend.

There was a 2016 capital request in the amount of \$16,000 for modification to the exhaust system. The exhaust system takes away the particulates in the diesel fuel as the trucks warm up. The new fire truck from Slinger will be here within the next month. There is not an exhaust system installed where that truck is going to be and that is why this request is being made. Assistant Chief Barrett is requesting these funds to get ready for the truck.

Thanks was extended to Director LaFond for expediting an updated quote. This quote is \$15,599. This is from the same vendor that had originally worked on the exhaust system in the Fire Department.

The new truck is not the same length of the old truck so the current exhaust system cannot be used.

The truck that the Department will be selling will be posted. It is not posted currently as there are things on the current truck that will be taken off.

MOTION by Trustee Beck, **SECONDED** by Trustee Lange to approve the Capital Expenditure of \$15,599 for the Fire Department Exhaust System. **MOTION CARRIED UNANIMOUSLY.**

D. Discussion regarding Allowing Chickens in the Village

Trustee Holyoke wanted to open up this discussion as surrounding communities have been addressing the topic of allowing chickens on residential lots.

Sara Harder, 302 Division Street, addressed the Board and shared support of raising chickens. Ms. Harder shared that she understands the concerns regarding attracting foxes and possible diseases and is asking for the Board for their consideration.

Trustee Heinritz stated that an Ordinance similar to what the City of Cedarburg has that covers all the bases allowing chickens and being specific as to what locations are allowed due to size of lots may work. Trustee Lange is open to having chickens and does believe that a lot of residents will want to have them. Trustee Prenzlów agreed with Trustees Heinritz and Lange.

President Mobley does not support having chickens in the Village due to the lot sizes being too small, chickens smell, the Center of Disease Control identifies chickens as being carriers of disease, they make noise, they are a varmint attraction, people who want chickens have other options and could live in a community that does allow them, there is no real outcry in the Village to change the Ordinance and if you have chickens, then inspections will need to be done and who will do this is in question. Chickens create risk and there are strong reasons not to change our long-standing Ordinance. Our property values are escalating and President Mobley believes that allowing chickens will not help those property values.

Trustee Beck had recently learned that one of the biggest problems encountered by residents having chickens are the domestic animals like dogs and cats that get to the chickens. Also, Trustee Beck shared that chicken wire is not allowed in the Village and is not supportive of having chicken wire as part of the landscape in the Village. Trustee Beck does not want his neighbors to have chickens.

Trustee Kucharski stated that the areas that do allow chickens are rural or somewhat rural. The Village is a one-mile community that is not rural. Homes are close and lot sizes will not accommodate chickens.

Trustee Holyoke questioned who was policing feral cats or chicken wire used in gardens.

Trustee Heinritz stated wild birds also carry disease.

This was tabled and will be discussed at the October 2, 2017 Committee of the Whole meeting.

**E. Thiensville Village Park Re-Imagined Committee Update (Trustee Kucharski,
Director of Public Works LaFond and Assistant Administrator Landisch-Hansen)**

Trustee Kucharski inquired as to what the next targeted Village Park project is and why, are there any fundraising events scheduled, is there a game plan to ask any businesses in Thiensville or Mequon for contributions, are the community service groups tapped in to for donations, does a key donor list exist and how are people made aware that donations are accepted.

Trustee Kucharski believes that many groups in Mequon use the Park and stated that both communities should be looked at for donations.

Assistant Administrator Colleen Landisch-Hansen stated that the feedback thus far on the Park improvements has been very positive. So far in 2017, \$39,911.50 has been raised. Additional funds include a green infrastructure reimbursement as well as a pledge from the Optimist Club for an additional \$6,000 for Park benches. Donations in 2016 were \$21,356.69.

Director of Public Works LaFond stated that a meeting was held with area groups where a presentation of the last Phase was given with an update on how to proceed on future Phases. This Open House was the major drive for the Optimist Club and also led to a dialogue with the Lions Club regarding the band shell. It has been about a year since contact has been made with any of the other groups. Administrator Robertson suggested contacting these groups in November requesting for a donation to be placed on next year's budget.

Trustee Lange believes that there are many that visit from area communities and suggested reaching even beyond Mequon.

Director of Public Works LaFond stated that the Committee is working on a plan for recognition of donations. The idea is to have a giving tree. Director LaFond shared two versions. One is made of natural metal so it rusts brown with copper donation leaves that will eventually turn green which includes the name of the donor on the leaf. The other idea is more of a stainless steel colored tree. This would be the Village's first piece of public art. With this, any donor level can be recognized.

There was concern shared about the safety of the tree and if children would climb on it. Assistant Administrator shared that details are being worked out with this in mind.

President Mobley would like to see as much as possible fund raised and challenged the Board to develop a list of people to contact for a donation.

Trustee Beck inquired if the Gateway feature and the Park improvements efforts could be coordinated as far as donor contributions. President Mobley believes the logistics of mixing the two may be difficult.

Trustee Lange believes a water feature in the Park would be huge. Trustee Holyoke agreed. Administrator Robertson shared that the water usage is being looked at. If the water is recirculated, it is considered a pool and would need to be fenced in and the water must also be tested regularly. If the water is not recirculated, there will be quite a large water bill. Director LaFond indicated that there will be discussions with the Mequon Water Utility.

The idea of offering donor bricks either on the ground or on a short wall that is used for seating was also shared.

Trustee Kucharski also shared that it would be important to determine what groups want to donate to what project. If a donation is significant, naming rights may be considered. Director LaFond stated that the Lions Club expressed interest in a band shelter and would like to participate if their Lionfest tent could structurally be connected.

Director LaFond stated that the band shell seems more attainable at this point and has found some in the area that have been built for \$500,000. Trustee Beck inquired as to how much of this will be requested of the Village? Trustee Kucharski stated that the objective for the Park improvements should include no tax dollars and believes that this can be attained.

At some point, Director LaFond suggested having a separate fundraising committee to help.

Assistant Administrator Landisch-Hansen mentioned that when looking ahead to Phase III there will be a request from the Committee for funding. Also, there is a Park Gala scheduled for June 2, 2018. This will be a formal event with music and dinner.

Thanks was extended to the Board for their cooperation and funds.

**F. Review and approval of Appealing the January 1, 2017 Population Estimate
From the Wisconsin Department of Administration**

Administrator Robertson shared that the Mequon-Thiensville School District reported that for the 2016-2017 school year, there were 449 students in 277 households and currently there are 451 students in 272 households. Administrator Robertson does not anticipate much success in amending the January 1, 2017 population estimate from the Wisconsin Department of Administration. It was decided not to appeal.

**G. Proposed Ordinance Changes by the Police Chief: Heavy Truck Route and Class B
Roadways; Parking Fine Change; Restrict Night Parking; Move the No Parking Signs
on Green Bay Road Bridge; and Clean Up the Right Turn Only Lanes**

Police Chief Nicholson stated that there are a lot of Ordinances that do not accurately apply to the community. Main Street is still considered a heavy truck route. This is not a state highway anymore. Chief Nicholson has had discussions with Director LaFond about classifying Main Street as a Class B roadway. This change will help when issuing citations.

Parking tickets fees have not changed in many years. There are a lot of college students and visitors that feel as though the \$15 ticket is worth paying to park on the street. Chief Nicholson would like to raise the fee to \$20 for the first five days and then after the five days, raise the fee to \$40 (currently it is \$25), and then after 28 days, raise to \$60. Chief Nicholson would also like to remove the language that we issue a state traffic citation for any parking violation after 28 days with the thought that if the parking ticket is not paid for, they are not going to pay for a citation. Chief Nicholson is also recommending suspending registration on that owner's vehicle if the ticket is not paid. An extra two weeks is generally given but this costs manpower, and the Department of Transportation charges \$5 for suspension of registration. The requested \$60 will cover these costs.

Chief Nicholson also requested to restrict night parking to alternate sides of the street; odd side on odd days and even side on even days. When there is snow this will be helpful. It is difficult when cars are parked on both sides of the street to get the plows or emergency vehicles down the street. This could include the months of November through April to ease this burden. Linden Lane is very congested as there are only two stalls allowed per unit; and if there are other drivers in the family, there is a need for alternatives for parking. Mequon does not allow parking on any of their streets.

Trustee Lange inquired if the heavy vehicle ordinance would affect Suburban Harley. Chief Nicholson shared that the way the Ordinance reads is that any trucks that are delivering to any business and/or residence in the community are allowed to use the roadway. What Chief Nicholson is trying to get away from are the heavy trucks using the road to cut through to get to another community in order to save time.

Chief Nicholson has also spoken with Director LaFond in regards to the right turn lanes. Ordinance refers to "feet" and would like to clean this up to be more general using signage as markers instead of a measurement. There is one intersection that is in violation of Ordinance for right turn only. What is happening is people are passing on the right causing a traffic hazard in the right turn only lane but the Ordinance does not support this so a citation cannot be issued.

President Mobley suggested looking at some of the signs. There is a sign in the middle of a walkway on South Main Street and wondered if that could be looked at.

There are over 610 street signs in the Village. Trustee Prenzlowlow inquired as to if there was any alternative to odd/even parking and shared concerns about adding more signage indicating the alternate parking? Director LaFond stated that on Linden Lane the snow is always pushed to the outside no matter which direction you are going and suggested parking on one side to avoid confusion. Chief Nicholson shared that the Village's website has been very effective in relaying information regarding overnight parking. Phone calls have been cut down by about 75%.

Administrator Robertson stated that an odd/even regulation does not have to be posted on a sign. Chief Nicholson shared that the apartment owners are willing to post a notice regarding parking.

Trustee Beck indicated that turning left off of Elm Street on to Green Bay Road can at times be difficult and questioned as to if there was anything that can be done about that. Chief Nicholson stated that there have not been any traffic incidences and people do take caution when pulling out.

Chief Nicholson also stated that there have been a lot of cars parking on the bridge during big events that really narrows the bridge.

Chief Nicholson will move forward and submit to the Board Ordinances for consideration.

H. Review 2017 Fund Balance Report, Capital Projects 5-Year Plan and Budget for Freistadt Road Walking Path

The numbers in the budget now are not nearly enough to put a walking path on one side of Freistadt Road. There are a couple crossing paths painted as an alternative to the walking path. Administrator Robertson asked for thoughts from the Board as to if they would like to see funds budgeted for the walking path next year. Trustee Beck does not feel that the crosswalks will solve the problem but also understands that there may not be the funds to budget for the path. Trustee Kucharski believes the walking path is needed. Trustee Heinritz shared that if drivers are familiar with a crosswalk they will slow down and agreed that signage would help indicate a crosswalk. Trustee Prenzlowlow suggested installing pedestrian crosswalk signs with LED lights. These signs can run between \$2,200 - \$2,500 each. There are two crosswalks now.

Administrator Robertson set forth what the Village has in reserves and what is designated in working capital. The projected surplus in capital projects is \$345,945. Some of this is because ditching was not needed at Luisita and Riverview. Two projects were budgeted for that did not require funds. There is a TIF fund balance of \$9,183. Every year the TIF revenue is estimated. This surplus can be used for capital projects. There is \$173,677 available in the prefunded pool account for Fire equipment replacement and DPW equipment replacement. There is a projected \$797,304 in non-major funds. Also, there is \$412,850 available in the general fund.

Assistant Administrator Landisch-Hansen shared the capital projects 5-year plan.

LED lights were purchased for all of Main Street, and the DPW staff is working on installing these.

The Board iPads are five years old and funds have been reserved for replacement.

I. Review and approval of Proclamation Establishing Sunday, October 29, 2017 as Beggar's Night for the Year 2017 in the Village of Thiensville with Hours Being from 3:00 PM to 6:00 PM

MOTION by Trustee Beck, **SECONDED** by Trustee Lange to approve the Proclamation Establishing Sunday, October 29, 2017 as Beggar's Night for the Year 2017 in the Village of Thiensville with Hours Being from 3:00 PM to 6:00 PM. **MOTION CARRIED UNANIMOUSLY.**

- J. Review and approval of Certificate of Recognition for Attaining Rank of Eagle Scout, Thomas Grisa, Boy Scout Troop #852

MOTION by Trustee Beck, **SECONDED** by Trustee Kucharski to approve the Certificate of Recognition for Attaining Rank of Eagle Scout, Thomas Grisa, Boy Scout Troop #852. **MOTION CARRIED UNANIMOUSLY.**

- K. Discuss 2018 Budget Workshop Date

The 2018 Budget Workshop is scheduled for Monday, October 2, 2017 at 5:00 PM with the Committee of the Whole to follow.

NEXT RESOLUTION NUMBER:	2017-10
NEXT ORDINANCE NUMBER:	2017-06

XIII. REPORTS AND COMMUNICATIONS

Attorney Feind reported that follow up has been made with Verizon Wireless regarding the proposed cell tower. The main office is in Jacksonville, Florida; and with the recent weather Florida has been dealing with, things have been on hold.

XIV. BUSINESS FROM THE FLOOR

- A. Citizens to be Heard

Open to any citizen who wishes to speak on items not on the agenda. Please step to the podium and give your name and address for the record.

XV. UNFINISHED BUSINESS

- A. Timetable for Reviewing Koepke Appeal for Rescission from the Historic District

Trustee Heinritz gave a brief overview of the request from Mr. Koepke for his property at 127 South Main Street to be removed from the Thiensville Historic District. The Historic Preservation Commission (HPC) denied this request which was then brought before the Village Board. On July 7, 2017 the Village Board laid over this request, and to date there has been no action on this request. Trustee Heinritz asked that the Board make a decision regarding this request at the next Board meeting.

Administrator Robertson stated that in July the Board was concerned that Mr. Koepke did not have the building permit that Mr. Koepke had applied for. It was determined that the permit was not issued at the request of Mr. Koepke. The required plans have not been provided to the Building Inspector to issue a permit. The Village is not, nor has it held up the permit process.

It is recommended that the Board take action on this request and for formal action to be taken.

XVI. ANY OTHER MISCELLANEOUS BUSINESS BY THE TRUSTEES AS MAY BE BROUGHT BEFORE THE BOARD, OR CARRIED OVER FROM THE AUGUST 21, 2017 VILLAGE BOARD MEETING

- A. Inter-Governmental Committee with Mequon
- B. Use of 101 Green Bay Road, Old Village Hall & Fire Station
- C. Acceptance/Report of Gifts Received:
 - 1. \$1,600.00 from Skippy's Sports Pub & Grub for Village Park Re-Imagined
 - 2. \$7,500.00 from PWSB for Village Park Re-Imagined

MOTION by Trustee Lange, **SECONDED** by Trustee Holyoke to accept the following gifts with much gratitude: \$1,600.00 from Skippy's Sports Pub & Grub for Village Park Re-Imagined and \$7,500.00 from PWSB for Village Park Re-Imagined. **MOTION CARRIED UNANIMOUSLY.**

- D. Dialog with Mequon regarding water utility service
- E. Review next month's meeting date schedule

XVII. ADJOURNMENT

MOTION by Trustee Beck, **SECONDED** by Trustee Holyoke to adjourn the meeting at 8:24 PM. **MOTION CARRIED UNANIMOUSLY.**

Submitted by,



Amy L. Langlois
Village Clerk

Approved by,



Dianne S. Robertson
Administrator

Thiensville Police Department

Police Chief Report

Police Chief Scott Nicholson

September

Miles Patrolled	3847
Complaints Investigated	176
Field Interrogations	2
Business Checks	348
House Checks	6
Doors Open	4
Juvenile Referrals	1
Bike Patrol Hours	

Auto Crashes	
Crash Arrest	1
Personal Injury	0
Property Damage	3
Fatalities	
Total	3

Miscellaneous	
Stop and Welcome	
Auto Registrations	
Persons Fingerprinted	1
Postings	2
Warrants	3
Total	6

Hours	
Regular	1073
Overtime	1
Holiday Hours	8
Sick Leave	
Vacation Hours	120
Comp Hours	
Comp Earned	9
Comp Taken	67
Training	42.5
Miscellaneous	
Total	1320.5

Income	
Court Fines	
Parking Fees	1035
Warrant Fees	
Report Fees	19.15
Photos	
Bicycle License	
Total	1054.15

Part I Crimes	
Criminal Homicide	
Forcible Rape	
Robbery	
Aggravated Assault	
Burglary	
Larceny/Theft	2
Motor Vehicle Theft	
Arson	
Total	2

Part II Crimes	
Other Assaults (Simple)	2
Forgery and Counterfeiting	
Fraud	1
Embezzlement	
Stolen Property	
Vandalism	1
Weapons	
Prostitution	
Sex Offenses	
Drug Violations	
Gambling	
Family Offense	
OWI	
Liquor Laws	
Drunkenness	
Disorderly Conduct	1
Vagrancy	
All Other Offense Municipal Ordinance	
Warrants	1
Curfew and Loitering Law	
Runaways	
Totals	6

Special Police Activities	
Training	25
Squad Riding	36
Special Duty	
Total	61



Thiensville Police Department
250 Elm St | Thiensville, WI 53092 | Phone: (262) 242-2100

Monday, October 2, 2017
9:32:16 am

CFS Summary

**** For official use only ****

09/01/2017 - 09/30/2017

911 Cellular Hang Up/Open Line	911C	4
Assist a Citizen	AC	12
Administrative	ADM	8
Alarm	ALARM	7
Fire Alarm	ALARMF	7
All Other Offenses	ALLOTH	5
Animal Complaints	ANIMAL	15
Assist Other Agency	AOA	11
Barking Dog	BARK	1
Battery	BATT	2
Dog/Cat Bite	BITE	1
Business Check	BUSN	376
CDTP (Vandalism)	CDTP	1
Debris on Roadway	DEBRIS	8
Disabled Vehicle	DISA	2
Death Investigation	DOA	1
Driving Complaint	DRIV	2
Found/Recovered Property	FOUND	3
Fingerprint	FPRINT	1
Fraud	FRAUD	1
Harassment	HAR	3
Vehicle or Residence Lockout	LKOUT	3
Miscellaneous Service	MISC	48
Lost/Missing Person	MISS	2
Open Door, Window etc	OPEN	4
Ordinance Violation	ORD	8
Parking Violation	PARK	64
Secure/Check Parks	PARKS	42
Motor Vehicle Accident - Prope	PDO	3
Rescue Call	RESCUE	37
Sexual Assault	SA	1
Suspicious -Vehicle, Person, C	SUS	8
Theft	THEFT	3
Trespass	TRES	1
Vehicle Traffic Stop	VTs	77
Warrant Pickup/Service/Attempt	WAR	1

TOTAL: 773



Thiensville Police Department
250 Elm St | Thiensville, WI 53092 | Phone: (262) 242-2100

Citations by Statute

Monday, October 2, 2017
9:46:53 am

**** For official use only ****

Thiensville

Reporting Period: 09/01/17 - 09/30/17

This report contains all citations.

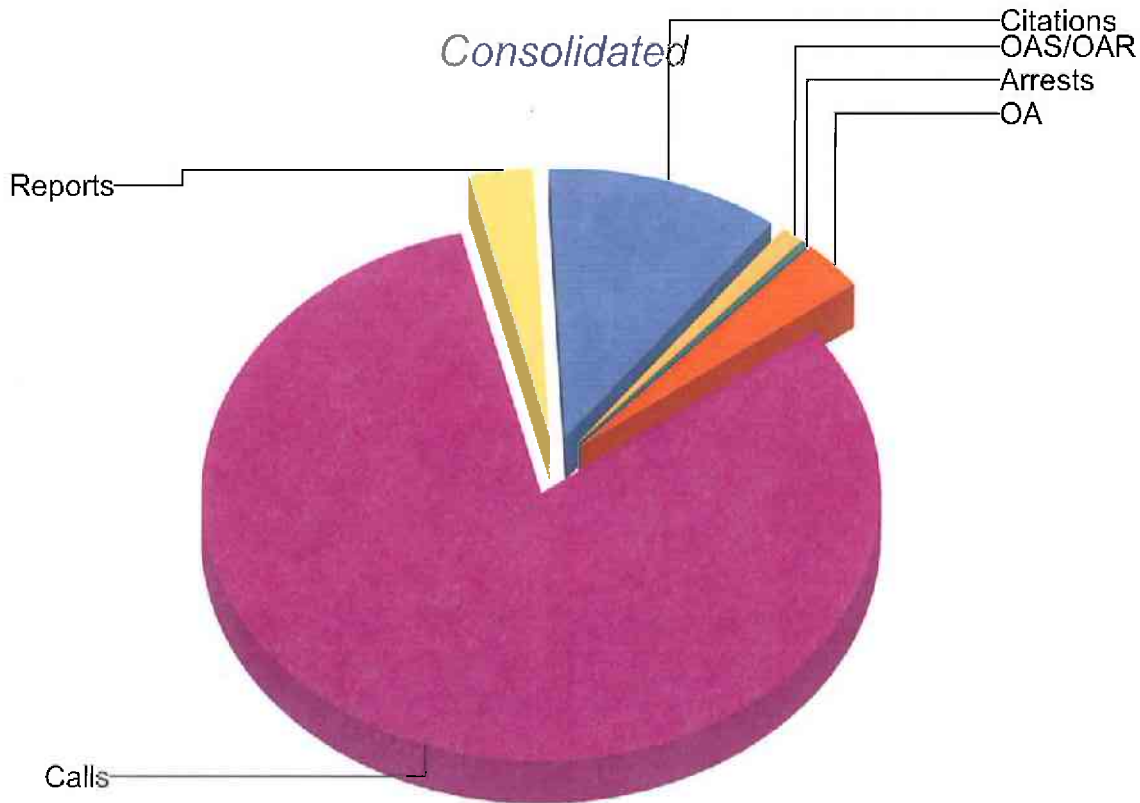
		Traffic Violation	Warning Citation/15 Day
341.03(1) - Operate after Rev/Susp of Reg	5	5	0
341.04(1) - NON-REGISTRATION OF AUTO, ETC	9	5	4
343.05(3)(a) - OPERATE W/O VALID LIC EXP 3MTHS	1	1	0
343.05(3)(A) - Operate w/o Valid License	1	1	0
343.07(1g)(a)3 - OPERATE MOTOR VEHICLE BY PERMITTEE W/O AUTH PE	1	1	0
343.085(2m)(a)1 - PROB LICENSEE OPER CLASS D VEH W/OTHER PERSO	1	0	1
343.18(1) - Operate w/o Carrying License	3	1	2
343.43(1)(d) - Violate Driving License Restr	1	1	0
343.44(1)(a) - Operating After Suspension	9	9	0
344.62(1) - Operating a motor vehicle w/o Insurance	12	8	4
344.62(2) - Operating a motor vehicle w/o proof of Insurance	1	0	1
346.04(1) - FAIL/OBEY TRAFFIC OFFIC SIGN/ORDER	2	2	0
346.31(2) - Improper Right Turn	1	0	1
346.37(1)(c)1 - Violate Red Traffic Signal	4	4	0
346.46(1) - Fail Stop At Stop Sign	2	1	1
346.48(1) - Fail Stop - Unload School Bus	1	1	0
346.57(2) - Unreason and Imprudent Speed	2	0	2
346.57(5) - Exceed Speed Zones/Post Limits	46	37	9
346.87 - Unsafe backing	1	1	0
347.06(1) - Operation w/o Required Lamps	1	0	1
347.13(1) - No Tail Lamp/Defective Tail L	1	0	1
347.39(1) - Operate Motor Veh. w/o Adequa	1	1	0
TR305.34(3) - Cracked/Damaged Vehicle Winds	2	1	1
Total	108	80	28



Officer Activity

**** For official use only ****

Officer Activity between 9/1/2017 and 9/30/2017



	Total	Citation	OAS/OA	Arrest	OA	Calls	Reports
Total	925	104	9	3	28	754	27
Anderson, Matthew	75	0	0	0	8	67	0
Fischer, Tyler J	149	28	1	1	4	104	11
Janzer, Glenn R	89	17	1	0	8	63	0
Neuman, Brian M	75	8	1	2	2	53	9
Nicholson, Scott H	23	0	0	0	0	17	6
Redeker, Kaye F	267	8	0	0	2	257	0
Stone, Michael F	208	28	6	0	4	170	0
Wucherer, Chad J	39	15	0	0	0	23	1

ADULT ARRESTS BY CATEGORY

January - December 2017

[illegible]

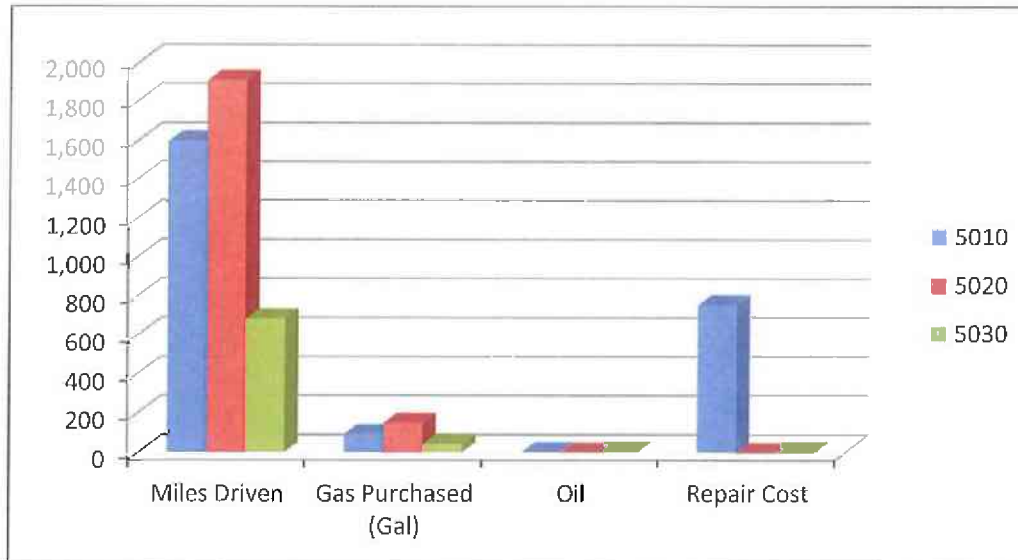
January - December 2017

Juvenile

Squad Summary

Gas

Squad	Miles Driven	Purchased (Gal)	Oil	Repair Cost
5010	1,596	93	0	\$ 755.11
5020	1,910	152	0	\$ -
5030	685	43	0	\$ -
TOTAL	4,191	288	0	



**VILLAGE OF THIENSVILLE
2018 BUDGET WORK SESSION
MINUTES**

DATE: Monday, October 2, 2017

LOCATION: 250 Elm Street
Thiensville, WI 53092

TIME: 5:00 PM – 6:00 PM
Recess and Reconvene after Committee of the Whole
Scheduled at 6:00 PM

I. CALL TO ORDER

President Mobley called the meeting to order at 5:00 PM.

II. ROLL CALL

President:	Van Mobley	
Trustees:	Kim Beck	Kenneth Kucharski
	Ronald Heinritz	David Lange
	Rob Holyoke	Elmer Prenzlów
Administrator:	Dianne Robertson	
Finance Admin./Assistant Admin.:	Colleen Landisch-Hansen	
Clerk:	Amy Langlois	
Staff:	Police Chief Scott Nicholson	
	Assistant Fire Chief Mike Barrett	
	Director of Public Works Andy LaFond (excused)	

III. REVIEW AND DISCUSSION OF THE PROPOSED YEAR 2018 BUDGET

A. Overview of the proposed budget by Administrator Robertson

The following is the budget memorandum from Dianne Robertson, Village Administrator and Colleen Landisch-Hansen, Finance Administrator/Assistant Administrator which summarizes the 2018 proposed budget.

With this memo we are distributing the following 2018 Budget draft:

- General Fund Expenditure/Revenue Summary
- Expenditure/Revenue Summary of All Funds
- Summary of General Fund Expenditures
- Major Capital Purchases Lists
- Property Value Summary
- Tax Rate Comparisons
- Fund 1 – General Fund
- Fund 6 – Fire Department Equipment Replacement Fund (Ambulance Revenue)
- Fund 7 – Park Improvement Fund
- Fund 9 – Tax Incremental District #1
- Fund 14 – Capital Project Fund
- Fund 15 – LAWDS Special Assessment Fund (Closed)
- Fund 16 – Old Village Hall Fund

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- Fund 17 – Detention Pond & Madero Drainage Fund (Closed)
- Fund 18 – Pigeon Creek Fund (Closed)
- Fund 19 – Stormwater Management Fund
- Funds 51 & 52 – Special Assessment Collection Funds
- 2018 Library Funding Projection
- Shared Revenue Comparison
- Public Hearing Notice

As in the past, the General Fund budget presented complies with the State Expenditure Restraint Program. The Village Board then reviews the Capital Projects budget and Major Capital Purchases Lists of requested items to determine what can be done with the funds available. The draft that is being presented also complies with the State mandated levy cap that also allows for a miniscule “net new construction” allowance. This budget draft presented includes the “net new construction” of \$7,230 as part of the 2017 levy. The Village Board does have the option to not capture this increase; however, our General Fund budget then will not capture some of the funds available through the State Expenditure Restraint Program. Since the State Expenditure Restraint Program calculation is much higher than the Net New Construction calculation, the Village’s increase proposed is 1.36% vs. the allowable percentage of 2.17%. To increase the ERP to the maximum the Village would need to budget an additional \$22,019 in revenue from the fund balance available. This draft does not include that additional revenue. Also, the effect on future budgets should be considered knowing that the TIF is closing in 2018 that will result in a substantial decrease to the Village’s levy. For informational purposes, on this year’s Tax Rate Comparison handout we calculated the projected effect on the Village’s tax rate had the TIF been closed this year which shows a decrease (light green column). The comparison also assumes the capture of the estimated allowed portion of the TIF levy.

It is recommended that the Village Board consider the budget as presented (light blue column).

- **Summary Sheets & History of Rates and Assessments**

Summary #1 is a summary by department in the General Fund from 2014 through 2018. **Summary #2** compares each fund by expenditure and revenue for 2014 through 2018. **Summary #3** is a General Fund percentage comparison by department for 2018. **Summary #11** is a comparison of assessed and equalized value for budget years 2012 through 2017. You will note that the ratio of assessed value is estimated to be 95.624%. Assessed increased by \$2.5M while equalized increased by \$14.5M. Thiensville’s equalized value increased by 4.5%, higher than all other communities in Ozaukee County except for Village of Grafton (7.22%), City of Port Washington (4.64%) and Town of Cedarburg (5.06%).

Summary #12 is a tax rate comparison for calendar years 2013 through 2018. In the lower right corner you will note the Village equalized value comparison. The 2018 line items are not complete until the levy information is received by the other taxing authorities. We have completed Thiensville’s based on the proposed budget, the equalized tax rate is \$7.44 compared to the assessed tax rate of \$7.78. This is down a little less than \$0.03 per thousand.

- **Shared Revenue Comparison** This is a detailed list of Shared Revenue received from the State of Wisconsin from 1986 through the projected 2018. To date the 2018 Highway Aids has not been released. Any change to the projected revenue for the Highway Aids will be a direct increase or decrease of the budgeted use of Fund Balance.

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- **Public Hearing Notice** This is the draft Public Hearing Notice. The date suggested is Monday November 6th at 6PM. This is published at least 15 days prior to the public hearing, on October 19th.
- **Major Purchases – Detail List** (Summaries 4-10) This section is a detailed list of capital purchases by each department. The goal is to maintain the bottom line budget allocation while the Village Board determines which projects to fund. We have made some suggested changes to bring the bottom line to the total needed. The final changes are the decisions of the Village Board.
- **Fund #1** There is a proposed levy increase of .33%, \$7,230 for the entire budget. There is a projected decrease of 0.09% in State Shared Revenue for 2018 and we have estimated a flat revenue for Highway Aids. Thiensville will hopefully realize an increase resulting from the recent Main Street expenses that were reported. Part of the State budget reflects road revenue distribution relating to the miles of highways and the money spent to maintain them. When you increase expenditures on roads the revenue typically increases in a similar manner.

There is an increase in parking fines and a proposed cell tower lease payment. The interest income budget is budgeted at \$33,000, which I believe is very achievable.

We have continued to budget the use of fund balance in the revenue side of the budget and funds offset in contingency in the expenditure side of the budget to maintain expenditure restraint.

The state formula forces the increase in revenue and expenditures to maintain a level of available restraint levels. In the “olden days” you could lower revenue and expenditures as circumstances dictated, which we believe is the responsible thing to do. The revenue side was decreased from \$197,420 to \$186,319 and the expenditure side was increased from \$95,251 to \$97,880. There was an increase in the Village’s Worker’s Compensation experience mod from 1.7% to 1.8%. That means the Village is paying 80% more in premiums had the group not had such an increase in injury experience. Employee health insurance, and wages and mainly step increases have been offset by this account.

Salaries have been budgeted at 2% increase. On the employee benefit side, Wisconsin Retirement Fund decreased the contribution by .1% for General Employees and .1% for Protective with Social Security Employees. In like manner, all employees will pay 6.7% of the retirement premium.

The State Health Insurance premiums had a marginal increase. In using the mandated formula for employee premium contributions, the employer premiums were reduced and the employee premiums were increased. There is a minimal increase in the dental premiums. We have reached out to other providers for a quote on health insurance. There are risks in moving from the State Health Insurance Plan, that can be detailed at the meeting.

Worker’s Compensation Insurance premium will decrease by \$1,271 in 2018 only due to overall workers compensation premium rates reducing State-wide. It is interesting to note that the increase in Worker’s Compensation premiums increased a total of \$39,622 since 2013, almost 145%. This is not only a reflection on claims experience but also

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because the formula uses a 3-year window to calculate the premium. Next year a “good” year will be removed from the formula, however 2017 looks to be a good year for the experience mod.

<u>Revenue</u>				
	2017 Budget	2018 Budget	Change	%
State Shared Revenue	104,521	103,614	(907)	-0.87%
Local Transportation Aids	249,305	249,305	-	0.00%
"paper" Use of Fund Balance	197,420	186,319	(11,101)	-5.62%
<u>Expense</u>				
Salaries & Wages	1,212,833	1,227,736	14,903	1.23%
Fringe Benefits	580,471	602,719	22,248	3.83%
Election Expenses	2,000	4,000	2,000	100.00%
Worker's Comp Insurance	68,222	66,951	(1,271)	-1.86%
Contingency	89,251	97,880	8,629	9.67%

As you are aware, the State mandated levy limit is 0% plus a stipend for net new construction.

The General Fund draft complies with the estimated Expenditure Restraint Program. The increase in the allowable percentage is attributed to mainly the consumer price index of 1.98% plus the net new construction within the community of 0.19%. The 2.17% is our best manual estimate for the Expenditure Restraint calculation. To calculate the allowable increase you add the two pieces together (CPI + net new construction) which equal 2.17%.

In Act 20 the State of Wisconsin Legislature mandates a 0% levy limit plus net new construction for 2014, 2015, 2016 & 2017. If a community exceeds the levy limit the State will reduce the shared revenues by a like amount. Under a 0% levy limit plus net new construction the Village's 2017 levy limit will be \$2,185,014 which is a \$7,230 increase from the prior year. Considering the strain on the municipality to operate year after year with a 0% levy limit it is recommended that the Village Board consider capturing the slight increase of \$7,230 resulting from this year's net new construction. Fortunately, in 2018 the Village is able to capture a new revenue line item, the cell tower lease.

- **Fund #6** The Fire Department Equipment Fund includes a budget line item for medical supplies, schooling and other supplies for hospital-to-hospital transports and paramedic intercepts. This is a self-supporting fund. There is no tax levy required in this fund. The fund balance for this fund is used for fire equipment replacement, as demonstrated in the recent purchase of a fire truck.
- **Fund #7** The Park Improvement Fund was a new fund in 2017. It is used for park improvement donations and expenditures.

- **Fund #9** In order to avoid the slippery slope of relying on TID revenue to reduce the tax rate, it is again proposed that the TID revenue be budgeted in the Capital Projects Fund. The 2017 transfer to the Capital Projects Fund was \$779,759. For 2018 it is proposed to transfer \$789,759 to the Capital Projects Fund. The Village's Capital Projects Fund will ultimately see an estimated reduction in available funding for 2018 in the amount of \$217,348, which is the remaining balance of the TID revenue after the Village is fully paid for its advance. These funds will be sent to the other taxing districts of Ozaukee County, MATC and Mequon-Thiensville School District. The TID will be closed in April of 2018. In April of 2018 it will be recommended that the Village Board capture a portion of the TID Levy, anticipated to be \$161,778.
- **Fund #14** The Capital Projects Fund is projected to receive a net of \$573,294 from the TID Fund, \$242,600 tax levy, and \$60,038 in principle & interest payments for Main Street special assessments. There are a host of proposals from department heads for the Village Board to consider. The following additional item is proposed because of existing approved contract and State requirements: Property Assessment Revaluation. The remaining projects are Municipal Center roof evaluation, Village Board Room roof top HVAC, front office filing/storage replacement, police computers, equipment replacement funds, Tazer replacement, locking gun rack, crime scene canopy tent with sides, spotting scope with tripod, 2 squad laptops and docking stations, large evidence lockers, radio replacement, hose replacement, pager replacement, turnout gear, rescue rope, replace fan, replace 3 nozzles, hydro testing, emerald ash borer program, sidewalk maintenance program, pigeon creek & fish ladder maintenance, Octagon buildings/snack shack maintenance, public works yard remediation, park improvement plan, old village hall renovation, entryway feature, Main Street connection to the bike path, street closure barriers, TBA Director incentive, Buntrock Lot Improvements, Green Bay Road mill and overlay, Green Bay Road light fixture replacement and additional funds for the Freistadt Road walking path. Several departments requested items have been deferred by Staff. The Village Board can revisit these items if our assumptions differ from yours.
- **Fund #15** This fund is the result of the Laurel Acres Water Distribution System project. This fund was closed in 2014 for revenues and expenditures and is included to show prior history. It will be deleted next year.
- **Fund #16** This is the Old Village Hall Fund. This funds the utilities and improvements for the building. There is a tax levy of \$3,400 for 2018.
- **Fund #17** This fund is the result of the Detention Pond & Madero Drainage project. This fund was closed in 2013 and is also included to show prior history.
- **Fund #19** There was no transfer from the TID to the Stormwater Management Fund in 2017. There is plenty work to be accomplished in the storm water area. Staff will address these issues as needed until the Capital Projects Plan has sufficient funds to do additional work.
- **Funds #51 & #52** These funds were created to make debt service payments and collect special assessments for the two water co-op construction to connect to Mequon Water Utility. These funds will expire when the special assessments are collected in full in 2024.

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A special thank you to the department heads who worked with us on bringing the lean General Fund budget to completion for your review and consideration.

B. Police Department by Police Chief Scott Nicholson

Police Chief Scott Nicholson gave a brief overview of the Police Department budget requests.

Total amount of Police Department Capital Outlay is \$45,100 which includes: \$2,000 Desktop Computers, \$22,000 for 2 squad replacement, \$3,600 for 3 tazers, \$500 locking gun rack, \$500 crime scene canopy tent with sides, \$500 spotting scope with tripod, \$10,000 for 2 squad laptops and docking stations, \$1,500 large evidence lockers and \$4,500 for P25 radio.

The request for desktop computers includes the installation of all the needed software.

Initially, the squad car replacement was set up as a 4-year replacement. The two current squad cars are 2015's and the unmarked squad is a 2011. There is a trade-in amount of \$3,100 for the unmarked 2011 car and for the 2015 car, the trade-in amount would be about \$10,000. The rough quote from Boucher Ford for 2018 squads is about \$26,000 each which would leave about \$14,000 left over for changeover. This money and the money made from the trade-in would allow the Department to equip all three cars. Squad 1 will be used as an unmarked car. All three Department cars would then be SUV's.

Currently, the Department has 4 tazers. Each Officer carries a tazer on duty. With this request, each Officer will have their own tazer. A locking gun rack for rifles is requested in the amount of \$500. \$500 is also requested for a crime scene canopy tent with sides to be used for privacy. The Department is in need of a spotting scope and tripod which totals \$500.

Two squad laptops with docking stations in the amount of \$10,000 are needed as the current laptops are in need of being replaced. Currently, the Department does not have a docking station and would be advantageous when on a long call.

Large evidence lockers are needed as the current lockers are quite small.

At this point Ozaukee County is going to update the radio system at their cost. Administrator Robertson shared that the County has funded two radios per community and each municipality is responsible for any repair, maintenance or loss. Creating a radio equipment fund is suggested for this purpose. Each radio is about \$2,500-\$3,000 each.

President Mobley inquired about the Federal government program that gives military equipment to police agencies. Chief Nicholson shared that the Department is working with the government.

Trustee Heinritz questioned if the Police Department has binoculars? Police Chief Nicholson shared that the binoculars that are currently used in the Station are his personal binoculars.

C. Fire Department by Assistant Fire Chief Mike Barrett

The total amount of Fire Department Capital Outlay is \$89,140 which includes: \$50,000 fire equipment replacement, \$5,000 hose replacement program, \$5,000 pager replacement, \$20,000 turnout gear, \$840 NFPA rescue rope, \$3,000 electric PPV, \$1,800 to replace 3 nozzles and \$3,500 hydro testing.

Assistant Fire Chief Mike Barrett shared that the fire equipment replacement fund should be enough to make a purchase of equipment if the need arises. There is more equipment money available for the new fire truck in the ambulance fund. The Village's portion of the ambulance revenue is saved for equipment replacement.

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Hose replacement in the amount of \$5,000 is requested as it is mandated by the NFPA to annually replace hoses. Every type of hose has a different expiration date.

Pager replacement coincides with the new radio project with the County. The new pagers cost \$500 each and pick up all the radio frequencies for every area municipality; the current pagers do not work in this manner.

If firefighters are not properly fitted with turnout gear, it is dangerous for their safety. The Department has some gear that is unusable at the moment. A set of turnout gear costs about \$5,000.

Rescue rope is required to be only used one time during an incident; \$840 is requested for the purchase of rope.

\$3,000 is requested for a PPV fan. This is used to move the smoke out of an area. The Department has nozzles that need replacing, and \$1,800 is requested.

Hydro testing of tanks is required in order to be sure they do not blow up when filled with air. The hydro testing makes sure they can withstand pressure; \$3,500 is requested.

D. Department of Public Works by Administrator Robertson

The total amount of Department of Public Works Capital Outlay is \$140,000 which includes: \$20,000 vehicle replacement fund, \$9,000 Emerald Ash Borer Program, \$100,000 Public Works building improvement and \$11,000 sidewalk maintenance program.

Administrator Robertson shared the Department of Public Works requests.

\$20,000 for vehicle replacement fund is requested. There is \$70,358 in reserves. \$9,000 for the Emerald Ash Borer Program is requested. There is \$4,130 in reserves.

The \$11,000 for the sidewalk maintenance program is to be able to maintain the sidewalks as is currently done which includes grinding off the top portion so as to not replace the entire slab.

Administrator Robertson gave a brief overview of the Park Department budget requests.

The total amount of Park Department Capital Outlay is \$21,000 which includes: \$5,000 for annual Pigeon Creek maintenance, \$1,000 for annual fishladder maintenance and \$15,000 for octagon building/snack shack updates and maintenance.

The Pigeon Creek and fishladder maintenance are annual items. Also, there is a request for \$15,000 in order to maintain the Park octagon buildings and snack shack.

Trustee Lange inquired as to if the Emerald Ash Borer Program is working and saving trees. Administrator Robertson shared that the treated trees are benefiting from the injections and the Program has been successful according to Director of Public Works LaFond.

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October 2, 2017
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E. Balance of Departments by Administrator Robertson and Finance Admin. Colleen Landisch-Hansen

Administrator Robertson gave a brief overview of the Capital Equipment and Improvement Fund requests which total \$1,361,580 of which \$875,932 has been approved. This includes: \$50,000 contingency, \$5,840 assessment revaluation, \$10,000 Public Works yard remediation, \$100,000 Village Park improvement plan-\$50,000 for band shell and \$50,000 for water feature, \$50,000 entryway feature, \$8,000 street closure barriers, \$16,250 TBA Director, \$35,500 Buntrock lot improvement, \$25,000 North Main Street bike trail spur, \$300,000 Green Bay Road mill and overlay, \$50,000 Green Bay Road light fixture replacement and \$15,000 for Freistadt Road pedestrian path.

The \$5,840 is for the last year of paying for the assessment revaluation. The Public Works yard remediation request is \$10,000. There is \$10,000 in reserves. \$100,000 is requested for Park improvements to be used for the water feature and band shell.

As far as the old village hall renovations, there is \$30,000 in reserves. Mr. Palubiski is still interesting in occupying the upper level of the old village hall.

The entryway feature is proposed at \$50,000. Street closure barriers are requested in the amount of \$8,000. The TBA grant is \$16,250.

Improvements anticipated for the Buntrock parking lot total \$35,500 and include a shade structure, paving, landscaping and wayfinding signs.

The amount of \$25,000 is budgeted for the North Main Street bike trail spur. Prime Minister has offered to help financially with the trail.

The proposed Green Bay Road project of milling and overlay is proposed at \$300,000 plus \$50,000 to replace the light fixtures to match Main Street.

There is also \$15,000 requested for the Freistadt Road pedestrian path.

MOTION by Trustee Prenzlöw, **SECONDED** by Trustee Lange to Recess the 2018 Budget Work Session at 5:58 PM and to Reconvene after the Committee of the Whole Meeting. **MOTION CARRIED UNANIMOUSLY.**

MOTION by Trustee Beck, **SECONDED** by Trustee Heinritz to Reconvene the 2018 Budget Work Session at 7:06 PM. **MOTION CARRIED UNANIMOUSLY.**

As far as future road projects, Trustee Heinritz suggested Grand Avenue from Main Street to Green Bay Road to look at curb, gutter and resurfacing. Trustee Prenzlöw would like to focus efforts on road repair and suggested working on Heidel or Woodside. President Mobley suggested including Grand Avenue and Woodside resurfacing, curb and gutter in the budget.

President Mobley is interested in beautification at the corner of Main Street and Freistadt Road. Administrator Robertson suggested a miniature version of the entryway features to match the features at North and South Main Street to be at Freistadt and River Road, update the feature near the Public Works yard on Freistadt Road and add a new one on Green Bay Road. This project is for future budgets.

Trustee Prenzlöw proposed offering seed money for the water feature in the Park and would like to see maximizing donations for this project. Naming rights for a band shell is also an option. Trustee Prenzlöw believes that moving forward on these projects depends on donations and should not solely be funded by the Village.

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President Mobley would like to see private donations used for the Park improvements and the Village money used for road improvements but is not opposed to funding it somewhat. Trustee Prenzlöw believes that not funding any of the improvements will show that it is not a priority. It was decided to split \$100,000 and fund \$50,000 for a band shell and \$50,000 for a water feature.

Trustee Heinritz shared that there is a lot of work at the Old Village Hall that needs to be completed. \$30,000 is in reserves. Trustee Prenzlöw believes there are other needs in the Village to spend this money on. Trustee Heinritz suggested that the Mequon-Thiensville Historical Society or the TBA could occupy this space.

President Mobley mentioned that the split rail fencing around Pigeon Creek by Boucher Food and by the parking lot owned by Tom Schmit will need to be maintained and suggested replacing it with black wrought iron, as used in other areas of the downtown.

Trustee Beck questioned using the \$81,863 that is currently in reserves for the Department of Public Works building improvement fund for another project if funds are anticipated to be borrowed for a new Public Works building. Administrator Robertson shared that the reason for this reserve was not to save for the building but to be used for architectural design. President Mobley shared that these funds can be used if a project comes up short.

Trustee Beck inquired about the \$270,000 in reserves for the Freistadt Road pedestrian path and believes that holding this without a commitment to the project does not make sense. Trustee Beck suggested using this for a road project. President Mobley agreed. Administrator Robertson shared that this \$270,000 plus the \$81,863 in reserve for the Department Public Works building could get Heidel Road from Green Bay to Park Crest completed. Director of Public Works LaFond has a road map indicating which roads need to be completed.

Trustee Heinritz stated that the bike path at the moment is not in need of repair but will in the future and should be something thought of for future budgets. The County owns the bike path, and each community is responsible for maintaining their portion.

Trustee Beck inquired if the North Main Street bike trail spur was necessary. President Mobley believes this will help the businesses on North Main Street. Administrator Robertson shared that both Fiddleheads and Port Washington State Bank have helped with the Spring Street connection. There is land between Prime Minister and Suburban Rentals, owned by Prime Minister that will be used for the bike trail spur. Prime Minister offered to help pay for this.

President Mobley suggested considering burying the power lines in front of the post office and those near Buntrock.

The grant for the TBA Executive Director position totaled \$20,000 for the first year, then \$15,000 and \$10,000.

It was decided to move the \$20,000 for storage cabinets in the front office to the Heidel Road work.

President Mobley shared that there could be opportunities for development that come along that may require funds. The Board has been very responsible with the TID money, using it for infrastructure.

President Mobley shared that if Director of Public Works LaFond looks at the anticipated road projects and Sunny Road is worse than Heidel, the worst road will be repaired first.

Administrator Robertson stated that part of Sunny Road can be indicated as an alternate when bidding Green Bay and/or Heidel Road. If storage is needed, funds can be drawn from contingency or fund balance.

2018 Budget Work Session Minutes
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Trustee Kucharski inquired as to how reassessing is completed when improvements are made to a residence. Every year around March, the Assessor comes to the Village Hall and gets copies of building permits, notices are sent to property owners indicating their new assessment based on the permits and then the resident can attend Board of Review if they do not agree with the new assessment.

The Budget Public Hearing will be Monday, November 6, 2017 at 6:00 PM.

IV. ADJOURNMENT

MOTION by Trustee Beck, **SECONDED** by Trustee Prenzlowl to adjourn the 2018 Budget Work Session at 7:45 PM. **MOTION CARRIED UNANIMOUSLY.**

Submitted by,



Amy L. Langlois
Village Clerk

Approved by,



Dianne S. Robertson
Administrator

**VILLAGE OF THIENSVILLE
COMMITTEE OF THE WHOLE
MINUTES**

DATE: Monday, October 2, 2017

LOCATION: 250 Elm Street
Thiensville, WI

TIME: 6:00 PM

I. CALL TO ORDER

President Mobley called the meeting to order at 6:00 PM.

II. ROLL CALL

President:	Van Mobley	
Trustees:	Kim Beck	Kenneth Kucharski
	Ronald Heinritz	David Lange (excused at 6:29 PM)
	Rob Holyoke	Elmer Prenzlów
Administrator:	Dianne Robertson	
Staff:	Director of Public Works Andy LaFond (excused)	
	Assistant Fire Chief Mike Barrett	
	Police Chief Scott Nicholson	
	Asst. Administrator Colleen Landisch-Hansen	
	Village Clerk Amy Langlois	

III. BUSINESS

A. Review Capital Expenditures List

Administrator Robertson shared the following requests: \$4,259 for Toughbook replacement for EMS, \$30,000 for a brush chipper and \$20,000 for bleachers.

MOTION by Trustee Prenzlów, **SECONDED** by Trustee Beck to recommend to the Village Board to Approve the Following Capital Expenditures: \$4,259 for Toughbook Replacement for EMS, \$30,000 for a Brush Chipper and \$20,000 for Bleachers. **MOTION CARRIED UNANIMOUSLY.**

B. Review and recommendation regarding Request from Welltopia, 136 North Main Street, for the Removal of Village Trees

A representative from Welltopia was not present. No action was taken.

C. Review and recommendation regarding Option to Opt Out of MMSD Green Infrastructure Program

Administrator Robertson explained that the Village is a “customer community” of MMSD. The Green Infrastructure Program is not mandatory. The Village has the option to opt out of the Green Infrastructure Program and save some money. There is the opportunity to get back into the Program, however, you cannot get back out again. The Village does not have any more permeable paver projects, that has utilized the program in prior years.

Savings on the operations budget would be \$2,666 and on the capital budget \$15,038 per year. The deadline for opting out of the Program is October 30, 2017.

MOTION by Trustee Beck, **SECONDED** by Trustee Lange to recommend to the Village Board to Opt Out of the MMSD Green Infrastructure Program. **MOTION CARRIED UNANIMOUSLY.**

- D. Review and recommendation Regarding Parade/Street Closing Permit, Suburban Motors for 115th Harley-Davidson Anniversary Celebration, Corner of Riverview Drive and Main Street to Corner of Buntrock Avenue/Green Bay Road and Main Street (West Lane Closed) for the Following:
1. Wednesday, August 29, 2018 and Thursday, August 30, 2018 – 9:00 AM-8:00 PM
 2. Friday, August 31, 2018 and Saturday, September 1, 2018 – 9:00 AM-9:00 PM
 3. Sunday, September 2, 2018 – 9:00 AM-5:00 PM
 4. Monday, September 3, 2018 – 9:00 AM-3:00 PM

Suburban Motors would like to place their request on the November Agenda. No action was taken.

- E. Review and recommendation Regarding Parade/Street Closing Permit, Suburban Motors for Block Fest 2018, Corner of Riverview Drive and Main Street to Corner of Buntrock Avenue/Green Bay Road and Main Street (All Lanes Closed), Saturday, July 14, 2018, 5:00 PM-12:00 AM

Suburban Motors would like to place their request on the November Agenda. No action was taken.

- F. Review and recommendation from the Plan Commission to Continue to Enforce Ordinance No. 1995-07, Burying of Utilities

President Mobley reported that any upgrade to electric service must include burying of the utility per Ordinance No. 1995-07. The Plan Commission recommends no change to the Ordinance.

Trustee Kucharski believes that an option should be awarded the homeowner to bury or not to bury the utilities. Trustee Heinritz stated that the cost can vary depending upon location on the property, and the Building Inspector has the authority to waive this requirement if the situation is impractical or too costly to install underground.

No action was taken, therefore no change in the policy.

- G. Operator's Licenses – New
1. Remington's River Inn
Conor Boyd Fisk

MOTION by Trustee Lange, **SECONDED** by Trustee Prenzlów to recommend to the Village Board to approve the Operator's License – New for Remington's River Inn: Conor Boyd Fisk. **MOTION CARRIED UNANIMOUSLY.**

2. Skippy's Sports Pub & Grub
Alexander John Tarantino

MOTION by Trustee Lange, **SECONDED** by Trustee Prenzlów to recommend to the Village Board to approve the Operator's License – New for Skippy's Sports Pub & Grub: Alexander John Tarantino.

Ayes: Trustees Beck, Lange, Heinritz, Holyoke, Prenzlów and President Mobley
Abstain: Trustee Kucharski
MOTION CARRIED.

- H. Review and recommendation regarding Certificate of Recognition for Attaining Rank of Eagle Scout, Nicholas La Croix, Boy Scout Troop #852

MOTION by Trustee Beck, **SECONDED** by Trustee Kucharski to recommend to the Village Board to approve the Certificate of Recognition for Attaining Rank of Eagle Scout, Nicholas La Croix, Boy Scout Troop #852. **MOTION CARRIED UNANIMOUSLY.**

I. Review and recommendation regarding Allowing Chickens in the Village

Andy Match, 505 Alta Loma Drive, addressed the Board regarding having chickens in the Village and questioned why there is so much debate regarding concerns about coyotes, public safety, noise and smell. Mr. Match feels that these concerns are inconsistent with reality.

Mr. Match stated that if coyotes are the concern, that bird feeders and trash left out overnight attract birds and raccoons and are far more a target than chickens and questioned why nothing has been done about the coyotes. If public safety is the concern, why is there not a ban on pit bulls or other dangerous dog breeds. As far as noise, Mr. Match has experienced the noise of a neighboring parrot that is inside the neighbor's home. And, the smell of a local factory cannot be as bad as some chickens.

Other local larger communities are allowing chickens. Mr. Match questioned how many people would actually want chickens and estimated that only about 5 requests would be in Thiensville. Mr. Match had contacted the Building & Safety Manager at the City of Wauwatosa and was informed that there have not been any chickens attacked by coyotes and that there are only 6 or so permits in all of Wauwatosa. Mr. Match also contacted Cedarburg where 3 permits, no complaints and no coyotes have been reported.

Mr. Match believes that the Village may get 15 applications, and then in a year this may go down to 10 once it is realized how much work is involved, which will then probably go down to about 5. All this being said, Mr. Match believes that those wishing to have chickens would be agreeable to reasonable terms, no more than 4 chickens allowed, no roosters, must be contained properly, must be within so many feet of the property line, etc.

Trustee Heinritz would like to hear more from residents of the Village who wish to have chickens and also to see examples of some chicken coops. Trustee Heinritz would like to address this next year.

Trustee Lange was excused at 6:30PM.

Trustee Beck would like this item tabled. Trustee Kucharski inquired if this should be reviewed by the Plan Commission.

President Mobley stated that the Ordinance that prohibits chickens is not in the Zoning Code, it is in the Municipal Code. The Board will have to consider where to put a potential chicken Ordinance.

MOTION by Trustee Holyoke, **SECONDED** by Trustee Prenzlów to recommend to the Village Board to Approve to Allow Chickens in the Village.

Trustee Holyoke withdrew his original Motion. It was agreed that this item will be brought before the Plan Commission for consideration.

NEXT RESOLUTION NUMBER:	2017-10
NEXT ORDINANCE NUMBER:	2017-06

IV. BUSINESS FROM THE FLOOR

A. Citizens to be Heard

Open to any citizen who wishes to speak on items not on the agenda. Please step to the podium and give your name and address for the record.

Director of the Frank L. Weyenberg Library Rachel Muchin Young introduced herself to the Village Board and thanked the Board for their continued support.

V. MISCELLANEOUS BUSINESS BY TRUSTEES AS MAY PROPERLY BE BROUGHT BEFORE THE BOARD

- A. Inter-Governmental Committee with Mequon
- B. Use of 101 Green Bay Road, Old Village Hall & Fire Station
- C. Acceptance/Report of Gifts Received
- D. Dialog with Mequon regarding water utility service
- E. Review next month's meeting date schedule

VI. MOTION TO ADJOURN TO CLOSED SESSION

MOTION by Trustee Beck, **SECONDED** by Trustee Prenzlów to adjourn to Closed Session at 6:33 PM pursuant to Chapter 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session regarding negotiations for development requests and cell tower contract.

- 1. Roll Call Vote

Ayes: Trustees Beck, Heinritz, Holyoke, Kucharski, Prenzlów and President Mobley.

Naes: None

MOTION CARRIED.

MOTION TO RECONVENE IN OPEN SESSION

- 1. Vote of Board to reconvene

MOTION by Trustee Prenzlów, **SECONDED** by Trustee Heinritz to reconvene in Open Session at 7:03 PM. **MOTION CARRIED UNANIMOUSLY.**

VII. ADJOURNMENT

MOTION by Trustee Beck, **SECONDED** by Trustee Kucharski to adjourn the meeting at 7:04 PM. **MOTION CARRIED UNANIMOUSLY.**

Submitted by,



Amy L. Langlois
Village Clerk

Approved by,



Dianne S. Robertson
Administrator

VILLAGE OF THIENSVILLE
HISTORIC PRESERVATION COMMISSION
MINUTES

DATE: Wednesday, August 9, 2017

TIME: 6:30 pm

I. CALL TO ORDER

Ron Heinritz called the meeting to order at 6:30 pm.

II. ROLL CALL

Chairman: Ron Heinritz

Commissioners: Robert Blazich

Thomas Streifender (exc)

Judy Ziebell

Joseph Miller (exc)

Mary Giuliani

Jennifer Abraham

III. TIME & DATE OF NEXT MEETING

Wednesday, September 13, 2017 at 6:30 pm

IV. APPROVAL OF MINUTES

Motion to approve Giuliani, 2nd Abraham, unanimously carried.

V. BUSINESS

- A. Approval of Certificate of Appropriateness for Single Post Projecting Sign at 170 Green Bay Road, Dave Mitchell, (Dave and Lisa present) Mitchell Leather.

Motion to approve as presented Abraham, 2nd Giuliani, unanimously carried.

VI. OLD BUSINESS

None reported.

VII. ITEMS BY CHAIRMAN

- A. Review text for historic marking plaque, Mitchell Leather, 170 Green Bay Rd, Old Post Office Building – Draft of plaque wording presented by Heinritz. A few minor changes needed, will review new draft at next meeting.
- B. Reminder to register for Wisconsin Historic Conference, October 20-21, 2017 being held in LaCrosse, Wisconsin @ LaCrosse Center.

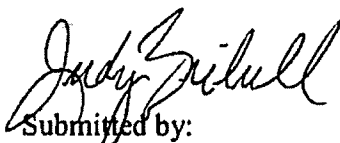
- C. Tax Credits, from state, for Historic Building renovations to be no longer available, Reviewed letters, submitted by Chairman Heinritz, to Senator Alberta Darling and State Representative Jim Ott requesting their help in saving the program.
- D. Chairman Heinritz reported that an article appeared in the News Graphic 7/18/17 about demolition of Old M&I Bank building, ~~to begin sooner than later~~
- E. Bluegrass Festival on Sunday August 13th at Pioneer Village from 12-6 pm.

VIII. ITEMS BY COMMISSIONER

- A. Blazich reported Mequon/Thiensville Historical Society – 60th Anniversary Event at Historic Nieman Home raised over \$10,000, 400 People in attendance and 300 tours given. Overall very successful. Nieman's have offered to host again next year.
- B. Historical Isham Day House roof replacement has been completed, some interior improvements and heating/air conditioning installation to begin with renovations possible through donations by Sam Cutler.
- C. Community Event at Mequon Nature Preserve Center, November 5, 2017 with Speaker Jerry Apps (author) on Importance of Rain.

IX. ADJOURNMENT

MOTION to adjourn at 7:40 pm Abraham, SECONDED by Giuliani,
MOTION UNANIMOUSLY APPROVED


Submitted by:
Judy Ziebell, Secretary

VILLAGE OF THIENSVILLE
HISTORIC PRESERVATION COMMISSION
MINUTES

DATE: Wednesday, September 13, 2017

TIME: 6:30 PM

I. CALL TO ORDER

Chairman Heinritz called the meeting to order at 6:31 PM.

II. ROLL CALL

Chairman: Ron Heinritz

Commissioners: Robert Blazich
Thomas Streifender
Joseph Miller

Jennifer Abraham, Excused
Mary Giuliani
Judy Ziebell, Excused

III. TIME & DATE OF NEXT MEETING

October 11, 2017 at 6:30 PM

IV. APPROVAL OF MINUTES

Approval of the minutes of the August 9, 2017 meeting of the HPC was moved by Blazich and seconded by Miller. Carried unanimously.

V. BUSINESS

No new business was on the HPC agenda for this meeting.

VI. OLD BUSINESS

Chairman Heinritz reported that the Village Board will act at their October 16, 2017 meeting regarding the rescission of the property at 127 South Main Street from the Thiensville Historic District. He also reported that no action has been initiated on the approved demolition permit for that same address.

VII. ITEMS BY CHAIRMAN

A. A copy of the finalized historic marking plaque for Mitchell Leather at 170 Green Bay Road was reviewed.

- B. Plans for the Village Appreciation Night on Thursday, October 26, 2017, 5:30 PM – 7:30 PM were discussed. The evening will start with a 4:00 PM ribbon cutting at Molyneux Park.
- C. Chairman Heinritz will organize an HPC tour of Mitchell Leather.

VIII. ITEMS BY COMMISSIONERS

- A. Chairman Heinritz and Commissioner Giuliani will attend the Wisconsin Historic Conference on October 20-21 at the LaCrosse Center. Mary Sayner and Fay Walker of the MT Historical Society will also attend that conference.
- B. Commissioner Blazich shared the dates and times of several upcoming events sponsored by the Jonathan Clark House and the Ozaukee County Historical Society. It was also reported that the MT Historical Society will hold its Annual Meeting on Sunday, November 5, 2017, at the Mequon Nature Preserve. The speaker will be author, lecturer and Public Television personality Jerry Apps.

IX. ADJOURNMENT

Motion to adjourn at 7:14 PM made by Streifender, seconded by Giuliani and approved unanimously

Respectfully submitted,

Bob Blazich
Acting Secretary

**VILLAGE OF THIENSVILLE
PLAN COMMISSION
MINUTES**

DATE: Tuesday, August 8, 2017

LOCATION: Village of Thiensville
250 Elm Street

TIME: 6:00 PM

I. CALL TO ORDER

Chairman Mobley called the meeting to order at 6:00 PM.

II. ROLL CALL

Chairman:	Van Mobley	
Commissioners:	John Cabaniss (excused)	Carol Gengler
	Mike Dyer	Ken Kucharski
	Rick Gattoni (excused)	Dan Luedtke
Asst. Administrator:	Colleen Landisch-Hansen	
Planner:	Jon Censky	

III. BUSINESS

- A.** Approval of Minutes
1. July 18, 2017

MOTION by Commissioner Luedtke, **SECONDED** by Commissioner Gengler to approve the July 18, 2017 Minutes. **MOTION CARRIED UNANIMOUSLY.**

- B.** Review and approval of Shed for Kurtis Wuehr, 316 Green Bay Road

Mr. Erwin Wuehr, father of Kurtis Wuehr, presented plans to build a garden storage shed at 316 Green Bay Road that is 150 square feet, will stand 12 feet high and will be located 3 feet from the east property line and 15 feet from the north property line. The shed will be in the shape of a barn and sided with vinyl siding.

Village Planner Jon Censky indicated that this shed fully complies with all the dimensional requirements.

MOTION by Commissioner Gengler, **SECONDED** by Commissioner Luedtke to approve the Shed for Kurtis Wuehr, 316 Green Bay Road. **MOTION CARRIED UNANIMOUSLY.**

- C.** Review and approval of Sign Code Waiver and Sign Plan Approval, Welltopia, 136 North Main Street

The applicant was not in attendance.

All applicants or their contractors must be present for any approvals.

IV. BUSINESS FROM THE FLOOR

Open to any citizen who wishes to speak on items not on the agenda. Please step to the podium and give your name and address for the record.

V. ADJOURNMENT

MOTION by Commissioner Dyer, **SECONDED** by Commissioner Luedtke to adjourn the meeting at 6:07 PM.
MOTION CARRIED UNANIMOUSLY.

Chairman Mobley reconvened the meeting at 6:15 PM.

Roll Call was called and all are present with Commissioners John Cabaniss and Rick Gattoni excused.

C. Review and approval of Sign Code Waiver and Sign Plan Approval, Welltopia,
136 North Main Street

The meeting reconvened when Dr. Lewis arrived.

Planner Censky's report requested that the applicant explain the type of material proposed for these signs and stated that the wall sign on the north façade that is proposed at 37 square feet should be reduced to what the Code allows which is 30 square feet. It is Planner Censky's recommendation to reduce the size to meet Code. Only one projecting sign is permitted and suggested that this sign be hung on the northwest corner of the building which is right outside the tenant's space. The projecting sign shall be illuminated on the exterior only (no interior illumination is permitted on projecting signs).

Chairman Mobley stated that Welltopia will need to return with more information regarding the type of materials proposed, a lighting plan, a smaller wall sign to meet Code and one projecting sign instead of two.

It was also shared that any landscape question regarding any trees would need to be addressed to the Village Board.

It was confirmed by Planner Censky that the lighting of the signs can be illuminated internally on the wall mounted sign, however, the projecting signs must be illuminated externally. Chairman Mobley referenced the projecting signs at Fiddleheads and Reuters as examples.

This item has been tabled until further information can be provided by Welltopia.

MOTION by Commissioner Dyer, **SECONDED** by Commissioner Luedtke to adjourn the meeting at 6:21 PM.
MOTION CARRIED UNANIMOUSLY.

Submitted by,



Amy L. Langlois
Village Clerk

Approved by,



Colleen Landisch-Hansen
Assistant Administrator

Signed by,



Dianne S. Robertson
Administrator

VILLAGE OF THIENSVILLE
2017 CAPITAL EXPENDITURE REQUESTS
OCTOBER 16, 2017

<u>DEPARTMENT</u>	<u>AMOUNT BUDGETED</u>	<u>AMOUNT REQUESTED</u>	<u>ITEM DESCRIPTION</u>
FIRE	\$ 4,000.00	\$ 4,259.00	Toughbook Replacement for EMS
DPW	\$ 30,000.00	\$ 30,000.00	Brush Chipper
DPW	\$ 20,000.00	\$ 20,000.00	Bleachers

VILLAGE OF THIENSVILLE
2017 CAPITAL PROJECT EXPENDITURE REPORT
OCTOBER 16, 2017

ITEM BUDGETED	AMOUNT BUDGETED	AMOUNT IN RESERVES	TOTAL AMOUNT AVAILABLE	ACTUAL EXPENSE	DIFFERENCE
ADMINISTRATION					
Replace Fire Dept Garage Door & Springs	\$ -	\$ -	\$ -	\$ -	\$ -
Data Room Upgrade	\$ -	\$ -	\$ -	\$ 7,052.79	\$ (7,052.79)
Village Board iPad Upgrade	\$ 5,000.00	\$ -	\$ 5,000.00	\$ 2,800.00	\$ 2,200.00
Front Office Computers/Laptops/Printer	\$ 5,000.00	\$ -	\$ 5,000.00	\$ -	\$ 5,000.00
	\$ 8,500.00	\$ -	\$ 8,500.00	\$ 6,106.02	\$ 2,393.98
	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ 18,500.00	\$ -	\$ 18,500.00	\$ 15,958.81	\$ 2,541.19
POLICE DEPARTMENT					
1 Squad Replacement (Year 2 of 2)	\$ -	\$ -	\$ -	\$ -	\$ -
Body Camera Video Docking Station	\$ 22,000.00	\$ 22,000.00	\$ 44,000.00	\$ -	\$ 44,000.00
7 Handguns & Lights	\$ 3,000.00	\$ -	\$ 3,000.00	\$ 2,032.00	\$ 968.00
7 Rifles, Sites, Lights, Suppressors	\$ 5,250.00	\$ -	\$ 5,250.00	\$ 4,145.00	\$ 1,105.00
7 Gas Masks	\$ 12,670.00	\$ -	\$ 12,670.00	\$ 14,000.00	\$ (1,330.00)
7 Goggles for Ballistic Helmets	\$ 1,800.00	\$ -	\$ 1,800.00	\$ -	\$ 1,800.00
Squad Internet Access	\$ 400.00	\$ -	\$ 400.00	\$ -	\$ 400.00
P25 Radio	\$ -	\$ 3,000.00	\$ 3,000.00	\$ -	\$ 3,000.00
	\$ 4,500.00	\$ 4,500.00	\$ 9,000.00	\$ -	\$ 9,000.00
	\$ 49,620.00	\$ 29,500.00	\$ 79,120.00	\$ 20,177.00	\$ 58,943.00
FIRE DEPARTMENT					
Fire Department Tires	\$ 2,500.00	\$ 8,790.92	\$ 11,290.92	\$ -	\$ 11,290.92
Hose Replacement Program	\$ 5,000.00	\$ 712.00	\$ 5,712.00	\$ 790.00	\$ 4,922.00
Equipment Replacement Fund	\$ 50,000.00	\$ 102,955.69	\$ 152,955.69	\$ -	\$ 152,955.69
Toughbook Replacement for EMS	\$ 4,000.00	\$ -	\$ 4,000.00	\$ 4,259.00	\$ (259.00)
Replace Truck #563	\$ -	\$ -	\$ -	\$ -	\$ -
Pager Replacement	\$ 5,000.00	\$ -	\$ 5,000.00	\$ -	\$ 5,000.00
Turnout Gear	\$ 10,000.00	\$ -	\$ 10,000.00	\$ -	\$ 10,000.00
Station Exhaust Modification	\$ 16,000.00	\$ -	\$ 16,000.00	\$ -	\$ 16,000.00
	\$ 92,500.00	\$ 112,458.61	\$ 204,958.61	\$ 5,049.00	\$ 199,909.61
PUBLIC WORKS DEPARTMENT					
Vehicle Replacement Fund	\$ 20,000.00	\$ 50,118.35	\$ 70,118.35	\$ -	\$ 70,118.35
Front End Loader Tires	\$ -	\$ 7,800.00	\$ 7,800.00	\$ 4,950.00	\$ 2,850.00
Emerald Ash Borer Program	\$ 9,000.00	\$ 1,770.00	\$ 10,770.00	\$ 6,640.00	\$ 4,130.00
Utility Trailer	\$ 5,800.00	\$ -	\$ 5,800.00	\$ -	\$ 5,800.00
Downtown Wayfinding Signs	\$ -	\$ -	\$ -	\$ -	\$ -
Brush Chipper	\$ 30,000.00	\$ -	\$ 30,000.00	\$ 30,000.00	\$ -
Pressure Washer	\$ 8,000.00	\$ -	\$ 8,000.00	\$ 8,000.00	\$ -
Radio Replacement	\$ 6,500.00	\$ 6,500.00	\$ 13,000.00	\$ -	\$ 13,000.00
Sidewalk Replacement	\$ -	\$ 8,000.00	\$ 8,000.00	\$ 8,150.12	\$ (150.12)
Public Works Bldg Improvement-Architectural	\$ 81,863.00	\$ -	\$ 81,863.00	\$ -	\$ 81,863.00
	\$ 161,163.00	\$ 74,188.35	\$ 235,351.35	\$ 57,740.12	\$ 177,611.23
DPW PARK DEPARTMENT					
Bleachers	\$ 20,000.00	\$ -	\$ 20,000.00	\$ 20,000.00	\$ -
Annual Pigeon Creek Maintenance	\$ 5,000.00	\$ 5,000.00	\$ 10,000.00	\$ -	\$ 10,000.00
Annual Fishladder Maintenance	\$ 1,000.00	\$ 758.35	\$ 1,758.35	\$ -	\$ 1,758.35
Tennis Court Light Replacement	\$ 8,000.00	\$ -	\$ 8,000.00	\$ -	\$ 8,000.00
Geese Control	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ 34,000.00	\$ 5,758.35	\$ 39,758.35	\$ 20,000.00	\$ 19,758.35
UNCLASSIFIED IMPROVEMENT FUND					
Water Main on Main Street	\$ -	\$ -	\$ -	\$ -	\$ -
Assessment Revaluation	\$ 5,840.00	\$ -	\$ 5,840.00	\$ 4,380.00	\$ 1,460.00
Entryway Feature	\$ -	\$ -	\$ -	\$ -	\$ -
Old Village Hall Upper Floor Study	\$ 30,000.00	\$ -	\$ 30,000.00	\$ -	\$ 30,000.00
Downtown Improvements/Well Monitoring	\$ -	\$ -	\$ -	\$ 2,707.50	\$ (2,707.50)
Profile & Concrete Replace. Main Street	\$ -	\$ 47,928.58	\$ 47,928.58	\$ 104,811.45	\$ (56,882.87)
Camera Upgrade Park/Police/DPW	\$ 30,000.00	\$ -	\$ 30,000.00	\$ 28,880.00	\$ 1,120.00
Remediation DPW Yard	\$ 10,000.00	\$ -	\$ 10,000.00	\$ -	\$ 10,000.00
Thiensville Business Association Event	\$ -	\$ -	\$ -	\$ -	\$ -
Molyneux Park/Sign/Landscaping	\$ 20,000.00	\$ -	\$ 20,000.00	\$ 28,218.81	\$ (8,218.81)
Village Park Improvement Plan	\$ 100,000.00	\$ 164,181.49	\$ 264,181.49	\$ 240,836.10	\$ 23,345.39
Buntrock Lot Improve. & Trail Shade Structure	\$ -	\$ -	\$ -	\$ -	\$ -
Freistadt Road/Pedestrian Path	\$ 270,000.00	\$ -	\$ 270,000.00	\$ -	\$ 270,000.00
Spring Street Connection to Bike Path	\$ 15,000.00	\$ -	\$ 15,000.00	\$ 3,224.28	\$ 11,775.72
Madero/Riverview to Freistadt Ditching	\$ 134,000.00	\$ -	\$ 134,000.00	\$ -	\$ 134,000.00
Storm Sewer Improvement Madero/Riverview/Lui	\$ 50,000.00	\$ -	\$ 50,000.00	\$ -	\$ 50,000.00
Sunny/Storm Sewer Replacement	\$ -	\$ -	\$ -	\$ -	\$ -
TBA Event	\$ -	\$ 20,000.00	\$ 20,000.00	\$ 10,000.00	\$ 10,000.00
CONTINGENCY	\$ 43,961.00	\$ (20,000.00)	\$ 23,961.00	\$ -	\$ 23,961.00
	\$ 708,601.00	\$ 212,110.07	\$ 920,711.07	\$ 423,058.14	\$ 497,652.93
TOTALS	\$ 1,064,584.00	\$ 434,015.38	\$ 1,498,599.38	\$ 541,983.07	\$ 956,616.31



Invoice

Page: 1

Invoice Number: 0035018-IN

Invoice Date: 09/30/17

Terms: Net 30 Days

Due Date: 10/30/17

Salesperson: 0000

Customer Number: 11-THIENVL

Customer P.O.:

VILLAGE of THIENSVILLE
250 ELM STREET
Thiensville, WI 53092-1602

WI Invoicing

Fee Type	Amount Paid	Paid Date	Meritage %	Due to Meritage
Permit # 17THNV-0243-17-09B	515 MADERO DR			Re-Roof
Other Residential or Re-Roof Fe	50.00	09/05/17	90.00	45.00
17THNV-0243-17-09B Subtotal				45.00
Permit # 17THNV-0244-17-09E	610 PARK CREST DR			Electrical Only
Electrical - Replacement and Mi	50.00	09/05/17	90.00	45.00
17THNV-0244-17-09E Subtotal				45.00
Permit # 17THNV-0245-17-09H	601 GRAND AVE			HVAC Only
HVAC - Replacement & Misc. It	75.00	09/05/17	90.00	67.50
17THNV-0245-17-09H Subtotal				67.50
Permit # 17THNV-0246-17-09B	316 GREEN BAY			Accessory Structure
Other Residential or Re-Roof Fe	50.00	09/12/17	90.00	45.00
17THNV-0246-17-09B Subtotal				45.00
Permit # 17THNV-0246-17-09Z	316 GREEN BAY			Zoning
Zoning Permit - Acc. Bldg, Deck	50.00	09/05/17	90.00	45.00
17THNV-0246-17-09Z Subtotal				45.00
Permit # 17THNV-0247-17-09P	413 PARK CREST DR			Plumbing Only
Plumbing - Replacement & Misc	50.00	09/05/17	90.00	45.00
17THNV-0247-17-09P Subtotal				45.00
Permit # 17THNV-0248-17-09H	324 SUNNY LANE			HVAC Only
HVAC - Replacement & Misc. It	67.67	09/07/17	90.00	60.90
17THNV-0248-17-09H Subtotal				60.90
Permit # 17THNV-0249-17-09E	136 MAIN ST - 1st Floor Pharmacy			ctrical Permit - Commercial
Electrical - Replacement and Mi	436.00	09/08/17	90.00	392.40
17THNV-0249-17-09E Subtotal				392.40
Permit # 17THNV-0250-17-09B	204 VERNON AVE			Residential Alteration
Residential Remodel	187.50	09/07/17	90.00	168.75
Occupancy Permit	40.00	09/07/17	90.00	36.00
17THNV-0250-17-09B Subtotal				204.75

Continued



VILLAGE of THIENSVILLE

Invoice Number: 0035018-IN

Invoice Date: 09/30/17

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Fee Type	Amount Paid	Paid Date	Meritage %	Due to Meritage
Permit # 17THNV-0251-17-09B	125 N ORCHARD ST			Siding
Other Residential or Re-Roof Fe	50.00	09/07/17	90.00	45.00
17THNV-0251-17-09B Subtotal				45.00
Permit # 17THNV-0252-17-09E	316 SUNNY LN			Electrical Only
Electrical - Replacement and Mi	50.00	09/07/17	90.00	45.00
17THNV-0252-17-09E Subtotal				45.00
Permit # 17THNV-0253-17-09E	324 SUNNY LANE			Electrical Only
Electrical - Replacement and Mi	50.00	09/07/17	90.00	45.00
17THNV-0253-17-09E Subtotal				45.00
Permit # 17THNV-0254-17-09E	331 WASHINGTON CT			Electrical Only
Electrical - Replacement and Mi	50.00	09/07/17	90.00	45.00
17THNV-0254-17-09E Subtotal				45.00
Permit # 17THNV-0255-17-09H	217 LUISITA RD			HVAC Only
HVAC - Replacement & Misc. It	50.00	09/07/17	90.00	45.00
17THNV-0255-17-09H Subtotal				45.00
Permit # 17THNV-0256-17-09B	406 ALTA LOMA LN			Residential Alteration
Residential Remodel	75.00	09/07/17	90.00	67.50
17THNV-0256-17-09B Subtotal				67.50
Permit # 17THNV-0257-17-09P	204 VERNON AVE			Plumbing Only
Plumbing - Replacement & Misc	50.00	09/07/17	90.00	45.00
17THNV-0257-17-09P Subtotal				45.00
Permit # 17THNV-0258-17-09E	522 GREEN BAY RD			Electrical Only
Electrical - Replacement and Mi	50.00	09/12/17	90.00	45.00
17THNV-0258-17-09E Subtotal				45.00
Permit # 17THNV-0259-17-09Z	501 E FREISTADT RD			Fence
Zoning Permit - Acc. Bldg, Deck	50.00	09/13/17	90.00	45.00
17THNV-0259-17-09Z Subtotal				45.00
Permit # 17THNV-0260-17-09B	221 MADERO DR			Window/Door Replacement
Other Residential or Re-Roof Fe	50.00	09/13/17	90.00	45.00
17THNV-0260-17-09B Subtotal				45.00
Permit # 17THNV-0261-17-09B	414 N MAIN ST			New Commercial
Vehicle Repair and Vehicle Stor	125.00	09/21/17	90.00	112.50
17THNV-0261-17-09B Subtotal				112.50
Permit # 17THNV-0261-17-09Z	414 N MAIN ST			Zoning
Zoning Permit - Addition/Alterati	135.00	09/21/17	90.00	121.50
17THNV-0261-17-09Z Subtotal				121.50

Continued



VILLAGE of THIENSVILLE

Invoice Number: 0035018-IN

Invoice Date: 09/30/17

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Fee Type	Amount Paid	Paid Date	Meritage %	Due to Meritage
Permit # 17THNV-0262-17-09H	214 W ALTA LOMA CIR			HVAC Only
HVAC - Replacement & Misc. It	50.00	09/20/17	90.00	45.00
17THNV-0262-17-09H Subtotal				45.00
Permit # 17THNV-0263-17-09Z	229 S ORCHARD ST			Zoning
Zoning Permit - Acc. Bldg, Deck	50.00	09/20/17	90.00	45.00
17THNV-0263-17-09Z Subtotal				45.00
Permit # 17THNV-0264-17-09B	334 WASHINGTON COURT			Residential Alteration
Residential Foundation Repair	50.00	09/22/17	90.00	45.00
17THNV-0264-17-09B Subtotal				45.00
Permit # 17THNV-0265-17-09E	336 CRESCENT LN			Electrical Only
Electrical - Replacement and Mi	50.00	09/27/17	90.00	45.00
17THNV-0265-17-09E Subtotal				45.00
Permit # 17THNV-0266-17-09E	204 VERNON AVE			Electrical Only
Electrical - Replacement and Mi	75.00	09/27/17	90.00	67.50
17THNV-0266-17-09E Subtotal				67.50
Permit # 17THNV-0267-17-09BEP	331 WASHINGTON CT			Residential Alteration
Residential Remodel	112.50	09/27/17	90.00	101.25
Occupancy Permit	40.00	09/27/17	90.00	36.00
Plumbing - New Building/Additio	50.00	09/27/17	90.00	45.00
Electrical - New Building/Additio	50.00	09/27/17	90.00	45.00
17THNV-0267-17-09BEP Subtotal				227.25
Permit # 17THNV-0268-17-09E	321 RIVER VIEW DR			Electrical Only
Electrical - Replacement and Mi	75.00	09/27/17	90.00	67.50
17THNV-0268-17-09E Subtotal				67.50
Permit # 17THNV-0269-17-09E	152 HEIDEL RD			Electrical Only
Electrical - Replacement and Mi	50.00	09/29/17	90.00	45.00
17THNV-0269-17-09E Subtotal				45.00
Permit # 17THNV-0270-17-09P	152 HEIDEL RD			Plumbing Only
Plumbing - Replacement & Misc	50.00	09/29/17	90.00	45.00
17THNV-0270-17-09P Subtotal				45.00
Permit # 17THNV-0271-17-09OCC	249 N MAIN ST			Occupancy
Occupancy/Temp Occup/Chang	50.00	09/29/17	90.00	45.00
17THNV-0271-17-09OCC Subtotal				45.00

WI Invoicing

Summary Fee Type		
ItemCode	Description	Amount
/PERMITS	Building Permits	2,334.30
Total		2,334.30

Please Remit Payments to:
W241 S4135 Pine Hollow Ct, Waukesha WI 53189

Net Invoice:	2,334.30
Freight:	0.00
Sales Tax:	0.00
Invoice Total:	2,334.30

X. ADMINISTRATOR'S REPORT

A. Department Reports
1. Administrator's Report

Administrator Robertson reported that the Village has received the final tally on the assessed valuations. Comparing 2016 and 2017, there is an increase of almost \$2.5 million. TID value increased \$1.7 million.

All the Park equipment has been installed. A ribbon-cutting ceremony will be held on Tuesday, June 20, 2017 at noon to celebrate the new playground equipment.

Staff is working on the design of the bike path cut through at Spring Street. The Village has received approval from the County Trail Advisory Committee and We Energies. Port Washington State Bank and Fiddleheads are donating funds toward this project.

A cut through at Prime Minister is also being planned. This will need to be budgeted for.

First quarter franchise fees have been received from Charter (formerly Time Warner) in the amount of \$4,149.96 as well as the 2017 Recycling Grant in the amount of \$9,489.52.

2. Building Inspection Department (Receipt)
a. May, 2017 Report

The Building Inspection Department report was received.

XI. ATTORNEY'S REPORT

No Attorney's report.

XII. COMMITTEE REPORTS

A. Approval of Proclamation Saluting Gregory Movrich for 40 Years of Working With Walgreens

MOTION by Trustee Beck, **SECONDED** by Trustee Heinritz to approve a Proclamation Saluting Gregory Movrich for 40 Years of Working With Walgreens. **MOTION CARRIED UNANIMOUSLY.**

B. Review and approval or denial of Request from Michael Koepke, 127 South Main Street, For Rescission of the Property from the Thiensville Historical Sites and District

Mr. Michael and Mrs. Linda Koepke, 127 South Main Street were in attendance for the purpose of requesting to be removed from the Thiensville Historic District. Mr. Koepke stated that there are two reasons that this matter has been brought before the Board this evening: 1) Mr. Koepke believes the property should have never been put on the Architectural Historical Society, and 2) Mr. Koepke shared his experience with the Historic Preservation Commission (HPC) and how difficult it has been to get his project approved.

Mr. Koepke stated that in order to qualify to be a historic building according to the National Registry, there are criteria that must be met. One of the criteria relates to non-historic exteriors and stated: "if the historical exterior building material is covered by non-historic material such as modern siding, the property can still be eligible if significant form, features and detailing are not obscured. If the property's exterior is covered by non-historic false front or curtain wall, the property will not qualify under criteria a), b) or c) because it does not retain the visual quality necessary to convey the historical architectural significance. Such a property also cannot be considered

contributing elements in a historical district because it does not add to the District's sense of time and place. If a false front curtain wall or non-historic siding is removed, and the original building materials are intact, then the building's integrity can be evaluated." Mr. Koepke believes that his building fails to meet the integrity standard set forth in the guidelines by the National Registry.

President Mobley inquired if Mr. Koepke's property has a false front, a curtain wall or non-historic siding. Mr. Koepke stated that his house has stucco behind the siding, so 90% of the house's integrity has been compromised and there is no architectural detailing left. Mr. Koepke does not believe the home should have ever even qualified as historic and stated that some well-intentioned individual promoted the home to be included on the list but it does not meet the criteria.

Mr. Koepke stated that the process to get a garage approved by the HPC was started about a year ago and believes that the Board has failed the HPC by not giving the Commission any tools. The HPC is supposed to have guidelines drawn up to follow. The plans submitted by Mr. Koepke are following the architectural guidelines and stated there are not guidelines for the HPC. The Wisconsin Historical Society recommends that guidelines should be provided to the HPC – no guidelines were ever presented to or offered to Mr. Koepke. Mr. Koepke believes that the HPC is trying to do a job that is 100% subjective as to what is approved or not approved.

Last March, garage plans were submitted to the HPC by Mr. and Mrs. Koepke. This took six months to get approved by both the HPC and the Plan Commission. Mr. Koepke met the Building Inspector twice and never received a Building Permit.

The proposed plans include a white house with lap siding with a black metal roof. Mr. Koepke stated that feedback on what is specifically wrong with his plans has never been expressed. At last month's HPC meeting, more details were requested by the HPC. Since that time, Mr. Koepke received a letter from Chairman Heinritz asking for the home to resemble a more craftsman style. This was not specific enough to know what the HPC was looking for and has been frustrating to Mr. Koepke. The HPC now also asked Mr. Koepke to separate his project into three different projects: garage, front entrance and addition. For these reasons, Mr. Koepke is asking to be removed from the Historic District.

President Mobley inquired as to why a permit was not issued if both the HPC and the Plan Commission approved plans. Administrator Robertson will look into this with the Building Inspector. Any plans that were approved should have been followed up with a permit.

Mr. Koepke stated that the plans provided to the Board this evening have been emailed to the Wisconsin Historical Preservation Society and inquired if the integrity test would pass on his residence in reference to the current siding. The response was that the property would take a big hit on the integrity moving forward.

Trustee Prenzlöw inquired as to when the property was purchased by Mr. and Mrs. Koepke and when the property was placed on the National Register. The Koepke's purchased the property in 2007.

Administrator Robertson shared that the Village's Historic Preservation Ordinance went into effect in 1985, which included the property at 127 South Main Street. Trustee Kucharski inquired if at the time of purchase, was a disclosure made to Mr. and Mrs. Koepke that the property is in the Historic District along with any restrictions. Mr. Koepke responded, "none, this is all a surprise to me." The property at 127 South Main Street is Mr. and Mrs. Koepke's personal residence as well as used for an interior design business.

President Mobley polled the Board regarding allowing comments from anyone present. Trustee Heinritz reported that a Public Hearing was held which was the time for public to give comments on this issue. A Notice was sent to area residents inviting them to the Public Hearing. This item was not at a Committee of the Whole meeting because the way the Ordinance is written, the HPC holds a Public Hearing, the HPC makes their determination and then, based on that ruling, the applicant can appeal to the Village Board; this is the appeal. Based on this, Trustee Prenzlöw believes that allowing citizen to speak should be allowed. Trustee Heinritz does not feel that this is the time for public comments. Available this evening are the Minutes from that Public Hearing that include the

recommendation from the HPC to the Village Board. At the Public Hearing, no one was present for or against the proposed project. A letter requesting denial of the request for rescission was submitted by the Mequon-Thiensville Historical Society. The Board was polled and comments were allowed.

Mr. Greg Mueller, 121 South Main Street, lives and has a business at this property. Mr. Mueller stated that he has been waiting for something positive to happen to 127 South Main Street for 28 years and feels that the HPC seems to be in a bit of disarray. Mr. Mueller stated that he believes Mr. Koepke is being "horse collared" into finishing the property the way the HPC wants it done. Mr. Mueller finished his building the way he wanted. Mr. Koepke has a good plan. It was confirmed that the Thiensville Lumber building is in the Historic District. Mr. Mueller asked why the HPC is not being as restrictive about this property as it has vinyl siding on the south side and the north side is rotting and has green mold. Mr. and Mrs. Koepke want to do some great improvements that would be a great asset to the Village. Mr. Mueller wishes that the HPC would allow property owners to do what they would like to their properties and does not feel that this all makes sense with the restrictions put on the Koepke's.

Trustee Heinritz stated that the original garage was approved over a year ago, first by the Zoning Board of Appeals because the proposed garage is higher than Zoning allows, and then the HPC reviewed the plans and approved them as presented. It was agreed that this would go before Plan Commission prior to meeting with the HPC in order to expedite the process. The plans came before the HPC – on the plans it stated that the siding to be used would be hardiplank siding. The night of the approval, there was a request to change the hardiplank siding to vinyl siding. At that time, the HPC voted against this change as approvals were given by Zoning Board of Appeals and Plan Commission stating that hardiplank would be used.

At the next meeting, there was an appeal from the Koepke's requesting that this be reviewed because they were intent on using vinyl siding. This building is in a downtown area that is covered by the architectural guidelines; vinyl siding is not approved as a building material. The architectural guidelines are part of the historic guidelines. The decision was then reversed and allowed the garage to be built because it was outside of the public view and in the back of the lot; vinyl siding was approved. That Certificate of Appropriateness was approved. At any time a Building Permit could have been taken out for the garage. Nothing was done for over a year and this expired. Permits are valid for one year.

Mr. Koepke wanted to change the garage design so new plans were submitted. Included with this were plans for redoing the whole house. The submitted plans were not complete so the Village Planner could not approve them. The plans were laid over so proper details could be submitted for approval. There was nothing submitted for the next meeting.

Trustee Heinritz stated that the HPC is not holding the project up. Full approval was given and a permit could have been taken out at any time for the garage. Mr. Koepke stated that he had contacted the Building Inspector twice and did not receive a permit. Administrator Robertson stated that the only thing that would delay getting a permit would be not paying the fees. Mr. Koepke stated that fees were paid.

President Mobley inquired if the plans presented this evening have been approved by the Plan Commission. Mr. Koepke stated that these plans were not approved yet. President Mobley stated that if plan changes have been made, Plan Commission approval is required and must be first approved by the HPC.

Mr. Koepke stated that a letter from Trustee Heinritz stated that the plans have to be changed to a craftsman style and do everything separately. Trustee Heinritz stated that this is not true; the HPC is suggesting that the Commissioners may have questions because the style is changing so Mr. Koepke should probably have an alternate design for the front of the building. This is not an ultimatum but is an open point for discussion.

Mr. Koepke stated that nothing is simple when working with the HPC. Trustee Heinritz objected and stated that the HPC goes out of their way to accommodate residents and try to be as helpful as can be. Mr. Koepke stated that a letter that is more specific would be helpful to avoid more costly architect fees as well as providing some guidelines.

Trustee Kucharski stated that when the HPC met for the Public Hearing, there were three members absent, and the views of those members are not known. There was a quorum.

Trustee Heinritz reported that at the April 12, 2017 meeting Mr. Koepke appeared before the HPC and requested for the historic designation to be removed from his building. At that time, this request was reviewed and denied. Mr. Koepke then appealed the decision and a Public Hearing was held. The issue was discussed, Mr. Koepke was heard and then at a Special HPC meeting it was decided unanimously by the members present to recommend to the Village Board that rescission of the property at 127 South Main Street be denied. There were four members present in April.

There is no historic marking plaque at 127 South Main Street, and Trustee Kucharski inquired "why?" It was clarified that every building in the Historic District does not have a historic marking plaque.

Mr. Koepke's home was built in 1920. Trustee Kucharski inquired if the original owner had any historic ties to the Village. Trustee Heinritz reported that the Bublitz family was instrumental in what is known as the old historic Thiensville downtown business district. At that time, the Bublitz family was responsible for 4 or 5 buildings. One of the Bublitz sons lived at 127 South Main Street for three years and then moved across the street.

Trustee Prenzlou inquired if the Village has a current and in effect set of architectural guidelines that are used across the board for the Historic District. Trustee Heinritz stated that the HPC has architectural guidelines and relies on the Secretary of the Interior Standards for Historic Rehabilitation, the Thiensville Architectural Guidelines and the Town Center Study. The HPC has not had any problems until now. Hundreds of Certificates of Appropriateness have been approved. Rarely is one not approved.

Trustee Prenzlou inquired if the request to be removed from the District came after the problems with the design and plans and asked if the use of vinyl siding was the key reason why the HPC denied the request to do the remodel. Trustee Heinritz stated that it was never denied; the plans were laid over for more information. The plans presented this evening have never been presented or denied by the HPC. There was a set of plans for a garage a year ago that were approved but no permit was issued. The plans presented this evening to the Board is a different set of plans altogether.

Trustee Kucharski inquired if the HPC requires only original materials to be used or are today's modern materials that reflect the old look allowed? Trustee Heinritz stated that every case/building is considered and the HPC tries to stress natural materials. If a property owner was to apply for historic tax credits to augment the cost of remodeling, the standards of the Secretary of Interior must be met. This would include the use of natural materials. There have been some instances where these materials have not been used but have been approved.

Trustee Heinritz restated that the reason for this evening's request by Mr. and Mrs. Koepke is to be removed from the Historic District and not at all for the building plan details. The plans presented in April could not be approved by Planner Jon Censky because they were not complete. The HPC has not seen the plans presented this evening.

Mr. Koepke stated that if his property was not in the District, the architectural guidelines state, "many of the illustrations and examples showing this guideline are taken from existing buildings. While it serves well to indicate the desired nature of buildings and remodeling it is not intended to require designers to recreate historic architectural styles or construction. Property owners are encouraged to take advantage of current construction methods and materials and interpret the desired design elements in ways appropriate to their specific project." Mr. Koepke stated that this was an extra burden. Trustee Prenzlou stated that Mr. Koepke does have an extra burden because his property is in the Historic District.

President Mobley stated that the Village looks much better than 15-16 years ago and much of this is due to the guidance from the HPC to have the highest quality as possible. Cheel, Remington's, Shully's, Fiddleheads and Port Washington State Bank all went through the HPC. It appears that while the HPC and Mr. Koepke did not always see eye to eye, there was approval granted for the garage. The permit not being issued is still an issue and is concerning. President Mobley inquired if Mr. Koepke has been in contact with Village Planner Jon Censky. Mr. Koepke's point is that the HPC is subjective and wants to be removed from the District and stated that there is supposed to be an architect on the HPC. President Mobley inquired if Mr. Koepke has been in contact with Village Planner Jon Censky. Mr. Koepke's point is that the HPC is subjective and wants to be removed from the District and stated that there is supposed to be an architect on the HPC.

Board of Trustees Minutes
June 12, 2017
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Trustee Heinritz referred to the April 12th meeting, there were two items that Mr. Koepke had on the Agenda. One item was for the new designed garage and the second was to be removed from the Historic District. At the time of submittal, an objection to going through the process was being made. In April, two Certificates of Appropriateness were submitted: one for garage approval and the other for rescission. The original plans were all approved and Mr. Koepke had over a year to take out this permit.

Mrs. Koepke reported that it is her business, Linda Koepke Interiors, at this location. Mrs. Koepke stated that significant improvements are planned for the residence. This process was started last year and just wants to update the building. The home does not have any specific architectural style or detail and has paid for an expensive architect for design. The letter to the Koepke's from Trustee Heinritz stated that the HPC would like for the home to look a little more craftsman. The plans are beautiful and would like to know the quickest way to get this done. Mrs. Koepke believes that the property value of not only her residence will improve but that of other area properties.

President Mobley shared that a Special Plan Commission meeting could be scheduled after HPC approvals to help move these plans along. President Mobley also shared reluctance in removing this property from the Historic District. Progress is being made in the District and President Mobley would like to help Mr. and Mrs. Koepke through the process.

Trustee Beck asked for clarification on the timeline of events that has occurred. Trustee Heinritz did share that there have been times that residents have come before Plan Commission prior to meeting with HPC in order to help move projects along faster. President Mobley confirmed that the Plan Commission does have final say, regardless of any HPC decision. Because of when meetings are scheduled, sometimes a resident may have to wait a month.

Again, Trustee Beck clarified that the garage was approved by HPC, then by the Plan Commission. A permit was never issued. Because no permit was issued, a decision was made to redo the garage and new plans for the house because it was the most financially prudent thing to do. Now, new plans are submitted to HPC in April but they are not complete and the project is laid over until more detailed information is received regarding materials used. Administrator Robertson shared that Mr. Koepke was not in attendance in April. Mr. Koepke asked to be reached by phone but never received a call from HPC.

President Mobley asked if Mr. Koepke had run the new plans by Planner Censky. Mr. Koepke does not believe there will be any problem with the plans and is happy to work with Planner Censky and the Board.

Trustee Beck asked if the Plan Commission could give approval, working with Planner Censky, and bypass the need for HPC approval? President Mobley stated that there is a process that must be followed, and Mr. Koepke should speak to Planner Censky.

Trustee Beck then continued to clarify the events and stated that a Public Hearing was held regarding rescission from the Historic District and HPC denied the request. The next step is to come before the Village Board with the request for rescission from the District. If rescission is granted, then Mr. Koepke's request would go before Plan Commission for approval of the remodeling plans.

Trustee Prenzlowlow inquired as to how to get this project approved in the shortest amount of time. Administrator Robertson stated that, considering that the property is in the Historic District, plans are required to be presented and approved at an HPC meeting and then at Plan Commission for approval. A twenty-four hour notice is required for any meeting to convene.

Village Planner Censky does need to be consulted regarding these new plans. Trustee Beck asked Trustee Heinritz what is needed of the HPC to approve the plans from Mr. and Mrs. Koepke. Trustee Heinritz stated that the HPC needs detailed architectural plans. These plans have not been submitted to the HPC to date.

HPC Commissioner Bob Blazich stated that the new plans from Mr. and Mrs. Koepke are on Wednesday's HPC Agenda, and the HPC had wondered about what color scheme was planned and how the finished product is going to look. Mr. Koepke stated that the colors proposed are black and white. The question before the Board this evening is to approve or deny rescission from the Historic District. Commissioner Blazich made an appeal to the Board to retain the integrity of the Historic District. It is contiguous buildings that include two historic districts: Federal and Village.

Trustee Beck believes that Mr. Koepke would remove his request for rescission if he in good faith believed that the Village would work with him. Trustee Beck also believes Mr. Koepke is frustrated and that the only course of action to take was to ask to be removed from the District. Trustee Beck feels that the solution would be to find a way to get this done.

President Mobley stated that a Plan Commission meeting will be scheduled as soon as possible. Mr. Koepke will get building plans once the concept is approved.

Commissioner Blazich shared that when the first garage plans were submitted the vinyl siding was approved because it was in the back of the house and hidden from the road even though the plans stated hardiplank and also stated that any improvement to the house will not be approved by the HPC if vinyl is proposed. There is a procedure to go through and appealed to Mr. Koepke to maintain the integrity of the home. Commissioner Blazich understands Mr. Koepke's frustration and is eager to see this project approved. Commissioner Blazich stated that, in concept, he does not see a problem seeing this being approved on Wednesday evening. Mr. Koepke stated that the plans being submitted on Wednesday include everything requested by the HPC.

President Mobley shared that the Village has an interest in property owners improving their property but there are also processes to go through. The Village will work to expedite the project and will inquire about the Building Permit with the Building Inspector.

Trustee Beck does not want Mr. and Mrs. Koepke to be frustrated and expressed that the Board is here to help the Village residents and business owners and wants to hear that everything will be done to get the plans approved as quickly as possible.

Trustee Heinritz reported that after the plans were laid over for more information, a meeting was set up with Mr. Koepke and Planner Censky to go over the plans and to discuss how to expedite the process to get the project completed. After the meeting, Trustee Heinritz sent a letter suggesting a more craftsman feel.

Trustee Prenzlowl suggested that if the plans are not approved this week, that this be brought before a Special Board meeting next week. Trustee Beck agreed. Trustee Prenzlowl also stated that this is not a customer service case that anyone should be proud of.

Mrs. Koepke will be in attendance at the HPC meeting on Wednesday, June 14, 2017.

Trustee Lange echoed the Board and would like to see the improvements approved. Trustee Beck stated that it is best for the whole Village for the property not to be removed from the District and believes that this project will move forward.

Trustee Heinritz shared that in the 1990's many residents felt that too many historic buildings were disappearing and being removed or torn down needlessly. In February 1994, at a Public Hearing, the Thiensville Historic District was approved. This is a contiguous District. HPC members have attended conferences that have enabled them to be able to help residents along in the process. The new plans submitted by the Koepke's is proposing a new hardiboard product with which the HPC is pleased.

MOTION by Trustee Holyoke to table this item.

- C. Discussion and approval of Noise Ordinance Extension for the cheel, llc, on Saturday, July 15, 2017 for a Private Event and on Saturday, July 29, 2017 for Cheel-abration

MOTION by Trustee Beck, **SECONDED** by Trustee Kucharski to approve the Noise Ordinance Extension for the cheel, llc, on Saturday, July 15, 2017 until 11:00 PM for a Private Event and on Saturday, July 29, 2017 until Midnight for Cheel-abration. **MOTION CARRIED UNANIMOUSLY.**

**VILLAGE OF THIENSVILLE
SPECIAL HISTORIC PRESERVATION COMMISSION
MINUTES**

DATE: Tuesday, May 23, 2017

LOCATION: 250 Elm Street
Thiensville, WI

TIME: Immediately following Public
Hearing at 6:00 PM

I. CALL TO ORDER

Chairman Heinritz called the Special Historic Preservation Commission meeting to order at 6:23 PM.

II. ROLL CALL

Chairman: Ronald Heinritz

Commissioners: Jennifer Abraham

Robert Blazich

Mary Giuliani

Administrator: Dianne Robertson

Joseph Miller (excused)

Thomas Streifender (excused)

Judy Ziebell (excused)

III. BUSINESS

- A. Review and approval or denial of a Certificate of Appropriateness from Michael Koepke, 127 South Main Street, Rescission of Property from the Thiensville Historical Sites

Chairman Heinritz stated that according to Ordinance Chapter 42, the Historic Preservation Commission will review what was stated at the Public Hearing and will either approve or deny rescission of the historic designation and removal from the Thiensville Historic Preservation District for the property located at 127 South Main Street.

Commissioner Abraham asked for clarification regarding a statement made by Mr. Koepke: In addition to meeting one of the above criteria for historic significance, the property may retain the integrity for a sense of time and place. Integrity is determined based on seven criteria: location, design, setting, materials, workmanship, feeling and association. Commissioner Abraham stated that she believes that the building as it stands meets these seven criteria.

Chairman Heinritz clarified that the building at 127 South Main Street does meet criteria to be included in the Historic District.

Chairman Blazich reported that in addition to meeting one of the above criteria for historic significance, the property must retain integrity or a sense of time and place. Commissioner Abraham stated that even though this building has been altered, it still maintains a sense of time and place.

Special Historic Preservation Commission Minutes

May 23, 2017

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If Mr. Koepke wishes to be removed from the District, removal would have to occur through a process called rescission. That would remove the historic designation of this building and would also remove this site from the Thiensville Historic Preservation District.

Chairman Heinritz stated that Heritage Research, Ltd. researched this District and determined that these 10 buildings comprise the Main Street District that are eligible to be placed on the National Register of Historic Places. This involved a rigorous nomination process. The property at 127 South Main Street is a contributing property and lies within what the Town Center design guidelines and has been designated as a Historic Village.

Commissioner Blazich indicated that the stucco that is still intact preserves the historic significance.

There is possible asbestos siding and shingles underneath the siding that exists on the building. Chairman Heinritz indicated that research indicates that what is to be considered stucco, may actually be asbestos. Currently, there is clap board siding on the building.

Commissioner Giuliani inquired as to what Mr. Koepke's intentions are for the building and why removal from the Historic District is important. Chairman Heinritz stated the Mr. Koepke does not believe his residence meets the criteria to be historic.

There was no personal hardship presented by Mr. Koepke associated with being in the District.

Mr. Koepke presented plans for a new garage last year in which vinyl siding was proposed. This was not approved by the Historical Preservation Commission. This was appealed by Mr. and Mrs. Koepke. Because the garage is behind the house and not visible from the street, it was agreed to allow the vinyl siding. The Certificate of Appropriateness was then approved by both the Historic Preservation Commission and the Plan Commission. This project was never followed through with. This project will need to be reapplied for as it has been over a year since approval.

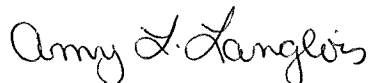
Chairman Heinritz clarified that the Commission can approve or deny removal of the historic designation and removal from the Thiensville Historic Preservation District for this property. This decision may be appealed to the Village Board. A motion tonight could be to recommend to the Thiensville Village Board to approve or not to approve this designation.

MOTION by Commissioner Giuliani, **SECONDED** by Commissioner Blazich to Recommend to the Village Board to Deny the request from Michael Koepke, 127 South Main Street, Rescission of the Property from the Thiensville Historical Sites and District. **MOTION CARRIED UNANIMOUSLY.**

IV. ADJOURNMENT

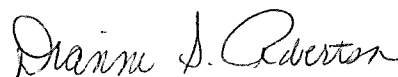
MOTION by Commissioner Blazich, **SECONDED** by Commissioner Giuliani to adjourn the meeting at 6:40 PM. **MOTION CARRIED UNANIMOUSLY.**

Submitted by,



Amy L. Langlois
Village Clerk

Approved by,



Dianne S. Robertson
Administrator

**VILLAGE OF THIENSVILLE
PUBLIC HEARING BEFORE THE HISTORIC PRESERVATION COMMISSION
MINUTES**

DATE: Tuesday, May 23, 2017
TIME: 6:00 PM

LOCATION: 250 Elm Street
Thiensville, WI

I. CALL TO ORDER

Chairman Heinritz called the Public Hearing to order at 6:03 PM.

II. ROLL CALL

Chairman:	Ronald Heinritz	
Commissioners:	Jennifer Abraham	Joseph Miller (excused)
	Robert Blazich	Thomas Streifender (excused)
	Mary Giuliani	Judy Ziebell (excused)
Administrator:	Dianne Robertson	

**III. PUBLIC HEARING FOR REQUEST TO SEEK PUBLIC COMMENTS AND
WRITTEN COMMENTS REGARDING A REQUEST FROM MICHAEL
KOEPK, 127 SOUTH MAIN STREET FOR RESCISSION OF THE PROPERTY
FROM THE THIENSVILLE HISTORICAL SITES**

A. Chairman to read and explain Notice

Chairman Heinritz read and explained the Notice.

B. Chairman to give a brief explanation of the Public Hearing

Administrator Robertson shared that the Historic Preservation Commission has already addressed this issue, but Mr. Koepke is appealing to the Village Board. In order to appeal before the Village Board, there must be a Public Hearing before the Historic Preservation Commission and then a recommendation to the Village Board to either accept or deny this request. If denied, Mr. Koepke has the right to appeal before the Village Board.

C. Comments from anyone present requesting to be heard

Mr. Koepke distributed a front elevation of his building and stated that he does not have a problem with following the Thiensville architectural guidelines, however, does have a problem trying to follow the historical guidelines from the Secretary of Interior. According to when this property was designated to the Historic Society, Mr. Koepke does not believe it was accurately recorded.

Public Hearing Before the Historic Preservation Commission Minutes

May 23, 2017

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To qualify for the National Register the property must be significant. That is, it must represent a significant part of history, architecture, archaeology, engineering or culture of an era and it must have characteristics that make it a good representation of the properties associated with the aspects of the past. Mr. Koepke stated that this property was compromised because all the siding was taken off. It was originally a stucco building. There are four criteria that must be followed for a historical building. Properties eligible for listing on the National Registry must meet one or more of the following: a) property associated with historic events or activities, b) property is associated with important persons, c) property has a distinctive design or physical characteristics, and d) property has yielded, or is likely to yield, information important in prehistory or history. In addition to meeting one of the above criteria for historic significance, the property must retain integrity or a sense of time and place. Integrity is determined based on these seven qualities: location, design, setting, materials, workmanship, feeling and association. Since this building has been compromised by the siding being taken off, Mr. Koepke believes it should have never been designated.

D. Chairman reads any correspondence received related to the request

Chairman Heinritz received correspondence from the Mequon-Thiensville Historical Society dated May 22, 2017. This letter spoke to the removal of this property from the two historic districts in the Village.

The letter reads "This building was designated as part of the Thiensville Historic District in 1994 when the Village of Thiensville Trustees created Chapter 42, Historic Preservation, as part of the Thiensville Code of Ordinances. Following a 2003 comprehensive study by Heritage Research, Ltd., this building was designated as part of a 10-building Main Street Historic District by the US Park Service and was placed on the National Register of Historic Places in November, 2004.

As members of the local historical society, our mission is to collect, preserve and share the rich history of our community. The building at 127 South Main Street in Thiensville is part of the historic heart of the Village and indeed the surrounding City of Mequon. These 10 buildings connect all of us in very tangible ways with our past and provide a context for the community that must be preserved.

The Mequon-Thiensville Historical Society requests the Village to veto this request for removal of the property at 127 South Main Street from the Village of Thiensville's Historical District and take whatever action is needed to ensure that this property also remains on the National Register of Historic Places."

This letter is signed by the Mequon-Thiensville Historical Society Board.

E. Comments from the Historic Preservation Commission

Chairman Heinritz read his comments: In the early 1990's there were many residents in the Village that felt that too many of the Thiensville's older historic buildings were needlessly being destroyed and felt that there was a need for a Historic Preservation District. Village historian Don Miller and the Historic Preservation Commission took on this project. Some of those findings were based on a 1984 historical survey conducted by architectural firm Ruskin Heinke, 127 South Main Street was included in this study.

Public Hearing Before the Historic Preservation Commission Minutes
May 23, 2017
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In February of 1994 at a public hearing, the Historic Preservation Commission presented a list of historic sites and buildings in accordance with Chapter 42 which formed the Historic District within the Village of Thiensville. The property at 127 South Main Street is listed in this District. All buildings in this District are contiguous. In 2003, Heritage Research, Ltd. did a historical architectural and resource survey of the Village of Thiensville. Out of that survey two groups of buildings were placed on the National and State Register of Historic Districts. This includes the Green Bay Historic District and the Main Street Historic District. All buildings in the Main Street Historic District are considered contributing. The property at 127 South Main Street is located in the Main Street Historic District. Both Districts are located within the Thiensville Historic Preservation District and are subject to Thiensville Historic Preservation Chapter 42.

In December of 2005, the firm of Schreiber/Anderson Associates did what is known as the Town Center study and recognized the different significant districts that make up the Village of Thiensville. They specifically recognized this District and referred to it as the Historic Village; the property at 127 South Main Street is located in this District.

In 2007, Michael and Linda Koepke purchased the property at 127 South Main Street. The Village's small town atmosphere and quality of life are, in part, in the historic buildings, sites and districts; this contributes to the health, preservation and welfare of the Village and should remain intact for future generations to enjoy.

Commissioner Blazich indicated that one of the things that has become quite clear is the importance of the Bublitz family in Thiensville. Of the 10 buildings mentioned, 6 of them belonged to the Bublitz family. Walter Bublitz lived at 127 South Main Street for three years.

Mr. Koepke stated that his residence does not meet the last criteria – the integrity and historical significance of the property – as the property has asbestos siding. Mr. Koepke inquired as to what he was preserving and does not feel that the property was what it once was.

Commissioner Blazich stated that his point was that there is some historic significance to the property. The style is Milwaukee bungalow and personally likes the plans presented by Mr. Koepke.

IV. CLOSE OF THE PUBLIC HEARING

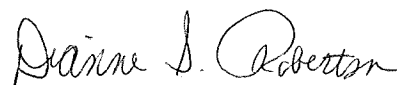
MOTION by Commissioner Abraham, **SECONDED** by Commissioner Giuliani to close the Public Hearing at 6:22 PM. **MOTION CARRIED UNANIMOUSLY.**

Submitted by,



Amy L. Langlois
Village Clerk

Approved by,



Dianne S. Robertson
Administrator

VILLAGE OF THIENSVILLE

RESOLUTION NO. 2017-11

A RESOLUTION WRITING-OFF
DELINQUENT PERSONAL PROPERTY TAXES

WHEREAS, the following personal property taxes levied by the Village of Thiensville are delinquent and in the opinion of this Board are not collectible due to termination of business, error in assessments, and inability to locate.

<u>NAME</u>	<u>REASON</u>	<u>TAX YEAR</u>	<u>AMOUNT</u>
Dr. David Fagan	Deceased	2016	\$ 17.31
Jendrach Accounting	Out of Business	2016	<u>5.34</u>
Total			\$ 22.65

WHEREAS, all of the above amounts in the opinion of the administrator for the Village of Thiensville should be written off; and

WHEREAS, the 2017 Village of Thiensville Budget allocated \$500 for this purpose.

NOW THEREFORE BE IT RESOLVED, that the above mentioned accounts showing on the records of the Village Clerk and Treasurer as being unpaid and delinquent, be written off against the Allowance for Uncollectible Accounts in the amount of \$69.81.

PASSED AND ADOPTED by the Village Board of the Village of Thiensville, County of Ozaukee, State of Wisconsin on this 16th day of October, 2017.

Van A. Mobley, Village President

Amy L. Langlois, Village Clerk



Boy Scout Troop 852
Sponsored by The
Thiensville-Mequon Rotary Club



RECEIVED

SEP 27 2017

BY: Thiensville Village President
Van Mobley
250 Elm Street
Thiensville, WI. 53092

September 23, 2017

Dear Mr. Mobley;

Boy Scout Troop 852 of Thiensville, Wisconsin is very proud to announce their 81st and newest Eagle Scout, Nicholas La Croix who received this great honor on August 10, 2017.

The Eagle Scout Badge is the highest award bestowed upon a Scout. In order to earn this award, each scout has to earn at least 21 Merit Badges. He also had to plan and carry out a project that would benefit the community. Only about 5% of all Boys in Scouting in the United States go on to earn the Eagle Award.

Nick worked very hard to achieve this rank. He earned 40 Merit Badges, developed strong leadership qualities, and showed scout spirit. For his project, Nick decided to build a small bridge so middle students at Lakeshore Middle School would be able to cross a creek in the forest area on the school grounds, which is used for outdoor classes. Now they are able to put it to good use.

After getting approval from the Troop, and support from the school, he was able to plan his project with the help of his fellow scouts and adults. They had to clear out brush. Cut down small trees, remove the old bridge to use as an example. He purchased material for the new bridge and assembled it and anchored it. With the help of 5 youth and 2 adults, it took them 50 hours to complete.

Nick will be receiving his Eagle Award at a formal ceremony in late October 2017. If you could send all letters of congratulations, certificates, or plaques, to me, as soon as possible, I would appreciate it very much. Thank You very much for your time and cooperation.

10961 N. Wauwatosa Rd
Mequon, WI. 53097

Sincerely Yours,
Agnes Knapp
Eagle Scout Committee
1-262-242-2633



***VILLAGE
OF
THIENSVILLE***

*CERTIFICATE OF RECOGNITION
PRESENTED TO*

***NICHOLAS LA CROIX
BOY SCOUT TROOP #852***

*THIS CERTIFICATE IS AWARDED IN
RECOGNITION OF THE
HONOR AND ESTEEM ACCORDED YOU
IN ATTAINING THE RANK OF EAGLE SCOUT
AND IS PRESENTED AS
A REMEMBRANCE BY THE
VILLAGE TRUSTEES OF THE
VILLAGE OF THIENSVILLE*

Signed this 16th day of October, 2017

*Van Mobley
Village President*

*Amy L. Langlois
Village Clerk*