

VILLAGE OF THIENSVILLE
BOARD OF TRUSTEES
AGENDA

DATE: Monday, December 10, 2018

LOCATION: 2 50 Elm Street
Thiensville, WI

Time: 6:00 PM

I. CALL TO ORDER

II. ROLL CALL

President:	Van Mobley
Trustees:	Samuel Azinger
	Ronald Heinritz
	Rob Holyoke
	Kenneth Kucharski
	David Lange
	Elmer Prenzlowl
Administrator:	Dianne Robertson
Attorney:	Robert Feind
Staff:	Fire Chief Brian Reiels
	Police Chief Scott Nicholson
	Director of Public Works Andy LaFond
	Assistant Administrator Colleen Landisch-Hansen
	Clerk/Administrative Assistant Amy Langlois

III. PLEDGE OF ALLEGIANCE

Trustee Kucharski to lead the recitation of the Pledge of Allegiance.

IV. MOTION TO ADJOURN TO CLOSED SESSION

Pursuant to Chapter 19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility regarding staffing update regarding Police Chief, Village Administrator and Director of Community Services/Assistant Administrator contracts and non-represented salaries.

1. Roll Call Vote

MOTION TO RECONVENE IN OPEN SESSION

1. Vote of Board to reconvene.

V. APPROVAL OF MINUTES

A. Board Of Trustees

1. November 12, 2018

Documents:

[11-12-2018 BOARD OF TRUSTEES MINUTES.PDF](#)

VI. DEPARTMENT REPORTS

A. Department Reports

1. Fire Department

- a. N/A

2. Police Department

- a. November Police, 2018

Documents:

[NOVEMBERR POLICE, 2018.PDF](#)

3. Public Works Department

- a. November DPW, 2018

Documents:

[NOVEMBER DPW, 2018.PDF](#)

VII. COMMITTEE REPORTS

VIII. REPORTS AND COMMUNICATIONS (Consent Agenda)

A. M-T Bike And Pedestrian Way Commission

1. September 13, 2018

Documents:

[9-13-2018 BIKE AND PEDESTRIAN WAY COMMISSION MINUTES.PDF](#)

2. October 4, 2018

Documents:

[10-4-2018 BIKE AND PEDESTRIAN WAY COMMISSION MINUTES.PDF](#)

B. Plan Commission

1. October 2, 2018

Documents:

[10-2-2018 PLAN COMMISSION MINUTES.PDF](#)

2. November 13, 2018

Documents:

[11-13-2018 PLAN COMMISSION MINUTES.PDF](#)

C. River Advisory Committee

1. February 28, 2018

Documents:

[2-28-2018 RIVER ADVISORY COMMITTEE MINUTES.PDF](#)

D. Capital Expenditures

Documents:

[CAPITAL EXPENDITURES.PDF](#)

IX. FINANCIAL REPORTS AND ACCOUNTS PAYABLE

A. Accounts Payable For All Funds

1. Accounts Payable

a. November 12, 2018 Through December 7, 2018

Authorization for the Village Administrator to release usual and customary bills

2. Financial Report (Receipt)

a. November, 2018 (Available Monday)

X. PRESIDENT'S REPORT

A. Appointments

1. Fire Department Members

a. Andrew H. Edwards

b. Luis A. Zamora-Martinez

XI. ADMINISTRATOR'S REPORT

A. Department Reports

1. Administrator's Report

Documents:

[ADMINISTRATOR REPORT.PDF](#)

2. Building Inspection Department (Receipt)

a. November, 2018 Report

Documents:

[SAFEBUILT INVOICE.PDF](#)

XII. ATTORNEY'S REPORT

XIII. COMMITTEE REPORTS

A. Review And Approval Of Resolution 2018-17 Approving An Employment Agreement For

Curtis J. Kleppin, Chief Of Police

- B. Review And Acceptance Of Retirement Of Administrator Dianne Robertson
- C. Review And Approval Of Resolution 2018-18 Approving An Employment Agreement For The Position Of Village Administrator
- D. Review And Approval Of Job Description For The Position Of Director Of Community Services/Assistant Administrator
- E. Review And Approval Of Resolution 2018-19 Approving An Employment Agreement For The Position Of Director Of Community Services/Assistant Administrator
- F. Discussion From Rob Kos Regarding 2019 Plans For The Traveling Truck Tour
- G. Review And Approval Of Request From Thiensville Business Association President Marc Mrugala For Financial Support For 2019
- H. Review And Approval Of Request From Louis A. Gral To Remove Late Fees Associated With The Sewer Utility Charges, 125 Linden Lane And 133 Linden Lane In The Amount Of \$470.36

Documents:

[LOUIS A GRAL REQUEST.PDF](#)

- I. Presentation From Kiely Page And Drew Barth, Concordia University, Of Thiensville Fire Department Project As Well As Outline Recommendations For Recruitment
- J. Review And Recommendation Of Resolution 2810-21 Adopting An Amendment To The Comprehensive Plan For 2035 And Setting The Public Hearing Date Of January 21, 2019 For 266-286 North Main Street And 217-239 Green Bay Road

Documents:

[PLANNED LAND USE MAP.PDF](#)

- K. Review And Approval Of Planned Development Overlay District Ordinance Amendment Report (Jon Censky Report)

Documents:

[PDO ZONING TEXT AMENDMENT REPORT.PDF](#)

- L. Review And Approval Of Resolution 2018-20 Approving The 2019 Fee Schedule For The Village Of Thiensville

Documents:

[RESOLUTION 2018-20.PDF](#)

- M. Review And Approval Of Proclamation Honoring Mark Goelz, Village Mechanic, On The Occasion Of His Retirement Effective January 1, 2019

Documents:

[MARK GOELZ PROCLAMATION.PDF](#)

- N. Review And Approval Of Proclamation Honoring Police Chief Scott Nicholson On The

Occasion Of His Retirement Effective January 3, 2019

Documents:

[POLICE CHIEF PROCLAMATION.PDF](#)

O. Review And Approval Of Purchase Of Band Shell, Naming Rights And Update From Staff

XIV. REPORTS AND COMMUNICATIONS

XV. BUSINESS FROM THE FLOOR

A. Citizens To Be Heard

Open to any citizen who wishes to speak on items not on the agenda. Please step to the podium and give your name and address for the record.

XVI. UNFINISHED BUSINESS

XVII. ANY OTHER MISCELLANEOUS BUSINESS BY THE TRUSTEES AS MAY BE BROUGHT BEFORE THE BOARD, OR CARRIED OVER FROM THE PREVIOUS VILLAGE BOARD MEETING.

A. Inter-Governmental Committee With Mequon

B. Use Of 101 Green Bay Road, Old Village Hall & Fire Station

C. Acceptance/Report Of Gifts Received

1. \$100 To Thiensville Fire Department From Village Of Random Lake Fire Department For Use Of Dive Tank

2. \$50 To Village Of Thiensville From James And Katherine Gennrich For Christmas Decorations

3. \$1,000 To Village Park ReImagined From The Thiensville Volunteer Fire Department, This Includes Contribution For The Outdoor Heated AED Case

D. Dialog With Mequon Regarding Water Utility Service

E. Review Next Month's Meeting Date Schedule

XVIII. ADJOURNMENT

Amy L. Langlois, Village Clerk
December 7, 2018

Please advise the Thiensville Municipal Hall, 250 Elm Street (242-3720) at least 24 hours prior to the start of this meeting if you have disabilities and desire special accommodations.

**VILLAGE OF THIENSVILLE
BOARD OF TRUSTEES
MINUTES**

DATE: Monday, November 12, 2018

**LOCATION: 250 Elm Street
Thiensville, WI**

TIME: 6:00 PM

I. CALL TO ORDER

President Mobley called the meeting to order at 6:00 PM.

II. ROLL CALL

President:	Van Mobley	
Trustees:	Samuel Azinger	Kenneth Kucharski
	Ronald Heinritz	David Lange
	Rob Holyoke	Elmer Prenzlów
Administrator:	Dianne Robertson	
Staff:	Police Chief Scott Nicholson (excused)	
	Director of Public Works Andy LaFond	
	Assistant Administrator Colleen Landisch-Hansen	
	Clerk Amy Langlois	

III. PLEDGE OF ALLEGIANCE

Trustee Holyoke led the recitation of the Pledge of Allegiance.

CONSENT AGENDA

Upon request of any Trustee, any item may be removed from the Consent Agenda for special consideration.

IV. APPROVAL OF MINUTES

- A. Board of Trustees
 - 1. October 15, 2018
- B. Special Board of Trustees
 - 1. October 19, 2018
- C. Special Board of Trustees
 - 1. October 31, 2018
- D. Special Board of Trustees
 - 1. November 5, 2018

V. DEPARTMENT REPORTS (Receipt)

- A. Department Reports (Receipt)
 - 1. Fire Department
 - a. N/A
 - 2. Police Department
 - a. October Police, 2018
 - 3. Public Works Department
 - a. October DPW, 2018 (available Monday)

VI. COMMITTEE REPORTS

- A. 2019 Budget Public Hearing
 - 1. November 5, 2018
- B. Committee of the Whole
 - 1. November 5, 2018

VII. REPORTS AND COMMUNICATIONS

- A. Capital Expenditures

MOTION by Trustee Holyoke, **SECONDED** by Trustee Heinritz to approve the Consent Agenda. **MOTION CARRIED UNANIMOUSLY.**

BUSINESS AGENDA

VIII. FINANCIAL REPORTS AND ACCOUNTS PAYABLE

- A. Accounts Payable for All Funds
 - 1. Accounts Payable
 - a. October 15, 2018 through November 9, 2018

MOTION by Trustee Heinritz, **SECONDED** by Trustee Prenzlów to approve the Accounts Payable for October 15, 2018 through November 9, 2018 in the amount of \$277,656.46. **MOTION CARRIED UNANIMOUSLY.**

- 2. Financial Report (Receipt)
 - a. October, 2018

The Financial Report was received.

IX. PRESIDENT'S REPORT

- A. Appointment
 - 1. Operator's License - New
 - a. Remington's River Inn
Morgan Alexandra McCoy

MOTION by Trustee Kucharski, **SECONDED** by Trustee Heinritz to approve the Operator's License – New for Remington's River Inn: Morgan Alexandra McCoy. **MOTION CARRIED UNANIMOUSLY.**

X. ADMINISTRATOR'S REPORT

- A. Department Reports
 - 1. Administrator's Report

Administrator Robertson reported that the Employee Recognition Dinner will be held on Wednesday, November 14th at Shully's from 5:30 PM until 7:30 PM.

The DNR has closed the case at Riemer's Flower site, 136 North Main Street. There are a few things the property owner must do in the future, however, the Village has no more obligations concerning this property. The 2018 General Election was very busy with 83% turnout. Second quarter Wisconsin Bell franchise fees were also received in the amount of \$2,533.81.

X. ADMINISTRATOR'S REPORT (CONTINUED)

2. Building Inspection Department (Receipt)
 - a. October, 2018 Report

The Building Inspection Department report was received.

XI. ATTORNEY'S REPORT

No Attorney's report.

XII. COMMITTEE REPORTS

- A. Review and approval of Resolution 2018-16 Adopting the 2019 Budget and Establishing the 2018 Tax Levy and Rate

MOTION by Trustee Prenzlów, **SECONDED** by Trustee Heinritz to approve Resolution 2018-16 Adopting the 2019 Budget and Establishing the 2018 Tax Levy and Rate. **MOTION CARRIED UNANIMOUSLY.**

- B. Review and approval of Accepting and Agreeing to Terms of Aurora Health Care Foundation's Donation of Automated External Defibrillator (AED) to Thiensville Village Park

Training will be provided on Friday, November 30th from Aurora Health Center for the Automated External Defibrillators at 1:00 PM in the Village Board Room.

MOTION by Trustee Lange, **SECONDED** by Trustee Holyoke to Accept and Agree to Terms of Aurora Health Care Foundation's Donation of Automated External Defibrillator (AED) to Thiensville Village Park. **MOTION CARRIED UNANIMOUSLY.**

- C. Review and approval of 2019 Mid-Moraine Municipal Court Budget

MOTION by Trustee Azinger, **SECONDED** by Trustee Lange to approve 2019 Mid-Moraine Municipal Court Budget & Salaries. **MOTION CARRIED UNANIMOUSLY.**

- D. Review and approval of Revised Easement Agreements for the Verizon Communication Tower, Just South of 201 North Main Street

Administrator Robertson shared that these revised easement agreements are for the Village of Thiensville's sanitary sewer infrastructure and to grant access to Verizon for use of that easement. If the site is ever abandoned by Verizon, this agreement is no longer in place. It is hoped that on Wednesday of this week the tower will be installed.

MOTION by Trustee Prenzlów, **SECONDED** by Trustee Kucharski to approve the Revised Easement Agreements for the Verizon Communication Tower, Just South of 201 North Main Street. **MOTION CARRIED UNANIMOUSLY.**

NEXT RESOLUTION NUMBER:	2018-17
NEXT ORDINANCE NUMBER:	2018-13

XIII. REPORTS AND COMMUNICATIONS

XIV. UNFINISHED BUSINESS

XV. ANY OTHER MISCELLANEOUS BUSINESS BY THE TRUSTEES AS MAY BE BROUGHT BEFORE THE BOARD, OR CARRIED OVER FROM THE OCTOBER 15, 2018 VILLAGE BOARD MEETING

- A. Inter-Governmental Committee with Mequon
- B. Use of 101 Green Bay Road, Old Village Hall & Fire Station
- C. Acceptance/Report of Gifts Received:
 - 1. \$500 to Village Park ReImagined from The Schnell Family
 - 2. \$50 to the Thiensville Fire Department from the Ozaukee Children's Tour Club
- D. Dialog with Mequon regarding water utility service
- E. Review next month's meeting date schedule

MOTION by Trustee Prenzlów, **SECONDED** by Trustee Heinritz to accept the gift of \$500 to Village Park ReImagined from The Schnell Family and \$50 to the Thiensville Fire Department from the Ozaukee Children's Tour Club with much gratitude. **MOTION CARRIED UNANIMOUSLY.**

The Police Chief search is going well. A contract will be before the Board for consideration and approval.

The Plan Commission will hear details from Trish Ullrich regarding plans for development of the site at North Main Street and Freistadt Road. The Plan Commission meeting is scheduled for 6:00 PM in the Village Hall Board Room. Before the Plan Commission will be a Public Hearing. Suburban Motors is seeking a Conditional Use Permit for the site at 525 North Main Street.

No new plans have been received from Mr. Devorkin pertaining to the development at the Lumen Christi site or from Curt Podd for the White Coach Condominium site.

The entryway feature on West Freistadt Road is almost complete.

A new walk sign will be installed soon near Molyneaux Park and signs for the Riverwalk, Spring Street Trail Spur and Dianne's Bridge will be installed soon as well.

The job description for Village mechanic is being reviewed by the Labor Attorney. This is a 75% position and is part of the state pension plan. Mark Goelz, Village Mechanic, will be retiring on January 1, 2019.

XVI. ADJOURNMENT

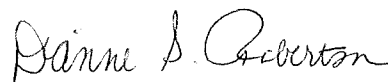
MOTION by Trustee Holyoke, **SECONDED** by Trustee Lange to adjourn the meeting at 6:27 PM. **MOTION CARRIED UNANIMOUSLY.**

Submitted by,



Amy L. Langlois
Village Clerk

Approved by,



Dianne S. Robertson
Administrator

Thiensville Police Department

Police Chief Report

Police Chief Scott Nicholson

November

Miles Patrolled	4402
Calls For Service	591
Field Interrogations	2
Business Checks	218
House Checks	11
Doors Open	6
Juvenile Referrals	1
Bike Patrol Hours	

Auto Crashes	
Crash Arrest	1
Personal Injury	1
Property Damage	3
Fatalities	
Total	4

Miscellaneous	
Stop and Welcome	
Auto Registrations	
Persons Fingerprinted	2
Postings	3
Warrants	
Total	5

Hours	
Regular	1131
Overtime	11
Holiday Hours	24
Sick Leave	
Vacation Hours	100
Comp Hours	
Comp Earned	2.75
Comp Taken	73
Training	15.5
Miscellaneous	
Total	1357.25

Income	
Court Fines	
Parking Fees	820
Warrant Fees	
Report Fees	9.25
Photos	
Bicycle License	
Total	829.25

Part I Crimes	
Criminal Homicide	
Forcible Rape	
Robbery	
Aggravated Assault	
Burglary	
Larceny/Theft	2
Motor Vehicle Theft	
Arson	
Total	2

Part II Crimes	
Other Assaults (Simple)	
Forgery and Counterfeiting	
Fraud	
Embezzlement	
Stolen Property	
Vandalism	1
Weapons	
Prostitution	
Sex Offenses	
Drug Violations	1
Gambling	
Family Offense	
OWI	1
Liquor Laws	
Drunkenness	
Disorderly Conduct	1
Vagrancy	
All Other Offense Municipal Ordinance	7
Warrants	
Curfew and Loitering Law	
Runaways	
Totals	11

Special Police Activities	
Training	16
Squad Riding	18
Special Duty	
Total	34



Thiensville Police Department
250 Elm St | Thiensville, WI 53092 | Phone: (262) 242-2100

Monday, December 3, 2018

7:40:19 am

CFS Summary

**** For official use only ****

11/01/2018 - 11/30/2018

911 Cellular Hang Up/Open Line	911C	2
Assist a Citizen	AC	15
Administrative	ADM	7
Alarm	ALARM	2
Fire Alarm	ALARMF	10
All Other Offenses	ALLOTH	7
Animal Complaints	ANIMAL	5
Assist Other Agency	AOA	13
Barking Dog	BARK	1
Business Check	BUSN	218
CDTP (Vandalism)	CDTP	1
Disorderly Conduct	DC	3
Debris on Roadway	DEBRIS	2
Directed Enforcement	DIRECT	1
Disabled Vehicle	DISA	4
Checking Doors	DOOR	11
Driving Complaint	DRIV	8
Field Interview/Interrogation	FI	2
Fire	FIRE	5
Found/Recovered Property	FOUND	4
Fingerprint	FPRINT	2
Fraud	FRAUD	2
Family Trouble	FT	1
Harassment	HAR	2
Lost Property	LOST	1
Miscellaneous Service	MISC	22
Noise Complaint	NOISE	1
Non Reportable Accident	NRPT	1
Open Door, Window etc	OPEN	6
Ordinance Violation	ORD	7
Parking Violation	PARK	45
Secure/Check Parks	PARKS	7
Motor Vehicle Accident - Prope	PDO	3
Motor Vehicle Accident - Perso	PI	1
Rescue Call	RESCUE	27
Retail Theft - Shoplifting	RTHEFT	1
Suspicious -Vehicle, Person, C	SUS	15
Theft	THEFT	1
Traffic Complaint/Erratic Drive	TRAFc	1
Vehicle Traffic Stop	VTS	120
Welfare Check	WC	4

TOTAL: 591



Citations by Statute

Monday, December 3, 2018

7:43:03 am

** For official use only **

Thiensville

Reporting Period: 11/02/18 - 11/29/18

This report contains all citations.

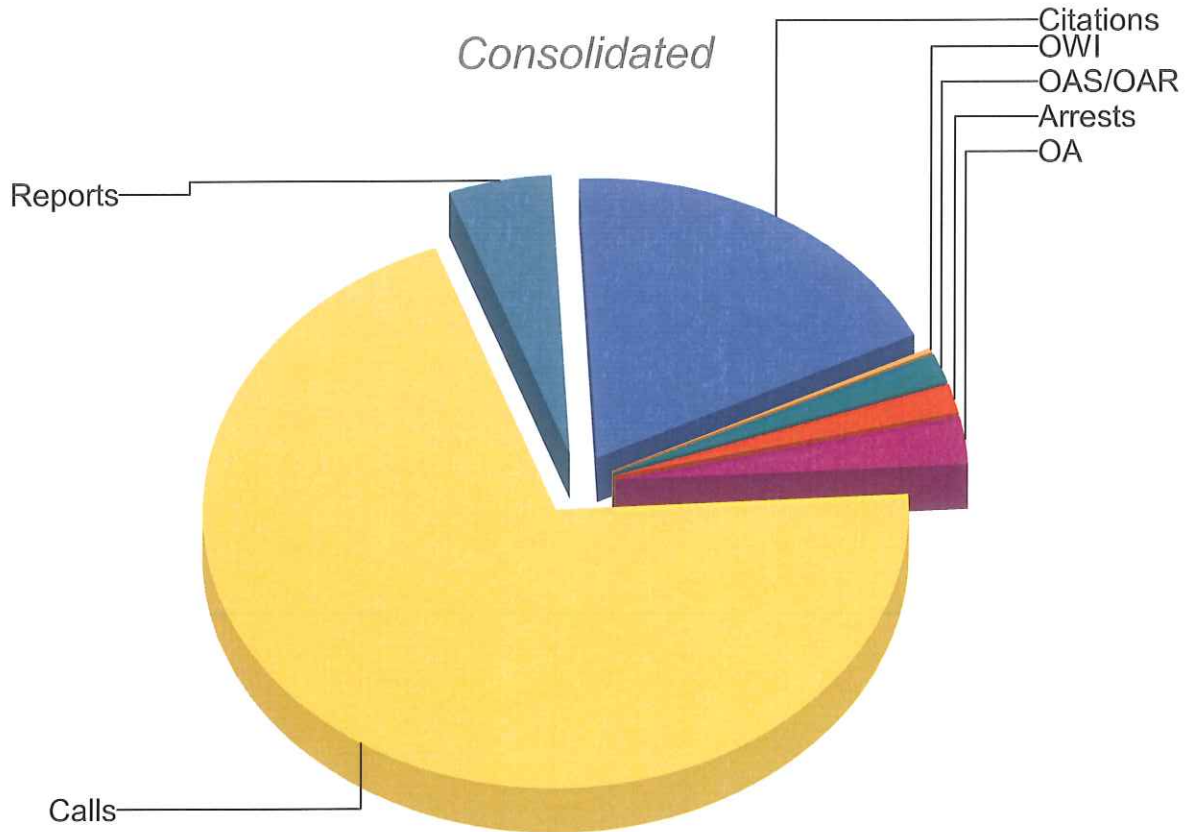
		Non Traffic Violation	Traffic Violation	Warning Citation/15 Day
26.34 - False Alarms	2	2	0	0
341.03(1) - Operate after Rev/Susp of Reg	4	0	4	0
341.04(1) - NON-REGISTRATION OF AUTO, ETC	7	0	1	6
341.15(1) - Fail/Display Vehicle License	2	0	0	2
341.15(3)(b) - Improper Display/Plates (Hard	1	0	0	1
341.335(1) - Fail/Notify DMV-Add./Name/Col	1	0	0	1
341.61(2) - Display Unauth. Veh. Registra	1	0	1	0
341.62 - Disp False Registration Plate	1	0	1	0
343.05(3)(a) - OPERATE W/O VALID LIC EXP 3MTHS	1	0	1	0
343.05(3)(a) - Operate w/o Valid License	1	0	1	0
343.18(1) - Operate w/o Carrying License	2	0	0	2
343.22(1) - Fail/Notify DMV of Address/Na	1	0	0	1
343.44(1)(a) - Operating After Suspension	12	0	12	0
343.44(1)(b) - OAR REV DUE TO ALC/CS REFUSAL	3	0	3	0
344.62(1) - Operating a motor vehicle w/o insurance	19	0	6	13
344.62(2) - Operating a motor vehicle w/o proof of insurance	3	0	0	3
346.04(2) - Fail/Obey Traffic Sign/Signal	1	0	0	1
346.09(1) - Passing into Oncoming Traffic	1	0	1	0
346.13(1) - Unsafe Lane Deviation	1	0	1	0
346.13(3) - Deviation from Designated Lane	1	0	0	1
346.31(3) - Improper Left Turn	1	0	0	1
346.37(1)(b) - Violate Yellow Traffic Signal	2	0	0	2
346.37(1)(c)1 - Violate Red Traffic Signal	2	0	1	1
346.46(1) - Fail Stop At Stop Sign	4	0	1	3
346.57(3) - Drive Too Fast for Conditions	1	0	0	1
346.57(5) - Exceed Speed Zones/Post Limits	46	0	22	24
346.63(1)(a) - OWI 1st or Municipal	1	0	1	0
346.63(1)(b) - OPERATING W/PAC >=0.15 (1ST)	1	0	1	0
346.88(3)(c) - Obstructed Driver's Vision-Re	1	0	0	1
346.89(1) - Inattentive Driving	1	0	1	0
346.935(2) - Possess Open Intoxicants in M	2	0	2	0
347.06(1) - Operation w/o Required Lamps	9	0	1	8
347.06(3) - Unclean/Defective Lights or R	2	0	0	2
347.13(1) - No Tail Lamp/Defective Tail L	5	0	0	5
347.14(1) - Operate Vehicle w/o Stopping	2	0	1	1
347.26(3)(b) - Vehicle Adverse Weather Lamp	1	0	0	1
347.413(1) - IID TAMPERING/FAIL TO INSTALL/VIOLEATE COURT ORDER (	1	0	1	0
58.87 - SOLID WASTE DUMPING	1	1	0	0
9.946.41(1) - RESIST OR OBSTRUCT AN OFFICER	1	1	0	0
9.947.01(1) - DISORDERLY CONDUCT	3	3	0	0
9.961.41(3g)(e) - Marijuana Possession	1	1	0	0
Total	153	8	64	81



Officer Activity

** For official use only **

Officer Activity between 11/1/2018 and 11/30/2018



	Total	Citation	OWI	OAS/OA	Arrest	OA	Calls	Reports
Total	823	153	2	15	13	22	579	39
Fischer, Tyler J	163	27	0	1	1	2	132	0
Janzer, Glenn R	62	4	0	0	0	6	49	3
Mejchar, James J	338	71	0	10	4	2	243	8
Neuman, Brian M	70	6	0	0	2	7	47	8
Nicholson, Scott H	34	0	0	0	0	3	18	13
Stone, Michael F	102	25	2	3	3	1	63	5
Wucherer, Chad J	54	20	0	1	3	1	27	2

JUVENILE ARRESTS BY CATEGORY

January - December 2018

Juvenile

[illegible]

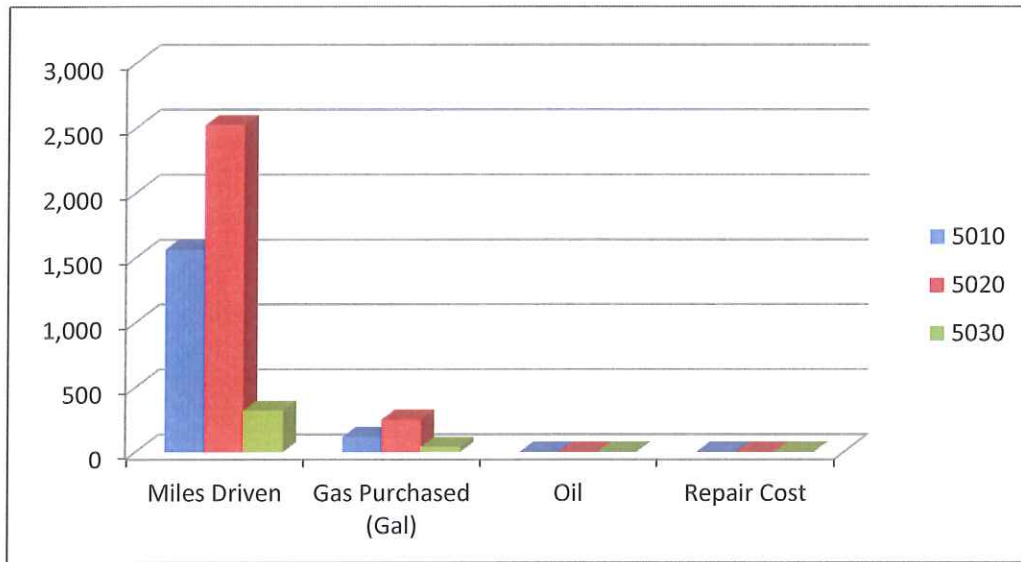
January - December 2018

[illegible]

Squad Summary

Gas

Squad	Miles Driven	Purchased (Gal)	Oil	Repair Cost
5010	1,562	117	0	\$ -
5020	2,520	252	0	\$ -
5030	320	38	0	\$ -
TOTAL	4,402	407	0	





Village of Thiensville

Department of Public Works

250 Elm Street
Thiensville, WI 53092-1602

Phone (262) 242-3720
Fax (262) 242-4743

November 2018

Department of Public Works Report

Park Buildings

Exterior renovations of the park Octagon and The Snack shack are nearly complete. Staff will complete inside work over the winter and remaining outside work on the Snack Shack in the spring.

Turkey Trot

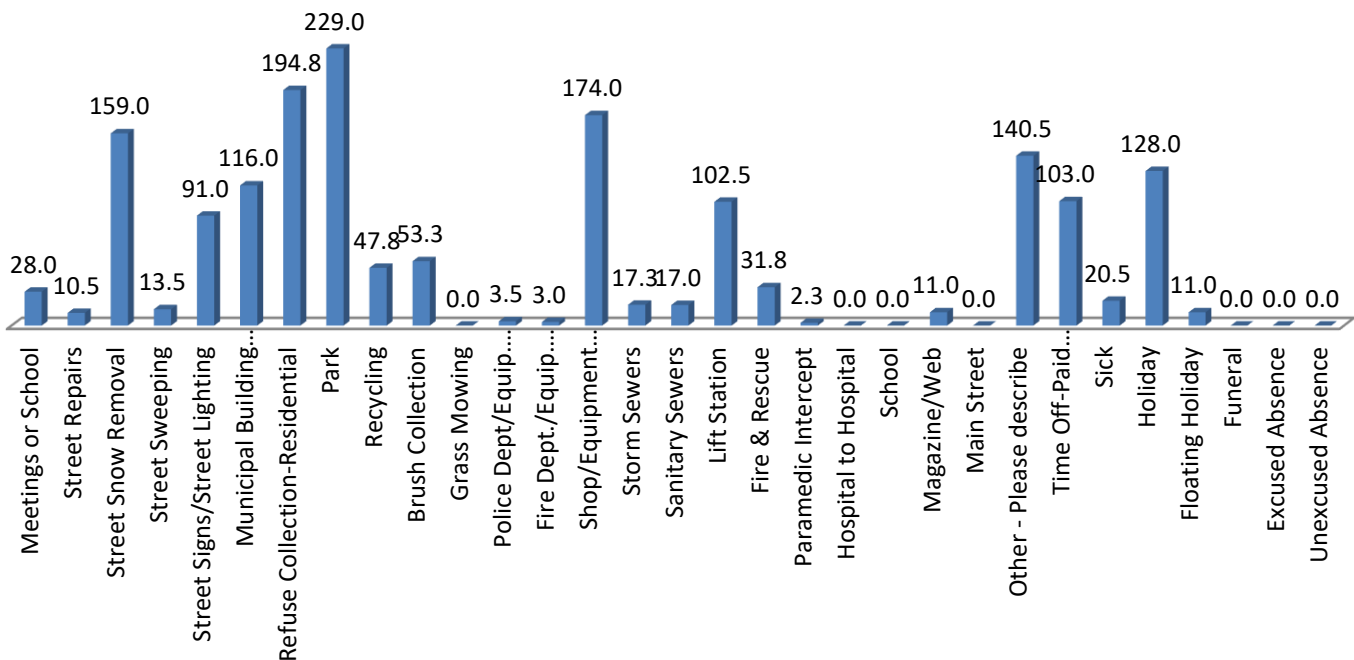
The 2018 Turkey Trot saw a record 1,600 participants. Public works provide a support role to the event setting up signage, barricades, and park facilities.

Freistadt Entry Monument

Construction of the West Freistadt Road entry monument is nearly complete. The Village has received a lot of positive feedback on this project. Staff will make a proposal to the Board in January for additional monuments on E Freistadt and Green Bay road.

Snow and Ice

In November the Village had the first few snow events of these season requiring salting. Recently Public Works Director LaFond received a certification in Best Practices for Winter Road Salt Application. Staff will be continuing to implement techniques that maintain the high level of service from the past with less salt use.





Village of Thiensville

Department of Public Works

**250 Elm Street
Thiensville, WI 53092-1602**

**Phone (262) 242-3720
Fax (262) 242-4743**



11333 N. Cedarburg Road
Mequon, WI 53092
Phone: 262-236-2934
Fax: 262-242-9655



www.ci.mequon.wi.us

Public Works Department

Joint Mequon-Thiensville Bike and Pedestrian Way Commission

Thursday, September 13, 2018

8:00 AM

Administration Conference Room

Minutes

1. Call to Order, Roll Call

Present:

Commissioner Ron Heinritz
Chair Carol Leonard
Commissioner Maggie Sewart
Vice Chair T. Azinger

Absent:

Commissioner John Liegeois
Commissioner Kristin Wade
Commissioner Janice Druetzler-Katz

2. Approval of Meeting Minutes

Vice Chair Azinger asked to re-phrase Item 4a No. 1 to "and send it to Alderman Wirth" verses "send it out to Alderman Wirth".

a. Commissioner Sewart made a motion to approve with changes as noted.

RESULT: Approved by Voice Acclamation [Unanimous]
MOVED BY: Commissioner Sewart
SECONDED BY: Commissioner Azinger

AYES: Heinritz, Leonard, Sewart, Azinger

3. Resident Communications

Citizens wishing to address the Commission on any matter not on the agenda may do so at this time. If you desire to be heard on agenda items, you may be heard when that item is considered on the agenda. The time limitation is FIVE minutes. Please state your name and address.

Chair Leonard noted no one present for this item.

4. Discussion/Action Items

a. Alexander Pendleton-Bike-Pedestrian Path From Zedler Lane to Fairy Chasm

Chair Leonard noted that Mr. Pendleton has not been present for this item the last couple of months and asked if we should table/removed.

1. Vice-Chair Azinger made a motion to remove this item from the agenda.

RESULT: Approved by Voice Acclamation [Unanimous]
MOVED BY: Commissioner Azinger
SECONDED BY: Commissioner Sewart

AYES: Heinritz, Leonard, Sewart, Azinger

- b. Resident Survey

Chair Leonard noted that Commissioner Wade was working on this item and she was not present today

1. Chair Leonard made a motion to table this item till next month.

RESULT: Approved by Voice Acclamation [Unanimous]
MOVED BY: Chairman Leonard
SECONDED BY: Commissioner Sewart

AYES: Heinritz, Leonard, Sewart, Azinger

- c. Promoting Biking

Vice Chair Azinger wrote an article for the News Graphic from a biker's point of view on the OIT regarding safety and being courteous which was published.

- d. Bicycle Safety Educational Outreach

Commissioner Sewart will draft an article for the Commission's approval to be published by the Mequon Today Editor.

- e. Priority Information List - Item #1 OIT Flatten Curve at Substation

There was discussion with regard to the upcoming budget talks and funding for this item on this list. Commissioner Leonard will write something and will plan on attending the meetings.

1. Vice Chair Azinger motioned to have someone show up at the meetings and to advocate to Flatten the Curve at the Substation on the OIT and that the request be granted for this particular purpose.

RESULT: Approved by Voice Acclamation [Unanimous]
MOVED BY: Commissioner Azinger
SECONDED BY: Commissioner Heinritz

AYES: Heinritz, Leonard, Sewart, Azinger

5. Other Business

There was much discussion regarding the traffic in the area of the OIT at Mequon Road and Industrial Drive and trying to slow down traffic.

Chair Leonard reminded everyone to attend one of the training sessions regarding Open Meetings and Open Records Training Sessions. There are several available.

6. Adjourn

a. Motion to adjourn the meeting at 8:45 am.

RESULT: **Approved by Voice Acclamation [Unanimous]**

MOVED BY: Commissioner Sewart

SECONDED BY: Commissioner Azinger

AYES: Heinritz, Leonard, Sewart, Azinger

Respectfully Submitted,

Barb Vento



11333 N. Cedarburg Road
Mequon, WI 53092
Phone: 262-236-2934
Fax: 262-242-9655



www.ci.mequon.wi.us

Public Works Department

Joint Mequon-Thiensville Bike and Pedestrian Way Commission

Thursday, October 4, 2018

8:00 AM

Administration Conference Room

Minutes

1. Call to Order, Roll Call

Present:

Commissioner Ron Heinritz
Chair Carol Leonard
Commissioner John Liegeois
Commissioner Maggie Sewart
Vice Chair T. Azinger

Absent:

Commissioner Kristin Wade
Commissioner Janice Druetzler-Katz

Also present were Assistant City Engineer Henk and Administrative Assistant Vento.

2. Approval of Meeting Minutes

a. Commissioner Sewart moved to approve the Minutes of September 13, 2018

RESULT: **Approved by Voice Acclamation [Unanimous]**

MOVED BY: Commissioner Sewart

SECONDED BY: Commissioner Heinritz

AYES: Heinritz, Leonard, Liegeois, Sewart, Azinger

3. Resident Communications

Citizens wishing to address the Commission on any matter not on the agenda may do so at this time. If you desire to be heard on agenda items, you may be heard when that item is considered on the agenda. The time limitation is FIVE minutes. Please state your name and address.

Chair Leonard noted no one present for this item.

4. Discussion/Action Items

a. Resident Survey

Chair Leonard noted that Commissioner Wade was not present with information regarding this item.

1. Chair Leonard made a motion to Table this item until the next meeting.

RESULT: **Approved by Voice Acclamation [Unanimous]**

MOVED BY: Chairman Leonard

SECONDED BY: Commissioner Sewart

AYES: Heinritz, Leonard, Liegeois, Sewart, Azinger

b. Promoting Biking

Chair Leonard received an update from Commissioner Wade based on a conversation they both had with Gary Achterburg. Mr. Achterburg felt that now would not be a good time to print an article as a piece was just published on bicycle safety, and spring would be a good opportunity for another article. Commissioner Sewart noted that we could also so an article for the Mequon Thiensville Now in the spring. Commissioner Sewart also passed out a pamphlet from Shorewood for reference.

c. Bicycle Safety Educational Outreach

Commissioners Sewart and Azinger will continue to work on items for the spring and bring those items back for the Commission's approval.

d. Priority Information List - Item #1 OIT Flatten Curve at Substation

Chair Leonard sat through the Sept. 25th Committee of the Whole meeting for the Common Council. There is no funding for bike projects. City Engineer Henk noted that we will also need permission from the Common Council to apply for a Grant.

Commissioner Azinger noted the following process to obtaining a Grant: 1. Identify a Grant. 2. Approve going to Council with a Grant. 3. Go to the Council for a Grant. 4. Apply for the Grant. 5. Receive the Grant Request. Assistant City Engineer Henk named a few: Tiger Grant, Bike Federation, and Wisconsin Transportation Enhancement.

1. Commissioner Azinger made a motion that we look into different grants for the projects on the priority list and bring information to discuss grants at our next meeting and possibly present a request to the Common Council

RESULT: **Approved by Voice Acclamation [Unanimous]**

MOVED BY: Commissioner Azinger

SECONDED BY: Commissioner Sewart

AYES: Heinritz, Leonard, Liegeois, Sewart, Azinger

5. Other Business

Chair Leonard and Commissioner Sewart attended the Training Session for Open Records and Open Meetings. Chair Leonard urged the rest of the group to attend one of the other remaining sessions.

6. Adjourn

- a. Motion to adjourn the meeting at 8:37 a.m.

RESULT: **Approved by Voice Acclamation [Unanimous]**

MOVED BY: Commissioner Sewart
SECONDED BY: Chairman Leonard

AYES: Heinritz, Leonard, Liegeois, Sewart, Azinger

Respectfully Submitted,

Barb Vento

**VILLAGE OF THIENSVILLE
PLAN COMMISSION
MINUTES**

DATE: Tuesday, October 2, 2018

LOCATION: Village of Thiensville
250 Elm Street

TIME: 6:00 PM

I. CALL TO ORDER

Chairman Mobley called the meeting to order at 6:00 PM.

II. ROLL CALL

Chairman:	Van Mobley	
Commissioners:	John Cabaniss	Carol Gengler
	Mike Dyer	Ken Kucharski
	Rick Gattoni (excused)	Dan Luedtke
Asst. Administrator:	Colleen Landisch-Hansen	
Planner:	Jon Censky	

III. BUSINESS

- A.** Approval of Minutes
1. September 11, 2018

MOTION by Commissioner Luedtke, **SECONDED** by Commissioner Dyer to approve the September 11, 2018 Minutes. **MOTION CARRIED UNANIMOUSLY.**

- B.** Review and approval of Sign Code Waiver and Plan Approval for Port Washington State Bank, 197 South Main Street

Tarrah Beyer, Port Washington State Bank (PWSB), shared that the Thiensville PWSB has been at its location for about a year. The ATM machine is located at the rear of the property. During discussions with customers, it has been shared that the customers are not aware of the location of the ATM. In order to not clutter the area with additional signage, the request is to add an illuminated ATM sign to the top of their monument sign.

Planner Censky stated that a waiver must be sought because the existing sign is at 6' in height which is the maximum height limit allowed by code. If approved, Planner Censky asks that the sign be reversed in terms of color where the letters are lighter in color than the background and to match the colors of PWSB. White internally lit signs are not allowed per code. PWSB is proposing for the face to be white opaque with the red lettering to be red translucent.

Commissioner Dyer inquired if the sign could be placed to the side of the monument sign in order to not exceed the height permitted by code. It is the hope of PWSB to place the ATM sign on top of the monument sign and not the side.

MOTION by Commissioner Cabaniss, **SECONDED** by Commissioner Kucharski to approve the Sign Code Waiver Due to the Height Exceeding 6' and Plan Approval for Port Washington State Bank, 197 South Main Street, and for the ATM Sign to be Opaque White Background With Translucent Red Lettering. **MOTION CARRIED UNANIMOUSLY.**

C. Review and approval of Residential Second Story Addition, 701 Riverview Drive,
Devin Knuth

Chris Knuth, 701 Riverview Drive is proposing to put a second story addition on about 1/3 of the existing home on the east side of the residence as well as remodel the first floor. The exterior footprint will not change.

Planner Censky indicated that this fully complies with the dimensional requirements of the zoning code and is before the Plan Commission for aesthetic purposes to review and consider approving the architecture. Proposed is 6" exposed smart board siding material and dimension shingles will be used to match existing roof shingles. Planner Censky stated that the addition color scheme should complement the existing structure.

Commissioner Kucharski stated that it really looks nice and supports this project.

MOTION by Commissioner Gengler, **SECONDED** by Commissioner Luedtke to approve the Residential Second Story Addition Architecture, 701 Riverview Drive, Devin Knuth. **MOTION CARRIED UNANIMOUSLY.**

All applicants or their contractors must be present for any approvals.

IV. BUSINESS FROM THE FLOOR

Open to any citizen who wishes to speak on items not on the agenda. Please step to the podium and give your name and address for the record.

Chairman Mobley shared with the Plan Commission that plans may be coming in the near future for the Lumen Christi, White Coach and Walgreens sites. Mr. Hoff has proposed a project on the north side of town in the City of Mequon. Possible other sites for future projects include the old bowling alley site and the old quarry by the Department of Public Works.

The November Plan Commission meeting is scheduled for Tuesday, November 13th.

V. ADJOURNMENT

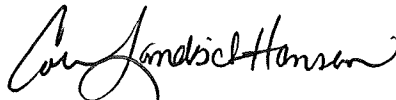
MOTION by Commissioner Luedtke, **SECONDED** by Commissioner Kucharski to adjourn the meeting at 6:14 PM. **MOTION CARRIED UNANIMOUSLY.**

Submitted by,



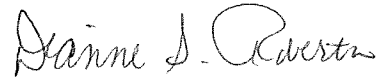
Amy L. Langlois
Village Clerk

Signed by,



Colleen Landisch-Hansen
Assistant Administrator

Approved by,



Dianne S. Robertson
Administrator

**VILLAGE OF THIENSVILLE
PLAN COMMISSION
MINUTES**

DATE: Tuesday, November 13, 2018

LOCATION: Village of Thiensville
250 Elm Street

TIME: 6:00 PM

I. CALL TO ORDER

Chairman Mobley called the meeting to order at 6:00 PM.

II. ROLL CALL

Chairman:	Van Mobley	
Commissioners:	John Cabaniss (excused)	Carol Gengler
	Mike Dyer	Ken Kucharski
	Rick Gattoni	Dan Luedtke
Asst. Administrator:	Colleen Landisch-Hansen	
Planner:	Jon Censky	

III. PUBLIC HEARING

- A.** The applicant, Suburban Motors Harley Davidson, is seeking Conditional Use approval to have inside storage, a used car lot as well as motorcycle sales and rental at 525 North Main Street, Tax Parcel ID No. 12-050-02-07-004, Description: 1801/758 PART OF LOT 7 & 9 BLOCK 2 COMM 144 FT W 1971 FT NW & 33 FT SW OF SEC COR SEC 15 BEING #2585 CSM LOT 1 VOL 18/392 ASSESSOR'S PLAT

1. Motion to Open Public Hearing

MOTION by Commissioner Dyer, **SECONDED** by Commissioner Kucharski to Open the Public Hearing at 6:01 PM. **MOTION CARRIED UNANIMOUSLY.**

2. Assistant Administrator to read and explain Notice

Assistant Administrator Colleen Landisch-Hansen read and explained the Notice. Conditional Use is being sought from Suburban Motors Harley Davidson at 525 North Main Street to have inside storage, a used car lot as well as motorcycle sales and rental at this address.

3. Comments from anyone present requesting to be heard

Wayne Houpt, owner of Suburban Motors Harley Davidson explained that at their current address, they are running out of room. Use of 525 North Main Street would be used as an extension of their current site at 139 North Main Street for rental of motorcycles and used cars.

Chairman Mobley stated that Bill Conley, who owns the lot next to 525 North Main Street submitted a letter with his views regarding granting the Conditional Use Permit. Chairman Mobley stated that the Village loves having Mr. Houpt and his business in the Village. Mr. Houpt owns the old lumberyard and uses that space for storage as well. Chairman Mobley inquired if the old lumberyard could be used as something other than storage and has heard concerns regarding adding to the buildings on Main Street used as storage.

Mr. Houpt explained that the old lumberyard is being used for storage of eBay sales of clothing and are working out of it all the time. During the 115th celebration the back of the lumberyard was used to park vehicles temporarily.

Chairman Mobley also stated that another concern pertains to repair and if 525 North Main Street will be used as a repair site. Mr. Houpt stated that at this time it is not planned to be used as a repair site but only for sales primarily. If at some point there is a need, they would like to use the site for that purpose. Concern has been expressed to Chairman Mobley that this site may become a speed shop. Mr. Houpt shared that he has a speed shop in the back of 139 North Main Street.

4. Assistant Administrator reads any correspondence received related to the request

Assistant Administrator Landisch-Hansen read a letter received from Bill Conley dated November 8, 2018 expressing concern regarding having another motorcycle/storage facility being allowed in downtown Thiensville setting the tone and quality of nearby development into the future. As this pertains to his adjacent property, this business will limit his development opportunities. The original and accepted concept proposal for Mr. Conley's parcel was residential condominiums. Mr. Conley does not believe that if approval is given for this Conditional Use that no meaningful residential development will occur.

If approved, Mr. Conley asked that the Commission adequately address building aesthetics, maintenance, use of shipping containers now and into the future, trailers and longer term vehicle parking as well as sufficient buffers and screening as to not diminish property development possibilities on his adjacent site.

No other correspondence was received.

Planner Jon Censky indicated that the zoning on this proposed site is the same as Suburban Harley's existing site at 139 North Main Street (B-4 Highway Business District). The use itself, the sales of motorcycles, is a permitted use by rite. The conditional use is for the outdoor display of his vehicles. The Conditional Use Permit is used to govern the use and sets forth conditions of approval.

Mr. Houpt explained that he would be leasing the space but the property may be purchased at a later date.

The Plan Commission is charged with the decision to allow conditional use and setting conditions in regards to the display of vehicles and motorcycles outside which may include screening the site. Planner Censky believes that the former use of Suburban Rentals had a similar use for the front of the site.

Steve Shallock, owner of the site at 525 North Main Street did previously have a Conditional Use Permit for his business, Suburban Rentals which is no longer in business.

The amount of storage was not addressed, only the location for the current request from Suburban Motors which is the front area of the site. Commissioner Gattoni inquired if currently there is any restriction on the number of motorcycles at 139 North Main Street and at times does see other types of vehicles at Suburban i.e. trucks, cars. Mr. Houpt did state sometimes trucks, RV's or cars are taken in as a trade. Suburban Motors Harley Davidson in Thiensville is the largest dealership in Wisconsin of motorcycles and will take anything in as a trade.

Sales and service is already a Permitted Use at the proposed site. The Conditional Use and number of items is to be considered. Planner Censky explained the Conditional Use Permit which establishes hours of operation, water supply which is a private well and addressed the site which is described "as is" as of this date. If the intent is to improve on this site, then plans will need to be submitted which will then be an exhibit to this document. If the Commission wishes to limit the number of vehicles displayed at any given time, that can be included in this Permit.

Planner Censky suggested conditionally approving this request subject to Suburban Motors submitting a plan showing where the motorcycles will be parked, where the vehicles will be parked and the number displayed. This can be reviewed at a future meeting. Mr. Houpt explained that their business is seasonal. Planner Censky suggested dividing the site identifying specific areas designated for the items displayed. There are no restrictions to the site for Suburban Harley at 139 North Main Street. Commissioner Gattoni also inquired about parking.

Commissioner Kucharski stated that Suburban Harley's site at 139 North Main Street is neat and orderly, organized and taken care of and does not ever remember seeing things out of order and does not support restricting the proposed site at 525 North Main Street because Suburban Harley knows the business. Mr. Houpt shared that Harley Davidson has their standards to follow as well. Planner Censky suggested writing exactly what their anticipated monthly business is; this statement would be an exhibit to the Conditional Use Permit.

Chairman Mobley's concern is that there may be a vehicle/truck parked that does not move. Mr. Houpt stated that hundreds of cars and bikes move every month and that inventory is moved quickly. Chairman Mobley expressed that the Village would like to see retail on Main Street and not to have just storage. It is hoped to use the space as a showroom to sell bikes.

Planner Censky suggested adding the word "attractive" to the Conditional Use Permit when referring to "the outdoor display of new and pre-owned motorcycles, RVs and pre-owned automobiles". This could be used as a judgement call when reviewed in the future. Outdoor storage is not permitted.

Another issue brought forth by Chairman Mobley was in regard to the back side of the building and the interest in keeping it neat and orderly because of the view from the bike path.

There may be a sales office in the building as well and will keep the same hours as the site at 139 North Main Street. Only used bikes would be sold; permission would need to be granted by Harley Davidson for new bike sales. There probably will not be someone at this location all day. Chairman Mobley suggested staffing the site as an active retailer and not strictly storage.

The bikes would be brought in every evening. There is ample lighting for the entire parking lot. If the lighting changes or a new sign is planned, plans must be submitted to the Village.

Also, there is a security system with nine active cameras at this site.

5. Motion to Close Public Hearing

MOTION by Commissioner Luedtke, **SECONDED** by Commissioner Dyer to Close the Public Hearing at 6:34 PM. **MOTION CARRIED UNANIMOUSLY.**

IV. BUSINESS

A. Approval of Minutes 1. October 2, 2018

Commissioner Gattoni indicated a correction to the October 2, 2018 Minutes noting his absence from the meeting.

MOTION by Commissioner Gattoni, **SECONDED** by Commissioner Dyer to approve the October 2, 2018 Minutes with the Correction Indicating Commissioner Gattoni's Absence. **MOTION CARRIED UNANIMOUSLY.**

Plan Commission Minutes

November 13, 2018

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- B.** Review and approval of a Conditional Use Permit for Suburban Motors Harley Davidson, 525 North Main Street, for Inside Storage, a Used Car Lot as well as Motorcycle Sales and Rental

MOTION by Commissioner Kucharski, **SECONDED** by Commissioner Luedtke to approve the Conditional Use Permit for Suburban Motors Harley Davidson, 525 North Main Street for Inside Storage, a Used Car Lot as well as Motorcycle Sales and Rental with the Addition of the Word “Attractive” When Referring to the Outdoor Display of New and Pre-Owned Motorcycles, RVs and Pre-Owned Automobiles to the Conditional Use Permit and submission of a plan showing where motorcycles and vehicles will be displayed. **MOTION CARRIED UNANIMOUSLY.**

- C.** Review and approval of Residential Front Elevation Change, Alice Bush, 410 Green Bay Road

Alice Bush is remodeling the residence at 410 Green Bay Road. The contractor hired for the remodel suggested the proposed elevation change for aesthetics.

There are no zoning issues reported by Planner Censky.

MOTION by Commissioner Gattoni, **SECONDED** by Commissioner Kucharski to approve Residential Front Elevation Change, Alice Bush, 410 Green Bay Road. **MOTION CARRIED UNANIMOUSLY.**

- D.** Trish Ullrich Seeks Concept Approval of Plans for the Corner of North Main Street and Freistadt Road

In attendance this evening are Trish Ullrich, her sister Maggie Beach and Greg Uhen, CEO and Design Partner with Design at Eppstein Architects Inc. Ms. Ullrich presented plans for the vacant lot located at Freistadt Road and North Main Street. David B. Jennings and Lee Jennings built the original shopping center on this site roughly 40 years ago. The shopping center at that time had a Kohl's, hardware store, Holiday Liquor, Ben Franklin and Boy Blue. This was razed about 20 years and has been vacant ever since.

Lee Jennings is eager to do a development at this site. The goal for this site is to create a community centric, pedestrian friendly inviting development where visitors would be in place to linger and enjoy the unique features planned.

Mr. Uhen shared that this is a great parcel totaling about 7 acres; the Walgreens site is about 1.2 acres, the apartments include a little over 2 acres plus the vacant parcels. Combined this is being looked at as one unit utilizing the Walgreens and the residential tying it all together. Mr. Uhen will present a series of schematic diagrams and some exterior concept drawings as well as some ideas of some of the materials planned. This is still very early in the concept and feasibility stage. No construction numbers have been acquired yet. This evening is purely for information – no approvals are being sought at this time.

The site plan was shared which includes four new buildings that would be situated on the site. Two “L” shaped buildings would be three story residential buildings. Two buildings in the front would be a combination of residential and retail with the retail on the first floor. One of these buildings, Building C, is two stories with about 10,000 square feet of retail on the first floor and 8-9 apartments above. The other building, Building D, is a free-standing retail building and is relatively small and is anywhere between 4,000-6,000 square feet. The total between the two buildings is about 15,000 square feet of retail that would tie in with Walgreens. Building A is about 40 units of residential and Building B is about 50 units of residential. Proposed is about 98 units of apartments and about 15,000 square feet of retail.

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The idea behind this development is to try to integrate this into a walkable community with a town square feel. The apartments will have access to underground parking off Green Bay Road with additional visitor parking. The apartments will also have common areas at the first floor that would face green space and access the sidewalk system and plaza system inside the site with private roads.

The residential units will be 1, 2 and 3 bedroom units with some common areas to be used as workout areas and meeting rooms. The buildings will have the feel of a building that does not necessarily have a service back to them and open up on both ends to potential outdoor seating.

The concept sketch was shared indicating plans to preserve a substantial amount of green space. The Jennings' family is committed to making this a great public space. Planned are 160-180 surface parking stalls including the Walgreens space and is broken up in order to not create a sea of parking.

Thinking about the architecture, proposed are sloped roofs. Materials will be reminiscent of the buildings from the past with a bit of a modern twist, simplicity of the use of stone, simple forms and simple shapes and also want to consider the notion of making it fresh and of today so the detailing would be simplified to provide a modern interpretation of some of the old buildings. Heavy mortared fieldstone, a darker clapboard siding, dark gray or even black as a painted accent to the stone, Zink lower roofs for the retail and different tones of brick pavers are planned - texture with a nod to history with the fresh look of today.

Sketches of the scale of the buildings were provided as well as aerial views. The units are to grade with parking underground.

Commissioner Luedtke inquired about parking and expressed that enough parking for the residents and guests should be considered and does not want guests to have to park too far. Mr. Uhen shared that the number of parking per square foot of retail space has been considered; the parking count is there.

Chairman Mobley inquired how this works with the existing code regarding density. Planner Censky shared that a number of different zonings will have to be considered for this site and will result in at least two base zoning districts plus the PDO overlay district. For the multi-family portion, the base zoning district will be the R-5 District. In that District 14 units per acre are allowed. These are things that have to be worked out through the zoning process. This will require rezoning and a number of zoning districts will be introduced to the site.

Planner Censky stated that the reason you have a base zoning district is to establish the requirements based on that district. The base zoning district for the residential portion is really going to follow the multi-family units. The other districts will be the business district and the overlay ties that project together. Discussions will have to be held on how to apply the density for the project and whether that is going to be to use the entire area of the project to establish a density.

Commissioner Gengler stated that it is exciting to think about development on this site and really likes what is proposed and inquired about the 98 units stating that this may be adding 200 more people. Mr. Uhen stated that the units are mostly 1 and 2 bedroom units with a very small amount of 3 bedroom units.

Commissioner Gattoni believes that the retail is the most exciting part.

Commissioner Kucharski inquired about possible retailers and stated that this area needs a quality grocer and is concerned about parking. Mr. Uhen feels that it is a bit too early for tenant pursuit as this is the beginning stages of the project. A certain amount of density to support the retail will be considered.

Commissioner Dyer likes the proposal and shared concern regarding the flow in and out of the Village with this development.

Chairman Mobley likes the 2 and 3 story staggering of buildings, the old and simple but solid and quality styling, indoor parking and the parking in front of the retail and understands the need for the density. In regards to retail, the Village would want the best possible type of retail. In regards to density, any request within the code is reasonable and supports looking at the site as a whole.

Plan Commission Minutes

November 13, 2018

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The concept of being walkable is really important according to Commissioner Kucharski. This ties into the feel of the Village.

Rob Holyoke, Village Trustee, 300 West Street was in attendance. Trustee Holyoke likes the proposal and echoed Commissioner Kucharski in regards to the interest in having a small grocery store similar to a small Sendik's and asked if more retail was considered for Building A to take away some of the density. Another thought is a small hotel. Chairman Mobley likes the idea of a grocery store as well. Ms. Jennings stated that Building C is designed with the thought for a small grocery store with the ease of zipping in and out and are trying to be creative in their thinking.

Planner Censky stated that if thinking about a grocery store, generally a massive parking lot is needed to support it. Deliveries and trucks will need to be considered as well. Mr. Uhen will give this thought.

Ms. Bush, 410 Green Bay Road, shared concerns regarding having enough people for the units and who will be attracted in relation to the amount of rent due. Mr. Uhen indicated that a market study has been conducted. Ms. Bush also referred to a conversation regarding the Town Center development and how it was lacking in 3 bedroom units.

Chairman Mobley thanked Ms. Ullrich and Mr. Uhen.

E. Discussion regarding Ordinance for Airbnb

Planner Censky stated that at the September Plan Commission discussion was held in regards to limiting Airbnb's to the Central Business District. That recommendation was considered at the Committee of the Whole meeting, and while the Board felt these uses should be regulated, they did not want them restricted to the Central Business District only. The Village Board sent the proposed Ordinance back to the Plan Commission for further discussion.

As an alternative to regulating these uses through zoning, Commissioners may wish to simply defer to the New Wisconsin Vacation Rental Law and allow Airbnb's to pop up in any of our Districts subject to State regulations. If the Village wishes to have some control, each zoning district could be amended to list it as a Conditional Use. By doing that, they would be brought through an approval process and then conditions would be put on the use on a case-by-case basis. If this idea is supported, a recommendation would be made to the Village Board. If the Village Board supports the recommendation, then the necessary steps would be taken to amend each zoning district.

Chairman Mobley stated that the Village Board was not entirely sure they wanted to restrict them to the Business District. Commissioner Gattoni stated that Thiensville is a residential community and there are rental properties long-term. Commissioner Luedtke inquired if there is anything in the Code that restricts how many individuals can live in a house unrelated. Planner Censky shared that there is language in the Code. Airbnb's are used generally for a short period of time.

Planner Censky referred to mother-in-law suites and how they are restricted; they are allowed but cannot be rented.

Rob Holyoke, Village Trustee, 300 West Street, indicated that there is a house in his neighborhood that is strictly used as an Airbnb. This house would be grandfathered in. This is not a problem in the Village. If it does become a problem, then an Ordinance could be introduced to tie them to a Conditional Use Permit so the approval process would have to be gone through.

MOTION by Commissioner Gattoni, **SECONDED** by Commissioner Luedtke to send the Ordinance back to the Village Board to be Reconsidered Restricting Airbnb's to the Central Business District.

Commissioner Gattoni stated that if a residence is not used for a period of 12 months as an Airbnb, then it has to revert back to a single family home and then would be no longer grandfathered in. The home in Thiensville that is listed as an Airbnb would still be grandfathered to operate as an Airbnb because the law that restricts them was created after it existed and would be classified as legal non-conforming because it is assumed that it was conforming prior to the adoption of the Ordinance. If the property was not operated as an Airbnb for 12 months or it changes ownership, then it would have to follow the new Code.

Planner Censky indicated that typically room taxes go to the Village. Assistant Administrator Landisch-Hansen stated that we currently do not collect any room taxes; room taxes go to the local tourism organization which is the Chamber of Commerce or the Ozaukee Tourism Council.

If an Airbnb that is not in the Business District opens, a series of enforcement letters will be sent.

Commissioner Dyer would like to make a friendly amendment to make Airbnb's be required to acquire a Conditional Use Permit for all Districts in the Village.

Planner Censky clarified that this friendly amendment is a recommendation to the Village Board to amend the zoning districts to include Airbnb's as a Conditional Use. Conditions would need to be set which would help guide the approval process. Each zoning district has a series of uses, permitted uses by right which are automatic uses and conditional uses.

The three options are to 1) pass an Ordinance that does not allow it anywhere but the Business District; 2) do nothing; or 3) require a Conditional Use Permit to be acquired to operate an Airbnb. Part of this approval process involves a Public Hearing which requires neighbors to be notified.

Commissioner Dyer suggested that a density restriction be set to only allow a set number of people in the structure at any one time. Another example of a restriction could be that no outdoor activity may occur after a certain time. Director of Public Works Andy LaFond indicated a third idea/condition that there may be no outstanding code compliant issues with the property.

Commissioner Kucharski shared that Airbnb's are operated strictly and are rated by those that visit.

Ron Heinritz, Village Trustee, 202 Grand Avenue, was in attendance and shared that there will be some that want Airbnb's and other than do not want Airbnb's.

Amendment to the original motion- MOTION by Commissioner Gattoni, **SECONDED** by Commissioner Luedtke to Respectfully Send the Ordinance Back to the Village Board to be Reconsidered Restricting Airbnb's to the B-1 Business District.

Ayes: Commissioners Dyer, Gattoni, Kucharski, Luedtke and Chairman Mobley

Naes: Commissioner Gengler

MOTION CARRIED.

All applicants or their contractors must be present for any approvals.

V. BUSINESS FROM THE FLOOR

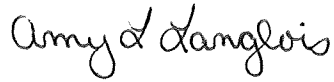
Commissioner Dyer inquired in reference to Suburban Motors and the items outside for a long period of time and questioned if this should be considered for the Conditional Use Permit. Planner Censky indicated that outside storage is not permitted at the site at 525 North Main Street. If there is, enforcement will be taken. Concern was expressed in regards to enforcement of RV's and trucks parked for an extended time in the Village.

Open to any citizen who wishes to speak on items not on the agenda. Please step to the podium and give your name and address for the record.

VI. ADJOURNMENT

MOTION by Commissioner Luedtke, **SECONDED** by Commissioner Dyer to adjourn the meeting at 7:44 PM.
MOTION CARRIED UNANIMOUSLY.

Submitted by,



Amy L. Langlois
Village Clerk

Signed by,



Colleen Landisch-Hansen
Assistant Administrator

Approved by,



Dianne S. Robertson
Administrator



11333 N. Cedarburg Road
Mequon, WI 53092
Phone:
Fax: 262-242-9655

www.ci.mequon.wi.us

MILWAUKEE RIVER ADVISORY COMMITTEE

Wednesday, February 28, 2018

6:30 PM

North Conference Room

Minutes

1) Call to Order, Roll Call

Present:

Committee Member Ronald Dorszynski
Chair Julie Cabaniss
Committee Member Michael Gross
Committee Member Dale Mortensen
Committee Member Kenneth Quant
Vice Chair Daniel Knuth -- **Absent**
Committee Member Karen Stern -- **Absent**

Also present: Parks & Forestry Superintendent Gies, and John Commarata a representative from EZ Launch.

2) Approval of Meeting Minutes

a. Milwaukee River Advisory Committee - Regular Meeting - Jun 15, 2017 6:30 PM

RESULT: **Approved by Voice Acclamation [Unanimous]**

MOVED BY: Committee Member Mortensen

SECONDED BY: Committee Member Dorszynski

AYES:	Dorszynski, Cabaniss, Gross, Mortensen, Quant
ABSENT:	Knuth, Stern

3) Discussion Items

a. No Wake Buoys

Buoys were taken out of the water too early, can we please keep them in until Nov. 1st - Julie to contact police chief of Mequon to request this.

b. Four-Wheelers

Four wheelers on the river in the winter puts deep ruts in the snow and destroys it for all other users for the whole winter. Ken is going to make a card to educate the four wheeler drivers about the damage they leave behind and also discuss river usage etiquette.

c. Arbor Day

Arbor Day is April 29th at River Barn Park this year. Dale will attend for us.

d. EZ Launch

Discussion of capabilities and possibilities of a kayak input dock in Mequon. John Cammarata brought a sample of a dock segment and fielded questions from the committee about the dock and the different options, cost, possible issues with where it might be put in, etc.

There was discussion of talking to Thiensville leaders about promoting launching kayaks below the dam and possibly putting in a kayak dock at the River Barn. To be discussed more.

Julie to ask Van Mobley to come to the next meeting to talk about the EZ Launch possibilities in Thiensville or possibly just talk about marketing the idea that there is a natural kayak launch just below the dam on that shallow, flat, sandy area. To begin marketing kayaking below the dam! Maybe include this concept in the new park design plan.

4) Adjourn

a. Adjourn

RESULT:	Approved by Voice Acclamation [Unanimous]
MOVED BY:	Committee Member Dorszynski
SECONDED BY:	Committee Member Mortensen

AYES:	Dorszynski, Cabaniss, Gross, Mortensen, Quant
ABSENT:	Knuth, Stern

Respectfully Submitted,

Pam Szymanski

VILLAGE OF THIENSVILLE
2018 CAPITAL EXPENDITURE REQUESTS
DECEMBER 10, 2018

<u>DEPARTMENT</u>	<u>AMOUNT BUDGETED</u>	<u>AMOUNT REQUESTED</u>	<u>ITEM DESCRIPTION</u>
FIRE	\$ 30,000.00	\$ 30,212.00	Turn Out Gear \$212.00 to be charged to 2019 Budget

VILLAGE OF THIENSVILLE
2018 CAPITAL PROJECT EXPENDITURE REPORT
DECEMBER 10, 2018

ITEM BUDGETED	AMOUNT BUDGETED	AMOUNT IN RESERVES	TOTAL AMOUNT AVAILABLE	ACTUAL EXPENSE	DIFFERENCE
ADMINISTRATION					
Municipal Center Roof Evaluation	\$ 2,500.00	\$ -	\$ 2,500.00	\$ -	\$ 2,500.00
Replace Rooftop HVAC Board Room	\$ 14,500.00	\$ -	\$ 14,500.00	\$ -	\$ 14,500.00
Data Room Upgrade	\$ -	\$ 4,305.00	\$ 4,305.00	\$ 1,843.10	\$ 2,461.90
Village Board iPad Upgrade	\$ -	\$ 5,000.00	\$ 5,000.00	\$ 244.01	\$ 4,755.99
Front Office Computers/Laptops/Printer	\$ -	\$ 597.33	\$ 597.33	\$ 597.33	\$ -
	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ 17,000.00	\$ 9,902.33	\$ 26,902.33	\$ 2,684.44	\$ 24,217.89
POLICE DEPARTMENT					
3 Gas Masks Canister/Filters	\$ -	\$ -	\$ -	\$ 752.00	\$ (752.00)
iCloud Storage	\$ -	\$ 2,300.00	\$ 2,300.00	\$ 1,680.00	\$ 620.00
1 Squad Replacement (Year 3 of 3)	\$ 22,000.00	\$ 44,000.00	\$ 66,000.00	\$ 57,775.35	\$ 8,224.65
2 Desktop Computers & Software	\$ 2,000.00	\$ -	\$ 2,000.00	\$ 1,999.70	\$ 0.30
3 Tazers	\$ 3,600.00	\$ -	\$ 3,600.00	\$ 3,348.00	\$ 252.00
Locking Gun Rack-Rifles	\$ 500.00	\$ -	\$ 500.00	\$ 299.97	\$ 200.03
Crime Scene Canopy Tent with Sides	\$ 500.00	\$ -	\$ 500.00	\$ -	\$ 500.00
Spotting Scope with Tripod	\$ 500.00	\$ -	\$ 500.00	\$ 445.69	\$ 54.31
2 Squad Toughbooks & Docking Stations	\$ 10,000.00	\$ -	\$ 10,000.00	\$ 10,134.00	\$ (134.00)
Large Evidence Lockers	\$ 1,500.00	\$ -	\$ 1,500.00	\$ 736.34	\$ 763.66
Body Cameras	\$ -	\$ 968.00	\$ 968.00	\$ -	\$ 968.00
P25 Radio	\$ 4,500.00	\$ 9,000.00	\$ 13,500.00	\$ -	\$ 13,500.00
	\$ 45,100.00	\$ 56,268.00	\$ 101,368.00	\$ 77,171.05	\$ 24,196.95
FIRE DEPARTMENT					
Fire Department Tires	\$ -	\$ 11,290.92	\$ 11,290.92	\$ -	\$ 11,290.92
Hose Replacement Program	\$ 5,000.00	\$ 4,922.00	\$ 9,922.00	\$ 2,331.00	\$ 7,591.00
Equipment Replacement Fund	\$ 30,000.00	\$ -	\$ 30,000.00	\$ 30,000.00	\$ -
Electric PPV to Replace Old Fan	\$ 3,000.00	\$ -	\$ 3,000.00	\$ 3,678.60	\$ (678.60)
NFPA Rescue Rope	\$ 840.00	\$ -	\$ 840.00	\$ 616.00	\$ 224.00
Pager Replacement	\$ 5,000.00	\$ 1,225.25	\$ 6,225.25	\$ -	\$ 6,225.25
Turnout Gear	\$ 20,000.00	\$ 10,000.00	\$ 30,000.00	\$ 30,000.00	\$ -
Replace 3 Nozzles/Manifold	\$ 1,800.00	\$ -	\$ 1,800.00	\$ 1,599.00	\$ 201.00
New Fire Truck Supplies	\$ -	\$ -	\$ -	\$ 77,264.38	\$ (77,264.38)
Hydro Testing	\$ 3,500.00	\$ -	\$ 3,500.00	\$ -	\$ 3,500.00
Station Exhaust Modification	\$ -	\$ 16,000.00	\$ 16,000.00	\$ -	\$ 16,000.00
	\$ 69,140.00	\$ 43,438.17	\$ 112,578.17	\$ 145,488.98	\$ (32,910.81)
PUBLIC WORKS DEPARTMENT					
Vehicle Replacement Fund	\$ 20,000.00	\$ -	\$ 20,000.00	\$ 20,000.00	\$ -
Emerald Ash Borer Program	\$ 9,000.00	\$ 4,130.00	\$ 13,130.00	\$ 5,125.00	\$ 8,005.00
Utility Trailer	\$ -	\$ 5,800.00	\$ 5,800.00	\$ -	\$ 5,800.00
Brush Chipper	\$ -	\$ 30,000.00	\$ 30,000.00	\$ 30,156.00	\$ (156.00)
Radio Replacement	\$ -	\$ 13,000.00	\$ 13,000.00	\$ -	\$ 13,000.00
Sidewalk Replacement	\$ 11,000.00	\$ -	\$ 11,000.00	\$ 11,244.59	\$ (244.59)
Public Works Bldg Improvement-Architectural	\$ -	\$ 81,863.00	\$ 81,863.00	\$ -	\$ 81,863.00
	\$ 40,000.00	\$ 134,793.00	\$ 174,793.00	\$ 66,525.59	\$ 108,267.41
DPW PARK DEPARTMENT					
Bleachers	\$ -	\$ 19,725.00	\$ 19,725.00	\$ 19,725.00	\$ -
Annual Pigeon Creek Maintenance	\$ 5,000.00	\$ 10,000.00	\$ 15,000.00	\$ -	\$ 15,000.00
Annual Fishladder Maintenance	\$ 1,000.00	\$ 1,758.00	\$ 2,758.00	\$ -	\$ 2,758.00
Tennis Court Light Replacement	\$ -	\$ 8,000.00	\$ 8,000.00	\$ -	\$ 8,000.00
Octagon Building/Snack Shack Improvements	\$ 15,000.00	\$ -	\$ 15,000.00	\$ 8,119.10	\$ 6,880.90
	\$ 21,000.00	\$ 39,483.00	\$ 60,483.00	\$ 27,844.10	\$ 32,638.90
UNCLASSIFIED IMPROVEMENT FUND					
Water Main on Main Street	\$ -	\$ -	\$ -	\$ -	\$ -
Assessment Revaluation	\$ 5,840.00	\$ -	\$ 5,840.00	\$ 4,380.00	\$ 1,460.00
Entryway Feature	\$ 50,000.00	\$ -	\$ 50,000.00	\$ -	\$ 50,000.00
Old Village Hall Upper Floor Study	\$ -	\$ 30,000.00	\$ 30,000.00	\$ -	\$ 30,000.00
Downtown Improvements/Well Monitoring	\$ -	\$ 10,150.00	\$ 10,150.00	\$ 10,717.50	\$ (567.50)
Profile & Concrete Replace. Main Street	\$ -	\$ 14,078.16	\$ 14,078.16	\$ -	\$ 14,078.16
Street Closure Barriers	\$ 8,000.00	\$ -	\$ 8,000.00	\$ 5,150.00	\$ 2,850.00
Remediation DPW Yard	\$ 10,000.00	\$ 10,000.00	\$ 20,000.00	\$ -	\$ 20,000.00
Thiensville Business Association Event	\$ 16,250.00	\$ 6,000.00	\$ 22,250.00	\$ 21,666.67	\$ 583.33
EMS/Paramedic Study	\$ 20,000.00	\$ -	\$ 20,000.00	\$ -	\$ 20,000.00
Village Park Improvement Plan	\$ 100,000.00	\$ 22,875.13	\$ 122,875.13	\$ 31,918.17	\$ 90,956.96
Buntrock Lot Improve. & Trail Shade Structure	\$ 35,500.00	\$ -	\$ 35,500.00	\$ 32,607.00	\$ 2,893.00
Heidel Road Reconstruct/Future Road Project	\$ 33,102.00	\$ 403,118.00	\$ 436,220.00	\$ -	\$ 436,220.00
Spring Street Connection to Bike Path	\$ -	\$ 3,000.00	\$ 3,000.00	\$ 13,667.33	\$ (10,667.33)
Madero/Riverview to Freistadt Ditching	\$ -	\$ -	\$ -	\$ -	\$ -
Storm Sewer Improvement Madero/Riverview/Lui	\$ -	\$ 50,000.00	\$ 50,000.00	\$ -	\$ 50,000.00
North Main Street Bike Trail Spur	\$ 25,000.00	\$ -	\$ 25,000.00	\$ -	\$ 25,000.00
Green Bay Road Overlay & Lights	\$ 350,000.00	\$ -	\$ 350,000.00	\$ 239,426.42	\$ 110,573.58
CONTINGENCY	\$ 30,000.00	\$ -	\$ 30,000.00	\$ -	\$ 30,000.00
	\$ 683,692.00	\$ 549,221.29	\$ 1,232,913.29	\$ 359,533.09	\$ 873,380.20
TOTALS	\$ 875,932.00	\$ 833,105.79	\$ 1,709,037.79	\$ 679,247.25	\$ 1,029,790.54



VILLAGE OF THIENSVILLE

250 Elm Street
Thiensville, WI 53092-1602

Phone (262) 242-3720
Fax (262) 242-4743

TO: Village President
Village Board
FROM: Dianne S. Robertson, Village Administrator
SUBJECT: Administrator's Report
DATE: December 7, 2018

EMPLOYEE RETIREMENT GATHERINGS

Mechanic Mark Goelz is retiring effective January 1, 2019. His retirement luncheon is Friday, December 28, 2018 from 11:30AM-1:00PM.

Police Chief Scott Nicholson is retiring effective January 3, 2019. His retirement open house is Thursday, January 3, 2019 from Noon to 4PM.

REHABILITATION SEWER LIFT STATION

The Rehabilitation of the Sewer Lift Station has been publicly bid. The bids will be opened on Friday, December 14th at 10AM.

TRUSTEE NOMINATION PAPERS

The terms for Trustee David Lange and Trustee Elmer Prenzlows are up for election on April 2, 2019. The nomination papers are due on Wednesday, January 2, 2019 at 5PM.

INCOMING REVENUE

\$ 4,747.08 Charter Communications 3rd Quarter 2018 Franchise Fee



Invoice

Page: 1

Invoice Number: 0054111-IN

Invoice Date: 11/30/18

Terms: Net 30 Days

Due Date: 12/30/18

Salesperson: 0000

Customer Number: 11-THIENVL

Customer P.O.:

VILLAGE of THIENSVILLE
250 ELM STREET
Thiensville, WI 53092-1602

WI - Invoicing

Fee Type	Amount Paid	Paid Date	Meritage %	Due to Meritage
Permit # 18THNV-0249-18-11E	407 GREEN BAY RD, Thiensville, WI 53092			Electrical Only
Electrical - Replacement and Mi	50.00	11/01/18	90.00	45.00
18THNV-0249-18-11E Subtotal				45.00
Permit # 18THNV-0250-18-11B	509 ALTA LOMA DR, Thiensville, WI 53092			Window/Door Replacement
Other Residential or Re-Roof Fe	50.00	11/05/18	90.00	45.00
18THNV-0250-18-11B Subtotal				45.00
Permit # 18THNV-0251-18-11S	113 GREEN BAY RD, Thiensville, WI 53092			Sign Permit
Sign	77.50	11/05/18	90.00	69.75
18THNV-0251-18-11S Subtotal				69.75
Permit # 18THNV-0252-18-11H	748 RIVERVIEW DR, Thiensville, WI 53092			HVAC Only
HVAC - Replacement & Misc. Itc	77.00	11/02/18	90.00	69.30
18THNV-0252-18-11H Subtotal				69.30
Permit # 18THNV-0253-18-11E	136 N MAIN ST, Thiensville, WI 53092			ctrical Permit - Commercial
Electrical - Replacement and Mi	123.00	11/02/18	90.00	110.70
18THNV-0253-18-11E Subtotal				110.70
Permit # 18THNV-0254-18-11B	405 GRAND AVE, Thiensville, WI 53092			Residential Alteration
Electrical - Replacement and Mi	75.00	11/09/18	90.00	67.50
Occupancy Permit	40.00	11/09/18	90.00	36.00
Plumbing - Replacement & Misc	75.00	11/09/18	90.00	67.50
Residential Remodel	156.00	11/09/18	90.00	140.40
18THNV-0254-18-11B Subtotal				311.40
Permit # 18THNV-0255-18-11E	501 GRAND AVE, THIENSVILLE, WI 55555			Electrical Only
Electrical - Replacement and Mi	50.00	11/09/18	90.00	45.00
18THNV-0255-18-11E Subtotal				45.00
Permit # 18THNV-0256-18-11E	410 GREEN BAY RD, Thiensville, WI 53092			Electrical Only
Electrical - Replacement and Mi	50.00	11/09/18	90.00	45.00
18THNV-0256-18-11E Subtotal				45.00
Permit # 18THNV-0257-18-11P	112 E FREISTADT RD, Thiensville, WI 53092			HVAC Only
Plumbing - Replacement & Misc	50.00	11/15/18	90.00	45.00

Continued



Fee Type	Amount Paid	Paid Date	Meritage %	Due to Meritage
18THNV-0257-18-1P Subtotal				45.00
Permit # 18THNV-0258-18-11P	167 HEIDEL RD, THIENSVILLE, WI 53012			Plumbing Only
Plumbing - Replacement & Misc	50.00	11/15/18	90.00	45.00
18THNV-0258-18-1P Subtotal				45.00
Permit # 18THNV-0259-18-11B	317 WEST ST, THIENSVILLE, WI 53092			Re-Roof
Other Residential or Re-Roof Fe	50.00	11/15/18	90.00	45.00
18THNV-0259-18-1B Subtotal				45.00
Permit # 18THNV-0260-18-11B	113 GREEN BAY RD, Thiensville, WI 53092			Window/Door Replacement
Commercial Remodel/Reroof/Rc	100.00	11/15/18	90.00	90.00
18THNV-0260-18-1B Subtotal				90.00
Permit # 18THNV-0261-18-11H	541 LAKE BLUFF, THIENSVILLE, WI 53092			HVAC Only
HVAC - Replacement & Misc. Itc	100.00	11/15/18	90.00	90.00
18THNV-0261-18-1H Subtotal				90.00
Permit # 18THNV-0262-18-11E	117 N ORCHARD, THIENSVILLE, WI 53012			Electrical Only
Electrical - Replacement and Mi	50.00	11/15/18	90.00	45.00
18THNV-0262-18-1E Subtotal				45.00
Permit # 18THNV-0263-18-11H	601 OAKWOOD DR, Thiensville, WI 53092			HVAC Only
HVAC - Replacement & Misc. Itc	50.00	11/15/18	90.00	45.00
18THNV-0263-18-1H Subtotal				45.00
Permit # 18THNV-0264-18-11E	515 GRAND AVE, Thiensville, WI 53092			Electrical Only
Electrical - Replacement and Mi	75.00	11/15/18	90.00	67.50
18THNV-0264-18-1E Subtotal				67.50
Permit # 18THNV-0265-18-11E	504 ALTA LOMA DR, Thiensville, WI 53092			Electrical Only
Electrical - Replacement and Mi	75.00	11/15/18	90.00	67.50
18THNV-0265-18-1E Subtotal				67.50
Permit # 18THNV-0266-18-11E	750 GRAND AVE, Thiensville, WI 53092			Electrical Only
Electrical - Replacement and Mi	50.00	11/15/18	90.00	45.00
18THNV-0266-18-1E Subtotal				45.00
Permit # 18THNV-0267-18-11P	740 RIVERVIEW DR, Thiensville, WI 53092			Plumbing Only
Plumbing - Replacement & Misc	50.00	11/15/18	90.00	45.00
18THNV-0267-18-1P Subtotal				45.00
Permit # 18THNV-0268-18-11H	117 N ORCHARD, THIENSVILLE, WI 53012			HVAC Only
HVAC - Replacement & Misc. Itc	50.00	11/15/18	90.00	45.00
18THNV-0268-18-1H Subtotal				45.00
Permit # 18THNV-0269-18-11P	113 GREEN BAY RD, Thiensville, WI 53092			mbing Permit - Commercial
Plumbing - Replacement & Misc	75.00	11/15/18	90.00	67.50

Continued



VILLAGE of THIENSVILLE

Invoice Number: 0054111-IN

Invoice Date: 11/30/18

Page: 3

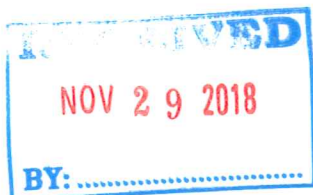
Fee Type	Amount Paid	Paid Date	Meritage %	Due to Meritage
18THNV-0269-18-1P Subtotal				67.50
Permit # 18THNV-0270-18-11H	142 N MAIN ST, Thiensville, WI 53092			HVAC Permit - Commercial
HVAC - Replacement & Misc. Itc	109.40	11/15/18	90.00	98.46
18THNV-0270-18-11H Subtotal				98.46
Permit # 18THNV-0272-18-11B	722 E FREISTADT RD, THIENSVILLE, WI 53092			Residential Addition
Electrical - Replacement and Mi	75.00	11/21/18	90.00	67.50
Occupancy Permit	40.00	11/21/18	90.00	36.00
Plumbing - Replacement & Misc	75.00	11/21/18	90.00	67.50
Residential Remodel	90.00	11/21/18	90.00	81.00
18THNV-0272-18-11B Subtotal				252.00
Permit # 18THNV-0273-18-11B	404 PARK CREST DR, Thiensville, WI 53092			Residential Addition
Residential Remodel	210.00	11/21/18	90.00	189.00
18THNV-0273-18-11B Subtotal				189.00
Permit # 18THNV-0274-18-11E	419 PARK CREST DR, THIENSVILLE, WI 53012			Electrical Only
Electrical - Replacement and Mi	50.00	11/28/18	90.00	45.00
18THNV-0274-18-11E Subtotal				45.00
Permit # 18THNV-0274-18-11H	419 PARK CREST DR, THIENSVILLE, WI 53012			HVAC Only
HVAC - Replacement & Misc. Itc	76.76	11/28/18	90.00	69.08
HVAC - Replacement & Misc. Itc	0.01	11/28/18	90.00	0.01
18THNV-0274-18-11H Subtotal				69.09
Permit # 18THNV-PR00003	105 S MAIN ST, Thiensville, WI 53092			Electrical Only - Certified - HVAC - A
HVAC Plan Review Fees	150.00	11/13/18	90.00	0.00
Plan Entry Fee	100.00	11/13/18	90.00	90.00
18THNV-PR00003 Subtotal				90.00
Permit # 18THNV-PR00004	136 N MAIN ST, Thiensville, WI 53092			Electrical Only - Certified - HVAC - A
HVAC Plan Review Fees	150.00	11/17/18	90.00	0.00
Plan Entry Fee	100.00	11/17/18	90.00	90.00
18THNV-PR00004 Subtotal				90.00

WI - Invoicing

Summary Fee Type		
ItemCode	Description	Amount
/PERMITS	Building Permits	2,137.20
/PLAN REVIEW	Plan Review Services	180.00
Total		2,317.20

Please Remit Payments to: SAFEbuilt, LLC
3755 Precision Dr, Suite 140 Loveland, CO 80538

Net Invoice:	2,317.20
Freight:	0.00
Sales Tax:	0.00
Invoice Total:	2,317.20



Louis A. Gral
3802 Le Mont Blvd.
Mequon, WI 53092

November 27, 2018

Thiensville Village Board Members
Village of Thiensville
250 Elm Street
Thiensville, WI 53092

RE: Sewer Utility Charges
125 and 133 Linden Lane
Thiensville, WI 53092

Dear Village Board Members,

I am the owner of two eight family apartment buildings in Thiensville referenced above. I have owned these properties since 1974. I understand that presently there are delinquent utility charges which have been placed on my property tax bills.

Unfortunately, our office manager, who also serves as my clerical property manager, left our office without any termination notice. I was unaware that my property bills were unpaid.

Please accept this letter as my request to remove/credit any late fees associated with the sewer utility charges. Your consideration would be greatly appreciated.

Sincerely,


Louis A. Gral

THIENSVILLE, WI

Transactions

GRAL PROPERTIES LLC
125 LINDEN LANE

Account	Tran Type	Sub Type	Charge Charge Number Name	Charge Type	Amount	Date	Per	Year	Calc #	Pen	Comment
09-00000035-00-3	Penalty	n/a	9 APT CONNECT	Service	\$9.74	10/18/2018	12	2018	107	Yes	
09-00000035-00-3	Penalty	n/a	8 APT UCE	Service	\$38.00	10/18/2018	12	2018	107	Yes	
09-00000035-00-3	Penalty	n/a	8 APT UCE	Service	\$130.47	11/2/2018	12	2018	107	Yes	
09-00000035-00-3	Penalty	n/a	9 APT CONNECT	Service	\$33.45	11/2/2018	12	2018	107	Yes	
09-00000035-00-3	Penalty	n/a	9 APT CONNECT	Service	\$4.80	7/20/2018	9	2018	106	Yes	
09-00000035-00-3	Penalty	n/a	8 APT UCE	Service	\$18.72	7/20/2018	9	2018	106	Yes	
09-00000035-00-3	Penalty	n/a	8 APT UCE	Service	\$17.28	5/1/2015	6	2015	93	Yes	
09-00000035-00-3	Penalty	n/a	9 APT CONNECT	Service	\$4.74	5/1/2015	6	2015	93	Yes	
09-00000035-00-3	Penalty	n/a	9 APT CONNECT	Service	\$4.51	10/22/2009	12	2009	71	Yes	
09-00000035-00-3	Penalty	n/a	8 APT UCE	Service	\$12.36	10/22/2009	12	2009	71	Yes	
09-00000035-00-3	Penalty	n/a	9 APT CONNECT	Service	\$4.38	7/24/2009	9	2009	70	Yes	
09-00000035-00-3	Penalty	n/a	8 APT UCE	Service	\$12.00	7/24/2009	9	2009	70	Yes	
09-00000035-00-3	Penalty	n/a	9 APT CONNECT	Service	\$4.02	10/26/2007	12	2007	63	Yes	
09-00000035-00-3	Penalty	n/a	8 APT UCE	Service	\$10.80	10/26/2007	12	2007	63	Yes	
09-00000035-00-3	Penalty	n/a	8 APT UCE	Service	\$12.24	2/14/2007	3	2007	60	Yes	
09-00000035-00-3	Penalty	n/a	9 APT CONNECT	Service	\$4.74	2/14/2007	3	2007	60	Yes	

\$235.18

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THIENSVILLE, WI

Transactions

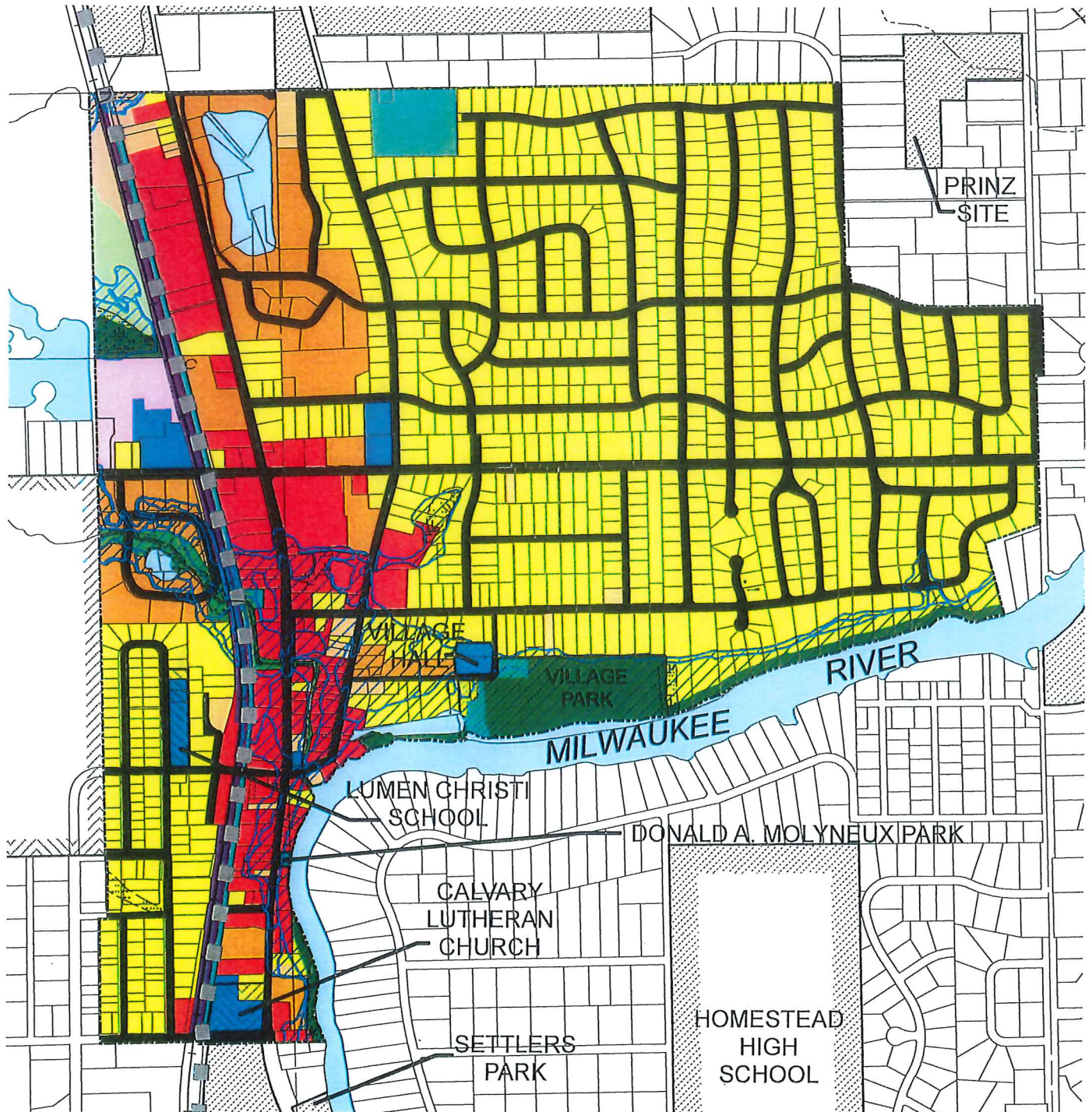
GRAL PROPERTIES, LLC
133 LINDEN LANE

Account	Tran Type	Sub Type	Charge Number	Charge Name	Charge Type	Amount	Date	Per	Year	Calc #	Pen	Comment
09-00000036-00-4	Penalty	n/a	9	APT CONNECT	Service	\$9.74	10/18/2018	12	2018	107	Yes	
09-00000036-00-4	Penalty	n/a	8	APT UCE	Service	\$38.00	10/18/2018	12	2018	107	Yes	
09-00000036-00-4	Penalty	n/a	8	APT UCE	Service	\$130.47	11/2/2018	12	2018	107	Yes	
09-00000036-00-4	Penalty	n/a	9	APT CONNECT	Service	\$33.45	11/2/2018	12	2018	107	Yes	
09-00000036-00-4	Penalty	n/a	9	APT CONNECT	Service	\$4.80	7/20/2018	9	2018	106	Yes	
09-00000036-00-4	Penalty	n/a	8	APT UCE	Service	\$18.72	7/20/2018	9	2018	106	Yes	
09-00000036-00-4	Penalty	n/a	8	APT UCE	Service	\$17.28	5/1/2015	6	2015	93	Yes	
09-00000036-00-4	Penalty	n/a	9	APT CONNECT	Service	\$4.74	5/1/2015	6	2015	93	Yes	
09-00000036-00-4	Penalty	n/a	9	APT CONNECT	Service	\$4.51	10/22/2009	12	2009	71	Yes	
09-00000036-00-4	Penalty	n/a	8	APT UCE	Service	\$12.36	10/22/2009	12	2009	71	Yes	
09-00000036-00-4	Penalty	n/a	9	APT CONNECT	Service	\$4.38	7/24/2009	9	2009	70	Yes	
09-00000036-00-4	Penalty	n/a	8	APT UCE	Service	\$12.00	7/24/2009	9	2009	70	Yes	
09-00000036-00-4	Penalty	n/a	9	APT CONNECT	Service	\$4.02	10/26/2007	12	2007	63	Yes	
09-00000036-00-4	Penalty	n/a	8	APT UCE	Service	\$10.80	10/26/2007	12	2007	63	Yes	
09-00000036-00-4	Penalty	n/a	8	APT UCE	Service	\$12.24	2/14/2007	3	2007	60	Yes	
09-00000036-00-4	Penalty	n/a	9	APT CONNECT	Service	\$4.74	2/14/2007	3	2007	60	Yes	

\$235.10

FILTER: [Full Account Number] = "090000003600" and [Type] = "Penalty"

VILLAGE OF THIENSVILLE PLANNED LAND USE MAP: 2035



- | | |
|---|--|
| SINGLE - FAMILY RESIDENTIAL | RECREATIONAL |
| TWO - FAMILY RESIDENTIAL | OTHER CONSERVANCY LANDS TO BE PRESERVED |
| MULTI - FAMILY RESIDENTIAL AND MOBILE HOME | PRIMARY ENVIRONMENTAL CORRIDOR |
| COMMERCIAL | SECONDARY ENVIRONMENTAL CORRIDOR |
| STREETS AND HIGHWAYS | ISOLATED NATURAL RESOURCE AREA |
| RAILWAY | SURFACE WATER |
| COMMUNICATIONS, UTILITIES AND OTHER TRANSPORTATION | WISCONSIN WETLAND INVENTORY: 2007 (OVERLAY) |
| GOVERNMENTAL AND INSTITUTIONAL | MAP MODERNIZATION FLOODPLAIN: 2007 (OVERLAY) |

Source: Village of Thiensville, Ozaukee County, and SEWRPC.

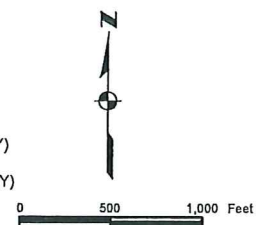


EXHIBIT A

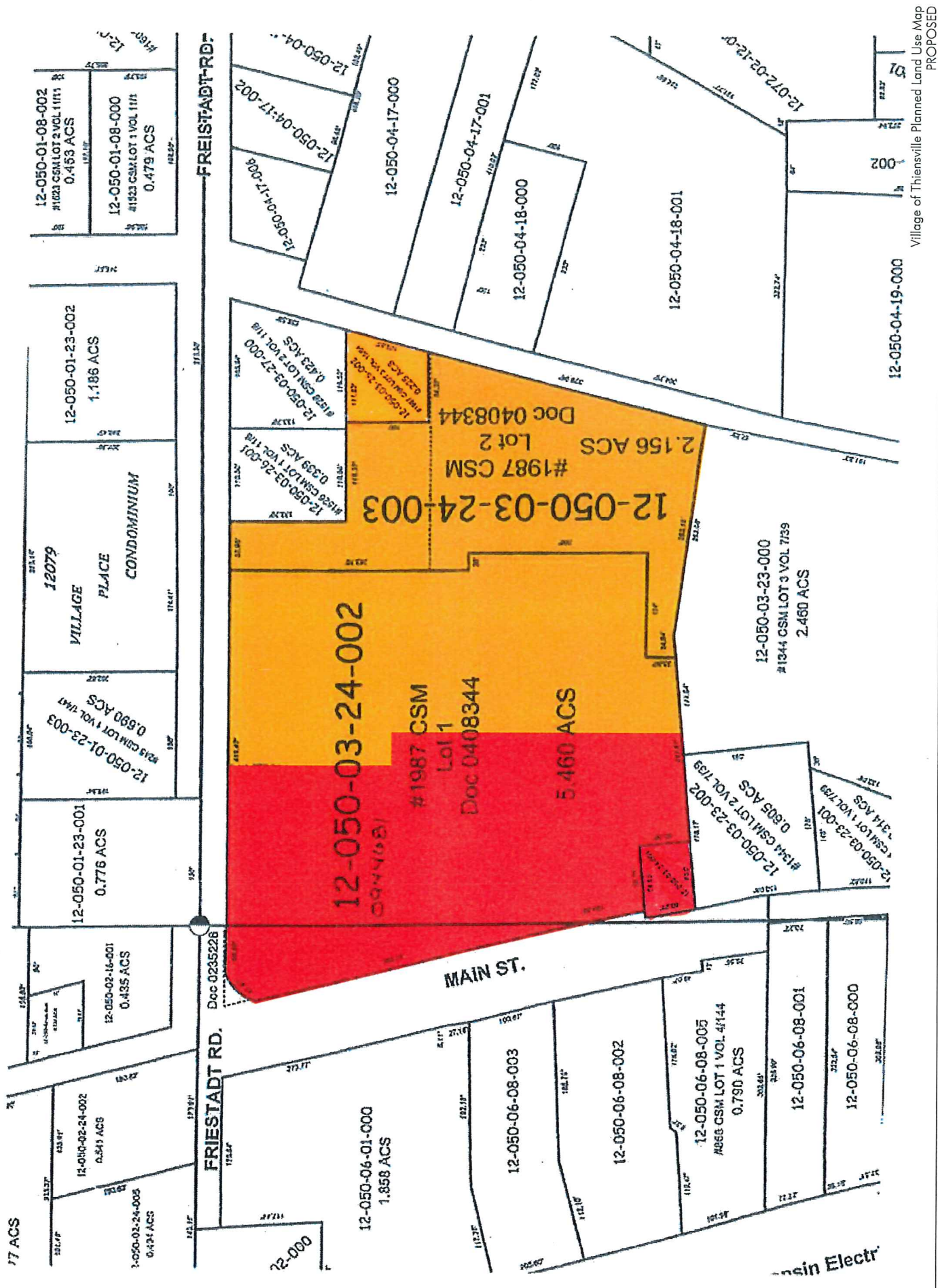
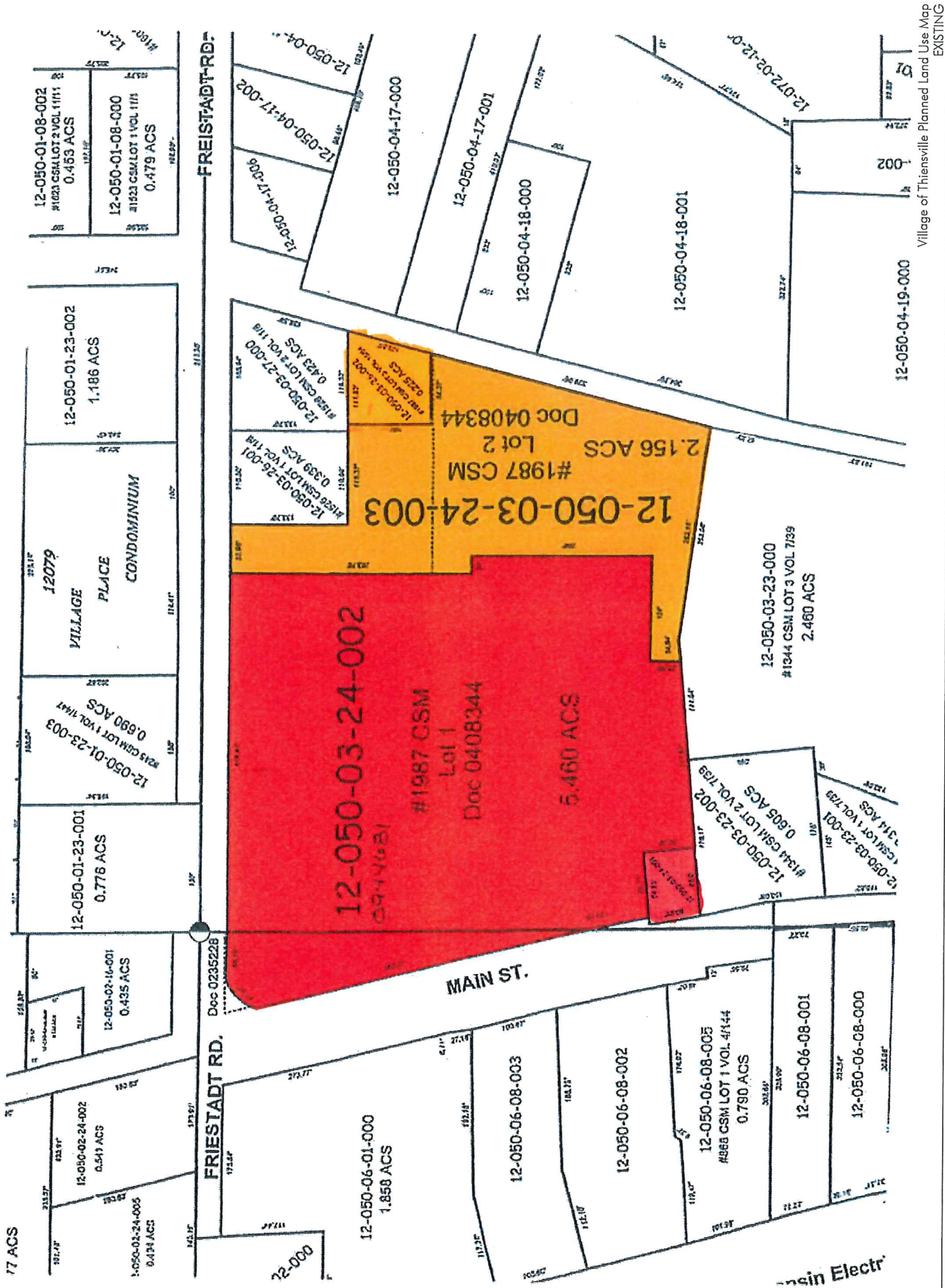


EXHIBIT A (continued)



Village of Thiensville Planned Land Use Map
EXISTING

Hawthorne Square

18187
11/29/2018

ZONING TEXT AMENDMENT – PDO

To: Thiensville Village Board

Prepared by: Jonathan Censky, Planner

Date: December 10, 2018

Report:

The Planned Development Overlay District (PDO) is an Overlay Zoning intended to provide flexibility in applying the regulations and standards of the basic use underlying district to achieve a unified and planned development of a site in single, partnership or corporate ownership. The PDO type development typically encompasses one or more principal uses and/or structures where strict compliance with the regulations and standards of the underlying basic zoning district would prevent such development. The PDO Overlay District is a tool that allows the Village Board, following a recommendation from the Plan Commission, to consider modifications for such things as lot size and width requirements, yard and setback standards and density requirements. *to a maximum of 22 units/acre.* Since the existing PDO language limits such things as residential density and building height to only that which is permitted in the underlying basic zoning district, these changes are necessary for the Village decision makers

to consider the Ullrich/Jennings proposal at the corner of Main Street and Freistadt Road.

Accordingly, the intent of this change is to allow for modifications to such things as density, setbacks, building height etc., on a case-by-case basis, where it can be justified and where the quality of the project meets Thiensville's standards. These changes also establish the requirement that a development agreement be entered into between the Village and the applicant which sets forth the terms and conditions of the project. Furthermore, the approval process will provide for up front review by all Village Departments to assess the feasibility and impacts on Village infrastructure and resources and to allow for discussion and feedback about the nature and scope of the proposed project.

Following is the summary of the significant changes being proposed to the PDO Ordinance:

- All proposed modifications to the regulations of the basic use district would be made on a case-by-case basis by the Village Board following review and recommendation by the Plan Commission.
- Increased density would be allowed in recognition of a project of exceptionally high overall quality where exterior and interior materials, design details, workmanship and features are

comparable to the highest quality of Thiensville's current housing stock or its best commercial structures

- Increased building height and area would be allowed if it is determined that such increase is warranted to support the public benefit likely to result from the proposed project.
- Lot area and width requirements of the underlying zoning district may be modified if deemed appropriate by the Village Board following recommendation by the Plan Commission, provided that the lot sizes are adequate to accommodate all proposed buildings and site features.
- Setbacks and yards required by the underlying base zoning district may be modified in a PDO if it is determined appropriate by the Village Board following recommendation by the Plan Commission.
- A development agreement will now be required to be signed by the applicant and the Village Board identifying all terms and conditions of the specific project and any terms of implementation recommendation to the Village Board.

VILLAGE OF THIENSVILLE

RESOLUTION NO. 2018-20

APPROVING THE 2019 FEE SCHEDULE
FOR THE VILLAGE OF THIENSVILLE

WHEREAS, the Village staff recommends a periodic review of fees to lessen the impact of taxes by charging the user of the services and has decided to not make any changes to the Fee Schedule for 2019.

NOW, THEREFORE BE IT RESOLVED by the Village Board of the Village of Thiensville that the 2019 Fee Schedule is hereby approved.

PASSED AND ADOPTED by the Village Board of the Village of Thiensville, County of Ozaukee, State of Wisconsin on this 10th day of December, 2018.

Van A. Mobley, Village President

Amy L. Langlois, Village Clerk

VILLAGE OF THIENSVILLE PRICING SCHEDULE

DESCRIPTION	2019 FEES
ADMINISTRATION	
GATE CARDS	
Gate Card - New	\$20.00
Gate Card - Replacement	\$10.00
Gate Card - Contractor/Annual/Serving Vill Residents	\$250.00 VOT Business; Non-resident Business-NOT AVAILABLE
DUMPSTER	
6-yard Dumpster Residential Cleanup	\$100.00
6-yard Dumpster Remodeling/Roofing	\$250.00
LIQUOR LICENSE FEES	
Publication Fee	\$5.00
Class A Beer	\$100.00
Class A Liquor	\$500.00
Class B Beer	\$100.00
Class B Liquor	\$500.00
Class B Combination	\$600.00
Class C Wine	\$100.00
Cigarette License	\$25.00
Coin Machines	\$10.00
Pool Tables (each)	\$15.00
Temporary License (Charitable org. bona fide club, church, lodge or society, veteran's organization or fair association)	\$10.00
MISCELLANEOUS ITEMS	
Check Returned for Insufficient Funds	1.5% per month \$35.00
Interest on Delinquent Receivables	1.5% per month
Historic Book - Old 1976	\$5.00
Historic Book - New 2010	\$10.00
Clear Water Code Inspection - Voluntary	\$40.00
Clear Water Reinspection upon problem	\$25.00 per hour
Assessment Request	\$40.00
Assessment Sewer Request Only	\$15.00
Black and White Maps	\$6.00
Copies per page (Black & White)	\$0.25
Copies per page (Color)	\$0.50
Notary Fee (Non-residents)	\$0.50 per document (Non-residents)
Street Closing - Parade Permit	\$100.00 plus actual costs except community events
Mulch sale and delivery - 5 yards	\$90.00
Well Operations Permit	\$100.00 (5 Years)

OPERATOR'S LICENSES (Bartenders)	
New Licenses	\$30.00 - 1 YEAR
Provisional License (temporary)	\$15.00
Renewal	\$20.00
PARK RENTAL	
Octagon Buildings	\$100.00/building/event
Park Deposit	\$100.00
Park Fees 25-50 Thiensville Residents	\$50.00
25-50 Mequon Residents	\$65.00
25-50 Non-Residents	\$105.00
51-100 Thiensville Residents	\$100.00
51-100 Mequon Residents	\$130.00
51-100 Non-Residents	\$210.00
101-200 Thiensville Residents	\$150.00
101-200 Mequon Residents	\$195.00
101-200 Non-Residents	\$315.00
201-300 Thiensville Residents	\$200.00
201-300 Mequon Residents	\$262.50
201-300 Non-Residents	\$420.00
301 & More Thiensville Residents	\$300.00
301 & More Mequon Residents	\$395.00
301 & More Non-Residents	\$625.00
Garbage Fee for Groups over 201	\$100.00
Administrative Fees: Staff time, utility charges, etc	Actual charges
Park Fees - Improvement Fund-Suggested Donation	\$25.00
PET LICENSING	
Dog License - Male	\$15.00
Dog License - Neutered Male	\$10.00
Dog License - Female	\$15.00
Dog License - Spayed Female	\$10.00
Late Fee after April 1 for both Dog & Cat	\$5.00
Cat License - Male	\$15.00
Cat License - Neutered Male	\$10.00
Cat License - Female	\$15.00
Cat License - Spayed Female	\$10.00
SOLICITORS/PEDDLERS PERMIT	
Application Fee	\$100.00
Fee per individual	\$15.00
POLICE DEPARTMENT	
Accident Report Copies	\$1.00
Open Records Request	\$.25 per page
Administrative fee added to per page charge if request is lengthy	\$25.00
Fingerprinting - free to Village Residents or Businesses	\$10.00
Bicycle License	\$5.00
Parking Tickets	\$20 - \$100 depending on violation
Traffic Citations	Set by state bond schedule
Photographs	\$1.75
Electronic Records	To be discussed

LAND DEVELOPMENT REQUEST	
Sign Review	\$150.00
Pre-Application Phone Consultation	\$25.00
Pre-Application Conference at V. Hall	\$200.00
Rezoning Requests/Parcel Splitting	400.00 plus \$95.00/hr. for consultant's time over 4 hours
Site Plan Review Minor Requests	\$150.00 plus \$95.00/hr. for consultants time over 6 hours**
BSOP (Building, Site and Operational Plan) Construction <10,000sf	\$150.00
BSOP Construction 10,000sf - 50,000sf	\$900.00 and \$95/hr. for consultant's time over 9 hours**
Certified Survey Map	\$300.00 and \$95.00/hr for consultants time over 3 hours**
Amendment to the Zoning Ordinance (Map or Text)*	\$250.00 and 95.00/hr. for consultants time over 2 hours**
Planned Unit Development Overlay*	\$835.00 and \$95.00/hr. for consultants time over 8 hours**
Request for Variance	\$150.00
Conditional Use Permit*	\$350.00 and \$95.00/hr. for consultants time over 4 hours and the cost of the public hearing notice**
Special Exception Request	\$275.00 and \$95.00/hr. for consultants time over 4 hours**



**PROCLAMATION
HONORING
MARK GOELZ
ON THE OCCASION OF HIS RETIREMENT**

WHEREAS, Mark Goelz started his career with the Village of Thiensville Department of Public Works nearly 40 years ago as the Village Mechanic and also worked on the Thiensville Fire Department for many years; and

WHEREAS, Mark has served the Village no matter the day or time, coming in at all hours to respond to emergencies; and

WHEREAS, Mark has maintained the fleet of vehicles and equipment for the Department of Public Works, the Thiensville Police Department and the Thiensville Fire Department; and

WHEREAS, Mark's talents are not only as a Mechanic but is considered a Mechanical Engineer as he can design, create and build parts to fit any need.

NOW, THEREFORE, BE IT RESOLVED, that we, the Members of the Governing Body of the Village of Thiensville, take this opportunity to express our sincere and grateful appreciation and hereby extend to Mark Goelz, our congratulations on his well-earned retirement and our best wishes to him and his wife Debbie for happiness and good health in the years to come.

In Testimony Whereof, I have hereunto set my hand and seal this 10th day of December, 2018.

Van A. Mobley
Village President

Dianne S. Robertson
Village Administrator



**PROCLAMATION
HONORING
POLICE CHIEF
SCOTT NICHOLSON
ON THE OCCASION OF HIS RETIREMENT**

WHEREAS, Scott Nicholson began his public safety career with the Village of Thiensville on October 16, 1984, and as a result of diligent work and demonstrated ability, he advanced through the ranks to his final and most important position of Thiensville's "Chief of Police" in 2012, and the face of our Thiensville Police Department; and

WHEREAS, Scott has served as an example to his peers and the residents of this community and this State both in his personal achievements and employment achievements with fairness and dedication; and

WHEREAS, Scott has created a Lieutenant position to better reflect the duties and responsibilities of the second in command; and

WHEREAS, Scott Nicholson has implemented programs for the betterment of the community in which he lived and served, reviewed and revised the departments outdated policies and procedures, upgraded the department's training and equipment needs, developed a comprehensive active shooter response, worked with staff to improve the department's record keeping and risk management, managed and improved Safety Town for several years and served as the President of the Ozaukee Law Enforcement Professionals Group; and

WHEREAS, Scott Nicholson, Chief of the Thiensville Police Department will officially retire on January 3, 2019, after 34 years of outstanding and meritorious service to the residents of the Village of Thiensville and the Village Board hereby declares Thursday, January 3, 2019 as Police Chief Scott Nicholson Day in Thiensville.

NOW, THEREFORE, BE IT RESOLVED, that we, the Members of the Governing Body of the Village of Thiensville, take this opportunity to express our sincere and grateful appreciation and hereby extend to Scott Nicholson, our congratulations on his well-earned retirement and our best wishes to him and his wife Sue for happiness and good health in the years to come.

In Testimony Whereof, I have hereunto set my hand and seal this 10th day of December, 2018.

Van A. Mobley
Village President

Dianne S. Robertson
Village Administrator