



VILLAGE OF THIENSVILLE
Historic Preservation Commission
AGENDA

DATE: Tuesday, May 3, 2022

LOCATION: 250 Elm Street, Thiensville, WI

TIME: 6:00 PM

I. CALL TO ORDER

II. ROLL CALL

CHAIR: JENNIFER ABRAHAM
COMMISSIONERS: ANGELINA APOSTOLOS
RONALD HEINRITZ
PHILIP ECKERT
NATHAN MATSON
MARY GIULIANI
JOSEPH MILLER (EXCUSED)
DIRECTOR OF
COMMUNITY
SERVICES/PUBLIC
WORKS: ANDY LAFOND

III. CITIZENS TO BE HEARD

A. Open to any resident or taxpayer on items not subject to a public hearing: Please be advised per §19.84(2), information will be received from the public. Village policy limits a three (3) minute time period per person, with time extension by the presiding official's discretion or a vote of 2/3 of the Board or Committee; be further advised that there may be limited discussion on the information received, however, no action will be taken under public comments. Written comments on agenda items are encouraged to be sent and addressed to the intended body by noon on the day of the meeting. Comments received timely will be forwarded to all members of the body. If you wish to speak, you must pre-register by emailing the Village Clerk at alanglois@village.thiensville.wi.us by 4:00 PM on the day of the meeting or by signing in immediately prior to the meeting.

IV. DATE AND TIME OF NEXT MEETING

A. Next meeting scheduled for Tuesday, June 7, 2022 at 6:00 PM (if needed)

V. APPROVAL OF MINUTES

A. Approval of Minutes

1. February 1, 2022 (att)

VI. BUSINESS

A. Review and action regarding Request from Shully's Cuisine & Events to install a 20' x 10' Awning at ATS Event Space, 143 Green Bay Road, Scott and Beth Shully (att)

B. Review and action regarding Request from Ken and Janis Kucharski to Replace Deteriorating Concrete Steps on South Side of Skippys Burger Bar, 113 Green Bay Road (att)

VII. STAFF REPORT

VIII. ADJOURNMENT

Amy L. Langlois, Village Clerk

April 29, 2022

Please advise the Thiensville Municipal Hall, 250 Elm Street (242-3720) at least 24 hours prior to the start of this meeting if you have disabilities and desire special accommodations.

Notice is hereby given that a quorum of the Village Board and/or Village Committees may be in attendance at this meeting to present, discuss and/or gather information about a subject over which they have decision-making responsibility, although they will not take any formal action thereto at this meeting.



VILLAGE OF THIENSVILLE
Historic Preservation Commission
MINUTES

DATE: Tuesday, February 1, 2022

LOCATION: 250 Elm Street, Thiensville, WI

TIME: 5:30 PM

I. CALL TO ORDER

Chair Abraham called the meeting to order at 6:00 PM.

II. ROLL CALL

CHAIR:

JENNIFER ABRAHAM

COMMISSIONERS:

ANGELINA APOSTOLOS

PHILIP ECKERT

MARY GIULIANI

RONALD HEINRITZ

NATHAN MATSON

JOSEPH MILLER

DIRECTOR OF COMMUNITY
SERVICES/PUBLIC WORKS:

ANDY LAFOND

III. CITIZENS TO BE HEARD

A. Open to any resident or taxpayer on items not subject to a public hearing: Please be advised per §19.84(2), information will be received from the public. Village policy limits a three (3) minute time period per person, with time extension by the presiding official's discretion or a vote of 2/3 of the Board or Committee; be further advised that there may be limited discussion on the information received, however, no action will be taken under public comments. Written comments on agenda items are encouraged to be sent and addressed to the intended body by noon on the day of the meeting. Comments received timely will be forwarded to all members of the body. If you wish to speak, you must pre-register by emailing the Village Clerk at alanglois@village.thiensville.wi.us by 4:00 PM on the day of the meeting or by signing in immediately prior to the meeting.

There was no communication received or citizens present to be heard.

IV. DATE AND TIME OF NEXT MEETING

A. Next meeting scheduled for Tuesday, March 1, 2022 at 6:00 PM (if needed)

V. APPROVAL OF MINUTES

A. Approval of Minutes

1. December 7, 2021 (att)

MOTION by Commissioner Miller, **SECONDED** by Commissioner Heinritz to approve the December 7, 2021 Minutes. **MOTION CARRIED UNANIMOUSLY.**

VI. BUSINESS

A. Review and action regarding Sign, A Floral Affair, 184 South Main Street, Joe Couto (att)

Joe Cuoto, A Floral Affair, 184 South Main Street was present. A Floral Affair is moving from its location on Green Bay Road to 184 South Main Street and has submitted a sign application. The proposed sign will be mounted on a new bracket just above the current bracket. The sign is intended to be similar and complement the other sign on the building. Chair Abraham and Director LaFond noted that once the sign is approved by the Historic Preservation Commission, the plans will be forwarded to Planner Jonathan Censky for review for consideration by the Plan Commission which meets on February 8, 2022.

Commissioner Heinritz noted that the proposed sign and bracket are very attractive. In response to a question about the height of the sign, Mr. Cuoto noted that the sign will be higher than the required 8 feet from the sidewalk.

MOTION by Commissioner Apostolos, **SECONDED** by Commissioner Heinritz to approve Sign, A Floral Affair, 184 South Main Street, Joe Cuoto. **MOTION CARRIED UNANIMOUSLY.**

B. Review and action regarding Sign, Fifth-Main Home, 180 South Main Street, E-Collectique, LLC (att)

Mikelle Flanner and Carley Kortendick from E-Collectique/Fifth-Main, 180 South Main Street, were present. They currently are in the process of making changes to the bracket on the Fifth-Main building next door at 174 South Main Street to make it more durable and will ensure that the bracket for the proposed sign is adequate. Commissioner Heinritz noted that the sign could be smaller than is currently proposed and that it could have rounded corners with a more historical appearance. Ms. Flanner responded that they are

trying to give a consistent brand to the business and noted that they plan additional improvements to enhance the appearance of the building in order to incorporate the history of the building. Director LaFond noted that they could return for a consultation on their plans for the facade improvements. Chair Abraham asked if the sign is the same size as the one at 174 South Main Street. It is somewhat larger to fit the bracket. Commissioner Matson asked if the size of the sign complies with the Sign Code. Director LaFond noted the sign will be reviewed by Planner Jonathan Censky after Historic Preservation Commission approval. The size is 10.4 square feet, and the maximum allowed in the Code for a projecting sign is 12 square feet.

MOTION by Commissioner Matson, **SECONDED** by Commissioner Miller to approve Sign, Fifth-Main Home, 180 South Main Street, E-Collectique, LLC. **MOTION CARRIED UNANIMOUSLY.**

VII. STAFF REPORT

Director LaFond noted there is ongoing correspondence related to a carport that went up without permission in the building behind the old mill. There also were railings installed in the gray building along Green Bay Road across from Skippy's. The owner has received a letter. In addition, there is ongoing discussion related to work on a porch on Green Bay Road. The project was started, the owner ran into footing issues and returned for a permit. The porch is now unpainted. The owner received a letter requesting that a work schedule to complete the project be submitted to the Village.

VIII. ADJOURNMENT

MOTION by Commissioner Apostolos, **SECONDED** by Commissioner Heinritz to adjourn the meeting at 6:16 PM. **MOTION CARRIED UNANIMOUSLY.**

Prepared by,
Gary Achterberg, Administrative Assistant

Submitted by,
Amy L. Langlois, Village Clerk/Deputy Treasurer



Village of Thiensville

Historic Preservation

Certificate of Appropriateness

Property Address: 143 GREEN BAY ROAD, Thiensville WI 53092

12-050-03-09-000

Tax Key #

B2

Current Zoning

Property Owner

SCOTT & BETH SHULLY

Name

5110 PARKVIEW, MEQUON

Address

414. 510. 6633

Phone

stshully@aol.com

Email address

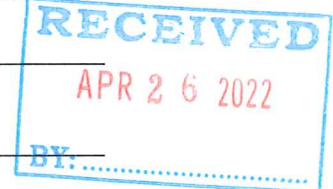
Applicant ☒ Same as owner

Name

Address

Phone

Email address



Project description - Please describe your project in detail. Include details about height and dimensions, color, materials used and setbacks from the street and property lines. Describe exterior architectural feature affected, such as windows, roofs, porches, cornices or masonry. Briefly describe the feature or materials and give the approximate date it was constructed, if known. Describe in detail the proposed work and how it will impact the existing feature. If more space is needed, continue on a separate page.

WE ARE ASKING FOR A REVIEW FOR OUR REQUEST OF
THE INSTALLATION OF AN AWNING 20' X 10' TO BE AFFIXED
TO THE ATS EVENT SPACE. WE WANT TO AFFIX THE CANOPY
TO COVER THE FENCED IN AREA ON THE SOUTH-EAST
STREETSIDE OF ATS. WE WOULD LIKE A BLACK COLORED CANOPY.
THE CANOPY IS RETRACTABLE

Applicant's Signature

Date

A complete application shall be submitted by the deadline stated on the meeting schedule to the Village Clerk. In order for an application to be considered complete, the application shall include the required number of site plans/maps, and all of the necessary supporting information as indicated on the Project Review Checklist. Owner, architect, builder or owner's representative must attend the Historic Preservation Commission meeting for action to be taken. See staff approval policy for projects that may not require commission approval. Some projects will require Plan Commission approval and paid and approved building permit. Projects not completed within 1 year of approval date must apply for renewal.

Application Checklist: 10 Paper copies and an electronic copy with files in PDF format (plan size 11X17) must be submitted for all applicable items below for review and the Historic Preservation Commission Packet.

Submit Applicable Items Below

- ☐ Submit scaled site plan with proposed location and setbacks with accurate dimensions indicating the property size, its relationship to surrounding properties, existing topography, key natural features and show the location of all existing and proposed:
- ☐ **Exterior Painting** – Color selection with samples of colors. List items to be painted. Provide color samples. See HPC Guidelines for color palate recommendations
- ☐ **Repairs and Maintenance** – Detail of items to be repaired and materials to be used. If possible, include samples of materials to be used.
- ☐ **Replacement of Windows, Doors, Siding, etc.** – Detail of items to be replaced and type of materials to be used.
- ☐ **Roofs** – Type of roofing material and color pattern. Provide roofing sample
- ☐ **Lighting plan;** photometric plan, type of fixtures, wattage and location and height of lighting structures.
- ☐ **Signs** – Type of sign, dimensions, text and color. If sign is to be illuminated, provide lighting details. Completed Village of Thiensville sign review application
- ☐ **Documents** - Plans, drawings, specifications and colored elevations of proposed alterations, new construction, accessory structures, fencing, or alterations to site plan showing finished exterior treatment and a listing of building materials. Completed Plan Commission application if needed.

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VILLAGE STAFF REVIEW

☒ Application Complete. Items needed: _____

Submitted to Village Clerk on 4/26/22 Staff Review Completed on _____

HPC Meeting Date 5/3/22

ADDITIONAL

REMARKS/CONDITIONS: _____

Village Staff Title Date

SALE

C#Ce- , C#Ce- , C#Ce- , KRXED- , © ♥%#I@` c RX# %8# %e8èc8@- , KdQXEi C`è▶:- , ©



Reg Price: \$656.99 Save \$131.40 (20%)

Sale \$525.59

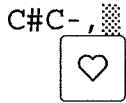
★★★★★ 13 ▼

Size (1): 10 x 20

10 x 20

Quantity

1

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Get Price Drop Alerts & More!

Product Overview



Description

Specifications

Details:

This awning delivers the perfect amount of shade for your patio or balcony, and efficiently protects your home or business from sun damage or light rain. Included is an electric motor that easily opens or closes the awning within a minute. For economical purposes or in the case of no electricity, a simple hand crank is provided for manual retraction of the awning. This fabric will best protect you from the elements and keep the inside of your home cool on hot days. Comes with standard vertical wall brackets but can also be mounted under the roof overhang or to the bottom of a horizontal surface using an additional Ceiling Bracket. Assembly is required.

Specification:

- ALEKO 20 x 10 ft. Retractable White Frame Patio Awning
- Perfect for adding shade, rain protection to your home or business
- The remote operated motor opens and closes the awning quickly, smoothly, and within one minute
- Includes Hand crank for manual retraction or opening of awning without the need of electricity
- Partially or fully retract your awning for a customized patio sun shade solution
- Requires 120V AC connection for motor use
- Includes wall port for storing the remote control
- Actual Fabric Dimensions: 19.3 x 9.8 Feet
- Actual Frame Dimensions: 19.7 x 9.8 Feet
- Frame Material: powder coated steel and aluminum

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Village of Thiensville

Historic Preservation

Certificate of Appropriateness

Property Address: 113 Green Bay Rd., Thiensville WI 53092

Tax Key #

Current Zoning

Property Owner

Applicant ☒ Same as owner

Ken & Janis Kucharski

Name

Name

334 Riverview Dr.

Address

Address

262-424-0568

Phone

Phone

Sportspara@yahoo

Email address

Email address



Project description - Please describe your project in detail. Include details about height and dimensions, color, materials used and setbacks from the street and property lines. Describe exterior architectural feature affected, such as windows, roofs, porches, cornices or masonry. Briefly describe the feature or materials and give the approximate date it was constructed, if known. Describe in detail the proposed work and how it will impact the existing feature. If more space is needed, continue on a separate page.

We want to replace the deteriorating concrete steps on the south side of the building. The top platform will be 7'x4' on center of door with 3 steps down to the sidewalk. There will be a metal railing on both sides of the new steps.

Ken Kucharski

Applicant's Signature

4/29/22

Date

A complete application shall be submitted by the deadline stated on the meeting schedule to the Village Clerk. In order for an application to be considered complete, the application shall include the required number of site plans/maps, and all of the necessary supporting information as indicated on the Project Review Checklist. Owner, architect, builder or owner's representative must attend the Historic Preservation Commission meeting for action to be taken. See staff approval policy for projects that may not require commission approval. Some projects will require Plan Commission approval and paid and approved building permit. Projects not completed within 1 year of approval date must apply for renewal.

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VILLAGE STAFF REVIEW

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Submitted to Village Clerk on 4/29/22 Staff Review Completed on _____

HPC Meeting Date 5/3/22

ADDITIONAL
REMARKS/CONDITIONS: _____

Village Staff Title Date