

**VILLAGE OF THIENSVILLE
BOARD OF TRUSTEES
MINUTES**

DATE: Monday, July 7, 2014

**LOCATION: 250 Elm Street
Thiensville, WI**

TIME: 6:00PM

I. CALL TO ORDER

President Mobley called the meeting to order at 6:00 PM.

II. ROLL CALL

President:	Van Mobley	
Trustees:	Kim Beck	Kenneth Kucharski
	Ronald Heinritz	David Lange
	Rob Holyoke (excused)	John Treffert
Administrator:	Dianne Robertson	
Attorney:	Robert Feind	
Staff:	Director of Public Works Andy LaFond, Fire Chief Brian Reiels	
	Police Chief Scott Nicholson	

III. PLEDGE OF ALLEGIANCE

Trustee Heinritz led the recitation of the Pledge of Allegiance.

CONSENT AGENDA

Upon request of any Trustee, any item may be removed from the Consent Agenda for special consideration.

IV. APPROVAL OF MINUTES

- A. Board of Trustees**
1. June 16, 2014

V. DEPARTMENT REPORTS (Receipt)

- A. Department Reports** (Receipt)
1. Fire Department
 - a. June, 2014 (not complete)
 2. Police Department
 - a. June, 2014 (not complete)
 3. Public Works Department
 - a. June, 2014 (not complete)

VI. COMMITTEE REPORTS

- A. Committee of the Whole**
1. July 7, 2014 (regular board)

VII. REPORTS AND COMMUNICATIONS

- A. Historic Preservation Commission**
 - 1. June 23, 2014 (not complete)
- B. Plan Commission**
 - 1. July 8, 2014 (not held yet)
- C. Business Renaissance Committee**
 - 1. June 30, 2014 (not complete)
- D. Capital Expenditures**

MOTION by Trustee Treffert, **SECONDED** by Trustee Beck to approve the consent agenda. **MOTION CARRIED UNANIMOUSLY.**

BUSINESS AGENDA

VIII. FINANCIAL REPORTS AND ACCOUNTS PAYABLE

- A. Accounts Payable For All Funds**
 - 1. **Accounts Payable**
 - a. June 14, 2014 through July 18, 2014
Authorization for the Village Administrator to release usual and customary bills

MOTION by Trustee Beck, **SECONDED** by Trustee Heinritz to approve authorization for the Village Administrator to release usual and customary bills from June 14, 2014 through July 18, 2014. **MOTION CARRIED UNANIMOUSLY.**

- 2. **Financial Report (Receipt)**
 - a. June, 2014

Financial report was received.

IX. PRESIDENT'S REPORT

- A. Appointments**
 - 1. **Temporary Class B Beer & B Liquor Renewal:**
 - 2. **Operators Licenses-New:**
 - 3. **Operators License Renewal:**
 - 4. **Miscellaneous:**

X. ADMINISTRATOR'S REPORT

A. Department Reports

1. Administrator's Report

Alta Loma/Madero/Bel Aire/Crescent Project

The goal is to complete the final paving of the roads on Monday, July 7, 2014. The contractor, Stark Asphalt was great to work with. They also completed the Green Bay Road Reconstruction Project.

Main Street Project

Design plans continue to be worked on by Ruekert& Mielke. Kerry Mattingly is also assisting with the landscaping features. Kerry is the person who designed the Creekside Plaza area and is working on the pedestrian bridge landscaping from Main Street to Green Bay Road.

Incoming Revenue

\$ 12,399.00 2014 Fire Dues

2. Building Inspection Department (Receipt)

a. June, 2014 Report

Inspection report was received.

XI. ATTORNEY'S REPORT

XII. COMMITTEE REPORTS

- A.** Review and approval of Resolution No. 2014-10 a Final Special Assessment Resolution Authorizing Special Assessments for Installation and Construction of Municipal Improvements as Described Hereinafter, Within an Area Described Hereinafter, and Providing for the Levying of Special Assessments Against Said Property Owners as Described Hereinafter Under and Pursuant to the Modified Provisions of Chapter(s) 66.0701 Through 66.0715 and as Applicable 61.36 of the Wisconsin Statutes, As Amended from Time to Time Regarding Laurel Acres Water Distribution System Project (LAWDS)

MOTION by Trustee Treffert, **SECONDED** by Trustee Lange to approve Resolution No. 2014-10 a Final Special Assessment Resolution Authorizing Special Assessments for Installation and Construction of Municipal Improvements as Described Hereinafter, Within an Area Described Hereinafter, and Providing for the Levying of Special Assessments Against Said Property Owners as Described Hereinafter Under and Pursuant to the Modified Provisions of Chapter(s) 66.0701 Through 66.0715 and as Applicable 61.36 of the Wisconsin Statutes, As Amended from Time to Time Regarding Laurel Acres Water Distribution System Project (LAWDS). **MOTION CARRIED UNANIMOUSLY.**

- B.** Review and approval of Contract with NuGen Johnson, LLC in the amount of \$103,176 for construction and installation of the new bridge

MOTION by Trustee Beck, **SECONDED** by Trustee Lange to approve a Contract with NuGen Johnson, LLC in the amount of \$103,176 for construction and installation of the new bridge.

Ayes: Trustees Beck, Kucharski, Lange and President Mobley

Naes: Trustees Heinritz and Treffert

MOTION CARRIED.

- C.** Review and approval of park fee waiver and rule waiver for Tina Barson, “Just Listen” event, September 6, 2014

Ms. Tina Barson was in attendance. This program “Just Listen” is a program about living a positive lifestyle and to help with anyone struggling with any difficult situations in their lives. Ms. Barson is planning a free event in the park and is asking for two waivers to the park rules and regulations. One is the fee and the other is to place promotional signs for the event at the park. Ms. Barson does not know how many people will attend, this is a new program. Ms. Barson is part of the Thiensville Business Association and owns a small custom apparel shop in Glendale. She also works with Glaze and the Logemann Center. President Mobley commented that this business is operating as a “for profit LLC” and the (nominal fee) should be \$125.00. This is for an estimated attendance and if the attendance ended up being larger than expected then congratulations to Ms. Barson and then maybe next year the fee would be increased.

Trustee Beck asked if the Board would be setting a precedence by waiving the fee. President Mobley commented that he is not in favor of waiving the fee, and if there is great attendance that means the program is successful.

MOTION by Trustee Lange, **SECONDED** by Trustee Kucharski to approve the “Just Listen” event in the park with a fee of \$125.00 based on 51- 100 people on September 6, 2014. **MOTION CARRIED UNANIMOUSLY.**

- D.** Review and decision on appealing a denial of a transient merchant license for Brian Schraufnagel

Police Chief Nicholson reported that Mr. Schraufnagel has had two past local ordinance violation convictions and one criminal charge which hindered his ability to receive an approval from the police department for a solicitors permit. Mr. Schraufnagel was in attendance and reported that he is working in other surrounding municipalities. His company is responsible with getting proper documentation to each municipality and he would like to work in Thiensville. He gave a brief background of the business he is representing “The Window Store” by the request of Trustee Heinritz. Mr. Schraufnagel did not give full disclosure on his application and did apologize for his indiscretion.

MOTION by Trustee Treffert, **SECONDED** by Trustee Beck to approve a transient merchant license for Brian Schraufnagel.

Ayes: Trustees Beck, Heinritz, Lange, and Treffert

Naes: Trustee Kucharski and President Mobley

MOTION CARRIED.

- E. Discuss August meeting schedule

The August meeting will be on August 4, 2014.

- F. Review and update on Mequon/Thiensville Sewer Interceptor Project

Andy LaFond, Director of Public Works reported that due to the heavy rains the pipes were so high that it delayed the televising of the mains. The project is moving ahead just a little slower than expected.

NEXT RESOLUTION NUMBER:	2014-11
NEXT ORDINANCE NUMBER:	2014-04

XIII. BUSINESS FROM THE FLOOR

- A. Citizens to be Heard

Open to any citizen who wishes to speak on items not on the agenda. Please step to the podium and give your name and address for the record.

XIV. REPORTS AND COMMUNICATIONS

- A. Plan Commission
- B. Frank L. Weyenberg Library
- C. Mid-Moraine Legislative Committee
- D. Historic Preservation Commission
- E. Telecommunication & IT Oversight Committee
- F. C.D.A.
- G. Bike Trail Committee
- H. Farmland Preservation Committee
- I. Thiensville Business Association/Renaissance Committee

XV. UNFINISHED BUSINESS

XVI. ANY OTHER MISCELLANEOUS BUSINESS BY THE TRUSTEES AS MAY BE BROUGHT BEFORE THE BOARD, OR CARRIED OVER FROM THE JUNE 16, 2014 VILLAGE BOARD MEETING.

- A. Inter-Governmental Committee with Mequon
- B. Use of 101 Green Bay Road, Old Village Hall & Fire Station
- C. Acceptance/Report of Gifts Received
- D. Dialog with Mequon regarding water utility service
- E. Review next month's meeting date schedule

**Board of Trustees, meeting minutes
July 7, 2014, page six of six**

XVII. MOTION TO ADJOURN TO CLOSED SESSION

MOTION by Trustee Kucharski, **SECONDED** by Trustee Beck to adjourn the meeting at 6:57PM pursuant to Chapter 19.85(1)(g) Conferring with legal counsel for the governing body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.

1. Roll Call Vote

Ayes: Trustees Beck, Heinritz, Kucharski, Lange, Treffert and President Mobley

Naes: None

MOTION TO RECONVENE IN OPEN SESSION

1. Vote of Board to reconvene.

MOTION by Trustee Lange, **SECONDED** by Trustee Beck to reconvene the meeting at 8:28PM.
MOTION CARRIED UNANIMOUSLY.

XVIII. ADJOURNMENT

MOTION by Trustee Beck, **SECONDED** by Trustee Lange to adjourn the meeting at 8:29PM. **MOTION CARRIED UNANIMOUSLY.**

Submitted by,

Approved by,

Susan R. Conway
Administrative Assistant

Dianne S. Robertson
Village Clerk