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Public Works Department

Joint Mequon-Thiensville Bike and Pedestrian Way Commission
Thursday, November 11, 2021
9:00 AM
North Conference Room

AGENDA - AMENDED

1. Call to Order, Roll Call
2. Approval of Meeting Minutes
Action requested: review and approve
 - a. October 14, 2021 Minutes

3. Resident Communications

Citizens wishing to address the Commission on any matter not on the agenda may do so at this time. If you desire to be heard on agenda items, you may be heard when that item is considered on the agenda. The time limitation is FIVE minutes. Please state your name and address.

4. Discussion/Action Items
 - a. 2021 Bikeway Annual Report
 - b. Bike Signage
 - c. Ozaukee County Natural Resources Grant for OIT
 - d. Bikeway Future Agenda Topics
5. Other Business
6. Adjourn

Dated: /s/ T. Azinger, Chair

Notice is hereby given that a majority of other governmental bodies may be in attendance at this meeting to gather information about a subject over which they have decision making responsibility, although they will not take any formal action relative thereto at this meeting. Persons with disabilities requiring accommodations for attendance at this meeting should contact the City Clerk's Office at 262-236-2914 twenty-four (24) hours in advance of the meeting.

Any questions regarding this agenda may be directed to the Engineering Office at 262-236-2934, Monday through Friday, 8:00 am – 4:30 pm.



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**Joint Mequon-Thiensville Bike and Pedestrian Way Commission
Thursday, October 14, 2021
9:00 AM
North Conference Room**

Minutes

- 1. Call to Order, Roll Call
Chair Azinger called the meeting to order at 9:04AM.

Present:

Chair T. Azinger
Commissioner Jim Doornek
Commissioner Ron Heinritz
Commissioner Rob Holyoke
Commissioner John Liegeois

Absent:

Commissioner Kristin Wade

Also present were Director of Public Works/City Engineer Lundeen, and Administrative Assistant Deuster.

- 2. Approval of Meeting Minutes
a. September 9, 2021 Minutes
RESULT: Approved [Unanimous]
MOVED BY: Holyoke
SECONDED BY: Commissioner Doornek

Table with 2 columns: Name, Status. Row 1: AYES: Azinger, Doornek, Holyoke, Liegeois. Row 2: NOT PRESENT: Heinritz

- 3. Resident Communications
Chair Azinger noted no one present for this item.
- 4. Discussion/Action Items
a. Annual Report

Director of Public Works/City Engineer Lundeen stated per the City Ordinance the Joint M-T Bike and Pedestrian Way Commission must submit a 2021 Annual Report. There was a

Attachment: 2021-10-14_Bikeway Minutes (6843 : October 14, 2021 Minutes)

support submitted last year, the ordinance does not have a specific time frame one must be submitted but should be provided for 2021.

The Commission agreed to include the top 3 priorities, and the 2010-2030 Recommendation List.

b. FY2022 Budget Request

Director of Public Works/City Engineer Lundeen stated that for the budget request, the Common Council felt the commission should submit this letter also to the Village of Thiensville for a cost share funding. The City voted to not increase the levy to budget for funds.

c. Annual Road Program

Director of Public Works/City Engineer Lundeen stated the board should look ahead to recommend locations within the Road Program to include bikeway requests.

The board discussed locations where bike lanes should be included or expanding roads. The locations discussed were Lakeshore, Buntrock, and connectivity east to west for crossing over the Milwaukee River, and the Range Line Road current path by the school.

d. OIT Crossing/Mequon Road Corridor Pedestrian and Bicycle Enhancements

Director of Public Works/City Engineer Lundeen stated the City was finalizing the memo of appeal from the Common Council to WisDOT.

e. 2021 Approval of 2010-2030 Bike and Pedestrian Way Commission Recommendations Prioritization

RESULT: Approved [Unanimous]
MOVED BY: Commissioner Liegeois
SECONDED BY: Commissioner Doornek

AYES: Azinger, Doornek, Heinritz, Holyoke, Liegeois

f. Safety Signs on OIT

The board discussed possible signage to be placed along the OIT to inform users of safety while utilizing the path. Any additional signage would need to be approved by Ozaukee County before being placed along the trail.

RESULT: Approved [Unanimous]
MOVED BY: Holyoke
SECONDED BY: Commissioner Heinritz

AYES: Azinger, Doornek, Heinritz, Holyoke, Liegeois

g. 2010-2030 Bikeway Plan Update and Potential Budget Request

h. Mequon Road Bridge Over Milwaukee River

The board discussed the concern of westbound lane traffic turning right and enough room. Striping for turn lanes, a pylon, or a guardrail along Mequon Road. The board recommended inquiring on pylons along the roadway. Any changes or requests would require approval from WisDOT.

5. Other Business

6. Adjourn

a. Motion to Adjourn at 10:06 AM.

RESULT: **Approved by Voice Acclamation [Unanimous]**

MOVED BY: Holyoke

SECONDED BY: Commissioner Doornek

AYES: Azinger, Doornek, Heinritz, Holyoke, Liegeois

Respectfully Submitted,

Casey Deuster

Attachment: 2021-10-14_Bikeway Minutes (6843 : October 14, 2021 Minutes)



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Office of Engineering

TO: Joint Mequon-Thiensville Bike and Pedestrian Way Commission
FROM: Kristen Lundeen, Director of Public Works/City Engineer
DATE: November 11, 2021
SUBJECT: 2021 Bikeway Annual Report

At the November meeting, the Commission reviewed the elements that should be included in the annual report. The content of the report can be discussed at the meeting as well as the terms of submitting to the Common Council for adoption.

Attachments:
2021 Annual Report (PDF)



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JOINT MEQUON-THIENSVILLE BICYCLE AND PEDESTRIAN WAY COMMISSION 2021 ANNUAL REPORT

Although 2020 and 2021 have posed new challenges to everyone, the goals and purpose of Joint Mequon-Thiensville Bicycle and Pedestrian Way Commission (the “Commission”) have remained.

The purpose of the Commission as an advisory committee is to advise the Mequon Common Council and Thiensville Village Board regarding the creation, revisions to and implementations of a master plan for bicycle and pedestrian accessibility and safety throughout our communities. The Commission has a goal of seeing our communities as a safe and inviting place for bicycle and pedestrian travel and recreation.

The Commission began meeting in January of 2021 after a hiatus resulting from the COVID 19 pandemic, and started back where we left off with a slight turnover in membership. Carol Leonard, Maggie Sewart, and Janice Druetzler-Katz parted from the Commission for various reasons, and their service is recognized and appreciated. We have welcomed Jim Doornek and Rob Holyoke as new members, and Sam Azinger resigned from the Commission as a representative of Thiensville and was reappointed as a representative of Mequon. There remains one vacancy for the City of Mequon, however, the Commission has still been able to maintain a quorum for most meetings.

Going Forward:

The Commission has big plans for the coming years.

- **Commission Prioritization Plan Update:** The 2010-2030 Project Prioritization Plan (the “2030 Plan”) has been great guidance to the Commission in making recommendations and prioritizing projects. With many successes, and more insight into the future of Mequon and Thiensville, it is apparent the 2030 Plan is due for a significant overhaul. The Commission would like to see budget dollars allocated to an inventory of bicycle and pedestrian infrastructure and recommendations in the communities to begin creating a new Project Prioritization Plan.
- **Road Program and New Development:** The Commission believes bicycle and pedestrian safety and infrastructure should be part of the discussion in all road program discussions. As such, the Commission will be regularly reviewing the 5-year Road Program to ensure our recommendations are reviewed and considered in all future road construction, repair, and improvements. The Commission additionally wants to encourage all new developments to strongly consider bicycle and pedestrian safety and infrastructure in their plans.

- **Additional Activity:** The Commission is always seeking to work with community and private partners in making the communities a safer and more pedestrian and bicycle friendly places. The Commission looks forward to partnerships with the Mequon Community Foundation in development of an off-road path connecting Rotary Park and the Ozaukee Interurban Trail.

Looking Back:

Although many things have been discussed by the Commission since our last report, the following are highlights of where the Commission has been and where the Commission sees itself moving in the future:

- **OIT Crossing at Mequon Road:** The Commission has been vocal on the safety concerns at the corridor of Mequon Road and the Ozaukee Interurban Trail. Specifically, the Commission made recommendations for safe bicycle and pedestrian passage with the upcoming developments in this corridor.
- **Bike Safety Brochure:** The Commission recently published a Bicycle safety brochure which provides cyclists and pedestrians with safety tips, rules and recommendations to safely navigate Mequon and Thiensville.

Serving the communities is an honor to all volunteer commissioners. We remain committed to this extremely important aspect of the development of our communities going forward.

Respectfully submitted,

T. Samuel Azinger

T. Samuel Azinger
Chair

TO: Joint Mequon-Thiensville Bike and Pedestrian Way Commission
FROM: Kristen Lundeen, Director of Public Works/City Engineer
DATE: November 11, 2021
SUBJECT: Bike Signage

Commissioner Doornek submitted the following for discussion regarding bicycle signage:

<https://nacto.org/publication/urban-bikeway-design-guide/bikeway-signing-marking/bike-route-wayfinding-signage-and-markings-system/>







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Office of Engineering

TO: Joint Mequon-Thiensville Bike and Pedestrian Way Commission
FROM: Kristen Lundeen, Director of Public Works/City Engineer
DATE: November 11, 2021
SUBJECT: Ozaukee County Natural Resources Grant for OIT

Commissioner Holyoke requested an item to discuss the potential of a letter for support for an Ozaukee County grant.

Per Commissioner Holyoke:

This morning the Ozaukee County Natural Resources Committee met and approved the submittal of a possible grant for the entire off road sections of the OIT for repaving and wayfinding signage. The grant, if approved, would be \$2.476 million.

Andrew Struck mention that letters of support for the project would be appreciated. The grant is due next week so not sure if we would be in time or if they want one from our commission.



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TO: Joint Mequon-Thiensville Bike and Pedestrian Way Commission
FROM: Kristen Lundeen, Director of Public Works/City Engineer
DATE: November 11, 2021
SUBJECT: Bikeway Future Agenda Topics

The Commission reviewed number of items over the past several months. With those items complete, reviewed, discussed, or resolved, the Commission should identify future agenda topics for discussion.