

**VILLAGE OF THIENSVILLE
BOARD OF TRUSTEES
MINUTES**

DATE: Monday, June 16, 2014

**LOCATION: 250 Elm Street
Thiensville, WI**

TIME: 6:00PM

I. CALL TO ORDER

Trustee Treffert called the meeting to order at 6:00 PM.

II. ROLL CALL

President:	Van Mobley (excused)	
Trustees:	Kim Beck	Kenneth Kucharski
	Ronald Heinritz	David Lange
	Rob Holyoke	John Treffert
Administrator:	Dianne Robertson	
Attorney:	Robert Feind	
Staff:	Director of Public Works Andy LaFond, Fire Chief Brian Reiels	
	Police Chief Scott Nicholson	

III. PLEDGE OF ALLEGIANCE

Trustee Kucharski led the recitation of the Pledge of Allegiance.

CONSENT AGENDA

Upon request of any Trustee, any item may be removed from the Consent Agenda for special consideration.

IV. APPROVAL OF MINUTES

- A. Board of Trustees**
1. May 19, 2014

V. DEPARTMENT REPORTS (Receipt)

- A. Department Reports (Receipt)**
1. Fire Department
a. May, 2014
2. Police Department
a. May, 2014
3. Public Works Department
a. May, 2014

VI. COMMITTEE REPORTS

- A. Committee of the Whole**
1. June 2, 2014

VII. REPORTS AND COMMUNICATIONS

- A. Historic Preservation Commission**
 - 1. May 14, 2014
- B. Plan Commission**
 - 1. June 3, 2014
- C. Business Renaissance Committee**
 - 1. May 26, 2014 (not held)
- D. Capital Expenditures**

MOTION by Trustee Holyoke, **SECONDED** by Trustee Beck to approve the consent agenda. **MOTION CARRIED UNANIMOUSLY.**

BUSINESS AGENDA

VIII. FINANCIAL REPORTS AND ACCOUNTS PAYABLE

- A. Accounts Payable For All Funds**
 - 1. **Accounts Payable**
 - a. May 17, 2014 through June 13, 2014

MOTION by Trustee Heinritz, **SECONDED** by Trustee Holyoke to approve the accounts payable from May 17, 2014 through June 13, 2014 in the amount of \$308,521.24. **MOTION CARRIED UNANIMOUSLY.**

- 2. **Financial Report (Receipt)**
 - a. May, 2014

The financial report was received.

IX. PRESIDENT'S REPORT

- A. Appointments**
 - 1. **Temporary Class B Beer & B Liquor License:**
 - a. Thiensville-Mequon Lions Club, Village Farmer's Market Events
 - 2. **Operators Licenses-New:**
 - a. **B-1 Burger** – Michaela R. Riepl
Cheel – Barkha L. Daily, Jesse R. Daily, Ryan Packowski, Ryan M. DeRosa
Walgreens – Daniel A. Cannon

MOTION by Trustee Holyoke, **SECONDED** by Trustee Lange to approve a temporary Class B Beer & B Liquor License to Thiensville-Mequon Lions Club for Village Farmer's Market Events, a new operator's license to Michaela R. Riepl, Barkha L. Daily, Jesse R. Daily, Ryan Packowski, Ryan M. DeRose and Daniel A. Cannon. **MOTION CARRIED UNANIMOUSLY.**

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3. **Operators License Renewal:**
 - a. **Skippy's Pub & Grub** - Marisa A. Hoadley
 - Operators Licenses TM Lions Club/Village Farmer's Market**
 - b. **New:** Kenneth C. Kucharski

MOTION by Trustee Holyoke, **SECONDED** by Trustee Beck to approve an operator's license renewal to Marisa A. Hoadley and a new operator's license to Kenneth C. Kucharski.

Ayes: Trustees Beck, Heinritz, Holyoke, Lange, and Treffert

Abstain: Trustee Kucharski

MOTION CARRIED UNANIMOUSLY.

4. **Miscellaneous:**
 - a. Street closing, Buntrock Avenue from Main Street to Kieker Road -
The Cheel grand opening, Friday, July 18, 2014 11AM to 8PM and
Saturday, July 19, 2014 from 11AM to 8PM

Mr. Jesse Daily withdrew the street closing permit.

No action needed.

X. ADMINISTRATOR'S REPORT

A. Department Reports

1. Administrator's Report

Alta Loma/Madero/Bel Aire/Crescent Project

The crew had a timeline setback with not only removing two inches of stone to provide a proper road base, but have also run into sections of unstable soil on Bel Aire Drive. These areas of unstable soil will be billed on a time and material basis.

The contractor is planning on installing the binder course on Saturday, June 14th. During the undercutting there were areas that showed some distress. It is best to let them heal after the binder course is installed and let the pavement sit for 3-4 weeks prior to the surface course. Administrator Robertson is still hopeful that the project will be completed by mid July.

Main Street Project

Administrator Robertson notified MATC to repair their force main during this construction season in order to avoid a conflict with the Main Street Rehabilitation Project and also to avoid compromising the "new" surface. The design phase continues.

Incoming Revenue

\$ 9,523.80

2014 Recycling Grant

2. Building Inspection Department (Receipt)
 - a. May, 2014 Report

XI. ATTORNEY'S REPORT

XII. COMMITTEE REPORTS

- A.** Review and approval of new Fire Department Members Mitchell Gawin and Jeffrey Trudell

MOTION by Trustee Lange, **SECONDED** by Trustee Beck to approve two new Fire Department Members Mitchell Gawin and Jeffrey Trudell. **MOTION CARRIED UNANIMOUSLY.**

- B.** Review and approval of allowing a temporary shed to be placed in Village Park by TYMBA with the location designated by the Director of Public Works for a one-year trial with the shed to be removed by the end of July

MOTION by Trustee Beck, **SECONDED** by Trustee Kucharski to approve a temporary shed to be placed in Village Park by TYMBA with the location designated by the Director of Public Works for a one-year trial with the shed to be removed by the end of July. **MOTION CARRIED UNANIMOUSLY.**

- C.** Review and approval of submitting the building and fire code to the State of Wisconsin as required by 2013 Wisconsin Act 270

MOTION by Trustee Heinritz, **SECONDED** by Trustee Beck to approve submitting the building and fire code to the State of Wisconsin as required by 2013 Wisconsin Act 270. **MOTION CARRIED UNANIMOUSLY.**

- D.** Review and approval of Resolution No. 2014-09 Police Chief Scott Nicholson Employment Agreement Renewal

MOTION by Trustee Kucharski, **SECONDED** by Trustee Holyoke to approve Resolution No. 2014-09 Police Chief Scott Nicholson Employment Agreement Renewal for a term of four years. **MOTION CARRIED UNANIMOUSLY.**

- E.** Review and approval to name the Pigeon Creek Pedestrian Bridge

MOTION by Trustee Beck, **SECONDED** by Trustee Lange to approve naming the Pigeon Creek Pedestrian Bridge "Dianne's Bridge". **MOTION CARRIED UNANIMOUSLY.**

- F.** Review and approval of a Certified Survey Map for 128-136 N. Main Street

Plan Commission approved this at their last meeting. It combines three parcels into one.

MOTION by Trustee Holyoke, **SECONDED** by Trustee Heinritz to approve a Certified Survey Map for 128-136 N. Main Street. **MOTION CARRIED UNANIMOUSLY.**

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- G. Review and approval to promote Joel Deutsch and Terry Bell to Fire Lieutenant

MOTION by Trustee Kucharski, **SECONDED** by Trustee Holyoke to approve promotions of Joel Deutsch and Terry Bell to Fire Lieutenant. **MOTION CARRIED UNANIMOUSLY.**

- H. Review and acceptance of the 2013 Fire Department Annual Report

Fire Chief Reiels gave a brief overview of his department's annual report. Chief Reiels thanked the Village Board for their support over the years.

MOTION by Trustee Holyoke, **SECONDED** by Trustee Kucharski to accept the 2013 Fire Department Annual Report. **MOTION CARRIED UNANIMOUSLY.**

- I. Review and update on Mequon/Thiensville Sewer Interceptor Project

Director of Public Works Andy LaFond reported that the results from televising the sewer interceptor will be available next week.

NEXT RESOLUTION NUMBER:	2014-10
NEXT ORDINANCE NUMBER:	2014-04

XIII. REPORTS AND COMMUNICATIONS

- A. Plan Commission
- B. Frank L. Weyenberg Library
- C. Mid-Moraine Legislative Committee
- D. Historic Preservation Commission
- E. Telecommunication & IT Oversight Committee
- F. C.D.A.
- G. Bike Trail Committee
- H. Farmland Preservation Committee
- I. Thiensville Business Association/Renaissance Committee

Trustee Lange wants to do a family movie night in the park on Saturday July 19th. Sprecher will be providing root beer floats.

XIV. UNFINISHED BUSINESS

XV. ANY OTHER MISCELLANEOUS BUSINESS BY THE TRUSTEES AS MAY BE BROUGHT BEFORE THE BOARD, OR CARRIED OVER FROM THE MAY 19, 2014 VILLAGE BOARD MEETING.

- A. Inter-Governmental Committee with Mequon
- B. Use of 101 Green Bay Road, Old Village Hall & Fire Station
- C. Acceptance/Report of Gifts Received
- D. Dialog with Mequon regarding water utility service
- E. Review next month's meeting date schedule

There will only be a Board meeting in July and that will be held on July 7, 2014.

XVI. MOTION TO ADJOURN TO CLOSED SESSION

MOTION by Trustee Beck, **SECONDED** by Trustee Kucharski to adjourn the meeting at 6:50PM pursuant to Chapter 19.85(1)(g) Conferring with legal counsel for the governing body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.

1. Roll Call Vote

Ayes: Trustees Beck, Heinritz, Holyoke, Kucharski, and Treffert.

Naes: None

MOTION CARRIED.

Trustee Lange left at 6:50PM.

Trustee Lange returned at 7:12PM.

MOTION TO RECONVENE IN OPEN SESSION

1. Vote of Board to reconvene.

MOTION by Trustee Beck, **SECONDED** by Trustee Holyoke to reconvene the meeting at 7:50PM. **MOTION CARRIED UNANIMOUSLY.**

XVII. ADJOURNMENT

MOTION by Trustee Holyoke, **SECONDED** by Trustee Heinritz to adjourn the meeting at 7:51PM. **MOTION CARRIED UNANIMOUSLY.**

Submitted by,

Approved by,

Susan R. Conway
Administrative Assistant

Dianne S. Robertson
Village Clerk