

**VILLAGE OF THIENSVILLE
BOARD OF TRUSTEES
MINUTES**

DATE: Monday, May 19, 2014

**LOCATION: 250 Elm Street
Thiensville, WI**

TIME: 6:00PM

I. CALL TO ORDER

President Mobley called the meeting to order at 6:00 PM.

II. ROLL CALL

President:	Van Mobley	
Trustees:	Kim Beck	Kenneth Kucharski
	Ronald Heinritz	David Lange
	Rob Holyoke	John Treffert
Administrator:	Dianne Robertson	
Attorney:	Robert Feind	
Staff:	Director of Public Works Andy LaFond, Fire Chief Brian Reiels	
	Police Chief Scott Nicholson	

III. PLEDGE OF ALLEGIANCE

Trustee Treffert led the recitation of the Pledge of Allegiance.

CONSENT AGENDA

Upon request of any Trustee, any item may be removed from the Consent Agenda for special consideration.

IV. APPROVAL OF MINUTES

- A. Board of Trustees**
1. April 21, 2014
 2. April 21, 2014 Public Hearing-Corner Lots

V. DEPARTMENT REPORTS (Receipt)

- A. Department Reports (Receipt)**
1. Fire Department
 - a. April, 2014
 2. Police Department
 - a. April, 2014
 3. Public Works Department
 - a. April, 2014

VI. COMMITTEE REPORTS

- A. Committee of the Whole**
1. May 5, 2014
 2. April 28, 2014 Main Street Open House

VII. REPORTS AND COMMUNICATIONS

- A. Historic Preservation Commission**
 - 1. May 13, 2014
- B. Plan Commission**
 - 1. May 6, 2014
- C. Business Renaissance Committee**
 - 1. April 28, 2014 (attended Main Street open house)
- D. Capital Expenditures**

MOTION by Trustee Holyoke, **SECONDED** by Trustee Beck to approve the consent agenda. **MOTION CARRIED UNANIMOUSLY.**

BUSINESS AGENDA

VIII. FINANCIAL REPORTS AND ACCOUNTS PAYABLE

- A. Accounts Payable For All Funds**
 - 1. **Accounts Payable**
 - a. April 19, 2014 through May 16, 2014

MOTION by Trustee Lange, **SECONDED** by Trustee Beck to approve the accounts payable from April 19, 2014 through May 16, 2014 in the amount of \$980,780.72. **MOTION CARRIED UNANIMOUSLY.**

- 2. **Financial Report (Receipt)**
 - a. April, 2014

Financial report was received.

IX. PRESIDENT'S REPORT

- A. Appointments**
 - 1. **Temporary Class B Beer & B Liquor Renewal:**
 - a. Thiensville-Mequon Lions Club, June 13-15, 2014
 - b. Community Fun Events, June 28, 2014

Trustee Holyoke asked what kind of beer would be sold and Trustee Kucharski answered that there would be Budweiser and Milwaukee micro brews. Trustee Holyoke is not in favor of this and wants the beer to be local not Budweiser. Trustee Holyoke is in favor of approving Community Fun Events temporary license but will be voting nae for the Lions license because of the beer served is not locally produced.

MOTION by Trustee Heinritz, **SECONDED** by Trustee Beck to approve a temporary Class B Beer & B Liquor Renewal for Thiensville-Mequon Lions Club, June 13-15, 2014 and Community Fun Events, June 28, 2014.

Ayes: Trustees Beck, Heinritz, Kucharski, Lange, Treffert and President Mobley.

Naes: Trustee Holyoke is opposed to the Class B Beer & B Liquor for the Thiensville-Mequon Lions Club due to serving Budweiser Beer.

MOTION CARRIED.

Board of Trustees, meeting minutes
May 19, 2014, page three of eight

2. Operators Licenses:

a. New: Walgreens – Alyssa J. Shelvik, Mini Vijayan Nalini

b. Renewal: B-1 Burger - Lenora M. Large

Thiensville Fire Department Corporation Members: See list

MOTION by Trustee Lange, **SECONDED** by Trustee Holyoke to approve new operator's license to Alyssa J. Shelvik and Mini Vijayan Nalini, a renewal license to Lenora M. Large and the following Thiensville Fire Department Corporation Members: Michael Baese, Michael Barrett, Terry Bell, Margie Canham, Todd Canham, Jesse Daily, Christopher Dean, Joel Deutsch, Whitney Dobson, Carla Ellner, Rich Ellner, Karen Erickson, Jason Flegner, Joanne Franken, Jon Franken, David French, David Friesema, Craig Gengler, Jonathan Gengler, Terry Gengler, Michael Grittner, Elisabeth Handgraaf, Richard Handgraaf, Erin Helms. Toni Ihler, Ryan Janus, Theodore Jenkins, Jason Katz, Steven Katz, Christine Koerner, Patrick Koerner, John Kukla, Andrew LaFond, Judy LaFond, Nicholas Lieb, Brett Liljegren, Joshua Lipp, Amy Longo, Hans Longo, Andrew Match, Anna McGee, Amanda Mielenz, Brian Neuman, Scott Nicholson, Karen Novinska Kottke, Roy Oberheu, Steven Olig, Rachel Orozco, Lionell Perry III, Kaye Redeker, Brian Reiels, Rebecca Rookard, William Rosenberg, Robert Ruth, Elliot Schneider, James Schumacher, Randy Short, Andrew Siefkes, Shelly Sommerfield, Caitlin Watson, Audra Westbrooke, John Westbrooke, Patrick Williams, Chad Wucherer, Denise Wuehr, and Kurtis Wuehr. **MOTION CARRIED UNANIMOUSLY.**

3. Operators Licenses Skippy's Pub & Grub

a. Renewal: Heidi M. Goldschmidt

MOTION by Trustee Holyoke, **SECONDED** by Trustee Heinritz to approve a renewal operator license for Heidi M Goldschmidt.

Ayes: Trustees, Beck, Heinritz, Holyoke, Lange, Treffert and President Mobley.

Abstain: Trustee Kucharski

MOTION CARRIED.

4. Cigarette Licenses Renewal:

a. Thiensville Mobil, 301 N. Main Street

b. Village BP, 246 S. Main Street

MOTION by Trustee Kucharski, **SECONDED** by Trustee Heinritz to approve cigarette license renewals to Thiensville Mobil, 301 N. Main Street and Village BP, 246 S. Main Street. **MOTION CARRIED UNANIMOUSLY.**

5. Miscellaneous:

a. Parade Permit for Community Fun Events, Saturday, June 28, 2014 from 10AM to 12:30PM

b. Carnival rides only on Thursday, June 12, 2014 from 5PM to 9PM preceding Lion Fest

c. Street closing-Suburban Motors, Saturday, July 12, 2014 from 5PM to Midnight

d. Calvary Lutheran Church, Division Street, Sunday, July 27th from 8AM to 4PM

MOTION by Trustee Lange, **SECONDED** by Trustee Beck to approve a Parade Permit for Community Fun Events, Saturday, June 28, 2014 from 10AM to 12:30PM, Carnival rides only on Thursday, June 12, 2014 from 5PM to 9PM preceding Lion Fest, a street closing for Suburban Motors, Saturday, July 12, 2014 from 5PM to Midnight and a street closing for Calvary Lutheran Church, Division Street, Sunday, July 27th from 8AM to 4PM. **MOTION CARRIED UNANIMOUSLY.**

X. ADMINISTRATOR'S REPORT

A. Department Reports

1. Administrator's Report

Alta Loma/Madero/Bel Aire/Crescent Project

The majority of the new storm sewer and storm sewer repairs are completed with the exception of setting the final inlet elevations prior to paving. Storm sewer laterals have been installed and the DPW will make the connection to existing pipes. The contractor will be milling off the existing asphalt starting Friday, May 16. On Wednesday, May 21 the contractor will start concrete curb removal and replacement. After the concrete replacement the storm sewers needing lining will be completed. Final paving will be dependent on the storm sewer lining completion. The project is ahead of schedule.

Main Street Project

A public presentation of the project was held on Monday, April 28, 2014 at 6PM. Good feedback was received from the 75-85 people in attendance.

OED Outreach Event

Ozaukee Economic Development held its outreach event in April at Shully's Watermark. The featured speaker was Joe Bartolotta, President of Bartolotta Restaurants. Administrator Robertson was not able to attend but heard it was a huge success with many compliments about Shully's.

Incoming Revenue

\$	2,511.89	AT& T 1 st Quarter 2014 Franchise Fees
	4,718.03	Time Warner Cable 1 st Quarter 2014 Franchise Fees

2. Building Inspection Department (Receipt)

a. April, 2014 Report

Inspection report was received.

XI. ATTORNEY'S REPORT

- Report on Class B Beer License requirements

Attorney Feind reported that this issue came up because different requests came in to sell beer in the park during Farmers Market. The question was can a person that has a Class B Beer license serve beer in the park and Attorney Feind responded that it would have to be a separate license. Licenses can be transferred to a different place or premise but the applicant would have to apply for a new license to sell beer in the park which is off premise from their existing licensed location. Administrator Robertson also talked about the containment issue and the difficulty with containing the beer in a certain area and people walking off the allowed area. A charitable organization or society defines their area where beer is to be served and in these instances it is a temporary license for a specific time not a one year license. This is a non premise situation and there would have to be a lease and/or description of the premises by a license holder. The state statutes give a charitable organization broader exemption. When an applicant holds a license the applicant must be in control of the premises. The Rotary Club, Lions Club or the Fire Department Corporation has a better chance of serving beer than a private individual. Trustee Kucharski feels that these State rules do not make sense.

XII. COMMITTEE REPORTS

A. Update from Library Director Linda Bendix regarding Library services

Ms. Linda Bendix was in attendance. Ms. Bendix reported that the Weyenberg Library is a part of the Eastern Shores Library system which is comprised of Ozaukee and Sheboygan counties. There has been talk of the Weyenberg Library leaving the Eastern Shores Library system and joining up with the Waukesha County Library system. Ozaukee County is very interested in this process. The Waukesha County Library system offers double the collection in comparison to the Eastern Shores Library system. The county is looking for a letter of support from the Village and other communities involved in regards to investigating this change. With the Village being the fiscal agent Ms. Bendix is very satisfied with the way things are going.

B. Review and approval of creating a police uniformed investigator position

MOTION by Trustee Holyoke, **SECONDED** by Trustee Kucharski to approve creating a police uniformed investigator position. **MOTION CARRIED UNANIMOUSLY.**

C. Review and approval of Resolution No. 2014-06 Fair Housing Month

MOTION by Trustee Heinritz, **SECONDED** by Trustee Holyoke to approve Resolution No. 2014-06 Fair Housing Month. **MOTION CARRIED UNANIMOUSLY.**

D. Review and approval of:

CITIZEN APPOINTMENTS:

<u>Historic Preservation</u>	Jennifer Abraham, 211 Riverview Drive, Three-Year Term
<u>Commission</u>	Judy Ziebell, 727 Riverview Drive, Three-Year Term

<u>Zoning Board of Appeals</u>	Carolyn Abraham, 530 Park Crest Drive, Three-Year Term
	William Davis, 220 Bel Aire Court, Three-Year Term

<u>Community Development</u>	Bruno Franceschi, 610 Alta Loma Drive, Four-Year Term
<u>Authority</u>	Timothy Grundl, 506 Green Bay Road, Four-Year Term

<u>TBRC</u>	Rick Schneyder, VP of US Bank, Brown Deer
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MOTION by Trustee Lange, **SECONDED** by Trustee Beck to approve the citizen appointments as listed above. **MOTION CARRIED UNANIMOUSLY.**

STAFF APPOINTMENTS:

<u>Planner</u>	Jonathan P. Censky, Annually
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MOTION by Trustee Beck, **SECONDED** by Trustee Holyoke to approve the staff appointment of Jonathan P. Censky as the Planner. **MOTION CARRIED UNANIMOUSLY.**

E. Review and approval to put a shed in Village Park at the request of TMYBA

The TMYBA wants to put this shed up behind the Village shed to store rakes, lining equipment, extra bases, etc. This will be taken down in late July. This shed is assembled brown plastic. Trustee Holyoke is not in favor of this. Trustee Treffert feels that the Village should accommodate the TMYBA since this is a temporary shed. Trustee Treffert feels that this should be approved on the basis that the shed is disassembled by September 1. President Mobley wants to know what has changed with TMYBA in regards to this need compared to previous years. TMYBA should be at the June 2, 2014 COW meeting.

MOTION by Trustee Treffert, **SECONDED** by Trustee Beck to approve a shed installation by TMBYA where the Director of Public Works sees fit and to be removed by September 1, 2014 or the Village will disassemble the shed. This is for a one year trial period.

Ayes: Trustees Beck, Heinritz, Lange, Kucharski, Treffert and President Mobley.

Naes: Trustee Holyoke.

MOTION CARRIED.

F. Review and acceptance of the 2013 Thiensville Police Department Annual Report

Police Chief Nicholson gave an overview of his Annual Report.

MOTION by Trustee Holyoke, **SECONDED** by Trustee Lange to accept the 2013 Thiensville Police Department Annual Report. **MOTION CARRIED UNANIMOUSLY.**

G. Review and approval of Resolution No. 2014-08 Accepting Easements related to the Pigeon Creek Bridge Project

Administrator Robertson reported that one easement is for Phil & Kristina Eckert at 149 Green Bay Road and the other one is for a temporary construction easement for Fiddleheads at 120 N. Main Street. The Village Attorney feels that the easement on the new Lewis property should be accepted and recorded after the Village closes on the property.

MOTION by Trustee Lange, **SECONDED** by Trustee Kucharski to approve Resolution No. 2014-08 Accepting Easements related to the Pigeon Creek Bridge Project. **MOTION CARRIED UNANIMOUSLY.**

H. Review and approval of Resolution No. 2014-07 WDNR NR 208 Compliance Maintenance

The Village received 100% compliance. The two maintenance items that are generally looked at are a sewer bypass which the Village does not have and the other item is not maintaining the sewer replacement fund. The Village had a higher ratio of precipitation last year and still had no sewer issues due to manhole work and the work on Pigeon Creek.

MOTION by Trustee Lange, **SECONDED** by Trustee Holyoke to approve Resolution No. 2014-07 WDNR NR 208 Compliance Maintenance. **MOTION CARRIED UNANIMOUSLY.**

I. Review and approval of October 5th as a celebration date and naming of the park

There was discussion whether to have Main Street closed down or not for this event. Trustee Kucharski feels that there will be more attendees then what the Board and the Administrator think.

MOTION by Trustee Treffert, **SECONDED** by Trustee Beck to approve October 5, 2014 as a celebration date and naming of the park "Creekside Plaza."

Ayes: Trustees Beck, Heinritz, Lange, Kucharski, Treffert and President Mobley.

Naes: Trustee Holyoke is not in favor the naming the "parking lot".

MOTION CARRIED.

NEXT RESOLUTION NUMBER:	2014-09
NEXT ORDINANCE NUMBER:	2014-04

XIII. REPORTS AND COMMUNICATIONS

- A. Plan Commission
- B. Frank L. Weyenberg Library
- C. Mid-Moraine Legislative Committee
- D. Historic Preservation Commission
- E. Telecommunication & IT Oversight Committee
- F. C.D.A.
- G. Bike Trail Committee
- H. Farmland Preservation Committee
- I. Thiensville Business Association/Renaissance Committee

XIV. UNFINISHED BUSINESS

XV. ANY OTHER MISCELLANEOUS BUSINESS BY THE TRUSTEES AS MAY BE BROUGHT BEFORE THE BOARD, OR CARRIED OVER FROM THE APRIL 21, 2014 VILLAGE BOARD MEETING.

- A. Inter-Governmental Committee with Mequon
- B. Use of 101 Green Bay Road, Old Village Hall & Fire Station
- C. Acceptance/Report of Gifts Received
 - 1. Alexander & Jennifer MacKinnon, \$150 to the Fire Department

MOTION by Trustee Holyoke, **SECONDED** by Trustee Lange to accept the \$150 gift from Alexander & Jennifer MacKinnon to the Fire Department with thanks. **MOTION CARRIED UNANIMOUSLY.**

- D. Dialog with Mequon regarding water utility service
- E. Review next month's meeting date schedule

XVI. ADJOURNMENT

MOTION by Trustee Holyoke, **SECONDED** by Trustee Lange to adjourn the meeting at 7:41PM. **MOTION CARRIED UNANIMOUSLY.**

Submitted by,

Approved by,

Susan R. Conway
Administrative Assistant

Dianne S. Robertson
Village Clerk