



VILLAGE OF THIENSVILLE
Board of Trustees
MINUTES

DATE: Monday, February 21, 2022

LOCATION: 250 Elm Street, Thiensville, WI

TIME: 6:00 PM

I. CALL TO ORDER

President Mobley called the meeting to order at 6:00 PM.

II. ROLL CALL

PRESIDENT:	VAN MOBLEY
TRUSTEES:	JENNIFER ABRAHAM
	ANGELINA APOSTOLOS (EXCUSED)
	KRISTINA ECKERT (EXCUSED)
	ROB HOLYOKE
	KENNETH KUCHARSKI
	DAVID LANGE (EXCUSED)
ADMINISTRATOR:	COLLEEN LANDISCH-HANSEN
STAFF:	POLICE CHIEF CURT KLEPPIN
	DIRECTOR OF COMMUNITY SERVICES/PUBLIC WORKS ANDY LAFOND
	VILLAGE CLERK AMY LANGLOIS (EXCUSED)

III. PLEDGE OF ALLEGIANCE

A. President Mobley led the recitation of the Pledge of Allegiance.

IV. OATH OF HONOR ADMINISTERED TO THE POLICE DEPARTMENT

A. Oath of Honor Administered to Members of the Thiensville Police Department by Judge Ohlis

President Mobley shared that the Thiensville Police Department had an Oath of Honor

administered earlier today by Judge Ohlis. This was scheduled to occur at the meeting this evening, however, due to the weather conditions was held earlier today. Administrator Landisch-Hansen shared that the Oath of Honor was administered as a way for the members of the Department to be recognized and is also part of the accreditation process.

CONSENT AGENDA

Upon request of any Trustee, any item may be removed from the Consent Agenda for special consideration.

V. APPROVAL OF MINUTES

A. Board of Trustees

1. January 17, 2022 (att)

B. Special Board of Trustees

1. February 2, 2022 (att)
2. February 10, 2022 (att)

VI. DEPARTMENT REPORTS

A. Fire Department

1. 4th Quarter Fire Department, 2021 (att)

B. Police Department

1. January, 2022 Police Department Report (att)

C. Public Works Department

VII. COMMITTEE REPORTS

A. Committee of the Whole

1. February 7, 2022 (att)

VIII. REPORTS AND COMMUNICATIONS

A. Historic Preservation Commission

1. December 7, 2021 (att)

B. Mequon-Thiensville Bike Pedestrian Commission

1. November 11, 2021 (not available)

2. January 13, 2022 (not available)

C. Milwaukee River Advisory Commission

1. March 3, 2021 (not available)

D. Plan Commission

1. January 11, 2022 (att)

E. Capital Expenditures

1. February, 2022 (Preliminary) (att)

MOTION by Trustee Lange, **SECONDED** by Trustee Abraham to approve the Consent Agenda. **MOTION CARRIED UNANIMOUSLY.**

BUSINESS AGENDA

IX. FINANCIAL REPORTS AND ACCOUNTS PAYABLE

A. Accounts Payable for All Funds

1. Accounts Payable

a. January 17, 2022 through February 18, 2022 (att)

Administrator Landisch-Hansen shared that the Accounts Payable include the January tax settlements payable to Ozaukee County in the amount of \$180,677.82, the Mequon-Thiensville School District in the amount of \$941,742.89 and MATC in the amount of \$121,660.72.

B. Financial Report (Receipt)

1. December, 2021 (Preliminary) (att)

The December, 2021 (Preliminary) Report was received.

X. PRESIDENT'S REPORT

A. Appointments

1. Operator's Licenses - New

a. Remington's River Inn, 130 South Main Street

Jordan Allen Carlton

Raechal Ann Valazquez

MOTION by Trustee Kucharski, **SECONDED** by Trustee Holyoke to approve the New Operator's Licenses for Remington's River Inn, 130 South Main Street: Jordan Allen Carlton and Raechal Ann Valazquez. **MOTION CARRIED UNANIMOUSLY.**

b. Shully Catering, Inc., 146 Green Bay Road

Philip D. Stockton

MOTION by Trustee Kucharski, **SECONDED** by Trustee Abraham to approve the New Operator's License for Shully Catering, Inc., 146 Green Bay Road: Philip D. Stockton. **MOTION CARRIED UNANIMOUSLY.**

c. Skippy's Burger Bar, 113 Green Bay Road

Lindsey Mariel Maier

No action due to no quorum.

2. Fire Department Members

a. Thomas J. Azinger

b. Israel Santa Maria

MOTION by Trustee Kucharski, **SECONDED** by Trustee Abraham to approve the Appointment of Thomas J. Azinger and Israel Santa Maria as New Fire Department Members. **MOTION CARRIED UNANIMOUSLY.**

XI. ADMINISTRATOR'S REPORT

A. Department Reports

1. Administrator's Report (att)

Administrator Landisch-Hansen shared the February 15, 2022 election results. There are four Mequon-Thiensville School District School Board candidates that will move on to the April 5, 2022 Spring Election. Polls open at 7:00 AM and close at 8:00 PM. In-person absentee voting for the Spring Election will begin on Tuesday, March 22, 2022 through Thursday, March 31, 2022 from 8:00 AM to 4:30 PM and on Friday, April 1, 2022 from 8:00 AM to 5:00 PM. There are three candidates running for two Village Trustee seats. There are also three other races on the ballot: Wisconsin Court of Appeals Judge District 2, County Supervisor District 22 and MTSD School Board Members.

The State of the Community will be held on Wednesday, March 9, 2022 at the Foxtown Annex at 11:30 AM.

Open Book is scheduled for Friday, April 22, 2022 from 12:00 PM to 2:00 PM. The Board of Review meeting is scheduled for Wednesday, May 18, 2022 from 12:00 PM to 2:00 PM. Members of the Board of Review will need to complete training.

The Village's 2021 tax collections yielded 88.37% of the total taxes due, compared to 81.71% last year. Again, the vast majority of taxes are collected at Village Hall (93.37%) with Port Washington State Bank collecting the remaining 6.63%. Between the months of December and January, Village staff collected and processed \$4,860,370. On average, that is over \$120,000 a day. Trustee Kucharski recommended having the Police Department assisting with the cash deposits as a safety precaution.

The annual audit was conducted last week. Administrator Landisch-Hansen thanked Village staff. Based on the initial review, the Village should have a clean opinion with issued reports some time in April or early May.

The Joint Working Group established by the Memorandum of Understanding (MOU) between the Village and the City of Mequon has been meeting weekly to discuss the current issues, mainly staffing. The Working Group has also been researching the feasibility of creating a new joint fire department and various areas as outlined in the MOU; including governance, administration, budget/finances, staffing, facilities and equipment. A more formal update on the Joint Working Group's progress should be coming in March. Administrator Landisch-Hansen is also continuing to meet with Ozaukee County Administrators and Fire Chiefs. This group is working on a presentation for the Ozaukee County Board to request ARPA funds to assist with adding staffing stability throughout the County along with aiding with the cost of an implementation plan/study for various Fire/EMS scenarios.

Thiensville has been named as the 15th best small town to live in the Midwest. Thiensville is one of four communities listed in the State of Wisconsin.

Incoming revenues include \$1,168.53 from Direct TV for 4th quarter 2021 Franchise Fees, \$3,435.25 from Charter Communications for 4th quarter 2021 Franchise Fees and \$868.00 from the League of Wisconsin Municipalities for the 2021 Safety Grant.

Trustee Holyoke inquired if the Fire Department could be its own layer of government. Administrator Landisch-Hansen stated that other states do have a separate taxing entity for fire districts - the State of Wisconsin does not. There are joint fire departments where there is a slight break in the tax levy so a municipality would not have to go to referendum; this needs to be approved by the DOR.

Trustee Abraham inquired when options will be shared with the Board i.e. combining services with the City of Mequon or a County option. Administrator Landisch-Hansen hopes to have more information from the County in March. Palmyra, who utilizes a hybrid model, is now looking to consolidate with another department in the area. Ashwaubenon is a different case due to the fact that they have a revenue source from the football team. Trustee Abraham believes there are options for exploring personnel issues that need to be looked into.

Trustee Kucharski inquired if the discussions within the Working Group included keeping the Thiensville station. President Mobley noted that this had been discussed. Trustee Kucharski supports keeping the Thiensville station. There have been a few ideas in regards to stations i.e. building a new station, keeping the Thiensville station, converting the old City Hall and the DPW site. Nothing has been solidified at this time.

President Mobley shared that the Village provides paramedic intercepts, which is a source of revenue for the Village; however, if members of the Department are running to other communities, they are not here to run local calls.

Administrator Landisch-Hansen offered to share any thoughts from the Board with the Working Group.

2. Building Inspection Department (Receipt)

a. January, 2022 (att)

The January Building Inspection Department Report was received.

XII. ATTORNEY'S REPORT

XIII. COMMITTEE REPORTS

A. Review and action regarding Amended Development Agreement Between the Village of Thiensville, Lakeside Development Company (1986) and Two Hundred Green, LLC, 200 Green Bay Road (att)

MOTION by Trustee Kucharski, **SECONDED** by Trustee Holyoke to approve Amended Development Agreement Between the Village of Thiensville, Lakeside Development Company (1986) and Two Hundred Green, LLC, 200 Green Bay Road. **MOTION CARRIED UNANIMOUSLY.**

B. Review and action regarding Appointing Jeff Hershberger to the Plan Commission, to Fill Unexpired Appointment of Sarah Hughes, Term to Expire April, 2023 (att)

MOTION by Trustee Kucharski, **SECONDED** by Trustee Abraham to approve Appointment of Jeff Hershberger to the Plan Commission, to Fill Unexpired Appointment of Sarah Hughes, Term to Expire April, 2023. **MOTION CARRIED UNANIMOUSLY.**

XIV. REPORTS AND COMMUNICATIONS

XV. UNFINISHED BUSINESS

XVI. ANY OTHER MISCELLANEOUS BUSINESS BY THE TRUSTEES AS MAY BE BROUGHT BEFORE THE BOARD, OR CARRIED OVER FROM THE PREVIOUS VILLAGE BOARD MEETING.

Trustee Holyoke noted that items that have been distributed at meetings are not available on the Village website. Administrator Landisch-Hansen has discussed this with Village staff who are looking into the best practice to add to the website.

Trustee Holyoke also noted the large amount of dog waste on the bike path. Chief Kleppin did share that if this is caught when watching the camera an Officer is sent out. Director LaFond shared that a couple weeks ago the five dog waste stations were reloaded with waste bags and someone stole all the bags.

A. Acceptance/Report Of Gifts Received

1. \$60.00 to the Thiensville Fire Department from Gregory and Margaret Harris in Honor of Alejandro Acevedo Lopez

2. \$50.00 to the Thiensville Fire Department from W. Wayne and Joanne P. Siesennop in Memory of Alejandro Acevedo Lopez

3. \$100.00 to the Thiensville Fire Department from Gail Hall in Memory of Alejandro Acevedo Lopez

MOTION by Trustee Kucharski, **SECONDED** by Trustee Abraham to accept the following Gifts with Much Appreciation: \$60.00 to the Thiensville Fire Department from Gregory and Margaret Harris in Honor of Alejandro Acevedo Lopez, \$50.00 to the Thiensville Fire Department from W. Wayne and Joanne P. Siesennop in Memory of Alejandro Acevedo Lopez and \$100.00 to the Thiensville Fire Department from Gail Hall in Memory of Alejandro Acevedo Lopez. **MOTION CARRIED UNANIMOUSLY.**

B. Review Meeting Schedule

1. March 7, 2022 - Committee of the Whole at 6:00 PM

2. March 9, 2022 - Special Board of Trustees at 4:00 PM

3. March 28, 2022 - Board of Trustees at 6:00 PM

XVII. ADJOURNMENT

MOTION by Trustee Abraham, **SECONDED** by Trustee Kucharski to adjourn the meeting at 6:34 PM. **MOTION CARRIED UNANIMOUSLY.**

Submitted by,
Amy L. Langlois