

**VILLAGE OF THIENSVILLE
BOARD OF TRUSTEES
MINUTES**

DATE: Monday, March 17, 2014

**LOCATION: 250 Elm Street
Thiensville, WI**

TIME: 6:00PM

I. CALL TO ORDER

President Mobley called the meeting to order at 6:00PM.

II. ROLL CALL

President:	Van Mobley	
Trustees:	Kim Beck	Kenneth Kucharski
	Ronald Heinritz	David Lange
	Rob Holyoke	John Treffert (excused)
Administrator:	Dianne Robertson	
Attorney:	Robert Feind	
Staff:	Director of Public Works Andy LaFond, Police Chief Scott Nicholson	

III. PLEDGE OF ALLEGIANCE

Trustee Lange led the recitation of the Pledge of Allegiance.

CONSENT AGENDA

Upon request of any Trustee, any item may be removed from the Consent Agenda for special consideration.

IV. APPROVAL OF MINUTES

- A. Board of Trustees**
1. February 17, 2014

V. DEPARTMENT REPORTS (Receipt)

- A. Department Reports** (Receipt)
1. Fire Department
 - a. February, 2014
 2. Police Department
 - a. February, 2014
 3. Public Works Department
 - a. February, 2014

VI. COMMITTEE REPORTS

- A. Committee of the Whole**
1. March 3, 2014

VII. REPORTS AND COMMUNICATIONS

- A. Historic Preservation Commission**
 - 1. February 12, 2014
 - 2. March 18, 2014 (not complete)
- B. Plan Commission**
 - 1. March 4, 2014 (not held)
- C. Business Renaissance Committee**
 - 1. February 24, 2014
- D. Capital Expenditures**

MOTION by Trustee Holyoke, **SECONDED** by Trustee Lange to approve the consent agenda. **MOTION CARRIED UNANIMOUSLY.**

BUSINESS AGENDA

VIII. FINANCIAL REPORTS AND ACCOUNTS PAYABLE

- A. Accounts Payable For All Funds**
 - 1. Accounts Payable**
 - a. February 15, 2014 through March 14, 2014

MOTION by Trustee Heinritz, **SECONDED** by Trustee Lange to approve the accounts payable from February 15, 2014 through March 14, 2014 in the amount of \$745,025.29. **MOTION CARRIED UNANIMOUSLY.**

- 2. Financial Report (Receipt)**
 - a. February, 2014

Financial report was received.

IX. PRESIDENT'S REPORT

- A. Appointments**
 - 1. Class B Beer & B Liquor License:
 - 2. Operators Licenses:
 - 3. Fire Department Member:
 - 4. Miscellaneous:

X. ADMINISTRATOR'S REPORT

- A. Department Reports**
 - 1. Administrator's Report

Alta Loma/Madero/Bel Aire/Crescent

The contracts have been executed. The preconstruction meeting is April 3 and the beginning of construction will be between April 15 and May 1.

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Main Street Project

The project will be advertised for bid in March 2015 with construction planned for July 2015. The determination on a possible water main should be made by June/July 2014. A public presentation of the project is scheduled on Monday, April 28, 2014 at 6PM. This is a requirement of the grant and is also something that the Village Board wants to do.

Annual Audit

The annual audit is complete and went well. The final report will be presented to the Village Board in April or May. The General Fund will end with a \$41,000 increase in fund balance.

2. Building Inspection Department (Receipt)
 - a. February, 2014 Report

Inspection report was received.

XI. ATTORNEY'S REPORT

Attorney Bob Feind talked about the Riverwalk Easement and possibly having a long-term easement for the Village requested by the Thiensville-Mequon Rotary Clubs. In looking at this situation, Mr. Feind really didn't find anything that he could compare this situation to. The Rotary was concerned with the money that has been spent on the project, which was approximately \$250,000 in the Mequon portion of the Riverwalk and they did not want to see their investment lost with possible future development. This was why they wanted the easement. President Mobley stated that the dam also has to be addressed periodically through time which would affect the proposed easement. Attorney Feind talked about a bulkhead ordinance which establishes the path and the bank of the river. Mr. Feind is recommending not entering into a long term easement.

XII. COMMITTEE REPORTS

- A. Review and approval of Resolution No. 2014-04 adopting the 2014 Sanitary Sewer Budget

Administrator Robertson had three different scenarios in regards to the sewer budget. The first scenario is to use \$20,000 in surplus which would increase sewer rates at the residential level by \$4.00 per quarter. The second scenario would be to use zero surplus and would raise the rates \$7.00 per quarter and the third scenario would use \$30,000 in surplus would raise the rates \$2.00 per quarter. The MMSD rates have increased.

MOTION by Trustee Holyoke, **SECONDED** by Trustee Kucharski to approve Resolution No. 2014-04 adopting the 2014 Sanitary Sewer Budget utilizing the option with a \$4 per quarter increase for a residential customer.
MOTION CARRIED UNANIMOUSLY.

- B. Review and approval to provide \$1,200 to the Thiensville Business Association for the Village market with expenses to be approved by the Village Administrator and Director of Public Works

MOTION by Trustee Beck, **SECONDED** by Trustee Lange to approve providing \$1,200 to the Thiensville Business Association for the Village market with expenses to be approved by the Village Administrator and Director of Public Works. **MOTION CARRIED UNANIMOUSLY.**

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- C. Review and approval of Resolution No. 2014-05 approving an Agreement for Legal Services with Houseman & Feind LLP for 2014 and 2015

MOTION by Trustee Holyoke, **SECONDED** by Trustee Kucharski to approve Resolution No. 2014-05 approving an Agreement for Legal Services with Houseman & Feind LLP for 2014 and 2015. **MOTION CARRIED UNANIMOUSLY.**

- D. Review and approval of Ordinance No. 2014-01 Amending Section 46-15 relating to "Social Host"

Administrator Robertson reported that this increases the fines to a minimum of \$1,000 and a maximum of \$5,000 and the police department has the option to site within that dollar range. Trustee Lange asked if this has been communicated to the City of Mequon and this has not. The Board wanted to know what Mequon is doing on this topic. Administrator Robertson will talk to the Administrator in Mequon regarding their fines. If Mequon fines are higher than the Board will revisit this issue. Police Chief Nicholson will do a press release and put on the Village website for widespread notice prior to warmer weather and graduation approaching. Trustee Kucharski stated that alcohol is not a drug and wanted item (3) changed to reflect that.

MOTION by Trustee Beck, **SECONDED** by Trustee Heinritz to approve Ordinance No. 2014-01 Amending Section 46-15 relating to "Social Host" and to include the change "alcohol can be addictive" rather than "alcohol is an addictive drug". **MOTION CARRIED UNANIMOUSLY.**

NEXT RESOLUTION NUMBER:	2014-06
NEXT ORDINANCE NUMBER:	2014-02

XIII. REPORTS AND COMMUNICATIONS

- A. Plan Commission
- B. Frank L. Weyenberg Library
- C. Mid-Moraine Legislative Committee
- D. Historic Preservation Commission
- E. Telecommunication & IT Oversight Committee
- F. C.D.A.
- G. Bike Trail Committee
- H. Farmland Preservation Committee
- I. Thiensville Business Association/Renaissance Committee

XIV. UNFINISHED BUSINESS

**XV. ANY OTHER MISCELLANEOUS BUSINESS BY THE TRUSTEES AS MAY BE BROUGHT
BEFORE THE BOARD, OR CARRIED OVER FROM THE FEBRUARY 17, 2014 VILLAGE
BOARD MEETING.**

- A.** Inter-Governmental Committee with Mequon
- B.** Use of 101 Green Bay Road, Old Village Hall & Fire Station
- C.** Acceptance/Report of Gifts Received
- D.** Dialog with Mequon regarding water utility service
- E.** Review next month's meeting date schedule

XVI. ADJOURNMENT

MOTION by Trustee Holyoke, **SECONDED** by Trustee Kucharski to adjourn the meeting at 6:35PM. **MOTION CARRIED UNANIMOUSLY.**

Submitted by,

Approved by,

Susan R. Conway
Administrative Assistant

Dianne S. Robertson
Village Clerk