



VILLAGE OF THIENSVILLE
Board of Trustees
MINUTES

DATE: Monday, December 13, 2021

COMBINED COMMITTEE OF THE WHOLE
AND BOARD OF TRUSTEES AGENDA

LOCATION: **Fire Department Training Room**
250 Elm Street, Thiensville, WI

TIME: 7:00 PM

I. CALL TO ORDER

President Mobley called the meeting to order at 7:00 PM.

II. ROLL CALL

PRESIDENT:	VAN MOBLEY
TRUSTEES:	JENNIFER ABRAHAM ANGELINA APOSTOLOS KRISTINA ECKERT ROB HOLYOKE KENNETH KUCHARSKI DAVID LANGE
ADMINISTRATOR:	COLLEEN LANDISCH-HANSEN
ATTORNEY:	TIM SCHOONENBERG
STAFF:	FIRE CHIEF BRIAN REIELS POLICE CHIEF CURT KLEPPIN DIRECTOR OF COMMUNITY SERVICES/PUBLIC WORKS ANDY LAFOND VILLAGE CLERK AMY LANGLOIS

III. PLEDGE OF ALLEGIANCE

Trustee Kucharski led the recitation of the Pledge of Allegiance.

IV. CITIZENS TO BE HEARD

A. Open to any resident or taxpayer on items not subject to a public hearing: Please be advised per Wis. Stats. 19.84(2), information will be received from the public. Village policy limits a three (3) minute time period per person, with time extension by the presiding official's discretion or a vote of 2/3 of the Board or Committee; be further advised that there may be limited discussion on the information received, however, no action will be taken under public comments. Written comments

on agenda items are encouraged to be sent and addressed to the intended body by noon on the day of the meeting. Comments received timely will be forwarded to all members of the body. If you wish to speak, you **must** pre-register by emailing the Village Clerk at alanglois@village.thiensville.wi.us by 4:00 PM on the day of the meeting or by signing up immediately prior to the meeting.

There were no citizens to be heard or correspondence submitted.

CONSENT AGENDA

A. Upon request of any Trustee, any item may be removed from the Consent Agenda for special consideration.

V. APPROVAL OF MINUTES

A. Board of Trustees

1. November 15, 2021 (att)

VI. DEPARTMENT REPORTS

A. Fire Department

1. N/A

B. Police Department

1. November Police, 2021 (att)

C. Public Works Department

1. November DPW, 2021

VII. COMMITTEE REPORTS

- A. Committee Of The Whole

VIII. REPORTS AND COMMUNICATIONS

- A. Historic Preservation Commission

1. November 9, 2021 (att)

- B. Mequon-Thiensville Bike and Pedestrian Way Commission

1. October 14, 2021 (att)

2. November 11, 2021 (not available)

- C. Milwaukee River Advisory Committee

1. March 3, 2021 (not available)

- D. Capital Expenditures (att)

MOTION by Trustee Holyoke, **SECONDED** by Trustee Abraham to approve the Consent Agenda. **MOTION CARRIED UNANIMOUSLY.**

BUSINESS AGENDA

IX. FINANCIAL REPORTS AND ACCOUNTS PAYABLE

A. Accounts Payable for All Funds

1. Account Payable

a. November 15, 2021 through December 10, 2021 (att)

MOTION by Trustee Lange, **SECONDED** by Trustee Eckert to approve the Accounts Payable from November 15, 2021 through December 10, 2021 in the Amount of \$318,863.59. **MOTION CARRIED UNANIMOUSLY.**

2. Financial Report (Receipt)

a. November, 2021 (att)

The November Financial Report was received.

X. PRESIDENT'S REPORT

A. Appointments

1. Fire Department Members

a. Katie L. Barikmo

b. McKenna R. Ferry

c. Quintin Hale

d. Matthew D. MacIntyre

e. Monique A. McAdoo

Trustee Abraham congratulated the Fire Department on the appointment of the new members in 2021. Assistant Chief Deutsch thanked Trustee Abraham. This year through Join the Fire Service the Department has been able to recruit a lot of individuals, however, almost 50% have never started with the Department. There were about 41 applications in 2021, 28 have been approved by the Board while only 14 were hired. Most of the 14 live outside of the area and/or do not have the required certifications. After orientation some of these candidates realize that the commitment may not be feasible due to family, work and other life commitments. Also, there are some existing members that are considering leaving the Department.

President Mobley inquired about those that live farther out from the Village and how these individuals get their on-call hours. The current requirement is that the member must be within five miles of the station or ten minutes driving time when on-call; they do not have to be at the station. Typically, these members do stay at the station. The building was remodeled in 2011 thanks to a donation from the Corporation and has two over-night rooms. The Department's requirement is 72 hours on-call a month in addition to attending 65% of the practices; these practices last about three hours.

Trustee Lange questioned that if the Department was able to add 28 members every year for the next five years, and 10 were added, would this solve the staffing issues for the Department. Assistant Chief Deutsch shared that the on-board training is quite rigorous which is where membership is lost. Trustee Lange inquired what the Village would need to do to recruit more members every year to get to an adequate staffing level. Assistant Chief Deutsch noted that the Department is standing before the Board this evening because there is an immediate issue at hand that needs quick action. Other communities are experiencing the same staffing issues, and Assistant Chief Deutsch does not believe that money is totally the issue.

MOTION by Trustee Kucharski, **SECONDED** by Trustee Apostolos to approve the Appointment of Katie L. Barikmo, McKenna R. Ferry, Quintin Hale, Matthew D. MacIntyre and Monique A. McAdoo as New Fire Department Members. **MOTION CARRIED UNANIMOUSLY.**

2. Operator's Licenses - New

a. Skippy's Burger Bar

Kari Lyne Krause

MOTION by Trustee Holyoke, **SECONDED** by Trustee Abraham to approve the New Operator's License, Skippy's Burger Bar, Kari Lyne Krause.

Ayes: Trustees Abraham, Apostolos, Eckert, Holyoke, Lange and President Mobley

Naes: None

Abstain: Trustee Kucharski

MOTION CARRIED.

b. Walgreens

Galina Rose Haugh

Alyssa Joanne Scalone

MOTION by Trustee Kucharski, **SECONDED** by Trustee Abraham to approve the New Operator's Licenses for Walgreens: Galina Rose Haugh and Alyssa Joanne Scalone. **MOTION CARRIED UNANIMOUSLY.**

XI. ADMINISTRATOR'S REPORT

A. Department Reports

1. Administrator's Report (att)

The terms for Trustee Eckert and Trustee Lange are up for election in April, 2022. Nomination papers are due Tuesday, January 4, 2022 by 5:00 PM.

The annual Christmas luncheon is on Wednesday, December 15, 2021 at 12:00 PM.

A public records disclosure has been added to the Village's website.

There has been an agenda software update. A link will be sent via email prior to the

next meeting to sign up for electronic agenda notification.

Incoming revenues include \$3,405.00 from the League of Wisconsin Municipalities for the Parks & Recs Grant, \$4,190.99 from the State of Wisconsin for shared revenue WI Health Services, \$3,473.45 from Charter Communications for third quarter franchise fees, \$1,120.00 from State of Wisconsin for 24 hour recertification grant and \$33,703.99 from the State of Wisconsin for state shared revenue.

2. Building Inspection Department (Receipt)

a. November, 2021 Report (att)

The November Building Inspection Report was received.

XII. ATTORNEY'S REPORT

No Attorney's Report.

XIII. COMMITTEE REPORTS

A. Thiensville Business Association Update, Ron Knaus, Rob Kos

Ron Knaus, Thiensville Business Association President, and Rob Kos, Thiensville Business Association Executive Director, shared that the Thiensville Business Association (TBA) had another strong year and thanked the Board for their support. Mr. Knaus shared the following highlights:

- Membership is up 20% over 2020.
- The Village-wide Rummage Sale was held in June with about 30 homes participating.
- There were five food truck events from May to September. There were a few that had a low truck turnout that resulted in long lines. The TBA is looking to form a new partnership that will hopefully bring better support. Low turnout may have been due to lack of marketing. Bar tips from these events were donated to Village Park Reimagined.
- Village Market was from June to October.
- The Family Fun Before the 4th Parade was a success.
- Blues Fest was held in September with great public turnout. This event had widespread attention - from Boston to California. The event was held Saturday and Sunday and are contemplating in 2022 to be Friday through Saturday.
- Business Trick-or-Treat was held in October with Nightmare on Elm Street held for the first time. Plans are to hold this event again in 2022.
- The Christmas lamp post decorating in November was another success.

- The Christmas tree lighting was held in early December.

Trustee Lange shared that the Blues Fest was run very well and inquired if Mel's Charities would be interested in returning to the Park for an event. Administrator Landisch-Hansen shared that Mel's Charities held their event (annually held in Grafton) in 2020 at Village Park only one year due to COVID restrictions in Grafton.

The Board thanked Mr. Knaus and Mr. Kos.

B. Review and action regarding Resolution No. 2021-16 A Resolution Approving Memorandum of Understanding Between the Village of Thiensville and the City of Mequon Establishing a Joint Fire & EMS Working Group (att)

President Mobley shared that this Memorandum of Understanding (MOU) will allow for discussions to further explore a two-way consolidation in regards to effective and efficient Fire and EMS services for the Village of Thiensville and the City of Mequon. Trustee Abraham inquired if a point-by-point analysis could be done with the other options available with a similar level of detail. President Mobley shared that \$750,000 to \$1,000,000 is a good estimate based on personnel. Administrator Landisch-Hansen shared that the Village can consider Fire as an independent department and what that would look like full time and also look into a public safety department. The various communities throughout the County are still meeting and working together and are getting close to having an RFP to solicit a study to look at various scenarios that would be more centric on a county-wide option to see what that would look like. Administrator Landisch-Hansen noted that this will take time. Trustee Lange stated that there is nothing more important at this time and addressing this now is of highest priority. Trustee Kucharski inquired why a MOU is needed to get numbers from the City of Mequon. Trustee Holyoke supports having the MOU, however, believes that Cedarburg and Grafton should be included as well as exploring all options.

Trustee Abraham inquired if there is a cost involved with this MOU. Administrator Landisch-Hansen shared that this is literally just an intent to form a working group to start to look at what it would look like for Thiensville and Mequon to work together.

Staffing is a county-wide problem. President Mobley's preferred option is Thiensville, Mequon, City of Cedarburg and Town of Cedarburg if there is a consolidation and this MOU is a good start.

Trustee Kucharski inquired what the percentage of EMT vs. fire calls is. Chief Reiels noted that the Village's calls are 96%-97% EMS. Chief Reiels also noted that some may think there will be a cost savings by consolidating - this may be the case in capital expenditures, however, at some point there is going to be a combination of career personnel whether the Village goes it alone or combine with other municipalities. No matter what, there will be a fiscal footprint.

President Mobley would like to have discussions with Cedarburg and will continue to reach out to them. In regards to the options, President Mobley believes it will be the public safety option, a merger with the City of Mequon (which would ultimately expand), a stand-alone

Village department or some sort of hybrid department.

Trustee Eckert noted that finding out about the MOU in the News Graphic was a surprise. Trustee Holyoke agreed and asked for the Board to be better informed.

Trustee Eckert stated that a career hire for the Village is appealing because it is in Thiensville; there are quality people who would want to have a career here and be part of the Village. Due to the Village being landlocked, we know how large we are going get which makes it easier to plan for due to knowing our limitations. Trustee Eckert appreciated all the comments from those that attended this evening and noted that it may cost residents money for quality service. Losing the Fire Corporation would be a huge loss, and Trustee Eckert does not want that to happen.

Trustee Apostolos is hoping to see the multiple options with costs, pros and cons and staffing needs as soon as possible with the City of Mequon as well as the other municipalities. President Mobley shared that a decision will need to be made very quickly. Administrator Landisch-Hansen agreed that this is very important.

Robert Whitaker, Fire Rescue EMS Chief with the North Shore Fire Department was in attendance. Trustee Apostolos inquired if Mr. Whitaker has been experiencing difficulties filling a paid full-time position. Mr. Whitaker is seeing far less applications now than in the past and also noted that in regards to the MOU, it is standard procedure to have an MOU between communities to further discussions also allowing residents to be made aware.

Numbers outlining costs i.e. personnel are requested to be available to the Board at the next Board meeting. Administrator Landisch-Hansen noted that the \$750,000-\$1,000,000 is only staffing; and if the Board wanted to go to referendum, future capital purchases should be considered. Trustee Abraham noted that if the Corporation does not exist, that will definitely change those numbers.

The Village gets paid for responding to calls outside of the Village - these calls are paid 50/50. In 2021, this revenue was about \$150,000 (Village calls and intercepts).

MOTION by Trustee Holyoke, **SECONDED** by Trustee Eckert to approve Resolution No. 2021-16 A Resolution Approving Memorandum of Understanding Between the Village of Thiensville and the City of Mequon Establishing a Joint Fire & EMS Working Group.

MOTION CARRIED UNANIMOUSLY.

C. Discussion regarding Village Park Usage and Related Fees

Administrator Landisch-Hansen shared that there was discussion at the most recent Board meeting regarding reviewing the fee schedule and Village Park fees. A review of the fees was conducted by Administrator Landisch-Hansen compared to neighboring local communities. On average, the Village is low. Proposed is increasing the Village Park resident fee for 1-50 people to \$100 from \$50 and for 1-50 non-residents from \$105 to \$150. On average, when comparing other communities, the rate was \$93. Also, proposed is for \$25 of each Park rental to be allocated to the Park Improvement Fund. The fee for renting the kitchen and bar were both increased from \$100 to \$150 per event. Proposed for groups over 200 if a Village resident is \$250 and for a non-resident is \$500. The

Mequon only resident rate was removed. Village residents are paying through the levy for maintenance of the Park where a non-resident is not.

Comparing 2020 to 2021, revenue is up over 200% in Park rentals. Some of the larger events do not pay Park fees. Trustee Abraham inquired if the Board had ever considered collecting a portion of their proceeds. Administrator Landisch-Hansen noted that looking at this, most of the groups are local civic groups who are in turn very generous to the Village with donations to the Park.

Administrator Landisch-Hansen suggested opening up registration for the Park to civic groups with larger events on January 1st and then February 1st for everyone else. Trustee Apostolos questioned allowing Village residents to have a month to reserve the Park prior to non-residents. Administrator Landisch-Hansen noted that after a review of the Park rentals in 2021, the majority of rentals were to Mequon residents.

Gate card rates are \$20 for a new card and \$15 for renewal. Homeowners and condo owners are allowed to purchase a gate card. In regards to renewal, there is a reminder sticker on the gate card, it is noted on the application form, it was communicated in the newsletter mailed to residents and is in Village Voice. Cards can be renewed online or at Village Hall. There was also a QR code included in the newsletter to renew.

D. Review and action regarding Resolution No. 2021-13 Approving the 2022 Fee Schedule for the Village of Thiensville (att)

MOTION by Trustee Lange, **SECONDED** by Trustee Eckert to approve Resolution No. 2021-13 Approving the 2022 Fee Schedule for the Village of Thiensville. **MOTION CARRIED UNANIMOUSLY.**

E. Review and action regarding Resolution No. 2021-14 Approving Transfer of Water Service Facilities, Buntrock Avenue Betterment of Services Project (att)

Director of Community Services/Public Works Andy LaFond shared that this Resolution transfers ownership of the Buntrock Avenue water loop over to the Mequon Water Utility. The Village completed the loop at our expense; the City of Mequon has until 2023 to pay.

MOTION by Trustee Abraham, **SECONDED** by Trustee Lange to approve Resolution No. 2021-14 Approving Transfer of Water Service Facilities, Buntrock Avenue Betterment of Services Project. **MOTION CARRIED UNANIMOUSLY.**

F. Review and action regarding Resolution No. 2021-15 A Resolution Authorizing the Reduction of Election Officials and Combining of Wards for All Elections Held in 2022 & 2023 (att)

MOTION by Trustee Holyoke, **SECONDED** by Trustee Kucharski to approve Resolution No. 2021-15 A Resolution Authorizing the Reduction of Election Officials and Combining of Wards for All Elections Held in 2022 & 2023. **MOTION CARRIED UNANIMOUSLY.**

G. Review and action regarding Amendment to the Recycling Service Agreement Between the Village of Thiensville and Waste Management of Wisconsin, Inc. (att)

Director LaFond shared that the Amendment to the Recycling Service Agreement is a one-year extension to the Village's original seven-year agreement.

Trustee Abraham inquired if the new garbage truck can pick up the recycles. Director LaFond shared that the truck can pick them up, however, will need to research if the Village can dispose of the material and at what cost. The cost is based on weight. The Amendment approves a 2.5% increase from last year.

MOTION by Trustee Abraham, **SECONDED** by Trustee Apostolos to approve Amendment to the Recycling Service Agreement Between the Village of Thiensville and Waste Management of Wisconsin, Inc. **MOTION CARRIED UNANIMOUSLY.**

H. Review and action regarding 2022 Mid-Moraine Municipal Court Budget (att)

Administrator Landisch-Hansen shared that the Village is part of Mid-Moraine Municipal Court. The 2022 overall budget decreased due to a retirement of a staff member who will not be replaced due to restructuring staff.

MOTION by Trustee Eckert, **SECONDED** by Trustee Apostolos to approve 2022 Mid-Moraine Municipal Court Budget. **MOTION CARRIED UNANIMOUSLY.**

I. Review and action regarding Resignation of Sarah Hughes from the Plan Commission, Term To Expire April, 2023 (att)

MOTION by Trustee Lange, **SECONDED** by Trustee Kucharski to accept Resignation of Sarah Hughes from the Plan Commission, Term to Expire April, 2023 With Much Gratitude for Her Service. **MOTION CARRIED UNANIMOUSLY.**

XIV. REPORTS AND COMMUNICATIONS

XV. UNFINISHED BUSINESS

XVI. ANY OTHER MISCELLANEOUS BUSINESS BY THE TRUSTEES AS MAY BE BROUGHT BEFORE THE BOARD, OR CARRIED OVER FROM THE PREVIOUS VILLAGE BOARD MEETING.

A. Acceptance/Report Of Gifts Received

1. \$50.00 to the Thiensville Fire Department from Marc A. Eernisse in Memory of William Rausch

2. \$1,000.00 to Village Park Reimagined from Charles Lodl, Schroeder-Lodl Family

3. \$100.00 to Village Park Reimagined from Dianne S. Robertson in Memory of Donald Molyneux

MOTION by Trustee Eckert, **SECONDED** by Trustee Lange to accept the gifts of \$50.00 to the Thiensville Fire Department from Marc A. Eernisse in Memory of William Rausch, \$1,000.00 to Village Park Reimagined from Charles Lodl, Schroeder-Lodl Family and \$100.00 to Village Park Reimagined from Dianne S. Robertson in Memory of Donald Molyneux With Much Gratitude. **MOTION CARRIED UNANIMOUSLY.**

B. Review meeting schedule

1. January 17, 2022 - Combined Committee of the Whole and Board of Trustees at 6:00 PM

2. February 7, 2022 - Committee of the Whole at 6:00 PM

3. February 21, 2022 - Board of Trustees at 6:00 PM

MOTION by Trustee Holyoke, **SECONDED** by Trustee Abraham to adjourn the Meeting at 8:10 PM. **MOTION CARRIED UNANIMOUSLY.**

Submitted by,

Amy L. Langlois
Village Clerk