

**VILLAGE OF THIENSVILLE
BOARD OF TRUSTEES
MINUTES**

DATE: Monday, January 20, 2014

**LOCATION: 250 Elm Street
Thiensville, WI**

TIME: 6:00PM

I. CALL TO ORDER

President Mobley called the meeting to order at 6:00 PM

II. ROLL CALL

President:	Van Mobley	
Trustees:	Kim Beck	Kenneth Kucharski
	Ronald Heinritz	David Lange
	Rob Holyoke	John Treffert
Administrator:	Dianne Robertson	
Attorney:	Robert Feind	
Staff:	Director of Public Works Andy LaFond, Fire Chief Brian Reiels	
	Police Chief Scott Nicholson	

III. PLEDGE OF ALLEGIANCE

Trustee Heinritz led the recitation of the Pledge of Allegiance.

CONSENT AGENDA

Upon request of any Trustee, any item may be removed from the Consent Agenda for special consideration.

IV. APPROVAL OF MINUTES

- A. Board of Trustees**
1. December 16, 2013
 2. January 7, 2014 Special Board

V. DEPARTMENT REPORTS (Receipt)

- A. Department Reports (Receipt)**
1. Fire Department
 - a. December, 2013
 2. Police Department
 - a. December, 2013
 3. Public Works Department
 - a. December, 2013 (not complete)

VI. COMMITTEE REPORTS

- A. Committee of the Whole**
1. December 2, 2013

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VII. REPORTS AND COMMUNICATIONS

- A. Historic Preservation Commission**
 - 1. December 9, 2013 (not held)
 - 2. January 8, 2014 (not held)
- B. Plan Commission**
 - 1. January 7, 2014 (not held)
- C. Business Renaissance Committee**
 - 1. December 23, 2013 (not held)
- D. Capital Expenditures**

MOTION by Trustee Holyoke, **SECONDED** by Trustee Heinritz to approve the consent agenda. **MOTION CARRIED UNANIMOUSLY.**

BUSINESS AGENDA

VIII. FINANCIAL REPORTS AND ACCOUNTS PAYABLE

- A. Accounts Payable For All Funds**
 - 1. Accounts Payable**
 - a. December 14, 2013 through December 31, 2013
 - b. January 1, 2014 through January 17, 2014

MOTION by Trustee Heinritz, **SECONDED** by Trustee Holyoke to approve the accounts payable in the amount of \$2,501,529.59 from December 14, 2013 through January 17, 2014. **MOTION CARRIED UNANIMOUSLY.**

- 2. Financial Report (Receipt)**
 - a. December, 2013

Financial report was received.

IX. PRESIDENT'S REPORT

- A. Appointments**
 - 1. **Class B Beer & B Liquor License:**
 - 2. **Operators Licenses:**
 - 3. **Fire Department Member:**
 - 4. **Miscellaneous:**

X. ADMINISTRATOR'S REPORT

- A. Department Reports**
 - 1. Administrator's Report

SEWRPC 2012 Annual Report

The Southeastern Wisconsin Regional Planning Commission 2012 Annual Report is available in the Administrator's Office for review.

Board of Trustees, meeting minutes

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Tax Collections through 12/31/2013

As of 12/31/2013 the Village collected 70.37% of the tax collections. Of that total 14.39% was collected by Harris Bank and 85.61% was collected by the Village office.

Alta Loma/Madero/Bel Aire/Crescent Project

The project has been/will be advertised on January 18 and January 25 with the bid opening on February 4, 2014. The bid results will be before the Village Board at the February 17, 2014 meeting for consideration.

Incoming Revenue

\$ 15,502.55 Riverwalk Grant Reimbursement from WI DNR

2. Building Inspection Department (Receipt)
 - a. December, 2013 Report

Inspection report was received.

XI. ATTORNEY'S REPORT

XII. COMMITTEE REPORTS

- A. Review and update from Barkha Daily & Matt Buerosse regarding the 2014 Farmers Market and Cheel Restaurant at 105 S. Main Street

Matt Buerosse and Barkha Daily were in attendance. Mr. Buerosse reported that they have been working on bringing the building at 105 S. Main Street out of condemnation. The closing date for the land contract was last week and they are now waiting for the insurance agent to complete the underwriting. The fire retardation system cannot be installed until insurance coverage is complete which should be this week. Then occupancy can be obtained along with the liquor license. They are hoping for a mid July 2014 opening and want to make sure everything is perfect before opening. The land contract is through the build out and may be as long as five years.

Ms. Barkha Daily reported that in regards to the Farmer's Market they just finished mailing all the 180 applications to the farmers/vendors for 2014. They are working on a marketing plan and are working on a front page article in the News Graphic. Ms. Daily also is working on reorganizing their budget to evaluate how funds are spent. Survey results will be coming in on last year's Farmer's Market from the vendors. Moving the market onto the grass is premature at this point in time. There will be a better layout and categorizing this year with the vendors. The applications will be coming back by mid February. The vendor survey results will be shared with the Village Board around March 1st.

- B. Review and approval of an Eagle Scout Certificate of Recognition for Benedict Beck, Troop #852

MOTION by Trustee Lange, **SECONDED** by Trustee Heinritz to approve the Eagle Scout of Recognition for Benedict Beck, Troop #852. **MOTION CARRIED UNANIMOUSLY.**

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- C. Review and approval of appointing Jennifer Abraham to the Historic Preservation Commission

Ms. Abraham was on this committee in the past and can mirror proponents of the TBRC which she is a member of.

MOTION by Trustee Heinritz, **SECONDED** by Trustee Holyoke to appoint Jennifer Abraham to the Historic Preservation Commission to replace Gordon Meier with thanks. **MOTION CARRIED UNANIMOUSLY.**

- D. Review and recommendation regarding setting date for 2014 Celebrating Thiensville's projects

President Mobley reported that there is Village and Federal Plaques to be recognized to commemorate the completion of the flood control projects in the Village and the Board will need to set a date for this event. President Mobley and Administrator Robertson felt that early fall or September would be a good time to have the event. This could be coordinated with the Fire Department and could be part of the 2nd annual Business Forum. There should be a mailing to residents, federal representatives, state representatives, the governor, and senators. A Sunday afternoon may be best for the event. The Board wants to wait and see what the Packers schedule will be.

- E. Review and update on timeframe for the Alta Loma/Madero/Bel Aire/Crescent Road Project

Administrator Robertson reported on this in her Administrator's report earlier.

NEXT RESOLUTION NUMBER:	2014-02
NEXT ORDINANCE NUMBER:	2014-01

XIII. REPORTS AND COMMUNICATIONS

- A. Plan Commission
- B. Frank L. Weyenberg Library
- C. Mid-Moraine Legislative Committee
- D. Historic Preservation Commission
- E. Telecommunication & IT Oversight Committee
- F. C.D.A.
- G. Bike Trail Committee
- H. Farmland Preservation Committee
- I. Thiensville Business Association/Renaissance Committee

XIV. UNFINISHED BUSINESS

XV. ANY OTHER MISCELLANEOUS BUSINESS BY THE TRUSTEES AS MAY BE BROUGHT BEFORE THE BOARD, OR CARRIED OVER FROM THE DECEMBER 16, 2013 VILLAGE BOARD MEETING.

- A. Inter-Governmental Committee with Mequon
- B. Use of 101 Green Bay Road, Old Village Hall & Fire Station
- C. Acceptance/Report of Gifts Received
 - 1. Carolyn & Gerald Abraham, \$1,000 to the Fire Department
 - 2. Cedarburg Fire Department, \$2,000 for Maxwell Street Days Assistance

MOTION by Trustee Holyoke, **SECONDED** by Trustee Kucharski to accept the gifts from Carolyn & Gerald Abraham, \$1,000 to the Fire Department and the Cedarburg Fire Department, \$2,000 for Maxwell Street Days Assistance with thanks. **MOTION CARRIED UNANIMOUSLY.**

- D. Dialog with Mequon regarding water utility service
- E. Review next month's meeting date schedule

XVI. MOTION TO ADJOURN TO CLOSED SESSION

MOTION by Trustee Beck, **SECONDED** by Trustee Kucharski to adjourn to closed session at 6:24PM pursuant to Chapter 19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility regarding interview with Finance Administrator/Assistant Administrator candidate.

- 1. Roll Call Vote

Ayes: Trustee Beck, Heinritz, Holyoke, Kucharski, Lange, Treffert and President Mobley.

Naes: None

MOTION CARRIED.

MOTION TO RECONVENE IN OPEN SESSION

- 1. Vote of Board to reconvene.

MOTION by Trustee Beck, **SECONDED** by Trustee Holyoke to reconvene in open session at 7:13PM. **MOTION CARRIED UNANIMOUSLY.**

- 2. Review and possible approval regarding the Finance Administrator/Assistant Administrator position

MOTION by Trustee Treffert, **SECONDED** by Trustee Kucharski to approve the Finance Administrator/Assistant Administrator position to Colleen J. Landisch at a salary of \$60,000 contingent upon a physical and blood test. **MOTION CARRIED UNANIMOUSLY.**

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XVII. ADJOURNMENT

MOTION by Trustee Holyoke, **SECONDED** by Trustee Lange to adjourn to closed session at 7:15PM. **MOTION CARRIED UNANIMOUSLY.**

Submitted by,

Approved by,

Susan R. Conway
Administrative Assistant

Dianne S. Robertson
Village Clerk