

**VILLAGE OF THIENSVILLE
BOARD OF TRUSTEES
MINUTES**

DATE: Monday, December 17, 2012

**LOCATION: 250 Elm Street
Thiensville, WI**

TIME: 6:00PM

I. CALL TO ORDER

President Mobley called the meeting to order at 6:00 PM.

II. ROLL CALL

President:	Van Mobley	
Trustees:	Kim Beck	Kenneth Kucharski
	Ronald Heinritz	David Lange
	Rob Holyoke	John Treffert
Administrator:	Dianne Robertson	
Attorney:	Robert Feind	
Staff:	Fire Chief Brian Reiels	

III. PLEDGE OF ALLEGIANCE

Trustee Heinritz led the recitation of the Pledge of Allegiance.

CONSENT AGENDA

Upon request of any Trustee, any item may be removed from the Consent Agenda for special consideration.

IV. APPROVAL OF MINUTES

- A. Board of Trustees**
1. November 13, 2012

V. DEPARTMENT REPORTS (Receipt)

- A. Department Reports** (Receipt)
1. Fire Department
 - a. October, 2012
 - b. November, 2012
 2. Police Department
 - a. November, 2012
 3. Public Works Department
 - a. November, 2012

VI. COMMITTEE REPORTS

- A. Committee of the Whole**
1. November 5, 2012
 2. December 3, 2012

VII. REPORTS AND COMMUNICATIONS

- A. Historic Preservation Commission**
 - 1. November 14, 2012
- B. Plan Commission**
 - 1. November 13, 2012
 - 2. December 4, 2012
- C. Board of Canvassers**
 - 1. November 6, 2012 Certification
- D. Capital Expenditures**

MOTION by Trustee Holyoke, **SECONDED** by Trustee Beck to approve the consent agenda. **MOTION CARRIED UNANIMOUSLY.**

BUSINESS AGENDA

VIII. FINANCIAL REPORTS AND ACCOUNTS PAYABLE

- A. Accounts Payable For All Funds**
 - 1. **Accounts Payable**
 - a. October 13, 2012 through December 14, 2012

MOTION by Trustee Heinritz, **SECONDED** by Trustee Holyoke to approve the accounts payable from October 13, 2012 through December 14, 2012 in the amount of \$528,169.23. **MOTION CARRIED UNANIMOUSLY.**

- 2. **Financial Report (Receipt)**
 - a. November, 2012

Financial report was received.

IX. PRESIDENT'S REPORT

- A. Appointments**
 - 1. **Liquor License:**
 - 2. **Operators Licenses:**
 - a. **New:**
 - b. **Renewal:**
 - b. **Denial**
 - c. **Temporary**
 - 3. **Fire Department Members:**
 - a. Whitney H. Dobson

MOTION by Trustee Holyoke, **SECONDED** by Trustee Lange to approve the appointment of Whitney Dobson to the Fire Department. **MOTION CARRIED UNANIMOUSLY.**

4. Parade/Street Closing Permit:

X. ADMINISTRATOR'S REPORT

A. Department Reports

1. Administrator's Report

Green Bay Road

The Green Bay Road Project schedule is as follows:

12/14/2012	60% plans to the Village and utilities
1/18/2013	Submission of 90% plans to the Village for review
2/15/2013	Advertisement for bids
3/6/2012	Bid opening
3/20/2013	Preconstruction meeting
4/1/2013	Start of construction
8/30/2013	Substantial completion

The Main Street schedule will take 1 to 1½ years for design and construction cost allocation will be from July 1, 2013 thru June 30, 2014. The construction bidding will be in the fall of 2014 with construction in 2015. The funds must be spent by June 30, 2017.

Village Owned Properties on Main Street

Willard Riemer will be renting the building at 136 N. Main Street until December 31, 2012.

Sea N Sand, the month-to-month tenant at 134 N. Main Street has been informed that he has until April 30, 2013 to vacate the premises. He has paid his rent for November & December. Should he move prior to January 31, 2013 he will receive a \$5,000 incentive payment.

The Request for Proposals contract with Ruekert & Mielke has been signed and the process has begun to compile the data needed.

Emergency Dispatch Study

The emergency dispatch task force organizational meeting has been set for Wednesday, December 19th. This task force has been established by the Ozaukee County Board.

SEWRPC 2011 Annual Report

The Southeastern Wisconsin Regional Planning Commission's 2011 Annual Report is available in the Administrator's office for anyone who wishes to review it.

Incoming Revenue

\$5,767.07	3 rd Quarter 2012 Time Warner Franchise Fee
\$1,975.60	3 rd Quarter 2012 AT&T Franchise Fee

**2. Building Inspection Department (Receipt)
a. November, 2012 Report**

Inspection report was received.

XI. ATTORNEY'S REPORT

Attorney Feind reported that the van was not gone from the Sea N Sand property. Mr. Sand is not authorized to park a vehicle on this Village owned property. If Mr. Sand stays until April then an eviction notice would be filed and this is a 10-17 day summons. This eviction process normally takes a couple of months otherwise the Village can get a letter of restitution, put up a bond and hire a mover and get the Sheriff involved. The Village would then be at the mercy of the Sheriff's department for scheduling the eviction. All the items would have to be moved to a bonded warehouse and the Village pays the first month's rent. President Mobley does not want development to be held up.

XII. COMMITTEE REPORTS

- A. Review and approval of Resolution No. 2012-31 Accepting a Temporary Limited Easement Agreement between Marcy Real Estate, LLC and the Village of Thiensville

MOTION by Trustee Beck, **SECONDED** by Trustee Lange to approve Resolution No. 2012-31 Accepting a Temporary Limited Easement Agreement between Marcy Real Estate, LLC and the Village of Thiensville.
MOTION CARRIED UNANIMOUSLY.

NEXT RESOLUTION NUMBER:	2012-32
NEXT ORDINANCE NUMBER:	2012-06

XIII. REPORTS AND COMMUNICATIONS

- A. Plan Commission
- B. Frank L. Weyenberg Library
- C. Mid-Moraine Legislative Committee
- D. Historic Preservation Commission
- E. Telecommunication & IT Oversight Committee
- F. C.D.A.
- G. Bike Trail Committee
- H. Farmland Preservation Committee

XIV. UNFINISHED BUSINESS

XV. ANY OTHER MISCELLANEOUS BUSINESS BY THE TRUSTEES AS MAY BE BROUGHT BEFORE THE BOARD, OR CARRIED OVER FROM THE NOVEMBER 13, 2012 VILLAGE BOARD MEETING.

- A. Inter-Governmental Committee with Mequon – Trustee Beck is very impressed with the proposed new site on the corner of Mequon Road and Cedarburg Road.
- B. Use of 101 Green Bay Road, Old Village Hall & Fire Station
- C. Acceptance/Report of Gifts Received
 - 1. Ronald and Lynn Shuster \$200 to the Fire Department

MOTION by Trustee Beck, **SECONDED** by Trustee Kucharski to accept a donation from Ronald and Lynn Shuster in the amount of \$200 to the Fire Department with thanks. **MOTION CARRIED UNANIMOUSLY.**

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- D.** Dialog with Mequon regarding water utility service
- E.** Review next month's meeting date schedule
- F.** Update on Village owned Main Street properties

Trustee Lange brought up an issue regarding Linden Lane apartments and some areas near Laurel Woods Condominiums. Chief Nicholson has been dealing with property maintenance issues at these areas. There have been more cars parked in the Linden Lane apartment area especially at 117 Linden Lane. The police department is watching this area very closely.

XVI. MOTION TO ADJOURN TO CLOSED SESSION

MOTION by Trustee Holyoke, **SECONDED** by Trustee Heinritz to adjourn to closed session at 6:33PM pursuant to Chapter 19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session regarding property purchase.

- 1. Roll Call Vote

Ayes: Trustees Beck, Heinritz, Holyoke, Kucharski, Lange, Treffert and President Mobley.

Naes: None

MOTION CARRIED.

MOTION TO RECONVENE IN OPEN SESSION

- 1. Vote of Board to reconvene.

MOTION by Trustee Holyoke, **SECONDED** by Trustee Lange to reconvene in open session at 8:46PM.

MOTION CARRIED UNANIMOUSLY.

XVII. ADJOURNMENT

MOTION by Trustee Beck, **SECONDED** by Trustee Holyoke to adjourn the meeting at 8:46PM. **MOTION CARRIED UNANIMOUSLY.**

Submitted by,

Approved by,

Susan R. Conway
Administrative Assistant

Dianne S. Robertson
Village Clerk