

**VILLAGE OF THIENSVILLE
BOARD OF TRUSTEES
MINUTES**

DATE: Monday, September 15, 2014

**LOCATION: 250 Elm Street
Thiensville, WI**

TIME: 6:00PM

I. CALL TO ORDER

II. ROLL CALL

President:	Van Mobley	
Trustees:	Kim Beck	Kenneth Kucharski
	Ronald Heinritz (excused)	David Lange
	Rob Holyoke	John Treffert
Administrator:	Dianne Robertson	
Attorney:	Robert Feind	
Staff:	Director of Public Works Andy LaFond, Police Chief Scott Nicholson	

III. PLEDGE OF ALLEGIANCE

Trustee Beck led the recitation of the Pledge of Allegiance.

CONSENT AGENDA

Upon request of any Trustee, any item may be removed from the Consent Agenda for special consideration.

IV. APPROVAL OF MINUTES

- A. Board of Trustees**
1. August 4, 2014

V. DEPARTMENT REPORTS (Receipt)

- A. Department Reports** (Receipt)
1. Fire Department
 - a. July, 2014
 - b. August, 2014
 2. Police Department
 - a. July, 2014
 - b. August, 2014
 3. Public Works Department
 - a. July, 2014
 - b. August, 2014

VI. COMMITTEE REPORTS

- A. Committee of the Whole**
1. August 1, 2014 (not held)
 2. September 1, 2014 (not held-Labor Day)

VII. REPORTS AND COMMUNICATIONS

- A. Historic Preservation Commission**
 - 1. August 13, 2014
 - 2. September 10, 2014 (not complete)
- B. Plan Commission**
 - 1. August 5, 2014
 - 2. September 9, 2014 (not complete)
- C. Business Renaissance Committee**
 - 1. August 25, 2014 (not held)
- D. Board of Review**
 - 1. May 27, 2014
 - 2. July 22, 2014
 - 3. July 24, 2014
- E. Board of Canvass**
 - 1. August 15, 2014
- F. Capital Expenditures**

MOTION by Trustee Holyoke, **SECONDED** by Trustee Lange to approve the consent agenda. **MOTION CARRIED UNANIMOUSLY.**

BUSINESS AGENDA

VIII. FINANCIAL REPORTS AND ACCOUNTS PAYABLE

- A. Accounts Payable For All Funds**
 - 1. Accounts Payable**
 - a. July 19, 2014 through August 15, 2014
 - b. August 16, 2014 through September 12, 2014

MOTION by Trustee Lange, **SECONDED** by Trustee Beck to approve the accounts payable in the amount of \$1,062,825.95 from July 19, 2014 through September 12, 2014. **MOTION CARRIED UNANIMOUSLY.**

- 2. Financial Report (Receipt)**
 - a. August, 2014

Financial report was received.

IX. PRESIDENT'S REPORT

- A. Appointments**
 - 1. Temporary Class B Beer:
 - 2. Operators Licenses-New:
 - 3. Operators License Renewal:

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4. Miscellaneous:

- a) **Parade/Street Closing Permit:** Village of Thiensville
Community Celebration, Sunday, November 2, 2014 – 1PM to 3PM
- b) Logemann Community Center, Historic Days/5 K Run/Walk, Saturday,
September 27, 2014

MOTION by Trustee Holyoke, **SECONDED** by Trustee Beck to approve a street closing permit for the Village of Thiensville Community Celebration, Sunday, November 2, 2014 – 1PM to 3PM and the Logemann Community Center, Historic Days/5 K Run/Walk, Saturday, September 27, 2014 with the stipulation that there can be no paint on any roads. **MOTION CARRIED UNANIMOUSLY.**

c) Fire Department Members:

- 1. Sergio A. Jimenez
- 2. Kimberly L. Konkel
- 3. Kyle J. Sternig

MOTION by Trustee Holyoke, **SECONDED** by Trustee Kucharski to approve the appointment of Sergio A. Jimenez, Kimberly L. Konkel and Kyle J. Sternig to the Thiensville Fire Department. **MOTION CARRIED UNANIMOUSLY.**

X. ADMINISTRATOR'S REPORT

A. Department Reports

1. Administrator's Report

Main Street Project

Design plans continue to be worked on by Ruckert & Mielke.

Board of Review

The Village has received the brief from the condominium owner's attorney. Once the brief is received from the assessor's attorney the Board of Review hearing will be scheduled.

2015 Recycling Grant

The 2015 Recycling Grant application has been submitted.

Estimated Population

The Village estimate for population as of the January 1, 2014 population is 3,222. The 2013 population was 3,223 and the 2011 census population was 3,228.

2014 vs. 2013 Equalized Valuation

Below are the equalized values comparing 2014 with 2013. This represents a 3.73% increase compared to a .94% decrease in 2013.

Year	Real Estate	Personal Property	Total
2014	306,792,600	2,719,600	309,512,200
2013	<u>295,791,300</u>	<u>2,599,300</u>	<u>298,390,600</u>
Difference	11,001,300	120,300	11,121,600

	Base Value	Current Value	Increment
TID District			
2014	16,826,900	51,766,500	34,939,600
2013	<u>16,826,900</u>	<u>49,225,000</u>	<u>32,398,100</u>
Difference	0	2,541,500	2,541,500

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Administrator Robertson estimated the Village of Thiensville's equalized ratio at 105.48% of fair market value compared to 2013 of 108.9%. The "revaluation" rule states that your equalized value needs to be between 110% and 90% of fair market value.

Floodplain Ordinance

The Wisconsin Department of Natural Resources has approved the new Village Floodplain Zoning Ordinance after the work the Village did on Pigeon Creek.

M-T Interceptor Sewer Rehab Project

The City of Mequon, as the lead agency for the M-T Sewer Interceptor bid out engineering services for the emergency repair. The City staff is taking this project very seriously. Formal bid are being received and will be awarded shortly.

2. Building Inspection Department (Receipt)
 - a. August, 2014 Report

Inspection report was received.

XI. ATTORNEY'S REPORT

The Dr. Lewis easements are completed for the new building on N. Main Street.

XII. COMMITTEE REPORTS

- A. Review and approval of Proclamation for Beggar's Night, Sunday, October 26, 2014 4PM to 7PM (Mequon is on Halloween Friday 10/31 from 5:00 – 8:00 PM, all other surrounding communities are on 10/26)

Trustee Holyoke feels that the Village's date should be the same as the City of Mequon.

MOTION by Trustee Treffert, **SECONDED** by Trustee Kucharski to approve a proclamation for Beggars' Night, Sunday, October 26, 2014 4PM to 7PM.

Ayes: Trustees Beck, Kucharski, Lange, Treffert and President Mobley.

Naes: Trustee Holyoke

MOTION CARRIED.

- B. Review and approval of accepting the retirement of Susan R. Conway, Administrative Assistant/Deputy Clerk effective December 26, 2014, with thanks and regret

MOTION by Trustee Treffert, **SECONDED** by Trustee Lange to accept the retirement of Susan R. Conway, Administrative Assistant/Deputy Clerk effective December 26, 2014, with thanks and regret. **MOTION CARRIED UNANIMOUSLY.**

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- C. Review and approval of authorizing the Village Administrator to advertise for the position of Clerk/Deputy Treasurer and approve the job description

Administrator Robertson wants to keep the Treasurer position with the Administrator position but definitely wants to fill the Clerk position for elections. This person will also attend meetings and take minutes in addition to everything Susan Conway is doing. This position will allow time for training and provides for a future smooth transition when Administrator Robertson retires.

MOTION by Trustee Beck, **SECONDED** by Trustee Lange to approve authorizing the Village Administrator to advertise for the position of Clerk/Deputy Treasurer and approve the job description. **MOTION CARRIED UNANIMOUSLY.**

- D. Review and approval to extend a conditional offer of employment to police officer candidate Jordan J. Hooper

Mr. Hooper is 23 years old and has a bachelor's degree in criminal justice from UWM, graduated from the Police Academy at MATC and is a part-time police officer with the City of Lake Geneva. He is from Oconto Falls, WI.

MOTION by Trustee Holyoke, **SECONDED** by Trustee Lange to approve extending a conditional offer of employment to police officer candidate Jordan J. Hooper. **MOTION CARRIED UNANIMOUSLY.**

- E. Review and approval to begin the process of replacing 2 squad cars through the State bidding process

Police Chief Nicholson reported that currently the department has two 2011 marked squad cars that are Ford Crown Victoria's. Ford has since stopped production of this model. The replacement of the Crown Victoria has been the Ford Taurus which is smaller than the Crown Victoria and the reviews from different police departments have been less than stellar. With all the needed equipment the quarters are cramped and there is very little space to accommodate the equipment. The alternative is the Ford Explorer SUV and Schmidt Ford has the state contract price for this vehicle. The other vehicle is a Chevy Tahoe. Any vehicle that the department gets has to be pursuit rated. The idea would to also keep one of the marked squad cars which has less miles and make it an unmarked squad. The state price on the Ford Explorer is \$26,000 and the Chevy Tahoe is \$30,000. The trade-in value on these vehicles is good. The budget for new vehicles is \$80,000 so the purchase will be under budget. Trustee Holyoke wants to go with the Ford Explorer because of the relationship with Schmidt Ford and to shop locally.

MOTION by Trustee Holyoke, **SECONDED** by Trustee Beck to purchase two new Ford Explorers for the Police Department. **MOTION CARRIED UNANIMOUSLY.**

- F. Review and approval to accept a donation from the Thiensville Fire Department, Inc. in the amount of \$69,000 and to authorize purchase of a Fire command vehicle

Fire Chief Reiels stated that there is a need for a fire command vehicle specifically with safety issues and other needed essential components such as built in radio communication and cross-band repeaters. The money for the vehicle will be donated by the Thiensville Fire Department Corporation. The Fire Corporation is in good shape financially due to all the fundraising they do. President Mobley had concerns about money for future vehicles that may be needed. The cost is higher than a squad car because of equipment in both the front and rear of the vehicle and built in communication. Administrator Robertson and the Village Board would like the purchase to be done locally. Trustee Treffert wanted to know what the life of the existing ambulances are. Chief Reiels reported that the ambulances are still running well with a mileage of only around 30,000 miles. The Board does not want to deplete

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corporate funds if next year another purchase needs to be made by the Fire Department and then the funding could be in question. There are quite a number of vehicles in the Fire Department versus the number of residents in the Village.

MOTION by Trustee Treffert, **SECONDED** by Trustee Holyoke to accept a donation from the Thiensville Fire Department, Inc. in the amount of \$69,000 and to authorize purchase of a fire command vehicle recognizing that there is no cost to the Thiensville taxpayers. **MOTION CARRIED UNANIMOUSLY.**

MOTION by Trustee Holyoke, **SECONDED** by Trustee Kucharski to keep the older vehicle to transport fire department members to training classes, etc.

Ayes: Trustees Beck, Holyoke, Kucharski, Trustee Lange and President Mobley.

Naes: Trustee Treffert

MOTION CARRIED.

G. Review Capital Projects 5-Year Plan for 2015-2019

Administrator Robertson provided a list of capital projects for the 5-Year Plan for all departments. Trustee Treffert wants to see the items sorted by year within each department. Trustee Beck asked about getting a stoplight at the corner of Freistadt and Green Bay Road. Administrator Robertson stated that a traffic study could be done to make sure that is necessary. Trustee Kucharski asked about a walking path on Freistadt Road. Trustee Kucharski also asked about the parking lot expansion in the park and Director of Public Works Andy LaFond responded that they would like to expand the lot by 50 spaces. The downside is taking out the trees and additional green space. There was discussion about random items regarding future capital projects. The revenue credits for connection to the Mequon Water Utility will also be removed next year in 2015.

Trustee Treffert suggested that at the October budget meeting the Board should talk about water down Main Street. Administrator Robertson will put this topic on the next COW meeting.

H. Community celebration date changed to November 2, 2014

The date changed from October 5, 2014 to November 2, 2014.

I. Discuss meeting with the City of Mequon Common Council and the Village Board regarding topics of joint concern on Tuesday, September 30, 2014

The Village Board will meet with the City of Mequon Common Council at Shully's on Tuesday, September 30, 2014 at 6:00 PM regarding a number of joint concerns. There was discussion of having several small round tables with small groups socializing and discussing or having the two groups each at their own table sitting on opposite sides to discuss the multiple concerns. The decision was to have the two groups sitting separately and across from each other.

J. Discuss 2015 Budget Workshop Date

The budget workshop date will be Wednesday October 8, 2014 at 5:00 PM.

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K. Review and update on Mequon/Thiensville Sewer Interceptor Project

Mequon is taking this project seriously and this is one of the topics that will be discussed at Shully's on September 30, 2014.

L. Review and approval of appointing Randy Pasternak, 524 Bel Aire Drive to the Zoning Board of Appeals to replace Carolyn Abraham term ending 5/2017

MOTION by Trustee Beck, **SECONDED** by Trustee Lange to approve the appointment of Randy Pasternak, 524 Bel Aire Drive to the Zoning Board of Appeals to replace Carolyn Abraham term ending 5/2017. **MOTION CARRIED UNANIMOUSLY.**

M. Review and discussion MMSD seeks rise in taxes, fees

Trustee Treffert reported that MMSD is going to collect 2.65% more in property taxes from Milwaukee County property owners and 11.88% more in tax equivalent billings from communities outside Milwaukee County to help pay for total spending of \$303.6 million next year under proposed 2015 operating and capital budgets. With the Village trying to hold down taxes this is quite an increase. Administrator Robertson has spoken with Kevin Schafer from MMSD and he offered to meet with the Village Board at their request. Mr. Mark Kaminski will be meeting with the Village President and the Village Administrator very soon regarding these issues. Trustee Treffert is afraid that in a few years the residents will be paying \$200.00 per quarter. Why do Milwaukee County property owners have less of an increase than outside Milwaukee County? Administrator Robertson will request Mr. Kevin Shafer attend the next COW meeting.

N. Review and discussion on the meeting from the Economic Development Sub-group of the TBRC

Trustee Beck reported that this was a good meeting and wanted to share the mission statement that they developed for the group. The group wants to improve the business environment in the Village and identify and recruit new businesses. They also want to work on filling vacant spaces within the Village.

NEXT RESOLUTION NUMBER:	2014-11
NEXT ORDINANCE NUMBER:	2014-04

XIII. BUSINESS FROM THE FLOOR

A. Citizens to be Heard

Open to any citizen who wishes to speak on items not on the agenda. Please step to the podium and give your name and address for the record.

XIV. REPORTS AND COMMUNICATIONS

- A. Plan Commission
- B. Frank L. Weyenberg Library – The joint relationship between the Village and the Library is working well.
- C. Mid-Moraine Legislative Committee
- D. Historic Preservation Commission
- E. Telecommunication & IT Oversight Committee
- F. C.D.A.
- G. Bike Trail Committee
- H. Farmland Preservation Committee
- I. Thiensville Business Association/Renaissance Committee

XV. UNFINISHED BUSINESS

XVI. ANY OTHER MISCELLANEOUS BUSINESS BY THE TRUSTEES AS MAY BE BROUGHT BEFORE THE BOARD, OR CARRIED OVER FROM THE AUGUST 4, 2014 VILLAGE BOARD MEETING.

- A. Inter-Governmental Committee with Mequon
- B. Use of 101 Green Bay Road, Old Village Hall & Fire Station
- C. Acceptance/Report of Gifts Received
 - 1. Skippy's Sports Pub, Thiensville Fire Department, \$2,000

MOTION by Trustee Lange, **SECONDED** by Trustee Holyoke to accept a donation from Skippy's Sports Pub to the Thiensville Fire Department in the amount of \$2,000 with thanks. **MOTION CARRIED UNANIMOUSLY.**

- D. Dialog with Mequon regarding water utility service
- E. Review next month's meeting date schedule

XVII. MOTION TO ADJOURN TO CLOSED SESSION

MOTION by Trustee Holyoke, **SECONDED** by Trustee Lange to adjourn to closed session at 8:58PM pursuant to Chapter 19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session regarding wage negotiations and pursuant to Chapter 19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility regarding wage discussions for new Clerk/Deputy Treasurer position.

- 1. Roll Call Vote

Ayes: Trustees Beck, Holyoke, Kucharski, Lange, Treffert and President Mobley.

Naes: None

MOTION CARRIED.

MOTION TO RECONVENE IN OPEN SESSION

1. Vote of Board to reconvene.

MOTION by Trustee Holyoke, **SECONDED** by Trustee Kucharski to reconvene the meeting in open session at 9:47 PM. **MOTION CARRIED UNANIMOUSLY.**

2. Review and possible approval Clerk/Deputy Treasurer position.

XVIII. ADJOURNMENT

MOTION by Trustee Beck, **SECONDED** by Trustee Kucharski to adjourn the meeting at 9:47 PM. **MOTION CARRIED UNANIMOUSLY.**

Submitted by,

Approved by,

Susan R. Conway
Administrative Assistant

Dianne S. Robertson
Village Clerk