

**VILLAGE OF THIENSVILLE
BOARD OF TRUSTEES
MINUTES**

DATE: **Monday, November 11, 2013**

LOCATION: **250 Elm Street
Thiensville, WI**

TIME: **5:00PM**

I. CALL TO ORDER

President Mobley called the meeting to order at 5:00 PM.

II. ROLL CALL

President:	Van Mobley	
Trustees:	Kim Beck	Kenneth Kucharski
	Ronald Heinritz	David Lange
	Rob Holyoke	John Treffert
Administrator:	Dianne Robertson	
Attorney:	N/A	
Staff:	Director of Public Works Andy LaFond,	Fire Chief Brian Reiels
	Police Chief Scott Nicholson	

III. PLEDGE OF ALLEGIANCE

Trustee Kucharski led the recitation of the Pledge of Allegiance.

CONSENT AGENDA

Upon request of any Trustee, any item may be removed from the Consent Agenda for special consideration.

IV. APPROVAL OF MINUTES

- A. Board of Trustees**
1. October 21, 2013

V. DEPARTMENT REPORTS (Receipt)

- A. Department Reports** (Receipt)
1. Fire Department
 - a. October, 2013
 2. Police Department
 - a. October, 2013
 3. Public Works Department
 - a. October, 2013

VI. COMMITTEE REPORTS

- A. Committee of the Whole**
1. November 4, 2013 Budget Public Hearing
 2. November 4, 2013

VII. REPORTS AND COMMUNICATIONS

- A. Historic Preservation Commission**
 - 1. October 14, 2013
- B. Plan Commission**
 - 1. November 5, 2013
- C. Business Renaissance Committee**
 - 1. August 19, 2013 Sub Committee
 - 3. September 9, 2013 Sub Committee
 - 4. September 18, 2013 Sub Committee
 - 5. October 16, 2013 Sub-Committee
 - 6. October 28, 2013 (not held)
- D. Capital Expenditures**

MOTION by Trustee Holyoke, **SECONDED** by Trustee Heinritz to approve the consent agenda. **MOTION CARRIED UNANIMOUSLY.**

BUSINESS AGENDA

VIII. FINANCIAL REPORTS AND ACCOUNTS PAYABLE

- A. Accounts Payable For All Funds**
 - 1. **Accounts Payable**
 - a. October 19, 2013 through November 15, 2013

MOTION by Trustee Heinritz, **SECONDED** by Trustee Holyoke to approve the authorization for the Village Administrator to release usual and customary bills. **MOTION CARRIED UNANIMOUSLY.**

- 2. **Financial Report (Receipt)**
 - a. October, 2013

Financial report (not available)

IX. PRESIDENT'S REPORT

- A. Appointments**
 - 1. **Class B Beer & B Liquor License:**
 - 2. **Operators Licenses**
 - New: Shully's: Philip D. Stockton
 - Walgreens: Pauline M. Ziegler

MOTION by Trustee Kucharski, **SECONDED** by Trustee Holyoke to approve a new operator's license to Philip D. Stockton and Pauline M. Ziegler. **MOTION CARRIED UNANIMOUSLY.**

**Board of Trustees, meeting minutes
November 13, 2013, page three of five**

3. Fire Department Member: Benjamin J. McClellan

MOTION by Trustee Holyoke, **SECONDED** by Trustee Lange to approve Benjamin J. McClellan as a new member to the fire department. **MOTION CARRIED UNANIMOUSLY.**

4. Miscellaneous:

X. ADMINISTRATOR'S REPORT

A. Department Reports

1. Administrator's Report

Nothing new to report this month due to the short timeframe between meetings.

2. Building Inspection Department (Receipt)
a. October, 2013 Report

Inspection report was received.

XI. ATTORNEY'S REPORT

XII. COMMITTEE REPORTS

A. Review and approval of Resolution No. 2013-17 Adopting the 2014 Budget and Establishing the 2013 Tax Levy and Rate

MOTION by Trustee Holyoke, **SECONDED** by Trustee Heinritz to approve Resolution No. 2013-17 Adopting the 2014 Budget and Establishing the 2013 Tax levy and Rate including the TID money in the amount of \$2,410,697.06 and the tax rate is \$7.419127 per thousand. **MOTION CARRIED UNANIMOUSLY.**

NEXT RESOLUTION NUMBER:	2013-18
NEXT ORDINANCE NUMBER:	2013-07

XIII. REPORTS AND COMMUNICATIONS

- A. Plan Commission**
- B. Frank L. Weyenberg Library**
- C. Mid-Moraine Legislative Committee**
- D. Historic Preservation Commission**
- E. Telecommunication & IT Oversight Committee**
- F. C.D.A.**
- G. Bike Trail Committee**
- H. Farmland Preservation Committee**
- I. Thiensville Business Association/Renaissance Committee**

The Board is still waiting on Dr. Gary Lewis and his proposal for the new building on N. Main Street.

XIV. UNFINISHED BUSINESS

XV. ANY OTHER MISCELLANEOUS BUSINESS BY THE TRUSTEES AS MAY BE BROUGHT BEFORE THE BOARD, OR CARRIED OVER FROM THE OCTOBER 21, 2013 VILLAGE BOARD MEETING.

- A.** Inter-Governmental Committee with Mequon
- B.** Use of 101 Green Bay Road, Old Village Hall & Fire Station
- C.** Acceptance/Report of Gifts Received
 - 1) \$2,000 Thomas Mohr & Sally Mohr Lunde to purchase Fire Department Equipment in honor of Thomas & Gretchen Mohr
 - 2) \$2,000 Thomas Mohr & Sally Mohr Lunde to purchase Special Police Equipment in honor of Thomas & Gretchen Mohr
 - 3) \$6,655.18 William Arpe, Fiduciary & Willowbrook, repair of Thiensville Mill Wall

MOTION by Trustee Lange, **SECONDED** by Trustee Heinritz to accept the following gifts: \$2,000 Thomas Mohr & Sally Mohr Lunde to purchase Fire Department Equipment in honor of Thomas & Gretchen Mohr, \$2,000 Thomas Mohr & Sally Mohr Lunde to purchase Special Police Equipment in honor of Thomas & Gretchen Mohr, and \$6,655.18 William Arpe, Fiduciary & Willowbrook, repair of Thiensville Mill Wall with thanks. **MOTION CARRIED UNANIMOUSLY.**

- D.** Dialog with Mequon regarding water utility service
- E.** Review next month's meeting date schedule

Administrator Robertson reported that she has 13 applications for the Treasurer/Assistant Administrator position. This was just published in the League of Municipalities publication last week. There are some good candidates. Administrator Robertson stated that in order to keep the process objective she has hired a consultant who has a doctorate in public administration to help in the process. The deadline is November 21, 2013 for applicants.

President Mobley reported that he and Administrator Robertson had lunch with the Mequon City Mayor and City Administrator and they reminded the city officials of the development resolution that was passed several years ago in regards to the corner of Mequon Road and Cedarburg Road. There has been a lot of positive feedback regarding the new development on Mequon Road. There has been discussion as to whether "Thiensville" will appear on the new archway at the corner of Mequon and Cedarburg Road and President Mobley expressed his desire for this at the meeting. The Village would possibly help fund it if the Village Board agreed. President Mobley believes that the City Mayor is on Thiensville's side.

XVI. MOTION TO ADJOURN TO CLOSED SESSION

MOTION by Trustee Lange, **SECONDED** by Trustee Heinritz to adjourn to closed session at 5:16PM pursuant to Chapter 19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility regarding administrator evaluation.

- 1. Roll Call Vote

Ayes: Trustees Beck, Heinritz, Holyoke, Kucharski, Lange, Treffert and President Mobley.

Naes: None

MOTION CARRIED.

MOTION TO RECONVENE IN OPEN SESSION

1. Vote of Board to reconvene.

MOTION by Trustee Lange, **SECONDED** by Trustee Kucharski to reconvene in open session at 6:20PM.
MOTION CARRIED UNANIMOUSLY.

2. Review and action on closed session matters.

XVII. ADJOURNMENT

MOTION by Trustee Beck, **SECONDED** by Trustee Holyoke to adjourn the meeting at 6:20PM. **MOTION CARRIED UNANIMOUSLY.**

Sincerely,

Approved by,

Susan R. Conway
Administrative Assistant

Dianne S. Robertson
Village Clerk