

VILLAGE OF THIENSVILLE  
BOARD OF TRUSTEES & COMMITTEE OF THE WHOLE  
AGENDA

DATE: Monday, September 16, 2013

LOCATION: 250 Elm Street  
Thiensville, WI

Tme: 6:00 PM

I. CALL TO ORDER

II. ROLL CALL

|                |                                      |                   |
|----------------|--------------------------------------|-------------------|
| President:     | Van Mobley                           |                   |
| Trustees:      | Kim Beck                             | Kenneth Kucharski |
|                | Ronald Heinritz                      | David Lange       |
|                | Rob Holyoke                          | John Treffert     |
| Administrator: | Dianne Robertson                     |                   |
| Staff:         | Director of Public Works Andy LaFond |                   |
|                | Fire Chief Brian Reiels              |                   |
|                | Police Chief Scott Nicholson         |                   |

III. PLEDGE OF ALLEGIANCE

President Mobley to lead the recitation of the Pledge of Allegiance

**CONSENT AGENDA**

Upon request of any Trustee, any item may be removed from the Consent Agenda for special consideration

IV. APPROVAL OF MINUTES

- A. Board of Trustees
  - 1. August 19, 2013
  - 2. August 28, 2013

Documents: [08-19-2013 BOARD MINUTES.PDF](#), [08-28-2013 BOARD MINUTES PROPERTY AND CLERK TREASURER.PDF](#)

V. DEPARTMENT REPORTS

- 1. Fire Department
  - a. August, 2013
- 2. Police Department
  - a. August, 2013
- 3. Public Works Department
  - a. August, 2013

Documents: [FIRE AUGUST 2013 MONTHLY REPORT.PDF](#), [POLICE AUGUST REPORT 2013.PDF](#), [8-13 DPW REPORT.PDF](#)

VI. COMMITTEE REPORTS

- A. Committee of the Whole
  - 1. September 3, 2013 (not held)

VII. REPORTS AND COMMUNICATIONS

- A. Historic Preservation Commission
  - 1. August 20, 2013 (not approved by HPC)
- B. Plan Commission
  - 1. August 6, 2013 (incomplete)
- C. Business Renaissance Committee

1. August 19, 2013 Sub Committee (incomplete)
2. August 26, 2013
3. September 9, 2013 Sub Committee (incomplete)
4. September 11, 2013 Sub Committee (incomplete)

D. Capital Expenditures

Documents: [08-26-2013 TBRC MINUTES.PDF](#), [CAPITAL EXPENDITURES SEPTEMBER 16, 2013.PDF](#)

VIII. FINANCIAL REPORTS AND ACCOUNTS PAYABLE

A. Accounts Payable For All Funds

1. Accounts Payable
  - a. August 17, 2013 through September 13, 2013
2. Financial Report (Receipt)
  - a. August 2013

Documents: [ACCOUNTS PAYABLE AUGUST 17 THROUGH SEPTEMBER 13 2013.PDF](#), [AUGUST 2013 FINANCIAL REPORT.PDF](#)

IX. PRESIDENT'S REPORT

A. Appointments

1. Temporary Liquor License: Logemann Community Center, Historic Day September, 2013
2. Operators Licenses: Logemann Community Center List
3. Fire Department Members:
4. Street Closing Permit: Friday, October 4, 2013 at 4:30PM to 5:30PM HHS Homecoming Parade

Documents: [TEMPORARY LIQUOR LICENSE LOGEMANN.PDF](#), [OPERATORS LICENSES LOGEMANN.PDF](#), [STREET CLOSING-PARADE PERMIT HHS HOMECOMING PARADE.PDF](#)

X. ADMINISTRATOR'S REPORT

A. Department Reports

1. Administrator's Report (available Monday night)
2. Building Inspection Department (Receipt)
  - a. August, 2013 Report

Documents: [INSPECTION REPORT AUGUST 2013.PDF](#)

XI. ATTORNEY'S REPORT

XII. COMMITTEE REPORTS

A. Review, Discussion And Approval Of A Memorandum Of Understanding To Serve As The Fiscal Agent For The Frank L. Weyenberg Library

Documents: [MEMORANDUM OF UNDERSTANDING LIBRARY FISCAL AGENT.PDF](#)

B. Review, Discussion And Approval Of Ordinance No. 2013-06 Prohibiting The Possession Of Certain Synthetic Drugs

Documents: [2013 SYNTHETIC CANNABINOIDS ORDINANCE \(2\).PDF](#)

C. Review, Discussion And Approval To Advertise For The Position Of Dispatcher/Secretary For The Police Department

Documents: [DISPATCHER POSITION LETTER.PDF](#)

D. Review, Discussion And Approval To Upgrade The Police Sergeant Position To Lieutenant

E. Review, Discussion And Approval Regarding Job Description And Salary For Treasurer/Assistant Administrator Position

F. Review And Discussion Regarding Expiring Recycling Contract

G. Review, Discussion And Approval Appointing Bob Dodge, 406 Heidel Road To The TBRC (Trustee Lange)

H. Review, Discussion And Approval To Send A Letter Of Intent To Participate In The Main Street Program For 2013 (Trustee Lange)

- I. Review And Discussion Regarding A Potential Easement On The DPW Lot For A Sewer Connection To The Abandoned MATC Force Main From The Quarry Site

Documents: [SEWER CONNECTION FOR QUARRY.PDF](#)

- J. Review And Discussion Regarding 2013 Fund Balance And Capital Project Reserve Report And Set Date For 2013 Budget Review

Documents: [2013 FUND BALANCE AND CAPITAL PROJECT REPORT.PDF](#)

- K. Review Municipal Revenue Generated On A \$1,000,000 Property (Trustee Treffert)

Documents: [MUNICIPAL REVENUE.PDF](#)

XIII. BUSINESS FROM THE FLOOR

Open to any citizen who wishes to speak on items not on the agenda. Please step to the podium and give your name and address for the record.

XIV. REPORTS AND COMMUNICATIONS

- A. Plan Commission
- B. Frank L. Weyenberg Library
- C. Mid-Moraine Legislative Committee
- D. Historic Preservation Commission
- E. Telecommunication & IT Oversight Committee
- F. C.D.A.
- G. Bike Trail Committee
- H. Farmland Preservation Committee
- I. Thiensville Business Association/Renaissance Committee

XV. UNFINISHED BUSINESS

XVI. ANY OTHER MISCELLANEOUS BUSINESS BY THE TRUSTEES AS MAY BE BROUGHT BEFORE THE BOARD, OR CARRIED OVER FROM THE PREVIOUS VILLAGE BOARD MEETING.

- A. Inter-Governmental Committee with Mequon
- B. Use of 101 Green Bay Road, Old Village Hall & Fire Station
- C. Acceptance/Report of Gifts Received
- D. Dialog with Mequon regarding water utility service
- E. Review next month's meeting date schedule

XVII. MOTION TO ADJOURN TO CLOSED SESSION

Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session regarding property sale.

- 1. Roll Call Vote

MOTION TO RECONVENE IN OPEN SESSION

- 1. Vote of Board to reconvene.
- 2. Review and action on closed session matters.

XVIII. ADJOURNMENT

Dianne S. Robertson, Village Clerk  
September 13, 2013

Please advise the Thiensville Municipal Hall, 250 Elm Street (242-3720) at least 24 hours prior to the start of this meeting if you have disabilities and desire special accommodations.