

**VILLAGE OF THIENSVILLE
PLAN COMMISSION
MINUTES**

DATE: Tuesday, October 8, 2019

LOCATION: Village of Thiensville
250 Elm Street

TIME: 6:00 PM

I. CALL TO ORDER

Chairman Mobley called the meeting to order at 6:01 PM.

II. ROLL CALL

Chairman:	Van Mobley	
Commissioners:	Mike Dyer	Sarah Hughes (excused)
	Rick Gattoni	Ken Kucharski
	Carol Gengler (excused)	Dan Luedtke
Planner:	Jon Censky	
Director of Community Services/Public Works:	Andy LaFond	

III. BUSINESS

- A.** Approval of Minutes
1. September 3, 2019

MOTION by Commissioner Luedtke, **SECONDED** by Commissioner Gattoni to approve the September 3, 2019 Minutes. **MOTION CARRIED UNANIMOUSLY.**

- B.** Review and approval of Sign, Scott and Beth Shully, Across the Street "ATS",
143 Green Bay Road

Scott and Beth Shully have submitted plans for a free-standing business identification sign at 143 Green Bay Road. The sign measures 3' x 3' for 9 square feet in size, will stand 6' tall and will be white with black letters and green trim. The sign will be made of carved wood material.

The Historic Preservation Commission approved this sign at their September 11, 2019 meeting.

Planner Censky reported that the sign is in full compliance with the Sign Code and recommends approval.

MOTION by Commissioner Kucharski, **SECONDED** by Commissioner Luedtke to approve Sign, Scott and Beth Shully, Across the Street "ATS", 143 Green Bay Road. **MOTION CARRIED UNANIMOUSLY.**

- C.** Review and approval of Sign, Michelle Senour, Elle and Co. Styling Salon,
227 North Main Street

Michelle Senour is opening a salon at 227 North Main Street with eight styling chairs. The salon will also have an education aspect and retail products for sale. The salon is "trendy" and "earthy". Hopes are to open on November 19, 2019. Ms. Senour presented sign plans. The sign includes the name of the salon, "Elle and Co. Styling Salon" in black letters. Ms. Senour is excited about moving her business to Thiensville.

Planner Censky reported that the sign consists of individual black backlit letters mounted to the façade over her main entrance.

MOTION by Commissioner Gattoni, **SECONDED** by Commissioner Kucharski to approve Sign, Michelle Senour, Elle and Co. Styling Salon, 227 North Main Street. **MOTION CARRIED UNANIMOUSLY.**

IV. BUSINESS FROM THE FLOOR

Open to any citizen who wishes to speak on items not on the agenda. Please step to the podium and give your name and address for the record.

Director of Community Services/Public Works Andy LaFond shared that office staff has met with SAFEbuilt regarding the permit process. The office staff is now trained to enter permits for smaller permit items allowing the permit to be processed and issued at the time of submittal improving the customer service experience.

Commissioner Kucharski inquired about a notice that was mailed to his residence regarding a fence that will be before the Zoning Board of Appeals and questioned why he had received it. Director LaFond explained that for a resident to make an appeal before the Zoning Board of Appeals, notice must be sent to anyone within 300 feet of the applicant.

Planner Censky shared that if an applicant that comes before the Zoning Board of Appeals is approved for their request, it cannot be denied by the Plan Commission. This request began with a resident submitting fence plans, Planner Censky reviewing the request and then denying because the fence was too high and not Code compliant. A letter was then sent to the resident explaining their right to appeal the decision and go before the Zoning Board of Appeals for approval.

Chairman Mobley asked that when a denial is made by Planner Censky if the Plan Commission could be notified. Planner Censky suggested copying the Commission on his denial letters to keep them informed.

Having fences approved at staff level allows for a more efficient process for the applicant as they do not have to wait for a Plan Commission meeting to be denied because it may not be Code compliant. Applicants that apply to the Zoning Board of Appeals do submit an application indicating any hardship that is present in that a literal enforcement of the terms of the zoning ordinance would deny the applicant all reasonable use of the property and any hardship due to physical limitations of the property rather than the circumstances of the appellant.

Planner Censky indicated that the Zoning Board of Appeals is a quasi-judicial body, and the Plan Commission is not. In other words, if the applicant is not happy with the decision of the Zoning Board of Appeals, they may take their case to Circuit Court.

V. ADJOURNMENT

MOTION by Commissioner Dyer, **SECONDED** by Commissioner Kucharski to adjourn the meeting at 6:37 PM. **MOTION CARRIED UNANIMOUSLY.**

Submitted by,



Amy L. Langlois
Village Clerk

Approved by,



Andy LaFond
Director of Community Services/
Public Works

Signed by,



Colleen Landisch-Hansen
Administrator